

# CITY OF SAN LEANDRO ADA SELF-EVALUATION & TRANSITION PLAN UPDATE



**EXECUTIVE SUMMARY**  
**March 2012**



## Summary

The American with Disabilities Act (ADA) is a comprehensive civil rights law for persons with disabilities in both employment and the provision of goods and services. The ADA states that its purpose is to provide a "clear and comprehensive national mandate for the elimination of discrimination against individuals with disabilities." The ADA states that a public entity must reasonably modify its policies, practices, or procedures to avoid discrimination against people with disabilities. This report will assist the City of San Leandro in identifying programmatic and physical barriers to accessibility and in developing barrier removal solutions that will facilitate the opportunity of access to all individuals.

The City of San Leandro prepared and adopted Transition and Self Evaluation Plans in 1995. This 2011 plan updates the existing 1995 plans by describing the process by which programs and facilities were evaluated; presents the findings of that evaluation; and provides recommendations for accessibility improvements. This section provides an overview of the requirements for developing the ADA Self Evaluation & Transition Plan and outlines the plan development process itself.

## Legislative Mandate

The development of a Self Evaluation & Transition Plan is a requirement of the federal regulations implementing the Rehabilitation Act of 1973, which requires that all organizations receiving federal funds make their programs available without discrimination toward people with disabilities. The Act, which has become known as the "civil rights act" of persons with disabilities, states that:

*No otherwise qualified handicapped individual in the United States shall, solely by reason of handicap, be excluded from the participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance. (Section 504)*

Subsequent to the enactment of the Rehabilitation Act, Congress passed the Americans with Disabilities Act on July 26, 1990. Title II of the ADA covers programs, activities, and services of public entities. The Department of Justice's Title II regulation adopts the general prohibitions of discrimination established under Section 504 and incorporates specific prohibitions of discrimination for the ADA. Title II provides protections to individuals with disabilities that are at least equal to those provided by the nondiscrimination provisions of Title V of the Rehabilitation Act.

Specifically, the City may not, either directly or through contractual arrangements, do any of the following:

- Deny persons with disabilities the opportunity to participate as members of advisory

boards and commissions;

- Deny persons with disabilities the opportunity to participate in services, programs, or activities that are not separate or different from those offered others, even if the City offers permissibly separate or different activities; and
- In determining the location of facilities, make selections that have the effect of excluding or discriminating against persons with disabilities.

Title II of the ADA provides that public entities must identify and evaluate all programs, activities, and services and review all policies, practices, and procedures that govern administration of the entity's program's activities, and services.

The Transition Plan lists, prioritizes, and sets forth a schedule for the physical changes that must be made in order to provide programmatic access to City programs, activities, and services, when viewed in their entirety. This report, and certain documents incorporated by reference, establishes the City's ADA Self Evaluation & Transition Plan Update.

## **Discrimination and Accessibility**

There are two kinds of accessibility:

- Program accessibility; and
- Physical accessibility.

Absence of discrimination requires that both types of accessibility be provided. Programmatic accessibility includes physical accessibility, but also entails all of the policies, practices, and procedures that permit people with disabilities to participate in programs and to access important information.

Physical accessibility requires that a facility be barrier-free. Barriers include any obstacles that prevent or restrict the entrance to or use of a facility. Program accessibility requires that individuals with disabilities be provided an equally effective opportunity to participate in or benefit from a public entity's programs and services. Program accessibility may be achieved by either structural or non-structural methods. Non-structural methods include acquisition or redesign of equipment, assignment of aides to beneficiaries, and provision of services at alternate sites.

Programs offered by the City to the public must be accessible. Accessibility includes advertisement, orientation, eligibility, participation, testing or evaluation, physical access, provision of auxiliary aids, transportation, policies, and communication.

The City may achieve program accessibility by a number of methods:

- Structural methods such as altering an existing facility;
- Acquisition or redesign of equipment;

- Assignment of aides; and/or
- Providing services at alternate accessible sites.

When choosing a method of providing program access, the City will give priority to the one that results in the most integrated setting appropriate to encourage interaction among all users, including individuals with disabilities. In compliance with the requirements of the ADA, the City must provide equality of opportunity, but does not guarantee equality of results.

### **Undue Burden**

The City is not required to take any action that it can demonstrate would result in a fundamental alteration in the nature of its program or activity, would create a hazardous condition resulting in a direct threat to the participant or others, or would represent an undue financial and administrative burden.

The determination that an undue burden would result must be based on an evaluation of all resources available for use in the City. For example, if a barrier removal action is judged unduly burdensome, the City must consider other options for providing access to the benefits and services of the program or activity by individuals with disabilities.

### **Policies & Programmatic Accessibility Findings & Actions**

Programs, activities and services offered by the City of San Leandro to the public must be accessible. Accessibility applies to all aspects of a program or service, including advertisement, orientation, eligibility, participation, testing or evaluation, physical access, provision of auxiliary aids, transportation, policies, and communication. Every department in the City participated in a survey to determine departmental knowledge regarding reasonable accommodation policies and programmatic accessibility. The full results of those summaries can be found in the full Self Evaluation & Transition Plan Update.

This section summarizes the review of current City-wide policies, services, programs, and activities based on meetings with City staff and responses to the program accessibility questionnaire from the following departments and divisions:

- City Manager's Office
- Community Development
- Engineering & Transportation
- Finance
- Human Resources Division
- Police Department
- Public Library
- Public Works

- Recreation & Human Services

The findings and recommendations contained in this section will serve as a basis for the implementation of specific improvements for providing access to City programs. All departments, divisions and programs will utilize these recommendations to facilitate the participation of persons with disabilities in programs, activities, and services. There were a total of 11 programmatic questionnaires submitted by the City of San Leandro Staff. Detailed department reports can be found in Section 3.3 of the full Plan.

### **Accessible/Adaptive Equipment**

#### Self-Evaluation Findings:

Some City departments allow the public to access electronic devices. Of the Departments that allowed access to electronic devices, most reported providing adaptive aids such as a clipboard when accessible counters are not available. Most departments provide accessible equipment upon request.

Recommended actions include maintaining a resource list of assistive technology equipment and sources for acquiring them; establishing a “resource toolkit” of aids and resources that should be available for use by people participating in City programs; and include accessibility as a consideration for purchasing decision making.

### **Customer Service**

#### Self-Evaluation Findings:

Most staff reported that they are aware of procedures for determining reasonable modifications to achieve program accessibility. No department reported charging an additional fee for modifying a program for a person with a disability. Some departments indicated that they consult or have partnerships with outside organizations that provide services to people with disabilities.

Recommended actions include: making appropriate modifications to regular practices to accommodate the needs of individuals with disabilities when providing customer service; insure that all facilities remain accessible; provide standard equipment at each site where programs are administered to facilitate basic communications access using alternative formats; make all personnel aware of the protocol that allows for service animals in City facilities and programs; and uniformly use criteria for determining reasonable modifications to provide program accessibility.

### **Notice Requirements**

Title II regulations require the City to inform the public of the rights and protections provided by the ADA for access to public programs, services, and activities.

### Self-Evaluation Findings:

The City maintains a nondiscrimination statement for all department, programs and services that includes people with disabilities. Departments should post a nondiscrimination statement in a location that maximizes public exposure that also includes information about how to reach an ADA Coordinator, and notify people that meetings, hearings, and conferences will be held in accessible locations and that adaptive aids such as assistive listening devices will be provided upon request to participants with disabilities. All departments should notify people about how to and with whom to file a disability complaint, and all departments should be informed about the procedure for filing a discrimination complaint.

Recommended actions include informing the public of the possible modifications that can be provided to make services, programs, and activities accessible. A notice regarding the City's commitment to providing accessible services should be printed in all City publications (in multiple languages as appropriate) that provide information about City services, programs, or activities. The notice should also be placed in all City departments in a location that will maximize public exposure. The City's TTY number should always be listed when providing contact information to the public.

### **Printed Information**

#### Self-Evaluation Findings:

Many City departments and offices produce printed information that is available to the public. Most registration forms, permits, and waivers are only available in written form. All City departments should provide information about obtaining printed information in alternative formats.

Recommended include providing information to each department on how to produce printed information in a uniform manner in alternative formats for persons with various disabilities to ensure that requests are handled in a uniform and consistent manner, and providing program, facility, permit, and reservation information in a variety of formats upon request.

### **Website**

The City's update of its website in 2010 has provided a fully accessible website in compliance with the ADA and section 508 of the Rehabilitation Act.

Additional recommended actions include increased outreach to persons with disabilities by having the website include more information about the City's commitment to providing accessible services, and including the following statement on the website:

*City of San Leandro staff and services can be reached through California Relay Services (dial 711 or <http://www.ddtp.org>), and continued training to City staff members in creating accessible PDF and other electronic files for posting on City websites.*

## **Public Telephones and Communication Devices**

### Self-Evaluation Findings:

Educate all departments regarding the availability of the California Relay Service, or 711, to communicate with the hearing and speech impaired. Include information in public materials regarding the use of these services.

Recommended action includes developing protocol for police dispatcher to use TTY equipment and convey information as appropriate to the ADA Coordinator and other City staff when required, and training all City staff to communicate over the telephone with a person with a hearing or speech disability, such as the California Relay Service (711).

## **Training and Staffing**

### Self-Evaluation Findings:

In general, City staff members are familiar with problems encountered by persons with disabilities, and have some experience working with individuals with disabilities. All departments should be knowledgeable about the different types of reasonable modifications that would make their services accessible.

Recommended actions include providing City staff members with on-going awareness and sensitivity training, and Providing training to City staff members who have contact with the public about how to provide modifications and use assistive devices to make their programs, activities and services accessible.

## **Program Eligibility and Admission**

### Self-Evaluation Findings:

No departments reported having limitations or ratio requirements that would exclude people with disabilities.

Recommended actions include ensuring that individuals with disabilities are not excluded from regular programs and modifying policies, practices, or procedures to avoid discrimination unless the modification would fundamentally alter the nature of the program or create a hazardous situation.

## **Public Meetings**

### Self-Evaluation Findings:

Generally, public meetings are held in locations that are accessible to persons with mobility impairments. Most departments reported that they provide auxiliary aids upon request.

Recommended actions include scheduling public meetings at accessible locations. When a fully accessible site is not available, then make reasonable modification so that an individual with a disability can participate.

## **Transportation**

### Self-Evaluation Findings:

Few departments reported providing transportation as part of their programs, activities and services. Most departments reported providing transportation to people with mobility, vision, or cognitive disabilities upon request.

Recommended actions include ensure that when transportation is provided for City programs, accessible vehicles are available upon request, and publishing information about how to request accessible transportation, including services for persons with hearing impairments as needed.

## **Tours and Trips**

### Self-Evaluation Findings:

Some departments offer tours or trips as part of their programs, activities and services. Insure that all departments have procedures for making these accessible to people with physical, visual, and cognitive disabilities. Some departments have procedures for making tours and trips accessible to people to the deaf and hearing impaired.

Recommended actions include ensuring that tours are provided in a way that allow people with mobility, visual, speech, hearing, and cognitive disabilities to fully participate, evaluating the destination of the tour or trip in order to determine the level of accessibility and any accommodations or modifications that may be required, and providing information to participants in advance of a tour or trip regarding the destination, transportation, and other characteristics of the event so that informed requests for accommodations can be made.

## **Use of Consultants for Delivering Program Services**

### Self-Evaluation Findings:

Few departments use consultants to provide services to the public. Those that do, ensure that consultants are aware of their obligations to facilitate participation of persons with disabilities in programs provided in the written contracts and monitor their contractor's obligation to provide accessible services.

Recommended actions include that a procedure should be established to ensure that a consultant's work is consistent with City accessibility policies and standards, including contract language and a monitoring procedure.

## **Emergency Evacuation Procedures**

The City must adopt emergency evacuation plans that establish procedures for evacuating persons with disabilities who may need special assistance in an emergency. This particularly applies to any two-story facility (City Hall and Main Library).

Recommended actions include developing guidelines for the evacuation of persons with disabilities in various types of emergency situations. The Human Resources Division should work with each department to develop department-specific emergency evacuation plans which include alarm systems, evacuation assistance, and training of department Fire Action Safety Teams (FAST).

## **Facilities**

### Self-Evaluation Findings:

Few departments reported that they have had accessibility complaints related to facilities.

Recommended actions include continued implementation of barrier removal schedule as was established in the Transition Plan Update to ensure accessibility of all facilities, and providing about facility accessibility on department publications, including the City's website, for those facilities that may be rented by the public.

## **Special Events on Public Properties**

### Self-Evaluation Findings:

Some departments reported that they offer special events on City property and that all events held on City property will be fully accessible.

Recommended actions include, in situations where private organizations sponsor events in City facilities, the City will inform private organizations about applicable ADA requirements, and providing a checklist and information during the application process to inform organizers of their responsibility for accessibility under the ADA. The checklist and information will be available on the City's website.

## **Facility Survey**

In 2009, the City conducted a physical audit of City facilities to identify facility barriers and identify recommendations and alterations in order to meet state and federal accessibility standards. The list of facilities surveyed includes all City-owned buildings, parks and recreation facilities used by the public. The facilities assessment was conducted in accordance with the Americans with Disabilities Act Accessibility Guidelines (ADAAG) and the California Building Code (CBC).

## **ADA Facilities Transition Plan**

Title II of the ADA requires public entities having responsibility for or authority over facilities, streets, roads, sidewalks, and/or other areas meant for public use to develop a Transition Plan to make their facilities meet the standards for Program Accessibility.

The Facilities Transition Plan includes the findings made during the facility surveys. The specific architectural modifications required to make programs accessible are listed in the City of San Leandro—Facility Reports (see Appendix). Each facility report contains a complete list of architectural barriers and barrier removal actions.

The full Facility Survey is 66 pages long and contains nearly 1800 individual items that need to be modified or adjusted. A sample of the Facility Survey is attached as an Appendix to this Executive Summary. The sample is the complete survey of the Main Library, the facility which staff has identified as the most frequently used of all of the City's facilities.

### **City Facility Barrier Removal Priorities**

Workshops were held with City staff to review and set priorities for removing barriers to provide programmatic access for the public. All facilities in which the City provides programs, activities and services were reviewed and ranked based on the following criteria:

- Level of use by the public: Facilities that receive a high level of public use;
- Social need: Facilities that meet social needs such as senior centers, cooling centers, etc;
- Citizen rights: Facilities where services are provided to exercise citizen rights– voting, access to elected officials, etc;
- Citizen responsibilities: Facilities where fees are paid, permits and licenses are obtained, and where services are obtained, and access to services such as building permits;
- Program uniqueness: Some programs are unique to a building, facility, or park and cannot occur at another location;
- Geographic distribution: By selecting a range of facilities that are distributed throughout the City, the City can ensure maximum access for all residents.

City staff confirmed priorities for barrier removal within each facility based on criteria published in the ADA. Barriers are assigned levels of priority using the following criteria:

**1. Priority One:** The highest priority is placed on those barrier removal items that provide accessibility at the main entrance of a facility or improve a path of travel to the portion of the facility where program activities take place. These include parking and passenger loading, entrance walks, ramps, stairs and doors.

**2. Priority Two:** A second level priority is placed on those barrier removal items that improve or enhance access to program use areas. These include transaction counters, meeting rooms, recreation environments or features, and public restrooms.

**3. Priority Three:** A third level priority is placed on those barrier removal items that improve access to amenities serving program areas, such as drinking fountains, public telephones and vending machines.

**4. Priority Four:** A fourth level of priority is assigned to areas or features that are not required to be modified because there are no public programs located in the facility or portion of the facility, or because there are other locations that provide access to the program.

**5. Priority Five:** A fifth level of priority are barriers that are not addressed by ADAAG. These barriers are required by the CBC, as set forth by the Division of State Architect.

While the schedule of improvements and Facilities Transition Plan set forth priorities for barrier removal, the City will also review its projects to identify when barriers to access can be addressed in conjunction with other maintenance efforts and capital improvement projects. By seizing opportunities to remove identified barriers in conjunction with other projects, the City will reduce total overhead costs and maximize the public benefit from resources allotted for barrier removal.

### **Phasing Schedule for Facilities**

Barriers in facilities will be removed systematically, city-wide, based on established program priorities. A schedule of the prioritized facilities, cost estimates for the barrier removals, and target modification years is attached as an Appendix to this Executive Summary. The total estimated cost for all barrier removals and facility modifications is \$1,822,790. Using a combination of Community Development Block Grant Funds and City General Fund monies, staff anticipates that, at current funding levels, it will take approximately 15 years to complete all of the modifications.

The City of San Leandro reserves the right to modify barrier removal priorities in order to allow flexibility in accommodating community requests, petitions for reasonable modifications from persons with disabilities, changes in City programs, and funding constraints and opportunities. It is the goal of this Self Evaluation & Transition Plan to provide access to the programs, activities, and services provided by the City.

A complete copy of the City Facility Survey is available on the City's website at:  
<http://www.sanleandro.org/depts/cityhall/default.asp>.

### **City of San Leandro's ADA Accommodation and Grievance Procedure**

The City's ADA Accommodation and Grievance Procedure, as adopted by the City Council by Resolution 2010-117, is included in its entirety in the full Self Evaluation & Transition Plan Update.

### **ADA Resources List**

The full Self Evaluation & Transition Plan includes information about and links to an extensive list of resource agencies which provide guidance and services in relation to the ADA. These include Federal and State Accessibility Standards and Regulations, guidelines for transportation and communication, resources for assistive technologies, and local service providers.

## **Appendices**

Facility Summary Costs and Modification Schedule, and Facility Survey

### San Leandro City Facility Summary Costs & Modification Schedule

Funding Sources: Estimating \$130,000 per year from CDBG and \$20,000 per year from General Fund/WW

Plan Page Number	Plan Index Number	Priority	Facility Name	Address	Cost Estimate	Target Modification Years
17	459	1	Main Library	300 Estudillo Avenue	\$90,275.00	FY 2012-2014
4	93	2	Marina Community Center	15301 Wicks Boulevard	\$98,060.00	
8	184	2	City Hall - South Offices	999 East 14th Street	\$40,750.00	
11	267	2	Police Department	901 East 14th Street	\$13,100.00	
1	1	3	City Hall	835 East 14th Street	\$68,750.00	
21	559	4	Washington Manor Library	1307 Manor Boulevard	\$10,800.00	
47	1295	5	Marina Park	14001 Monarch Bay Drive	\$112,260.00	
					Total:	\$433,995.00
63	1716	6	Washington Manor Park	14900 Zelma Avenue	\$74,430.00	FY 2015-2017
21	585	7	Boys and Girls Club Pool	401 Marina Blvd	\$44,300.00	
44	1208	8	Halcyon Park	148th Avenue at Western Avenue	\$62,170.00	
51	1407	9	Memorial Park	1105 Bancroft Avenue	\$65,390.00	
23	631	10	Family Aquatic Center	14900 Zelma Avenue	\$15,700.00	
57	1559	11	Stenzel Park	Wicks Blvd	\$83,330.00	
10	243	12	California Conservatory Theater	999 East 14th Street	\$25,450.00	
12	307	12	San Leandro History Museum and Art Gallery	320 West Estudillo Avenue	\$32,415.00	
					Total:	\$403,185.00
24	668	13	Farrelly Pool	964 Dutton Avenue	\$61,010.00	FY 2018-2020
39	1082	13	Chabot Park	Estudillo Avenue & Sylvan Circle	\$64,795.00	
41	1127	13	Cherry Grove Park	1600 Leonard Drive	\$69,170.00	

Plan Page Number	Plan Index Number	Priority	Facility Name	Address	Cost Estimate	Target Modification Years
53	1454	13	San Leandro Ball Park	Teagarden Street & Aladdin Avenue	\$130,100.00	
56	1533	13	Siempre Verde Park	Park Street	\$33,590.00	
59	1615	13	Thrasher Park	1300 Davis Street	\$61,950.00	
					Total:	\$420,615.00
15	398	14	Mulford-Marina Branch Library	13699 Aurora Drive	\$63,190.00	FY 2021-2023
20	549	14	South Branch Library	14799 East 14th Street	\$16,950.00	
38	1051	15	Bonaire Park	1481 Juniper Street	\$28,650.00	
51	1401	15	McCartney Park	Breed Avenue	\$5,270.00	
61	1659	15	Toyon Park	Bancroft Avenue	\$137,250.00	
32	880	16	Boat Launch Restrooms	Pescador Point Road	\$15,900.00	
32	899	16	Dock A Public Restrooms	Mulford Point Road	\$6,200.00	
34	946	16	Dock E - F Public Restrooms	Mulford Point Road	\$6,950.00	
63	1707	17	Warden Park	Warden Avenue	\$14,000.00	
43	1193	18	Grover Cleveland Park	O'Donnell Avenue	\$18,850.00	
33	910	19	Dock A Berther Restrooms	Mulford Point Road	\$20,750.00	
35	958	19	Dock E - F Berther Restrooms	Mulford Point Road	\$16,400.00	
36	990	20	Dock J - K Berther Restrooms	Pescador Point Road	\$75,000.00	
					Total:	\$425,360.00
31	859	21	Marina Office	40 Mulford Point Drive	\$76,525.00	FY 2024-2026
11	289	22	Public Works Service Center	14200 Chapman Road	\$5,760.00	
13	344	25	Fire Station #9	450 Estudillo Avenue	\$3,250.00	
13	354	25	Fire Station #10	2194 Williams Street	\$12,050.00	
14	370	26	Fire Station #11	14093 Catalina Street	\$23,250.00	
14	388	26	Fire Station #12	1065 143rd Avenue	\$2,500.00	
14	393	26	Fire Station #13	637 Fargo Avenue	\$6,000.00	

Plan Page Number	Plan Index Number	Priority	Facility Name	Address	Cost Estimate	Target Modification Years
47	1285	27	Heath Park	143rd Avenue	\$7,800.00	
63	1701	28	Victoria Circle Park	Victoria Circle	\$2,500.00	
					Total:	\$139,635.00
				<b>Grand total:</b>	<b>\$1,822,790.00</b>	
26	721	23	Tony Lema Golf Course	13800 Monarch Bay Drive	\$67,950.00	FY 2012-2014
30	823	24	Marina Golf Course	13800 Monarch Bay Drive	\$27,310.00	FY 2012-2014
			Per the City Attorney, these are AGC's responsibility. AGC anticipates modifications to be completed by 2014.			

<b>Item #</b>	<b>LOCATION</b>	<b>ADDRESS</b>	<b>DESCRIPTION OF ISSUE/ AS BUILT</b>	<b>PROPOSED CORRECTION</b>	<b>Qty</b>	<b>Units</b>	<b>Unit Cost</b>	<b>Total Cost</b>	<b>Priority No.</b>	<b>Target Modification Date</b>	<b>Barrier Removed</b>
457	<b>Main Library - 300 Estudillo Avenue</b>										
458	<b>First Floor</b>										
459	Transaction Counter - Gift Shop & Café	300 Estudillo Ave	Transaction counter is 38" AFF.	Equivalent facilitation will be provided.	1	Job	\$0	\$0	4	FY 2012-2014	
460	Door - Gift Shop & Café	300 Estudillo Ave	There is an illuminated exit sign but Braille is not provided.	Install an exit sign with Braille and raised lettering.	1	Job	\$500	\$500	2	FY 2012-2014	
461	Door - Primary Entrance	300 Estudillo Ave	There is an illuminated exit sign but Braille is not provided.	Install an exit sign with Braille and raised lettering.	1	Job	\$500	\$500	2	FY 2012-2014	
462	Door #148 - Women's Restroom	300 Estudillo Ave	Operating effort is 7 lbs.	Adjust door operating effort to not exceed 5 lbs.	1	Job	\$100	\$100	2	FY 2012-2014	
463	Women's Restroom #148	300 Estudillo Ave	Clear space beneath the lavatory is 27.5" (29" min) high.	Raise lavatory.	1	Job	\$1,500	\$1,500	2	FY 2012-2014	
464	Women's Restroom #148	300 Estudillo Ave	Soap dispenser is 44" AFF.	Lower dispenser to not exceed 40" AFF.	1	Job	\$350	\$350	2	FY 2012-2014	
465	Women's Restroom #148	300 Estudillo Ave	Toilet paper dispenser is mounted 44" from the back wall.	Reposition toilet paper dispenser to be mounted 36" max. from the back wall.	1	Job	\$250	\$250	2	FY 2012-2014	
466	Women's Restroom #148	300 Estudillo Ave	California required sign is centered 58" AFF. International Symbol of Accessibility is not provided.	Raise sign to be centered 60" AFF. Provide International Symbol of Accessibility.	1	Job	\$100	\$100	2	FY 2012-2014	
467	Door #147 - Men's Restroom	300 Estudillo Ave	Operating effort is 14 lbs.	Adjust door operating effort to not exceed 5 lbs.	1	Job	\$100	\$100	2	FY 2012-2014	
468	Men's Restroom #147	300 Estudillo Ave	California required sign is centered 58" AFF. International Symbol of Accessibility is not provided.	Raise sign to be centered 60" AFF. Provide International Symbol of Accessibility.	1	Job	\$100	\$100	2	FY 2012-2014	
469	Men's Restroom #147	300 Estudillo Ave	Soap dispenser is 44" AFF.	Lower dispenser to not exceed 40" AFF.	1	Job	\$350	\$350	2	FY 2012-2014	
470	Door - Emergency exit next to 'Large Type Books	300 Estudillo Ave	There is an illuminated exit sign but Braille is not provided.	Install an exit sign with Braille and raised lettering.	1	Job	\$500	\$500	2	FY 2012-2014	

<b>Item #</b>	<b>LOCATION</b>	<b>ADDRESS</b>	<b>DESCRIPTION OF ISSUE/ AS BUILT</b>	<b>PROPOSED CORRECTION</b>	<b>Qty</b>	<b>Units</b>	<b>Unit Cost</b>	<b>Total Cost</b>	<b>Priority No.</b>	<b>Target Modification Date</b>	<b>Barrier Removed</b>
	Fiction A-De'										
471	Door #107 - Girls Restroom	300 Estudillo Ave	Operating effort is 14 lbs.	Adjust door operating effort to not exceed 5 lbs.	1	Job	\$100	\$100	2	FY 2012-2014	
472	Girls Restroom #107 - Elementary School Dimensions	300 Estudillo Ave	Mirror is mounted so bottom of reflecting surface is 40" AFF.	Lower mirror to not exceed 36" AFF.	1	Job	\$250	\$250	4	FY 2012-2014	
473	Girls Restroom #107 - Elementary School Dimensions	300 Estudillo Ave	Soap dispenser is 40". Towel dispenser is 40" AFF.	Lower dispensers to not exceed 36" AFF.	2	Job	\$350	\$700	4	FY 2012-2014	
474	Girls Restroom #107 - Elementary School Dimensions	300 Estudillo Ave	Height of the lavatory is 33" (29" max) AFF.	Lower lavatory.	1	Job	\$1,500	\$1,500	4	FY 2012-2014	
475	Girls Restroom #107 - Elementary School Dimensions	300 Estudillo Ave	U-shaped handle is not provided on the back of the compartment door.	Provide U-shaped door hardware on the back of the compartment door.	1	Job	\$450	\$450	4	FY 2012-2014	
476	Girls Restroom #107 - Elementary School Dimensions	300 Estudillo Ave	Space from the wall to the centerline of the water closet is 18".	Reposition water closet so that the space from the wall to the centerline of the water closet is 15" absolute.	1	Job	\$1,500	\$1,500	4	FY 2012-2014	
477	Girls Restroom #107 - Elementary School Dimensions	300 Estudillo Ave	Water closet height is 17" (15" max) AFF.	Replace water closet.	1	Job	\$3,500	\$3,500	4	FY 2012-2014	
478	Girls Restroom #107 - Elementary School	300 Estudillo Ave	Seat cover dispenser is 41" AFF.	Lower dispenser to not exceed 36" AFF.	1	Job	\$250	\$250	4	FY 2012-2014	

<b>Item #</b>	<b>LOCATION</b>	<b>ADDRESS</b>	<b>DESCRIPTION OF ISSUE/ AS BUILT</b>	<b>PROPOSED CORRECTION</b>	<b>Qty</b>	<b>Units</b>	<b>Unit Cost</b>	<b>Total Cost</b>	<b>Priority No.</b>	<b>Target Modification Date</b>	<b>Barrier Removed</b>
	Dimensions										
479	Girls Restroom #107 - Elementary School Dimensions	300 Estudillo Ave	Grab bars are centered 33" AFF.	Lower grab bars to be centered 27" AFF.	2	Job	\$150	\$300	4	FY 2012-2014	
480	Door #108 - Boys Restroom	300 Estudillo Ave	Operating effort is 14 lbs.	Adjust door operating effort to not exceed 5 lbs.	1	Job	\$100	\$100	4	FY 2012-2014	
481	Boys Restroom #108 - Elementary Dimensions	300 Estudillo Ave	Mirror is mounted so bottom of reflecting surface is 40.5" AFF.	Lower mirror to not exceed 36" AFF.	1	Job	\$250	\$250	4	FY 2012-2014	
482	Boys Restroom #108 - Elementary Dimensions	300 Estudillo Ave	Soap dispenser is 41.5".	Lower dispenser to not exceed 36" AFF.	1	Job	\$350	\$350	4	FY 2012-2014	
483	Boys Restroom #108 - Elementary Dimensions	300 Estudillo Ave	Space from the wall to the centerline of the lavatory is 17.75" (18" min) . Height of the lavatory is 34" (29" max) AFF.	Replace lavatory.	1	Job	\$3,500	\$3,500	4	FY 2012-2014	
484	Boys Restroom #108 - Elementary Dimensions	300 Estudillo Ave	Urinal is 16" (15" max) from the floor to the lip.	Lower urinal.	1	Job	\$1,500	\$1,500	4	FY 2012-2014	
485	Boys Restroom #108 - Elementary Dimensions	300 Estudillo Ave	U-shaped handle is not provided on the back of the compartment door.	Provide U-shaped door hardware on the back of the compartment door.	1	Job	\$450	\$450	4	FY 2012-2014	
486	Boys Restroom #108 - Elementary Dimensions	300 Estudillo Ave	Space from the wall to the centerline of the water closet is 17".	Reposition water closet so that the space from the wall to the centerline of the water closet is 15" absolute.	1	Job	\$1,500	\$1,500	4	FY 2012-2014	
487	Boys Restroom #108 - Elementary Dimensions	300 Estudillo Ave	Water closet height is 16.5" (15" max) AFF.	Replace water closet.	1	Job	\$3,500	\$3,500	4	FY 2012-2014	

<b>Item #</b>	<b>LOCATION</b>	<b>ADDRESS</b>	<b>DESCRIPTION OF ISSUE/ AS BUILT</b>	<b>PROPOSED CORRECTION</b>	<b>Qty</b>	<b>Units</b>	<b>Unit Cost</b>	<b>Total Cost</b>	<b>Priority No.</b>	<b>Target Modification Date</b>	<b>Barrier Removed</b>
488	Boys Restroom #108 - Elementary Dimensions	300 Estudillo Ave	Seat cover dispenser is 41" AFF.	Lower dispenser to not exceed 36" AFF.	1	Job	\$250	\$250	4	FY 2012-2014	
489	Boys Restroom #108 - Elementary Dimensions	300 Estudillo Ave	Grab bars are centered 33" AFF.	Lower grab bars to be centered 27" AFF.	2	Job	\$150	\$300	4	FY 2012-2014	
490	Door - Trustee Room	300 Estudillo Ave	There is an illuminated exit sign but Braille is not provided.	Install an exit sign with Braille and raised lettering.	1	Job	\$500	\$500	2	FY 2012-2014	
491	Elevator - Lobby Area	300 Estudillo Ave	Hallway call button on the 1st floor is 40.25" AFF.	Raise hallway call button to be centered 42" AFF.	1	Job	\$600	\$600	2	FY 2012-2014	
492	Elevator - Library	300 Estudillo Ave	Hallway call button on 1st floor is 45.5" AFF. Hallway call button on 2nd floor is 47" AFF.	Raise hallway call buttons on the 1st and 2nd floor to be centered 42" AFF.	2	Job	\$600	\$1,200	2	FY 2012-2014	
493	Stairway - Lobby Area	300 Estudillo Ave	Indicator stripes are not contrasting.	Install indicator stripes on the top and bottom risers.	2	Riser	\$75	\$150	2	FY 2012-2014	
494	Stairway - Library	300 Estudillo Ave	Indicator stripes are not contrasting.	Install indicator stripes on the top and bottom risers.	2	Riser	\$75	\$150	2	FY 2012-2014	
495	Door - Mary Brown Room	300 Estudillo Ave	There is an illuminated exit sign but Braille is not provided.	Install an exit sign with Braille and raised lettering.	1	Job	\$500	\$500	2	FY 2012-2014	
496	Stairway - Mary Brown Room	300 Estudillo Ave	Handrails are not provided. There are 3 risers. Dimension: 12'L.	Install handrails on both sides of the stairway.	36	Linear Foot	\$100	\$7,200	2	FY 2012-2014	
497	Ramp - Mary Brown Room	300 Estudillo Ave	Stair access is only provided. Ramp access is not provided down to the lower section of the room.	Provide ramp access.	36	Job	\$150	\$5,400	2	FY 2012-2014	
498	Doors - Andrew Carnegie Hall	300 Estudillo Ave	There are 4 illuminated exit signs but Braille are not provided.	Install 4 exit signs with Braille and raised lettering.	4	Job	\$500	\$2,000	2	FY 2012-2014	
499	Auditorium - Andrew Carnegie Hall	300 Estudillo Ave	Removable armrests are not provided.	Provide 2 aisle seats with no armrests and identify with accessible marker or sign.	2	Job	\$200	\$200	2	FY 2012-2014	
500	Stairways - Andrew Carnegie Hall	300 Estudillo Ave	There are 2 identical stairways. Indicator stripes are not provided. 4 risers require indicator stripes.	Install indicator stripes on the top and bottom of the risers at each of the 4 stairways.	8	Riser	\$75	\$600	2	FY 2012-2014	
501	Stairways - Andrew Carnegie	300 Estudillo Ave	There are 2 identical stairways in the auditorium. Handrails are not	Install handrails on each side of the stairways.	42	Riser	\$100	\$4,200	2	FY 2012-2014	

Item #	LOCATION	ADDRESS	DESCRIPTION OF ISSUE/ AS BUILT	PROPOSED CORRECTION	Qty	Units	Unit Cost	Total Cost	Priority No.	Target Modification Date	Barrier Removed
	Hall		provided. 18 risers.								
502	Stairways - Andrew Carnegie Hall	300 Estudillo Ave	There are 2 identical stairways in the auditorium. Handrails are not provided. 3 risers.	Install handrails on each side of the stairways.	12	Riser	\$100	\$1,200	2	FY 2012-2014	
503	Aisles - Andrew Carnegie Hall	300 Estudillo Ave	Aisles on both sides of the auditorium - cross slope ranges from 5% to 7.7% from Row D to Row K.	Regrade cross slopes on both sides to not exceed 2%.	60	Linear Foot	\$10	\$600	2	FY 2012-2014	
504	Doors - Estudillo Room	300 Estudillo Ave	There are 3 illuminated exit signs but Braille are not provided.	Install exit signs with Braille and raised lettering.	3	Job	\$500	\$1,500	2	FY 2012-2014	
505	Doors - Estudillo Room	300 Estudillo Ave	There are 2 doors with doorstops mounted on kickplate.	Remove doorstops.	2	Job	\$0	\$0	2	FY 2012-2014	
506	Door - Estudillo Room	300 Estudillo Ave	Slope on the swing-side for one of the exit doors is 3.1%.	Regrade slope to not exceed 2% in any direction.	1	Job	\$2,500	\$2,500	2	FY 2012-2014	
507	Door - Estudillo Room	300 Estudillo Ave	Strike-edge clearance on push-side of the door is not provided.	Provide 12" min. strike-edge clearance on push-side of the door.	1	Job	\$3,000	\$3,000	2	FY 2012-2014	
508	Stairway - Estudillo Room	300 Estudillo Ave	Handrails are mounted 31" (34" to 38") AFF. Handrail diameter is 2.25" (1-1/4" to 1-1/2") . There are 2 risers.	Replace handrails on both sides of stairway.	10	Riser	\$100	\$1,000	2	FY 2012-2014	
509	Ramp - Estudillo Room	300 Estudillo Ave	Stair access is only provided. Ramp access is not provided.	Provide ramp access onto the stage.	5	Linear Foot	\$150	\$750	2	FY 2012-2014	
510	Doors - Karp Room	300 Estudillo Ave	There are 2 illuminated exit signs but Braille are not provided.	Install exit signs with Braille and raised lettering.	2	Job	\$500	\$1,000	2	FY 2012-2014	
511	Sink - Karp Room	300 Estudillo Ave	Sink counter is 36" (34" max) AFF. Sink depth is 8" (6" max) . Base cabinet under the sink does not provide clearance for a wheelchair.	Remove kick plate and shelving under under sink cabinet or note on rental agreement where accesible sink is located	1	Job	\$500	\$500	2	FY 2012-2014	
512	Glass doors - Karp Room	300 Estudillo Ave	Kickplate is 3.5" high for the 2 glass doors.	Provide smooth, uninterrupted bottom rail or kickplate that is 10" min. high on the push-side of the door.	2	Job	\$100	\$200	2	FY 2012-2014	

<b>Item #</b>	<b>LOCATION</b>	<b>ADDRESS</b>	<b>DESCRIPTION OF ISSUE/ AS BUILT</b>	<b>PROPOSED CORRECTION</b>	<b>Qty</b>	<b>Units</b>	<b>Unit Cost</b>	<b>Total Cost</b>	<b>Priority No.</b>	<b>Target Modification Date</b>	<b>Barrier Removed</b>
513	Glass doors - Primary entrance into the Dave Karp Senior Meeting Facility	300 Estudillo Ave	Kickplate is 3.5" high for the 2 glass doors.	Provide smooth, uninterrupted bottom rail or kickplate that is 10" min. high on the push-side of the door.	2	Job	\$100	\$200	2	FY 2012-2014	
514	Glass door - Primary entrance into the Dave Karp Senior Meeting Facility	300 Estudillo Ave	There is an illuminated exit sign but Braille is not provided.	Install an exit sign with Braille and raised lettering.	1	Job	\$500	\$500		FY 2012-2014	
515	Glass door - Primary entrance into the Dave Karp Senior Meeting Facility	300 Estudillo Ave	Accessible entry is not marked with an International Symbol of Accessibility.	Stick International Symbol of Accessibility on the door.	1	Job	\$100	\$100	2	FY 2012-2014	
516	Door #159 - Women's Restroom	300 Estudillo Ave	Operating effort is 12 lbs.	Adjust door operating effort to not exceed 5 lbs.	1	Job	\$100	\$100	2	FY 2012-2014	
517	Women's Restroom #159	300 Estudillo Ave	Towel dispenser is mounted 40.5" AFF and soap dispenser is mounted 42" AFF.	Lower dispensers to not exceed 40" AFF.	2	Job	\$350	\$700	2	FY 2012-2014	
518	Women's Restroom #159	300 Estudillo Ave	Sanitary napkin dispenser requires grasping and twisting.	Recommend removal.	1	Job	\$100	\$100	5	FY 2012-2014	
519	Women's Restroom #159	300 Estudillo Ave	U-shaped handle is not provided on the back of the compartment door.	Provide U-shaped door hardware on the back of the compartment door.	1	Job	\$450	\$450	2	FY 2012-2014	
520	Women's Restroom #159	300 Estudillo Ave	Space from the wall to the centerline of the water closet is 20".	Reposition water closet so that the space from the wall to the centerline of the water closet is 18" absolute.	1	Job	\$1,500	\$1,500	2	FY 2012-2014	
521	Women's Restroom #159	300 Estudillo Ave	Space from the wall to the edge of the water closet is 15.5".	Provide 32" min. clear space between wall and the water closet.	1	Job	\$1,500	\$1,500	2	FY 2012-2014	
522	Women's Restroom #159	300 Estudillo Ave	Flush control is not located on the wide side.	Relocate flush control on the wide side of the water closet.	1	Job	\$1,000	\$1,000	2	FY 2012-2014	
523	Women's Restroom #159	300 Estudillo Ave	Compartment width is 42".	Widen compartment to 60" min.	1	Job	\$1,500	\$1,500	2	FY 2012-2014	
524	Women's Restroom #159	300 Estudillo Ave	Rear grab bar is not provided.	Install rear grab bar.	1	Job	\$500	\$500	2	FY 2012-2014	

<b>Item #</b>	<b>LOCATION</b>	<b>ADDRESS</b>	<b>DESCRIPTION OF ISSUE/ AS BUILT</b>	<b>PROPOSED CORRECTION</b>	<b>Qty</b>	<b>Units</b>	<b>Unit Cost</b>	<b>Total Cost</b>	<b>Priority No.</b>	<b>Target Modification Date</b>	<b>Barrier Removed</b>
525	Door #158 - Men's Restroom	300 Estudillo Ave	Operating effort is 14 lbs.	Adjust door operating effort to not exceed 5 lbs.	1	Job	\$100	\$100	2	FY 2012-2014	
526	Men's Restroom #158	300 Estudillo Ave	Soap dispenser is 44" AFF.	Lower dispenser to not exceed 40" AFF.	1	Job	\$350	\$350	2	FY 2012-2014	
527	Men's Restroom #158	300 Estudillo Ave	Pipes are not insulated.	Insulate pipes.	1	Job	\$100	\$100	2	FY 2012-2014	
528	Men's Restroom #158	300 Estudillo Ave	Urinal is 21" (17" max) from the floor to the lip and urinal rim projects 9" (14" min) from the wall. Flush control is mounted 48" (44" max) AFF.	Install new urinal.	1	Job	\$3,500	\$3,500	2	FY 2012-2014	
529	Men's Restroom #158	300 Estudillo Ave	U-shaped handle is not provided on the back of the compartment door.	Provide U-shaped door hardware on the back of the compartment door.	1	Job	\$450	\$450	2	FY 2012-2014	
530	Men's Restroom #158	300 Estudillo Ave	Compartment width is 42".	Widen compartment to 60" min.	1	Job	\$1,500	\$1,500	2	FY 2012-2014	
531	Men's Restroom #158	300 Estudillo Ave	Space from the wall to the centerline of the water closet is 19.5".	Reposition water closet so that the space from the wall to the centerline of the water closet is 18" absolute.	1	Job	\$1,500	\$1,500	2	FY 2012-2014	
532	Men's Restroom #158	300 Estudillo Ave	Space from the wall to the edge of the water closet is 15".	Provide 32" min. clear space between wall and the water closet.	1	Job	\$1,500	\$1,500	2	FY 2012-2014	
533	Men's Restroom #158	300 Estudillo Ave	Rear grab bar is not provided.	Install rear grab bar.	1	Job	\$500	\$500	2	FY 2012-2014	
534	<b>Second Floor</b>										
535	Doors - Conference Room B	300 Estudillo Ave	There are 2 illuminated exit signs but Braille are not provided.	Install exit signs with Braille and raised lettering.	2	Job	\$500	\$1,000	2	FY 2012-2014	
536	Doors - Andrew Carnegie Hall	300 Estudillo Ave	There are 3 illuminated exit signs but Braille are not provided.	Install exit signs with Braille and raised lettering.	3	Job	\$500	\$1,500	2	FY 2012-2014	
537	Microfiche workstation	300 Estudillo Ave	Clear knee space is 26" AFF.	Adjust work space for one of the tables to provide 27" min. clear height in knee space.	1	Job	\$2,500	\$2,500	2	FY 2012-2014	
538	Periodicals - Government document drawers	300 Estudillo Ave	Drawer hardware requires pinching. There are 9 drawers. Equivalent facilitation such as assistance from the librarians is provided.	Equivalent facilitation will be provided.	9	Job	\$500	\$0		FY 2012-2014	

<b>Item #</b>	<b>LOCATION</b>	<b>ADDRESS</b>	<b>DESCRIPTION OF ISSUE/ AS BUILT</b>	<b>PROPOSED CORRECTION</b>	<b>Qty</b>	<b>Units</b>	<b>Unit Cost</b>	<b>Total Cost</b>	<b>Priority No.</b>	<b>Target Modification Date</b>	<b>Barrier Removed</b>
539	Doors - Conference Room C	300 Estudillo Ave	There are 2 illuminated exit signs but Braille are not provided.	Install exit signs with Braille and raised lettering.	2	Job	\$500	\$1,000		FY 2012-2014	
540	Door - Project Literacy	300 Estudillo Ave	There is an illuminated exit sign but Braille is not provided.	Install an exit sign with Braille and raised lettering.	1	Job	\$500	\$500		FY 2012-2014	
541	<b>Exterior</b>										
542	Parking Lot	300 Estudillo Ave	Stall lengths for the 6 accessible parking spaces are 14'2".	Restripe accessible spaces to be 18' min. long.	6	Job	\$100	\$600		FY 2012-2014	
543	Parking Lot	300 Estudillo Ave	The words 'NO PARKING' are not painted in the 3 access aisles. Access aisles do not have blue borders.	Modify access aisles.	3	Job	\$50	\$150	1	FY 2012-2014	
544	Parking Lot	300 Estudillo Ave	Sign stating "Minimum Fine \$250" not provided at the accessible parking spaces.	Install signs at the accessible parking spaces that state "Minimum Fine \$250".	3	Job	\$100	\$300	5	FY 2012-2014	
545	Curb Ramps	300 Estudillo Ave	There are 3 curb ramps. Detectable warnings are not provided. Surface does not contrast with surrounding sidewalks.	Replace curb ramps.	3	Job	\$1000 trun.do mes \$500 surface	\$4,500	1	FY 2012-2014	
546	Stairway - Dave Karp Senior Meeting Facility	300 Estudillo Ave	Indicator stripes are not provided. 7 risers.	Provide indicator stripes on each riser.	7	Riser	\$75	\$525	1	FY 2012-2014	
547	Ramp - Dave Karp Senior Meeting Facility	300 Estudillo Ave	Directional sign indicating accessible ramp is not provided.	Provide directional sign indicating accessible ramp.	1	Job	\$500	\$500	2	FY 2012-2014	
548								<b>\$90,275</b>			