

CITY OF SAN LEANDRO

Title VI of the Civil Rights Act of 1964 Limited English Proficient (LEP) Plan Request for Language Assistance

Assistance for Limited English Proficient Populations

The City San Leandro is committed to helping people with limited proficiency in the English language access our essential public information and services. The City of San Leandro works to ensure that all persons have meaningful access to our programs, services and information, free of charge. The City of San Leandro has procedures in place to assist San Leandro employees, employers and residents who are not proficient in the English language.

The City's Plan for Special Language Services to Limited English Proficient Populations is available to read online. Interested persons also may request copies by calling the Public Information telephone number at 510-577-3314.

REQUEST ASSISTANCE

Do you need a sign language interpreter or other assistance?

Is English your second language? Do you need one of our documents translated? Do you need an interpreter who speaks your language present at one of our meetings?

If you answered yes to any of these questions, we can help. You can contact a Language Assist Coordinator by calling 510-577-3351 or calling 510-577-3343 for TDD/TTY, or emailing LanguageAssist@sanleandro.org. We require at least three days' notice to provide reasonable accommodations, but we prefer more notice if possible. We will make every effort to arrange for assistance. Further information for language assistance or filing a Title VI complaint can be accessed on the City of San Leandro website at: <http://www.sanleandro.org/howdoi/request/lassist.asp>.