

IN THE CITY COUNCIL OF THE CITY OF SAN LEANDRO

RESOLUTION NO. 2025-XXX

**RESOLUTION TO APPROVE AMENDMENT NO. 1 TO THE CONSULTING SERVICES AGREEMENT
WITH KDC ACCOUNTING & CONSULTING, LLC BY \$50,000 FOR A ONE-YEAR TERM IN AN AMOUNT
NOT-TO-EXCEED \$175,000**

WHEREAS, City of San Leandro Resolution No. 2025-031 approved a one-year Consulting Services Agreement (CSA) with KDC Accounting & Consulting, LLC for an amount not-to-exceed \$125,000 to prepare the Annual Comprehensive Financial Report (ACFR), other required annual financial reports, and Finance Department support as needed due to staff turnover; and

WHEREAS, KDC Accounting & Consulting, LLC has considerable experience in governmental accounting as well as familiarity with the City's systems, policies, and procedures as well as payroll operations; and

WHEREAS, the current agreement between the City of San Leandro and KDC Accounting & Consulting has a one year term for a not-to-exceed amount of \$125,000 and the City desires to increase the contract by \$50,000 for a new not-to-exceed amount of \$175,000; and

WHEREAS, the City Manager recommends approval of said amendment.

NOW, THEREFORE, the City Council of the City of San Leandro does **RESOLVE** as follows:

That Amendment No. 1 to the Consulting Services Agreement with KDC Accounting & Consulting to increase the agreement by \$50,000 for a new not-to-exceed amount of \$175,000 for a one-year term with options to renew for up to two years under the initial CSA terms is hereby approved and execution by the City Manager is authorized; and

That Amendment No. 1 to the Consulting Services Agreement with KDC Accounting & Consulting amends Section 2.4 of the original agreement as follows:

"Section 2.4 Reimbursable Expenses: All requests for reimbursement of expenses shall be pre-authorized and shall not exceed \$1,500"; and

That the City Manager is authorized to execute all documents and take all actions necessary to affect the purpose and intent of this Resolution.

Introduced by Councilmember _____ and passed and adopted this 15th day of December 2025 by the following vote:

AYES:

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NOES:

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ABSENT:

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ATTEST:

Sarah K. Bunting, CMC
Acting City Clerk

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