



CODE ENFORCEMENT PRESENTATION

CITY COUNCIL

SEPTEMBER 5, 2017

CITY COUNCIL GOALS

- Support and implement programs that enhance the quality of life and wellness
- Maintain and enhance San Leandro's infrastructure

COMMUNITY CARE INITIATIVE

- In March 2017, the City Council allocated \$1 million for start-up costs and funding of a two-year enhanced Community Care program and directed staff to transfer code enforcement responsibilities to the Community Development Department
- The goal is to rebuild the City's resources to beautify the City by addressing aesthetic issues and maintaining land and real property to the community's standards as established in the Municipal Code and Zoning Code



Report A Concern

MySL “See-Click-Fix” launched in January 2017 to facilitate the reporting and follow up of concerns from the community

The MySL app can be downloaded on a smartphone/tablet or concerns can be reported on the City’s website

PUBLIC PROPERTY MAINTENANCE

- The \$1 million Community Care initiative included \$50,000 for the Public Works Department to hire a temporary part-time Street Maintenance Worker to respond to the increase in service calls related to MySQL
- This employee assists with graffiti abatement, illegal dumping and abatement of violations

MUNICIPAL CODE UPDATE

In June 2017 the Code Enforcement Ordinance of the Muni Code was updated to streamline the administrative enforcement process and reduce the time to abate from approximately 175 to 70 days

- Initial Field Visit to determine a violation exists
- Upon Confirmation of a violation, a Courtesy Notice will be left at the property
- Notice of Violation
- Administrative Citation \$150, \$300, \$600
- Abatement

BUILDING CODE ENFORCEMENT

- Accela Code Enforcement module is being implemented in order to track building code violations
- New forms, outreach materials and an updated webpages are being developed
- Building inspectors have received additional training and obtained required certifications

COMMUNITY CARE

Community Development

Building Code

Code Enforcement

- Community Preservation
- Weed Ordinance
- Zoning Code

Engineering & Transportation

Damaged Sidewalks

Police

Abandoned & Illegally Parked Vehicles

Animal Control

Public Works

Graffiti

Potholes

Other Miscellaneous Public Right-of-way Maintenance

- Streetlight outages
- Illegal dumping
- Hazardous material spills
- Storm drain contamination

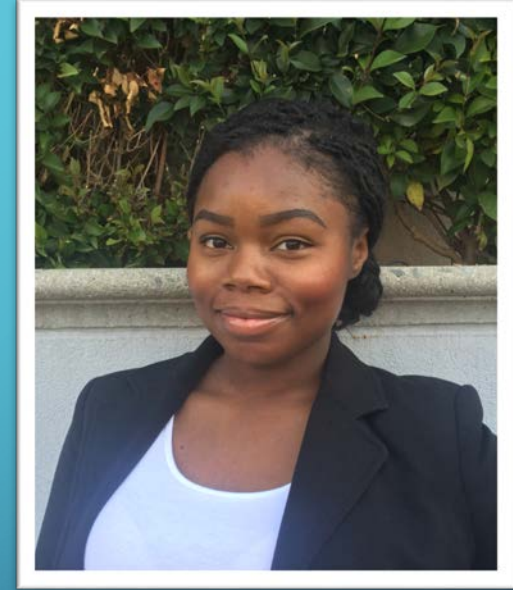
INTRODUCTION OF CODE ENFORCEMENT STAFF



Kim Varner
BA in Sociology from UC Davis
MA in Divinity from Howard University
Veteran, Air Force Reserves
20 years experience in Code Enforcement



Jose Luis Larios
Contra Costa College
Bilingual Spanish
Customer service: Whole Foods,
Nordstrom & Marriott



Akenya Robinson-Webb
Diablo Valley College
Community Service Officer,
City of Fairfield Police Dept

GOALS OF CODE ENFORCEMENT

- Partnership with Residents, Businesses, and Property Owners
- Education and Accessibility – meet with citizens and businesses in the office and outside of the office
- Cooperative working relationship with Police, Public Works, Building & Safety, and Engineering & Transportation
- Uphold Community Standards with Consistency including documentation, follow-up and notification
- Compliance of Codes and Ordinances with Compassion

CODE ENFORCEMENT INCLUDES

- Community Preservation Ordinance
- Weed Ordinance
- Zoning Code

COMMUNITY PRESERVATION ORDINANCE



Dilapidated Structures -
Abandoned structures and partially destroyed buildings as well as buildings with broken windows or cracked, peeling or chalking paint are not permitted



Outdoor Storage – Outdoor storage of abandoned and discarded items, appliances, dirt, concrete or litter is unsightly and a threat to health and safety.



Refuse Containers – Refuse containers or bins may not be stored in view of the street except on normal trash pick-up day.

WEED ORDINANCE

- Requires property owners to control the growth of weeds and other vegetation on their property.
- Overgrown weeds and other vegetation cannot exceed a maximum height of 18 inches



ZONING CODE



Accessory Structures may not occupy a front or corner side yard or extend beyond the front building line of the primary structure and must be at least six feet from other structures.



Fences & Hedges are not permitted within the public right-of-way. The maximum height of fences in the front yard setback is 3 feet and the maximum height of fences in residential districts is 6-7 feet depending upon the residential zone.



Signage – Prohibited signage includes banners, sandwich board signs, pennants, streamers, balloons, unpermitted temporary signs and excessive window signage.

PUBLIC OUTREACH

- Community Care brochure in English, Spanish, & Chinese
- Website www.SanLeandro.org/CodeEnforcement
- Farmers' Market and HOAs

The screenshot shows the 'Code Enforcement' page on the City of San Leandro website. It features a navigation menu on the left with links to 'Community Development Home', 'Building and Safety Services', 'Code Enforcement', 'Economic Development', 'Housing Services', 'Planning Services', and 'Contact Us'. Below the navigation is a 'SANLEANDRO NEXT ECONOMIC NEWS' banner and a 'My Mobile 311 REPORT A CONCERN' button. The main content area includes a welcome message, a description of the Code Enforcement Division's mission, and a list of common concerns with corresponding images: 'Enforcement Process' (a hand pointing to a 'COMPLIANCE' sign), 'Overgrown Vegetation' (a house with tall grass), 'Fences, Walls, & Hedges' (a fence with a hedge), 'Accessory Structures' (a shed), 'Unlawful Outdoor Storage' (a pile of trash and debris), and 'Trash, Litter, and Debris' (a pile of trash).

The brochure is titled 'Community Care' and features the 'My SL' logo. Below the logo is the heading 'Report A Concern'. The text reads: 'Community Care is a partnership between the City and San Leandro residents, businesses and property owners to improve the quality of life and aesthetics of our community through education, cooperation and responsive enforcement.' At the bottom, it includes the City of San Leandro seal and contact information: 'CITY OF SAN LEANDRO', '835 E. 14TH ST. • SAN LEANDRO, CA 94577', and 'WWW.SANLEANDRO.ORG/COMMUNITYCARE'.

NEXT STEPS

- Code Enforcement team will be training for the next few weeks - learning the codes, My SL software system and the City's processes and procedures
- Code Enforcement Supervisor site visits with Councilmembers
- Team will be addressing back log of cases
- Measurement & Metrics - Report on MySQL cases, including Code Enforcement

CONTACT CODE ENFORCEMENT



Report A Concern

- Report concerns on MySL
- Email: CodeEnforcement@SanLeandro.org
- Call: (510) 577-3363