



City of San Leandro

Civic Center
835 East 14th Street
San Leandro, California

Draft Minutes

Senior Commission

Chair Janice Woycheshin, District 3

Vice Chair Bella Comelo, District 6

Victor Aparicio, At Large (5)

Marci Dillon, At Large (1)

Debra Lopez-Nacario, District 1

Claudia McHenry, District 5

Adrienne Miller, District 4

Rosemary Picado, District 2

Vacancy, At Large

Thursday, March 21, 2024

10:00 AM

Senior Community Center 13909 E. 14th St.

1. ROLL CALL

The meeting was called to order at 10:03 a.m.

Present 8: Woycheshin, Comelo, Aparicio, Dillon, Lopez-Nacario, McHenry, Miller, and Picado

Also present were Mike King and Lea Robinson with Pear Street Consulting, San Leandro Police Department Assistant Chief Luis Torres, Richard Uribe with the Human Services Department Senior Services, and Commission Secretary Pedro Naranjo.

2. APPROVAL OF AGENDA OF March 21, 2024

Approved-MS (McHenry, Lopez Nacario) (8 Ayes, 0 Nays, 0 Abstentions)

3. APPROVAL OF MINUTES OF FEBRUARY 15, 2024

Approved-MS (McHenry, Lopez Nacario) (8 Ayes, 0 Nays, 0 Abstentions)

[24-122](#)

Draft Minutes of the Senior Commission Meeting of February 15, 2024

Attachments: [2024.2.15 DRAFT Senior Commission Minutes](#)

4. PUBLIC COMMENTS

Three members of the public introduced themselves.

Naranjo reported that no public comment was received via eComment; the Commission was informed by email on March 20, 2024.

5. CORRESPONDENCE

None

6. PRESENTATIONS

6.A. San Leandro Police Department Public Safety Presentation

Luis Torres, Assistant Police Chief

Assistant Chief Torres introduced himself and provided department updates, including the transition at the Chief level. On April 22nd, Chief Averiett will be joining the Department and Chief Hart will depart. This will help with stability within the department given recent transitions. Assistant Chief Torres also shared an update regarding other staffing and current recruitment efforts. Chief Torres provided updates regarding traffic concerns, Flock cameras, crime, and the upcoming restart of the Citizen's Academy. Assistant Chief Torres responded to questions from the Commission regarding related matters. Members of the public provided comments on issues related to this item.

7. ORAL REPORT OF SECRETARY

Naranjo introduced Richard Uribe who plays a key role with the planning, coordinating, and delivery of various senior programs and services. Richard introduced himself and provided an update regarding his role, and an overview of some of the programs he supports, including the FLEX RIDES and Mercy Brown Bag Programs. Richard responded to questions from the commissioners and heard their suggestions. Members of the public provided comments on issues related to this matter.

Regarding programming, Naranjo reported that this past Tuesday, March 19th, Senior Services staff conducted a movie day at the Marina Community Center. Over 20 people showed up to watch the movie (A League of Their Own). Naranjo reported that due to popular demand, movie days will once again be held on a regular basis and will be scheduled once a month at the Marina Community Center.

8. UNFINISHED BUSINESS

8.A. Age-Friendly Assessment and Action Plan- Update on Progress and Next Steps

Mike King and Lea Robinson with Pear Street Consulting provided an update regarding the community engagement progress. Updates were shared regarding the listening sessions and surveys. Regarding the listening sessions, a discussion took place regarding the highlights and challenges associated with the vetting process and virtual meeting structure. Feedback and input were shared regarding best practices to ensure the effectiveness of the listening sessions, including doing additional vetting with interested participants and partnering with non-profit organizations to identify the most appropriate participants.

Regarding physical survey stations, there are currently five at the following sites: Senior Community Center, Manor Library, Main Library, City Hall, and at two local businesses. Naranjo shared information regarding additional outreach efforts. Commissioners Dillon, Lopez Nacario, and Picado presented

about the Age-Friendly Assessment and Action Plan to the following City commissions: Human Services, Recreation and Parks, Planning/Board of Zoning Adjustments, Arts, Culture, and Library, and the Youth Advisory. Chair Woycheshin also presented to the San Leandro Breakfast Club. Also, our City's Communication Team is producing videos to promote the surveys. Commissioner Comelo recommended a presentation to the Rotary Club. There was agreement to follow up offline to coordinate.

Mike King provided context regarding the structure and outline of an action plan document and solicited input from the Commission regarding the type of components they would like to see in the Age-Friendly Assessment and Action Plan. The Commission shared ideas, including the idea of having a welcome letter from the Commission. Commissioner Comelo volunteered to draft a letter that the Commission can review and provide input. Commissioner McHenry agreed to work with Commissioner Comelo on the draft of the letter.

A draft of the Age-Friendly Action Plan will be available for the public to review and provide comment in May. Also, on June 10th an updated version of the Action Plan will be presented to members of the City Council and the Senior Commission. The final version of the Action Plan is planned to be taken to the City Council for review and adoption on July 1, 2024

The Commission discussed the upcoming needs with the project. They agreed that it would be best for Pear Street Consulting to present a draft of the Action Plan during the April 18th Senior Commission Meeting. During this meeting the Commission will review the community engagement data. They also agreed to schedule a special Senior Commission meeting to further discuss and work through the details of the plan. The Commission agreed to consider a special meeting on April 24, 2024. Mike King agreed to follow up regarding this meeting via email.

Members of the public shared comments regarding this item.

[24-123](#)

Age-Friendly Assessment and Action Plan Update Presentation

Attachments: [Age-Friendly Assessment and Action Plan Update Presentation](#)

8.B. Human Services and Recreation Commission Update

Given time constraints, a motion was made to table items 8.B. through 9.B.

Approved-MS (McHenry, Lopez Nacario) (8 Ayes, 0 Nays, 0 Abstentions)

This item was tabled

8.C. Institute of Aging/Volunteers Assisting Seniors Update and Discussion

This item was tabled

8.D. Volunteer Program Development

This item was tabled

8.E. Commission Priorities

This item was tabled

[24-014](#)

Age-Friendly San Leandro-DRAFT Community Engagement Plan

Attachments: [Age-Friendly San Leandro - DRAFT Community Engagement Plan](#)

8.F. Legislative Update

This item was tabled

8.G. EV Charging and Parking Study

This item was tabled

8.H. Discussion Regarding Crime

This item was tabled

9. NEW BUSINESS

9.A. Discussion Regarding Ride FLEX RIDES Shuttle Service Ride Along

This item was tabled

9.B. Discussion Regarding Senior Commission Lunch with Seniors

This item was tabled

9.C. Discussion of Senior Commission Participation in 2024 Cherry Festival

Naranjo shared two possible opportunities for the Senior Commission to participate in the June 1,2024 Cherry Festival, which included the parade and resource fair. Commissioner Comelo suggested that the Senior Commission participate in the parade using the FLEX RIDES shuttle. Banners can be created and hung from the shuttle to promote the FLEX RIDES program and the Age-Friendly project. Naranjo agreed to contact MV Transportation, who is the FLEX RIDES shuttle provider, about access to a shuttle. Commissioners also expressed interest in participating in the resource fair to promote the Age-Friendly project with the public.

10. ORAL REPORT OF CHAIR

Chair Woycheshin shared topics of interest. No action taken.

11. COMMISSION COMMENTS

Commissioner Picado introduced herself. She shared her experience as a

technical writer and offered to support any needs in that area. She expressed appreciation and excitement regarding her new role with the Senior Commission.

Commissioner Miller shared about an intergenerational program article in a newspaper and committed to sending a copy to Naranjo to share with other Commissioners.

Other Commissioners shared on topics of interest. No actions were taken.

12. ADJOURNMENT

Approved-MSA (Dillon, Comelo) (8 Ayes, 0 Nays, 0 Abstentions)

Adjournment: 12:30 p.m.