

CITY OF SAN LEANDRO - PERSONNEL RELATIONS BOARD
MINUTES
Regular Meeting
Thursday, July 19, 2012

1. **CALL TO ORDER:** Chairperson O. B. Badger called the meeting to order in the Human Resources Conference Room on the Second Floor of City Hall, 835 East 14th Street, San Leandro, CA on Thursday, July 19, 2012 at 5:32 p.m.
2. **ROLL CALL:** Louise Keniston, Sr. Human Resources Analyst and Executive Secretary, called the roll.
PRESENT: Chairperson O. B. Badger, Vice-Chairperson Louis Heystek,
Member Johanne Dictor (departed 6:25), and Member Benny Lee
ABSENT: Member James Browne
3. **PUBLIC COMMENTS:** There were no members of the public at the meeting to make comments.
4. **MINUTES:** The minutes of the Regular Meeting of April 19, 2012, and the Special Meeting of May 10, 2012, were distributed and reviewed.

It was Moved and Seconded (Heystek/Lee) to approve the minutes of the Regular Meeting of April 19, 2012. The Motion carried 4 Ayes.

It was Moved and Seconded (Heystek/Lee) to approve the minutes of the Special Meeting of May 10, 2012. The Motion carried 4 Ayes.
5. **ADOPTION/REVISION OF CLASSIFICATIONS:** Secretary Keniston reported that one classification specification in the City Manager's Office would be discussed:
 - Chief Innovation Officer (CIO), a new management classification, will help the City to foster economic ties with a more broadly-based business community by attracting and retaining private-sector business interests to the City. The position will help establish collaborations between businesses, local government, and educational/non-profit agencies, which collaborations will in turn promote innovation and stimulate job creation and alternative revenue streams for the City.

It was Moved and Seconded (Heystek/Lee) to adopt the new Chief Innovation Officer classification specification. The Motion carried 4 Ayes.
6. **EMPLOYMENT LIST EXTENSIONS:** Secretary Keniston indicated that staff does not recommend extending the employment lists or subject names for these recruitments: Jailer/SLCEA; and Police Sergeant/SLPOA (Promotional). However, the recommendation is that the list for Maintenance Mechanic I/SLCEA be extended six months until February 15, 2013.

It was Moved and Seconded (Heystek/Lee) to approve staff's recommendation to extend the employment list for the Maintenance Mechanic I/SLCEA position. The Motion carried 4 Ayes.
7. **SUMMARY OF DEPARTMENTAL ACTIVITIES & INFORMATIONAL LISTING:** Secretary Keniston reviewed the status of recruitments held during the past quarter, as well as a number of new hires, promotions, and separations.
8. **EXECUTIVE SECRETARY'S REPORT:** Secretary Keniston informed the Board that the selection process is nearing completion for the new Human Resources Manager position; also that informal negotiations with four employee groups have begun; four recruitments are underway with four pending; and that there will likely be a need for a Special Meeting of the Personnel Relations

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Board in August or September, to consider one or more new and/or revised job classes in the Police Department .

9. **MEMBER COMMENTS:** Member Lee noted his appreciation for continuing recruitment in the Police Department, to maintain the current levels of efficiency and service in light of expected retirements. Chairperson Badger opined that the rapid loss of Police Officers and other sworn personnel will likely continue as long as the current retirement formula is in place; he also expressed apprehension concerning the effects of opening promotional opportunities to the public.
10. **ADJOURNMENT:** There being no further business, the meeting was adjourned at 6:42 p.m.

Signed:

Date:

Chairperson O. B. Badger