

CITY OF SAN LEANDRO  
CALIFORNIA



# City Manager's Proposed Budget

FISCAL YEARS 2022 AND 2023



## **ELECTED OFFICIALS**

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**Pauline Russo-Cutter**  
**Mayor**  
**Term Expires 2022**



**Deborah Cox**  
**Council Member**  
**District 1**  
**Term Expires 2022**



**Bryan Azevedo**  
**Council Member**  
**District 2**  
**Term Expires 2024**



**Victor Aguilar Jr.**  
**Vice Mayor**  
**District 3**  
**Term Expires 2022**



**Fred Simon**  
**Council Member**  
**District 4**  
**Term Expires 2024**



**Corina Lopez**  
**Council Member**  
**District 5**  
**Term Expires 2022**



**Pete Ballew**  
**Council Member**  
**District 6**  
**Term Expires 2024**







## **CITY COUNCIL VALUES**

San Leandro is a great place to live, visit, work, and do business. San Leandro celebrates a long history and embraces a diverse population while still enjoying a “small town” feel in a larger metropolitan region. Clean neighborhoods, public safety, prosperous businesses, beautiful parks and amenities, a healthy environment, and strong schools are priorities, and San Leandro residents are the foundation of our strong and sustainable community. San Leandro businesses enjoy multiple advantages including close proximity to the Oakland International Airport and Port of Oakland, two major freeways, two BART stations and access to a large and well-educated workforce. San Leandro has a strong community pride and the sense that anything is possible when community members work together.

The City Council Values include:

- Long-term fiscal health
- Well-maintained and enhanced infrastructure
- Safe neighborhoods and safe streets
- Healthy community members
- A variety of housing opportunities
- Abundant recreational opportunities, parks, community services and facilities
- Strong businesses, job opportunities, and transit-oriented development
- Clean, pedestrian-friendly corridors, including a vibrant downtown
- Strong schools and excellence in education
- Technology and innovation
- A wise approach to the sustainable use of resources and care of the environment
- An attractive and successful shoreline with several hundred acres of open space
- Partnerships, compassion, communication, and fairness





## **CITY COUNCIL GOALS FOR 2021-2023**

The following City Council Goals serve as a guide for the upcoming fiscal years, and provide overall direction for the City's services and programs:

- Place San Leandro on a firm foundation for long-term fiscal sustainability (A)
- Advance projects and programs promoting sustainable economic development, including transforming San Leandro into a center for innovation (B)
- Provide quality public safety service and grow our partnership with the community to keep San Leandro safe (C)
- Maintain and enhance San Leandro's infrastructure (D)
- Support and implement programs, activities and strengthen communication that enhances the quality of life and wellness, celebrates the arts and diversity and promotes civic pride (E)
- Maintain and support a strong positive relationship between the City, schools and the educational community (F)
- Promote and maintain an inclusive work environment that values employees and volunteer contributions, supports professional growth and development, and fosters a culture of kindness and collaboration in the delivery of services to our community (G)







GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**City of San Leandro  
California**

For the Biennium Beginning

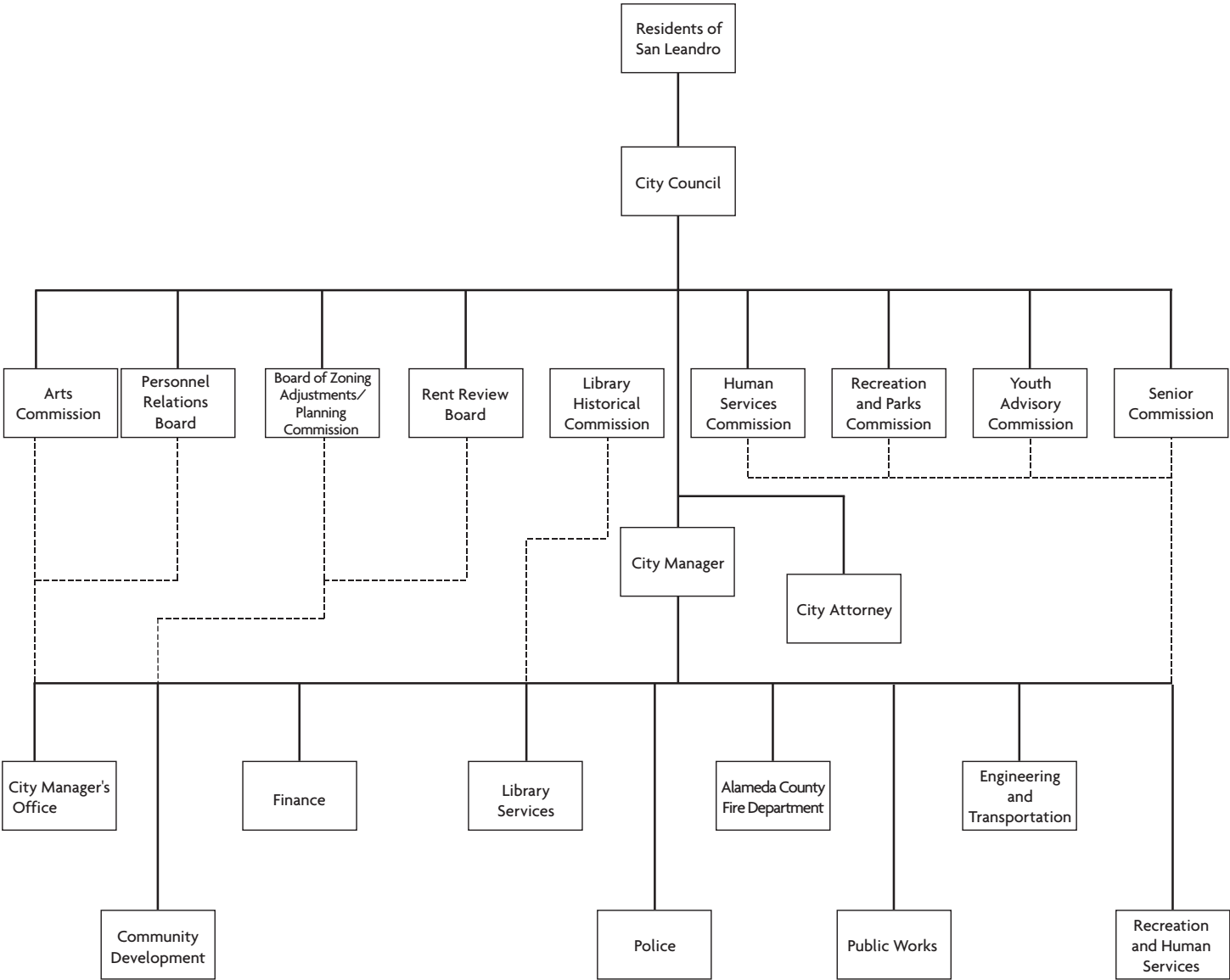
**July 1, 2019**

*Christopher P. Morill*

Executive Director



**This organizational chart reflects relationships between policy-making responsibility (Mayor, City Council, and Advisory Boards and Commissions) and administrative officers and departments.**





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The City of San Leandro's biennial budget is a financial plan and includes the biennial operating budget and the capital improvement plan that support the Council's Vision and Goals. It also represents the official organizational plan by which City policies, priorities and programs are implemented. The biennial budget serves as a communication tool with the residents, businesses and employees about how the City's financial resources are allocated to provide services to the community.

The following is a brief outline of the contents of the biennial budget book with details found in Section 21 Appendices:

**Budget Message (Section 2):** The City Manager's Budget Message aims to provide the reader with highlights of the operating and capital budgets and a sufficient context to understand how and why budgetary changes occurred between fiscal years.

**Community Profile (Section 3):** The purpose of this section is to give the reader an at-a-glance look at the City's attributes, including information on education, housing, transportation, and City heritage, as well as demographic data and basic infrastructure statistics.

**Financial Summary (Section 4):** Summary of all funds, financial analyses, tables and charts, and provides a summary of assumptions used in creating the multi-year forecasts.

**General Fund (Section 5):** City's discretionary General Fund summaries of expenditures and revenues, detailed summaries of key General Fund revenues, ten-year forecast and reserves.

**Other Funds, Enterprise/Internal Service Funds, and Successor Agency Funds (Sections 6, 7 and 8):** Summaries for the City's key non-General Fund operating funds.

**Staffing (Section 9):** The Staffing section includes job titles of the full-time and part-time positions authorized for each Department and a comparative table that provides five years of budget data.

**Departments (Sections 10-18):** Provides department organizational charts, departmental descriptions, accomplishments, goals, program changes and financial summaries.

**Capital Improvement Projects (Section 19):** Overview of major capital projects and the revenues, expenditures and staff authorized to support these projects.





**BUDGET GUIDE****SECTION 1**

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**Non-departmental/Debt (Section 20):** Non-departmental: Other financial areas of responsibility not directly associated with a service department of the City. Debt: Overview of the City's Debt Service Program and summaries reflecting current debt and the purpose for which the debt was incurred which includes General Fund debt, San Leandro Financing Authority, and the Successor Agency to the Redevelopment Agency of the City of San Leandro fund debt service obligations.

**Appendices (Section 21):** This section provides a detailed guide on the City's financial policies, budget process, practices and authority. Further reference material for funds by number, glossary and acronyms are helpful to users of the biennial budget.





## City of San Leandro

Civic Center, 835 E. 14th Street  
San Leandro, California 94577  
[www.sanleandro.org](http://www.sanleandro.org)



June 28, 2021

San Leandro City Council  
Civic Center  
San Leandro, CA 94577

Honorable Mayor and Members of the City Council:

I am pleased to submit the City's biennial budget for the 2021-22 and 2022-23 fiscal years. This two-year budget serves as a blueprint for providing City services and establishes a financial plan for operations and capital improvements across all City funds and programs. The budget focuses on the City's long-term financial health and reflects fiscal strategies supporting improved infrastructure and stabilizing pension costs. This proposed budget offers a balanced approach meeting the challenges of balancing modest revenue growth with increasing costs, while responding to our community's service needs.

The current fiscal year ending in June has been unlike any other in recent history. Scarcely any aspect of life in San Leandro remains untouched by the Coronavirus pandemic. As COVID-19 cases spread and shutdowns became commonplace, few imagined what to expect, nor would have guessed the crisis would still be with us 14-months later.

Every resident and business owner has been affected by COVID-19. Devastating health impacts, business and school closures, elimination of jobs, essential workers faithfully carrying-on, remote work, requirements to wear masks and socially distance, and the struggle to pay basic bills, including food and rent, all became a normal part of life and helped define this unprecedented time.

Among the impacts to the City, many projects experienced slowdowns as attention was diverted toward mitigating the effects of the pandemic and then eventually transitioning to recovery efforts. Relevant and timely actions included an eviction moratorium, rental assistance, a grocery worker premium pay ordinance, public assistance in the forms of food distribution, mental health, domestic violence services, and small business grants.

With the rollout of vaccines and the stimulus funds provided by the Federal government, we hope life will begin to return to normal. Fortunately, the economic outlook for San Leandro is expected to be positive in the upcoming biennial period.

**BUDGET MESSAGE****SECTION 2**

The budget for 2021-22 and 2022-23 envisions both the community and the City organization moving steadily out of the COVID-19 environment. The proposed budget projects a stable revenue platform and describes a work program and expenditure plan supporting continued delivery of all regular City programs, services, and planned projects for the community. The budget also proposes enhancing services in key program areas related to human services, police oversight, economic development, resiliency, and capital projects.

The City's total proposed expenditure budgets for 2021-22 and 2022-23 are \$199,900,700 and \$208,923,800, with the General Fund contributing over 60% of the total. The proposed budgets fund a total of 363 full-time positions. The biennial budget continues the long-term fiscal philosophy of the City Council.

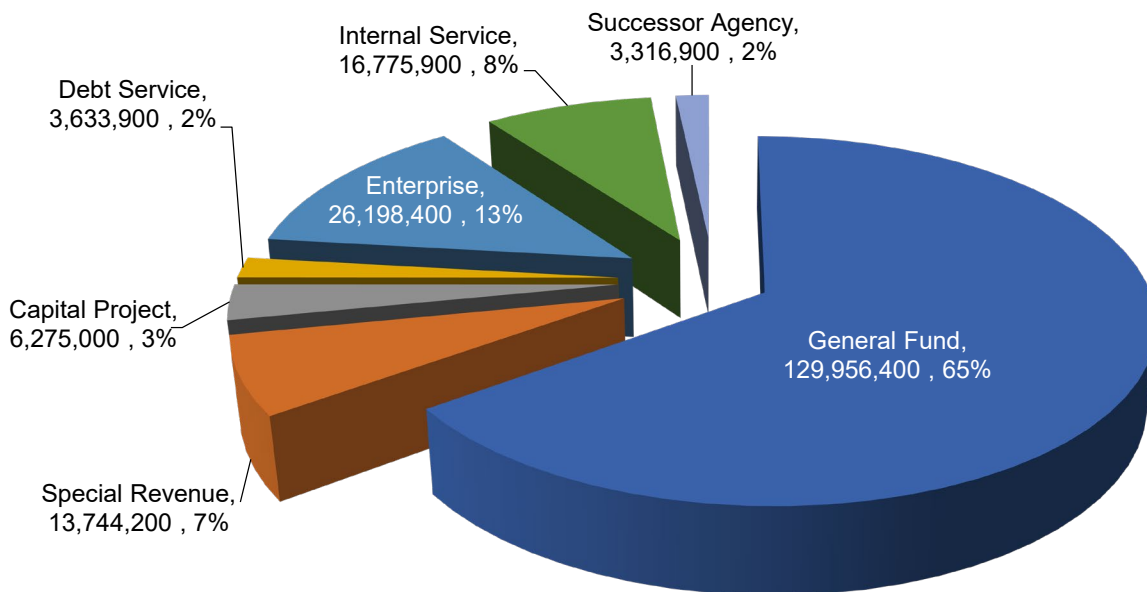
The budget further aligns with the City Council's goals.

- Place San Leandro on a firm foundation for long-term fiscal sustainability
- Advance projects and programs promoting sustainable economic development, including transforming San Leandro into a center for innovation
- Provide quality public safety service and grow our partnership with the community to keep San Leandro safe
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- Support and implement programs, activities and strengthen communication that enhances the quality of life and wellness, celebrates the arts and diversity, and promotes civic pride
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- Promote and maintain an inclusive work environment that values employees and volunteer contributions, supports professional growth and development, and fosters a culture of kindness and collaboration in the delivery of services to our community

**BIENNIAL BUDGET OVERVIEW**

The biennial budget incorporates the estimated revenues and planned expenditures for all General Fund, Special Revenue Funds, Enterprise Funds including Internal Service Funds, and other agency funds. The resources total for all funds in the biennial budget is \$198,941,400 in 2021-22. Total proposed expenditures of \$199,900,700 are set forth by fund in the following chart.

### Expenditures by Fund FY 2021-22



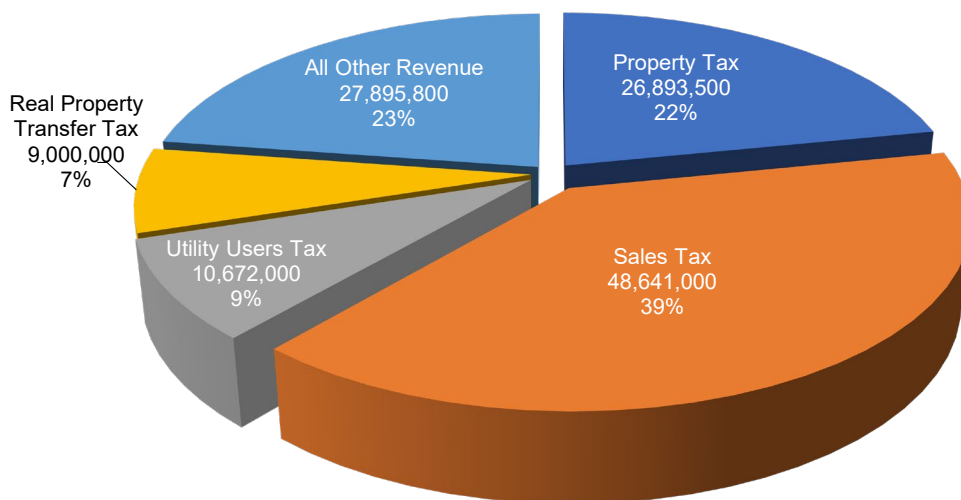
#### GENERAL FUND

The General Fund finances the operations of the City that have no special or dedicated revenue sources. The fund pays for the basic operations of the City. Over one-half of the General Fund revenue is allocated to support public safety activities. Total 2021-22 and 2022-23 General Fund expenditures total \$129,956,400 and \$135,817,600, respectively. Estimated revenues in the amount of \$123,102,300 and \$127,338,400 finance the anticipated expenditures.

#### GENERAL FUND REVENUE

In 2021-22, revenues from taxes, franchises, licenses and permits, fines, fee & forfeitures, interest & property income, and charges for services are estimated to increase by 6% over 2020-21. Of the estimated General Fund revenue of \$123,102,300 in 2021-22, 70% is generated from only three sources: sales tax, property tax, and utility users tax.

### General Fund Revenues FY 2021-22



- Property Tax** - Total property-related tax revenues increase by \$793,000 in the proposed budget compared to the 2020-21 projected budget. Secured Tax and Redevelopment Residual Property Tax revenues make up 62% of the City's annual Property Tax revenue. Secured Tax revenue amounts to \$14,093,000 in 2021-22, while Redevelopment Residual Tax amounts to \$2,584,000. Property Tax is the City's second largest revenue source and represents 22% of total General Fund revenue.
- Sales/Transaction Taxes** - Sales/Transaction Tax revenues increase by \$4,203,000 compared to the 2020-21 projected budget. The budget for 2020-21 reflected adverse impacts from COVID-19 affecting taxable transactions. The original budget of \$38,986,000 was later increased to \$44,438,000 following the mid-year budget review. Avenue Insights, the City's sales tax advisor, projects the City will receive \$48,641,000 in 2021-22. This amount includes Measure HH amounts of \$13,000,000. The favorable report on the recovery in taxable transactions is critical as Sales and Transaction Taxes are the City's largest revenue sources and makes up 40% of the General Fund revenue.
- Utility Users Tax (UUT)** - Total UUT revenues increase by \$330,000 in the proposed budget compared to the 2020-21 projected budget. The 2021-22 budget is estimated at \$10,672,000. Natural gas and electric UUT revenues represent about 73% of the total UUT revenues. UUT is not expected to increase significantly in future years due to the use of renewal energy and increased competition in the telecommunication market (e.g., cable TV and wired and wireless telecommunications).

**BUDGET MESSAGE****SECTION 2**

- **Real Property Transfer Tax (RPTT)** - Property Transfer Tax revenues increase by \$2,000,000 compared to the 2020-21 projected budget. Ballot Measure VV was approved by city voters in November 2020. The measure authorizes increasing the Transfer tax rate from \$6 per \$1,000 in valuation to \$11. The projected 2020-21 budget was increased by \$3,200,000 at mid-year and the proposed budget adds an additional increase of \$2,000,000 in the first full year of Measure VV funding. RPTT revenues are estimated at \$9,000,000.
- **Business Licenses Tax** – Business License Tax revenues decrease by \$570,000 compared to the projected 2020-21 budget. The proposed budget of \$5,830,000 primarily arises from the closing of one of the parking operator business (primarily serving long-term parking at the Oakland International Airport). The business was the significant taxpayer in the parking lot classification arising from Measure OO.

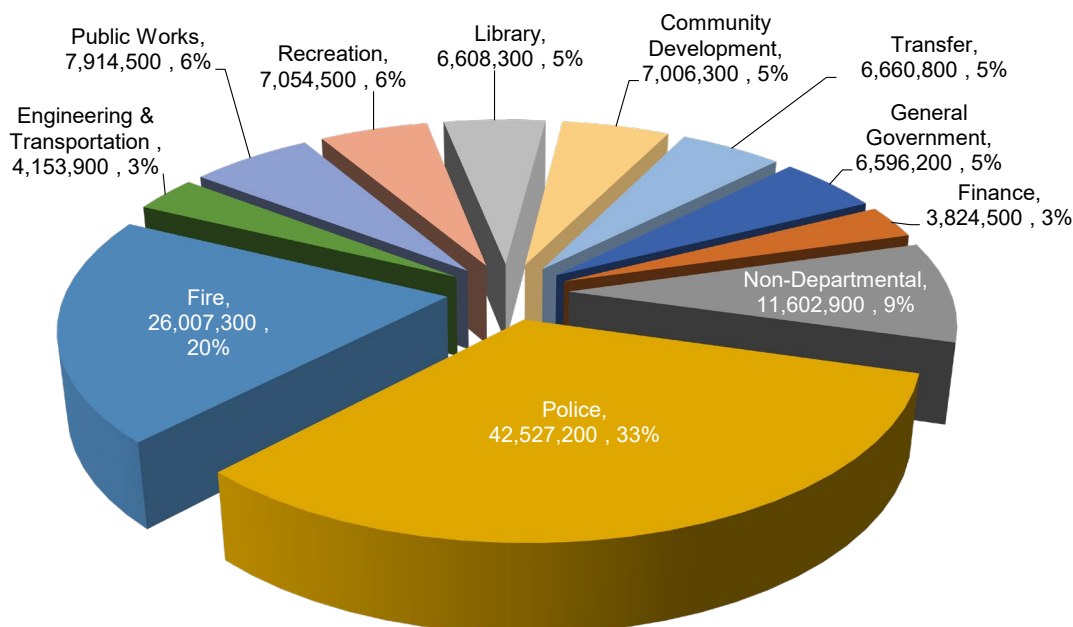
**GENERAL FUND EXPENDITURES**

Operating expenditures are projected to increase by 8% in 2021-22 and 5% in 2022-23. Employee salaries and benefits are the largest, line-item expenditures in the General Fund. The Alameda County Fire Department contract services and equipment account for 20% of the General Fund expenditures.

General Fund salaries and benefits are estimated at \$63,020,600 for 2021-22. Total personnel costs are expected to be significantly higher than the 2020-21 projected budget. Impacts of COVID-19 pandemic led to both full-time and part-time positions remaining vacant in the current fiscal year. This extraordinary level of savings is not projected in the proposed budget. Personnel costs represent 48% of the General Fund budget. As a service organization, the City's core expenditures are personnel related.

In May 2021, the City received \$9,300,000 in Fiscal Recovery Funds from the U.S. Treasury. This amount represents the first half of the \$18,600,000 funding allocation to the City. Based on the guidelines issued by the U.S. Treasury, the City calculated its lost revenues for the period ended December 31, 2020. The amount is estimated at \$6,735,000. Consistent with the guidelines, the budget proposes to use the recovered revenues to support government services in fiscal year 2021-22 covering programs from infrastructure maintenance, human services, library services, recycling program, to park and street maintenance. Please note that funds cannot be used to restore reserves or fund pension liabilities. As the City continues to review the guidelines and develop the expenditure plan, the 2021-23 budget may be amended to incorporate the use of Fiscal Recovery Funds for other important services and programs.

### Expenditures by Department FY 2021-22



## KEY EXPENDITURES AND ASSUMPTIONS

### Department Requested Service Enhancements

Limited improvements and expansion of City operations and services have been proposed to promote department effectiveness and resolve deficiencies in existing service delivery. Proposed new and reclassified General Fund positions include:

- College Intern (City Manager's Office)—administrative support.
- Planner (Community Development)—two year limited duration, plan check support.
- Street Maintenance Worker (2, Public Works)—two year limited duration, paving crew addition.
- Administrative Assistant III (Public Works)—administrative support - upgraded from an Administrative Assistant II position.
- Project Manager (Human Services)—mental health/homelessness program support

Two Tree Trimmer II positions for Public Works were frozen and the work will be covered by contract services as part of the two-year pilot program. The change in service delivery will provide the City an opportunity to evaluate operational efficiency.

The Street Maintenance Worker and Project Manager positions are also listed below in the Service Enhancements Reflecting City Council Goals section.



**BUDGET MESSAGE****SECTION 2**

Other key proposed General Fund service enhancements in 2021-22 include:

- City Manager's Office—community survey (\$55,000).
- Human Resources—executive recruitments (\$55,000), classification and compensation study (\$75,000), and City Hall building security (\$65,000).
- Community Development—planning and code compliance services (\$100,000).
- Public Works—debris/trash removal services through Code Compliance (\$75,000), tree trimming (\$354,000), turf maintenance ((\$94,000), and recycling software (\$55,000).
- Recreation & Human Services—Resource referral services (\$54,000).
- Library—circulation materials (\$183,500).

**Salary Adjustments**

The budget forecasts salary adjustments based on existing labor for all labor groups. Salaries and benefits for periods in 2021-22 and 2022-23 outside existing Memorandums of Understanding (MOUs) are adjusted by 2%.

**Medical Insurance**

Medical and dental insurance costs include estimated increases. The budget and the multi-year forecast include annual 4% rate increases.

**Retirement Plan Costs (CalPERS)**

The City contracts with CalPERS to administer its pension plans. Pension costs are made up of two parts including normal cost and unfunded liability amortization. Normal cost represents service credits earned by active employees in the current year and is calculated as a percentage of payroll. Based on the 2019 actuarial valuation reports provided by CalPERS, the normal cost rates for Miscellaneous and Safety plans are expected to remain close to the 2020-21 rates. While benefits remain unchanged, pension contributions are expected to increase due to prior year portfolio losses and changes in actuarial assumptions. Pension costs are projected to increase by 9% in 2021-22 estimated at approximately \$21,600,000 for all funds. Please note that the unfunded pension liability includes costs for firefighters who separated from the City when fire services were contracted out.

Over many years, the City has taken proactive steps to buy down its unfunded liabilities. The Finance Committee has been evaluating funding strategies for pension liabilities as the City's Other Post-Employment Benefits (OPEB) liability is adequately funded. The City Council directed staff to establish a pension trust to mitigate rising pension costs and the proposed budget reflects resource allocation for a \$5,000,000 pension reserve.

**Fire Contract**

The 2021-22 proposed budget for the fire services contract with the Alameda County Fire Department amounts to \$26,009,000 and this amount is expected to increase to \$26,969,000 in 2022-23. Estimated year-end savings are included in the budget resulting in slightly lower amounts. The contract provides both emergency and non-emergency fire services in the City. The 2020-21 projected budget for contract services amounts to \$25,578,000 before estimated savings.

**Transfers Out**

Transfers out of \$6,660,800 in 2021-22 and \$13,739,500 in 2022-23 include General Fund contributions to Capital Improvement Program projects, the Business Improvement District, the Gas Tax Fund, Self-Insurance Fund, and the Information Technology Fund.

**SERVICE ENHANCEMENTS REFLECTING CITY COUNCIL GOALS**

City program and service level enhancements have been proposed consistent with the City Council goals and priorities. The proposals include certain recommendations from the Community Advisory Budget Task Force that was formed in late 2020. Enhancements cover a wide range of programs from mental health services, a homeless navigation center, police oversight, street and road maintenance/CIP projects, a financial system upgrade, economic development efforts, park and building maintenance studies, and investments in community resiliency.

In addition to the funds reallocated from the Police Department at last year's budget adoption, Fiscal Recovery Funds and General Fund reserves are used for one-time costs and investments. These investments will be beneficial to the City in the long run in enhancing services and building infrastructure. Resource allocations are detailed in the table below. One-time funding sources include \$1,700,000 from fiscal year 2020-21 reallocated police funds, \$1,200,000 from the General Fund Community Impact Reserve, and \$5,700,000 from the General Fund Undesignated Reserve. The budget proposes to use \$6,735,000 in Fiscal Recovery Funds to support existing services and certain service enhancements described below such as the Project Manager position for human services. As staff continues to develop the expenditure plan, Fiscal Recovery Funds may be used for other eligible programs. Therefore, the City can preserve General Fund resources for priorities that are not eligible for federal and state funding.

Please note that \$150,000 is budgeted for a police cultural study in the Asset Forfeiture Fund and \$200,000 is budgeted for a financial system upgrade in the IT Fund. These Non-General Fund items are budgeted in 2021-22, and they are not listed in the table below.

**BUDGET MESSAGE****SECTION 2**

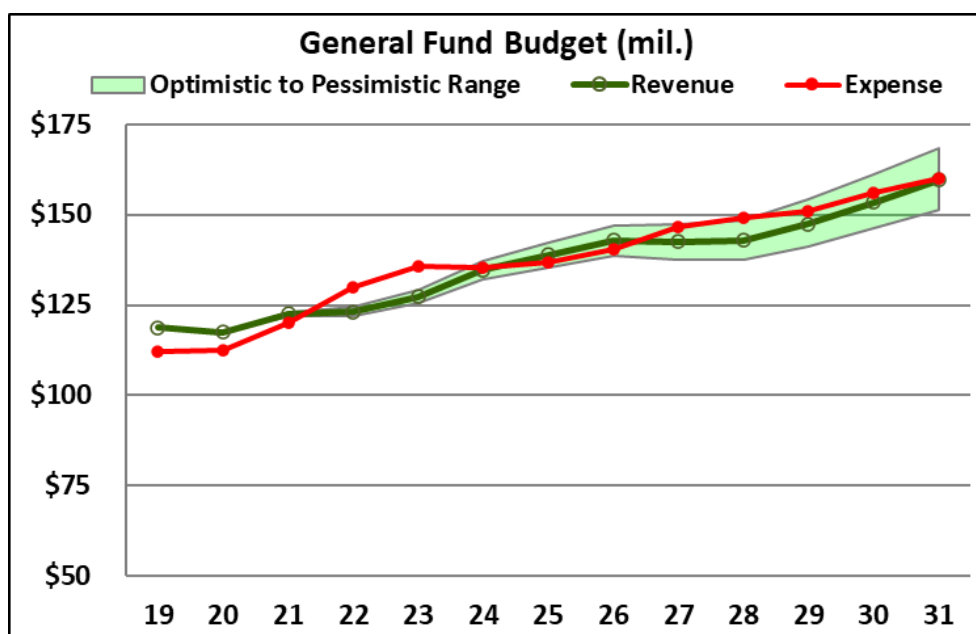
<b>Investment</b>	<b>2021-22 Proposed Budget</b>	<b>2022-23 Proposed Budget</b>
Ambassadors - Pilot, in downtown TOD or SLIA areas Community Development-Economic Development	\$200,000	\$200,000
Grant writer - Pilot, expand use of grant consultants when applicable City Manager's Office	\$36,000	\$36,000
Mental health services, research mental health response approaches/alternatives to policing Recreation & Human Services	\$125,000	\$500,000
Project Manager position, support human services programs Recreation & Human Resources	\$229,000	\$236,000
Short-term Navigation Center, services for homeless persons/families Recreation & Human Resources	\$600,000	\$1,000,000
Police Oversight, develop program and training City Manager's Office/Police	\$75,000	\$350,000
Race and Equity Implementation Program City Manager's Office	-	\$150,000
Community Resiliency, around natural disasters, and effects of climate change Public Works	\$175,000	\$90,000
Street Maintenance Worker positions (2), two year limited duration Public Works	\$271,000	\$294,000
Development Impact Fee (DIF) study, assess existing DIF Community Development	\$100,000	-
Building Maintenance Assessment, update facilities assessment report Public Works	\$175,000	-
Street and road maintenance Engineering & Transportation	-	\$4,500,000
Fire station study and design Engineering & Transportation	\$1,000,000	-
Steven Taylor Sanctity of Life Engineering & Transportation	\$150,000	\$475,000

**BUDGET MESSAGE****SECTION 2**

Investment	2021-22 Proposed Budget	2022-23 Proposed Budget
Financial software system Information Technology	-	\$1,400,000
Financial software system annual maintenance Information Technology	-	\$150,000
Fee study City Manager's Office	\$125,000	-
Parks study/assessment Recreation & Human Services	\$150,000	-
Pension reserve Non-departmental	\$5,000,000	-

**GENERAL FUND FORECAST**

Completing a multi-year forecast for the General Fund, and other key operating funds, is a critical budgetary tool providing a long-term view of revenues and expenditures assisting the City Council evaluate the impacts of policy choices on the long-term fiscal health of the City. The multi-year forecasting model enables the City Council to act strategically and understand the long-term impact of its decisions. As shown below, the City faces future operating deficits, in part based in cyclical recessions, that will need to be addressed in future budgets. Strategies to manage ongoing costs are already being developed and are included in the budget.



**BUDGET MESSAGE****SECTION 2****SPECIAL REVENUE FUNDS**

Special Revenue Funds are used to account for revenue derived from specific taxes from other revenue sources that are restricted by law or administrative action to expenditures for specific purposes. Special revenue funds have either a restriction on their use or special reporting requirements, such as funds received related to AB 1600 development impact fees.

**ENTERPRISE AND INTERNAL SERVICE FUNDS**

Four Enterprise Funds make up the City's business type operations. The Water Pollution Control Plant Fund, Environmental Services Fund, Shoreline Enterprise Fund, and the Storm Water Fund are City municipal operations designed to fully recover costs through user fees. Internal Service Funds also operate as business activities, exclusively supporting the City's internal operations. Facilities Maintenance, Information Technology, Insurance Services, and Equipment Maintenance make up these funds.

The Storm Water Enterprise Fund is the only enterprise fund projected to face a negative fund balance (-\$1,940,800). For the Fund to remain self-sufficient over the long-term, it will require new voter-approved funding or continued subsidy from the General Fund. The Shoreline Fund has a positive fund balance, but it must be monitored closely due to \$6,500,000 in debt owed to the General Fund. Deferring principal repayments on the Shoreline Fund's debt to the General Fund has been a balancing strategy since 2012-13. However, loan principal payments were reinstated in 2017-18 and are included in the proposed budget.

Significant Shoreline Fund proposed changes in 2021-22 relate to golf course operations and include:

- Golf Course—management fee (\$150,000), operating expenses (\$1,788,400), and driving range and clubhouse improvements (\$350,000)

**CAPITAL IMPROVEMENT PROGRAM**

The Capital Improvement Project (CIP) program represents the spending plan for infrastructure improvements and other specific large-scale capital purchases. Projects include major street and park improvements, building construction, and significant facility maintenance or upgrades.

The total CIP program in the biennial budget consists of \$20,717,900 in 2021-22 and \$23,834,200 in 2022-23. These amounts include miscellaneous department projects. General Fund CIP commitments total approximately \$6,000,000 in 2021-22 and \$13,000,000 in 2022-23. The CIP plan significantly contributes to the total budget and to the community. It is important to note that the budget does not include every project on the master list, but only projects currently underway.

**AMERICAN RESCUE PLAN ACT**

On March 11, 2021, the American Rescue Plan Act was signed into law. The Rescue Plan expands existing COVID-19 relief programs and provides additional funding to states and local governments that had not been included in prior relief packages.

Counties and cities with population over 50,000 will receive funding directly from the Federal government. A total of \$350 billion has been directly allocated to states, counties, tribes, and territories, with a broad definition of allowable uses, and added purposes like recoupment of lost revenue and investments in water, sewer, and broadband infrastructure. While governments have flexibility in using these funds, they cannot use them to pay for pension costs or replenish reserves.

The City is expected to receive \$18,600,000 with the first funding allocation in 2020-21. The U.S. Treasury released interim guidelines on the use of funds in May 2021. Staff has reviewed the guidelines and will continue to monitor updates to ensure successful implementation of city programs. Staff is in the process of developing an expenditure plan for City Council consideration. As discussed above, the budget proposes to use \$6,735,000 from recovered revenues to support services and programs. This strategy will ensure restricted resources are used first and General Fund resources are saved for priorities not eligible for other federal and state assistance programs.

**ECONOMIC DEVELOPMENT EFFORTS**

Economic development is a key element of a sustainable fiscal structure for the community. Continuing to support businesses and developing relationships will grow our local economy and increase the City's fiscal health. It is also what helps create a vibrant business community. Between 2018 and 2020, the city experienced activity resulting in annual construction permit valuations of over \$130 million. Growth is expected to continue, although at a lower rate.

Several significant projects are planned in the next year. Bayfair TOD Plan has prepared Zoning Code amendments for review by the City Council and the 687-unit downtown housing project has submitted a building application that is currently being reviewed.

As with all cities in the region, we see individuals, families, and small businesses in need—services that were initiated in recent years will continue. As a City, there is a commitment to include the entirety of the community in our successes and remaining mindful of our obligation to support those in need.

**CONCLUSION**

This budget represents a step toward achieving long-term fiscal sustainability, while addressing service enhancements reflecting City Council goals. Nevertheless, our forecasts indicate that we will face budget challenges in future years. The City has begun planning now so that the City Council may make informed choices as we strive toward a sustainable City budget.

**BUDGET MESSAGE****SECTION 2**

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I would like to thank all the City staff for their contributions toward balancing the budget. Our employees care deeply about the City and the services we provide to our residents and community. I would like to offer additional thanks to the Finance Department staff for their dedicated efforts and work during this budget process and on presenting the biennial budget document.

The City Council's shared vision and commitment to making San Leandro even better is at the core of the services we provide. I appreciate the Department Heads' expertise and resourcefulness in this budget process and the excellent work that each department has done over the past several years to prepare us for the next cycle of growth, projects, and services. These next few years will be both exciting and challenging. I want to express my gratitude to the City Council for entrusting me to lead this organization into the next chapter of our history.

Respectfully submitted,



Fran Robustelli  
City Manager





**About San Leandro**

The City of San Leandro lies in the heart of the dynamic San Francisco Bay Area. The City incorporated on March 21, 1872 and is seated between the Cities of Oakland and Hayward.

San Leandro became famous during the late 1800s and early 1900s for its delicious cherries. In 1909, to celebrate the abundant cherry harvest, San Leandro held its first Cherry Festival. The event was so successful it is a continued celebration today, becoming an annual event each year in June.

**City Government**

Incorporated in 1872, the City of San Leandro is a Charter City operating under a Mayor/Council-Manager form of government. The City Council is made up of six members nominated from each of the six districts and elected at-large. The Mayor is also nominated and elected at large. The Mayor and Council Members may serve for two consecutive four-year terms. The Mayor and City Council appoint members of the community to sit on the City's various advisory Boards and Commissions, ensuring that a wide cross section of the community is represented in City government.

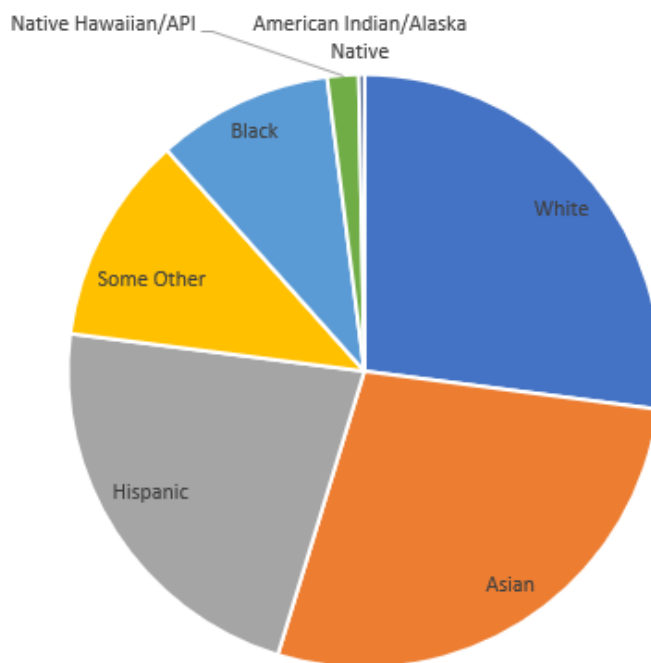
The City Council appoints the City Manager and City Attorney. In addition, the Mayor and City Council Members serve on a variety of intergovernmental committees and commissions. In May 2021, the City Council appointed Fran Robustelli as City Manager. Ms. Robustelli had served as Interim City Manager since December of last year and brings 25 years of public service in the Bay Area to San Leandro. The City employs over 400 full-time equivalent positions with a general fund budget of approximately \$120 million and a total budget of \$200 million.



## The Community

San Leandro and is one of the most diverse communities in the nation. The Department of Finance estimates the demographics of San Leandro to be as follows:

1. Asian	35% (30,378)
2. Caucasian	34% (29,704)
3. Hispanic	28% (24,484)
4. Other	14% (12,482)
5. Black	12% (10,544)
6. Hawaiian	2% (1874)
7. Am. Indian	0.4% (330)
8. Total*	100% (87,289)



*\*Adds up to more than 100%, as more people may be more than one race/ethnicity*

With a vibrant community of more than 87,000 residents, San Leandro is proud of its well-maintained neighborhoods, four excellent public libraries, 23 public parks, 3 swimming pools, 1 museum and art gallery, quality local schools, and a wide range of shopping, dining, and entertainment options. The City also encompasses a large industrial area that is home to a thriving advanced manufacturing industry.

San Leandro blends big city thinking, ingenuity, and innovation with positive small-town feelings where kindness matters. The City boasts a high-quality, gigabit speed fiber optic network that services manufacturers, tech entrepreneurs, and other employers in a traditionally strong diversified local economy that serves as a prime location for companies such as the Ghirardelli Chocolate Company, Costco, and Kaiser Permanente.

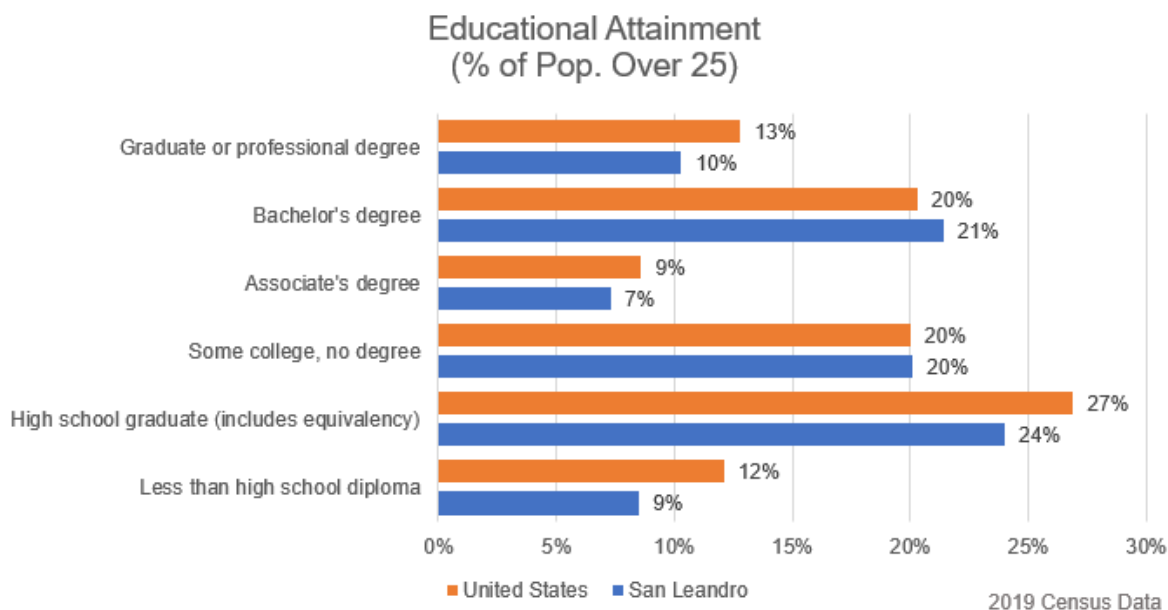
San Leandro businesses enjoy multiple advantages including proximity to the Oakland International Airport and Port of Oakland, two major freeways, two BART stations, and access to a large and well-educated workforce. The City also encompasses a large industrial area that is home to a thriving advanced manufacturing industry. San Leandro has a high-quality fiber network which helps to support its traditionally strong economy.



## Schools and Educational Attainment

San Leandro prides itself on its local school system:

- 10 public elementary schools
  - 2 public elementary schools are located in San Leandro but reside in the San Lorenzo Unified School District
- 3 public middle schools
  - 1 public middle school is located in San Leandro but resides in the San Lorenzo Unified School District
- 2 public high schools (San Leandro and Lincoln High)
- 12 private elementary/secondary schools



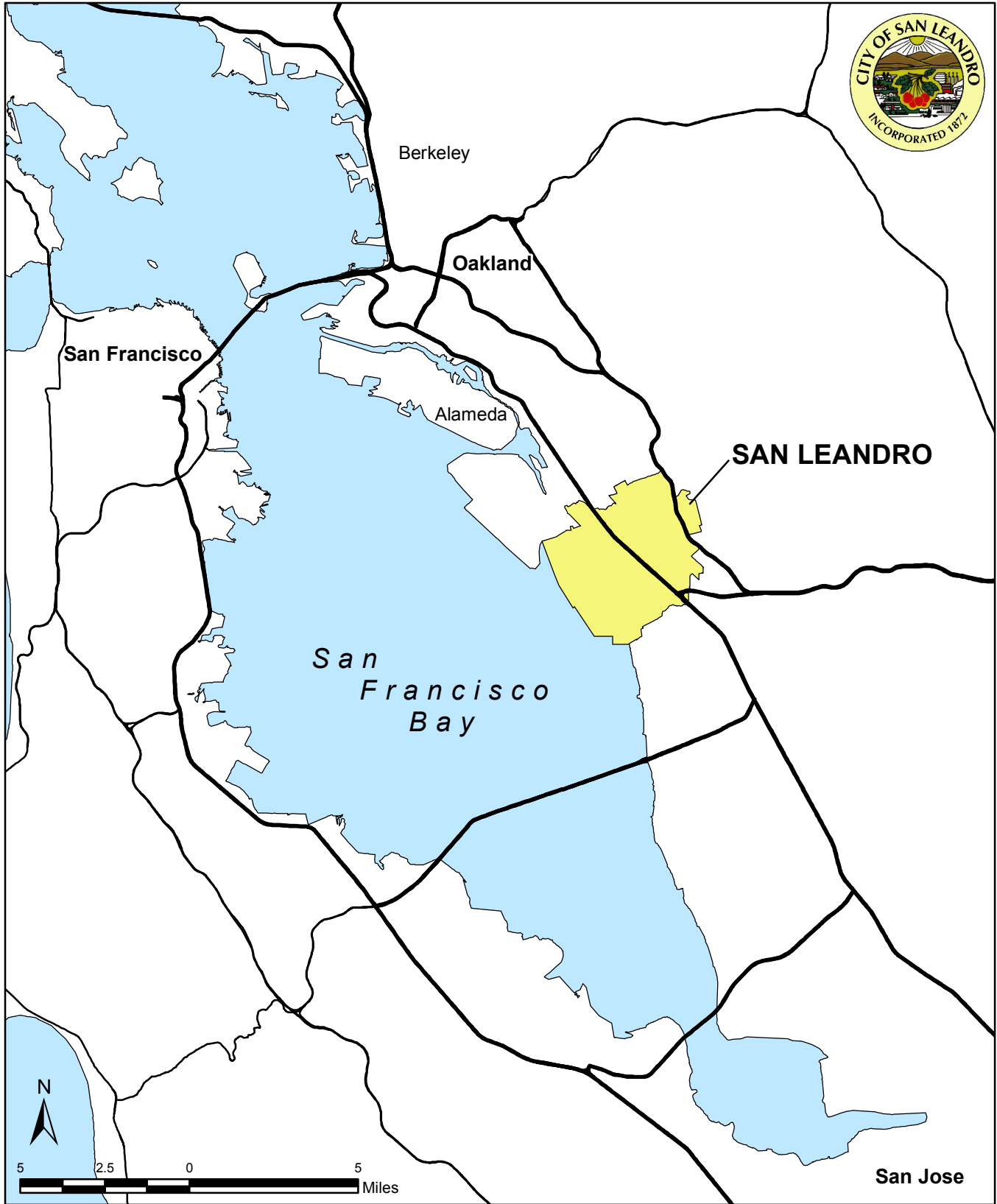
## Leisure

The mild climate makes San Leandro an excellent place for outdoor recreation. San Leandro boasts of a marina and two golf courses. The City is in the process of developing approximately 50 acres of its 950 acres of publicly owned shoreline. The master plan for the site includes a conference center/hotel, a 250,000 square foot office campus-connected to the fiber optic loop, restaurants, a community center with a library, residential properties, and multiple recreational improvements.

As part of the increasingly popular East Bay, San Leandro is also known for its well-defined neighborhoods full of charming and unique older houses on tree-lined streets where residents serve as the foundation of a strong and sustainable community. The City enjoys a robust level of engagement on various issues and is described as a place that blends big city thinking, ingenuity, and innovation with endearing small-town values where kindness matters.

For more information regarding the City of San Leandro visit: [www.sanleandro.org](http://www.sanleandro.org).





**INTRODUCTION**

The **City's Financial Summaries Section** provides graphics and tables of information which highlight key financial relationships and summarize the overall biennial budget document. The section includes a biennial budget summary for all funds; an overview of the City's revenue sources and description by fund type and category; expenditure summaries by fund type and category; a transfer summary for all funds operating and capital; and the five-year forecast assumptions for all funds.



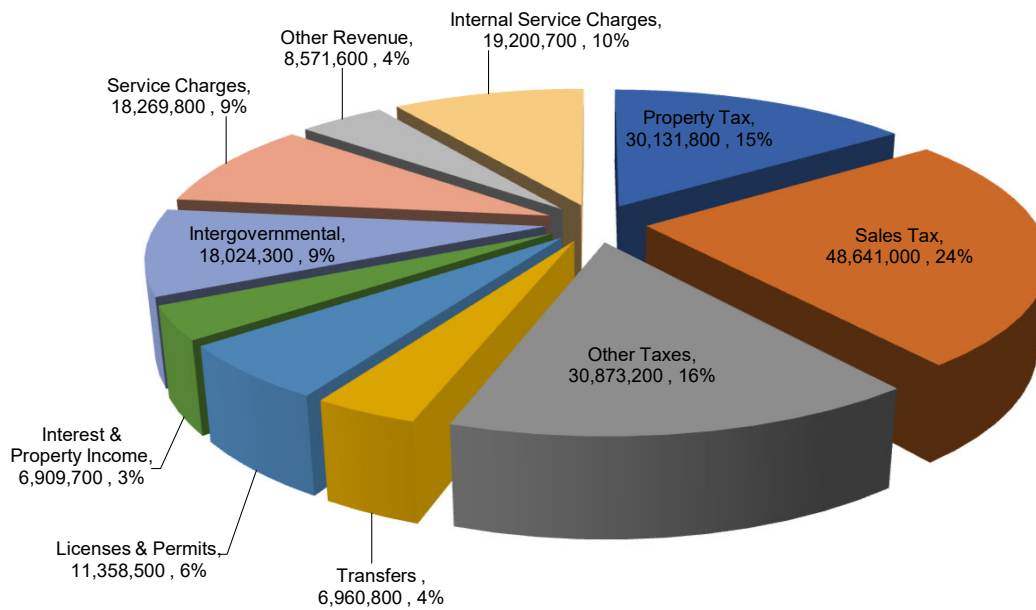
**ALL FUNDS BUDGET SUMMARY**  
**For Fiscal Years 2021-22 and 2022-23**

<b>Fund Name</b>	<b>Fund Balance at 06/30/21 Projected</b>	<b>Revenue 2021-22 Proposed</b>	<b>Net Transfers 2021-22 Proposed</b>	<b>Expenditures 2021-22 Proposed</b>	<b>Fund Balance at 06/30/22 Proposed</b>
<b>General Fund</b>	<b>\$ 65,918,537</b>	<b>\$ 123,102,300</b>	<b>\$ (6,660,800)</b>	<b>\$ (123,295,600)</b>	<b>\$ 59,064,437</b>
<b>Special Revenue Funds:</b>					
Street/Traffic Improv (DFSI)	1,045,238	454,000	-	(111,500)	1,387,738
Park Development Fees	1,047,099	1,013,000	-	(18,000)	2,042,099
Underground Utility Fees	1,510,369	350,000	-	-	1,860,369
Parking	66,424	519,200	-	(678,300)	(92,676)
Gas Tax	(674,630)	2,581,200	635,800	(4,227,800)	(1,685,430)
Gas Tax (Section 2103)	894,776	522,000	-	(20,700)	1,396,076
Measure B	1,075,861	2,040,000	-	(3,009,900)	105,961
Measure BB	820,221	7,684,000	-	(1,100,000)	7,404,221
Measure F	1,176,478	446,000	-	(1,000,000)	622,478
Asset Seizure	1,173,560	160,000	-	(780,000)	553,560
Heron Bay	246,437	375,000	-	(422,000)	199,437
Cherrywood Maint.	466,859	4,000	-	(500)	470,359
Proposition IB	(0)	200	-	-	200
Special Grants	702,158	2,157,300	-	(880,400)	1,979,058
CDBG	335,989	763,400	-	(612,200)	487,189
Home Grant Housing	835,522	204,000	-	(9,600)	1,029,922
Housing In Lieu	265,818	3,000	-	-	268,818
Affordable Housing Asset Fund	2,238,385	195,000	-	(3,000)	2,430,385
Business Improvement District	122,559	751,400	50,000	(800,400)	123,559
Public Education & Government	672,124	207,000	-	(69,900)	809,224
<b>Total Special Revenue Funds</b>	<b>\$ 14,021,248</b>	<b>\$ 20,429,700</b>	<b>\$ 685,800</b>	<b>\$ (13,744,200)</b>	<b>\$ 21,392,548</b>
<b>Capital Project Funds:</b>					
Capital Improvements	7,234,617	50,100	5,675,000	(5,975,000)	6,984,717
CFD #1 Cherrywood	497,875	-	-	-	497,875
SL Hillside Abatement (GHAD)	13,622	-	-	-	13,622
<b>Total Capital Project Funds</b>	<b>\$ 7,746,114</b>	<b>\$ 50,100</b>	<b>\$ 5,675,000</b>	<b>\$ (5,975,000)</b>	<b>\$ 7,496,214</b>
<b>Debt Service Funds:</b>					
Assessment District Debt	122	-	-	-	122
Cherrywood Debt	1,079,451	465,000	-	(452,400)	1,092,051
Public Financing Authority	430,830	3,180,400	-	(3,181,500)	429,730
<b>Total Debt Service Funds</b>	<b>\$ 1,510,403</b>	<b>\$ 3,645,400</b>	<b>\$ -</b>	<b>\$ (3,633,900)</b>	<b>\$ 1,521,903</b>
<b>Enterprise Funds:</b>					
Water Pollution Control	40,560,799	16,393,800	-	(17,691,100)	39,263,499
Environmental Services	1,316,729	676,800	-	(858,200)	1,135,329
Shoreline Fund	2,237,874	5,810,900	-	(6,109,200)	1,939,574
Storm Water	(1,462,868)	1,062,000	-	(1,539,900)	(1,940,768)
<b>Total Enterprise Funds</b>	<b>\$ 42,652,534</b>	<b>\$ 23,943,500</b>	<b>\$ -</b>	<b>\$ (26,198,400)</b>	<b>\$ 40,397,634</b>
<b>Internal Service Funds:</b>					
Building Maintenance	636,738	3,553,800	-	(3,984,300)	206,238
Information Technology	978,638	4,191,000	300,000	(4,561,000)	908,638
Self Insurance	1,586,581	5,989,600	-	(5,753,100)	1,823,081
Equipment Maintenance	8,625,841	3,800,300	-	(2,477,500)	9,948,641
<b>Total Internal Service Funds</b>	<b>\$ 11,827,798</b>	<b>\$ 17,534,700</b>	<b>\$ 300,000</b>	<b>\$ (16,775,900)</b>	<b>\$ 12,886,598</b>
<b>Private Purpose Trust Funds:</b>					
Successor Agency to the Redevelopment Agency	(35,618,434)	-	-	-	(35,618,434)
Redevelopment Retirement Obligation Fund	6,426,654	3,264,900	-	(3,316,900)	6,374,654
Successor Agency - JPA	(1,023,236)	10,000	-	-	(1,013,236)
<b>Total Private Purpose Trust Funds</b>	<b>\$ (30,215,015)</b>	<b>\$ 3,274,900</b>	<b>\$ -</b>	<b>\$ (3,316,900)</b>	<b>\$ (30,257,015)</b>
<b>Total All Funds</b>	<b>\$ 113,461,619</b>	<b>\$ 191,980,600</b>	<b>\$ -</b>	<b>\$ (192,939,900)</b>	<b>\$ 112,502,319</b>

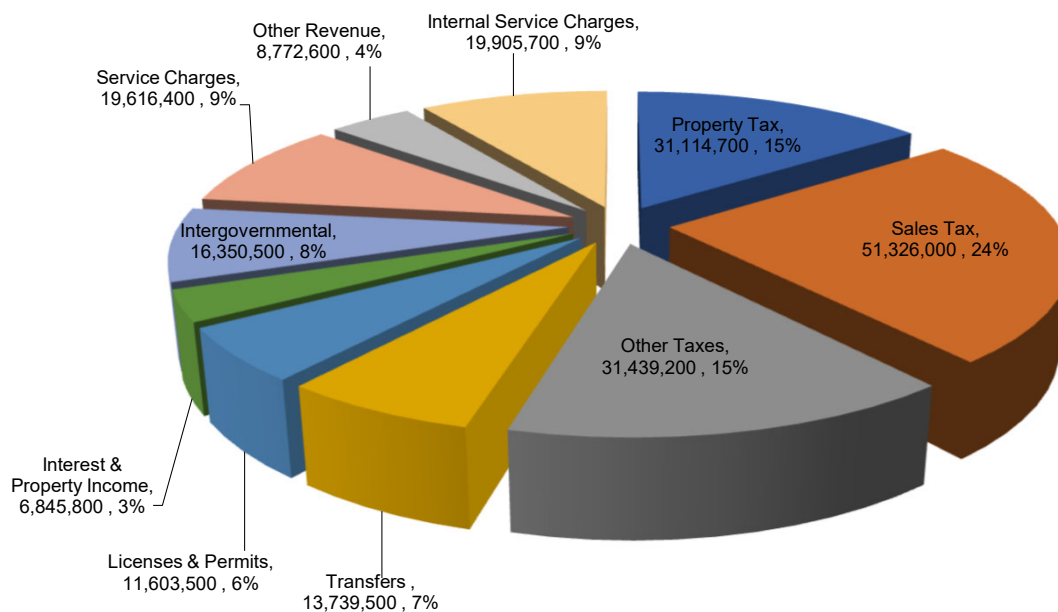
**ALL FUNDS BUDGET SUMMARY**  
**For Fiscal Years 2021-22 and 2022-23**

<b>Fund Name</b>	<b>Revenue 2022-23 Proposed</b>	<b>Net Transfers 2022-23 Proposed</b>	<b>Expenditures 2022-23 Proposed</b>	<b>Fund Balance at 06/30/23 Proposed</b>
<b>General Fund</b>	<b>\$ 127,338,400</b>	<b>\$ (13,739,500)</b>	<b>\$ (122,078,100)</b>	<b>\$ 50,585,237</b>
<b>Special Revenue Funds:</b>				
Street/Traffic Improv (DFSI)	454,000	-	(111,500)	1,730,238
Park Development Fees	1,023,000	-	(18,000)	3,047,099
Underground Utility Fees	350,000	-	-	2,210,369
Parking	586,000	-	(681,000)	(187,676)
Gas Tax	2,581,200	635,800	(4,286,700)	(2,755,130)
Gas Tax (Section 2103)	537,000	-	(20,700)	1,912,376
Measure B	2,065,000	-	(1,782,500)	388,461
Measure BB	7,134,000	-	(1,510,000)	13,028,221
Measure F	447,500	-	(550,000)	519,978
Asset Seizure	10,000	-	(494,100)	69,460
Heron Bay	375,000	-	(414,300)	160,137
Cherrywood Maint.	6,000	-	(500)	475,859
Proposition IB	200	-	-	400
Special Grants	1,907,800	-	(1,027,600)	2,859,258
CDBG	400,000	-	(611,200)	275,989
Home Grant Housing	204,000	-	(10,000)	1,223,922
Housing In Lieu	3,000	-	-	271,818
Affordable Housing Asset Fund	195,000	-	(3,000)	2,622,385
Business Improvement District	667,700	50,000	(611,700)	229,559
Public Education & Government	232,000	-	(70,100)	971,124
<b>Total Special Revenue Funds</b>	<b>\$ 19,178,400</b>	<b>\$ 685,800</b>	<b>\$ (12,202,900)</b>	<b>\$ 29,053,848</b>
<b>Capital Project Funds:</b>				
Capital Improvements	50,000	11,653,700	(11,653,700)	7,034,717
CFD #1 Cherrywood	-	-	-	497,875
SL Hillside Abatement (GHAD)	-	-	-	13,622
<b>Total Capital Project Funds</b>	<b>\$ 50,000</b>	<b>\$ 11,653,700</b>	<b>\$ (11,653,700)</b>	<b>\$ 7,546,214</b>
<b>Debt Service Funds:</b>				
Assessment District Debt	-	-	-	122
Cherrywood Debt	465,000	-	(450,600)	1,106,451
Public Financing Authority	3,180,400	-	(3,178,100)	432,030
<b>Total Debt Service Funds</b>	<b>\$ 3,645,400</b>	<b>\$ -</b>	<b>\$ (3,628,700)</b>	<b>\$ 1,538,603</b>
<b>Enterprise Funds:</b>				
Water Pollution Control	17,637,200	-	(15,565,600)	41,335,099
Environmental Services	716,800	-	(885,600)	966,529
Shoreline Fund	5,791,600	-	(5,986,900)	1,744,274
Storm Water	1,062,000	-	(1,565,900)	(2,444,668)
<b>Total Enterprise Funds</b>	<b>\$ 25,207,600</b>	<b>\$ -</b>	<b>\$ (24,004,000)</b>	<b>\$ 41,601,234</b>
<b>Internal Service Funds:</b>				
Building Maintenance	3,911,200	-	(4,045,200)	72,238
Information Technology	4,401,800	1,400,000	(5,984,300)	726,138
Self Insurance	6,111,400	-	(5,765,600)	2,168,881
Equipment Maintenance	3,855,300	-	(2,495,700)	11,308,241
<b>Total Internal Service Funds</b>	<b>\$ 18,279,700</b>	<b>\$ 1,400,000</b>	<b>\$ (18,290,800)</b>	<b>\$ 14,275,498</b>
<b>Private Purpose Trust Funds:</b>				
Successor Agency to the Redevelopment Agency	-	-	-	(35,618,434)
Redevelopment Retirement Obligation Fund	3,264,900	-	(3,326,100)	6,313,454
Successor Agency - JPA	10,000	-	-	(1,003,236)
<b>Total Private Purpose Trust Funds</b>	<b>\$ 3,274,900</b>	<b>\$ -</b>	<b>\$ (3,326,100)</b>	<b>\$ (30,308,215)</b>
<b>Total All Funds</b>	<b>\$ 196,974,400</b>	<b>\$ -</b>	<b>\$ (195,184,300)</b>	<b>\$ 114,292,419</b>

**REVENUES AND RESOURCES SUMMARY**  
**2021-22 All Funds**  
**\$198,941,400**



**REVENUES AND RESOURCES SUMMARY**  
**2022-23 All Funds**  
**\$210,713,900**

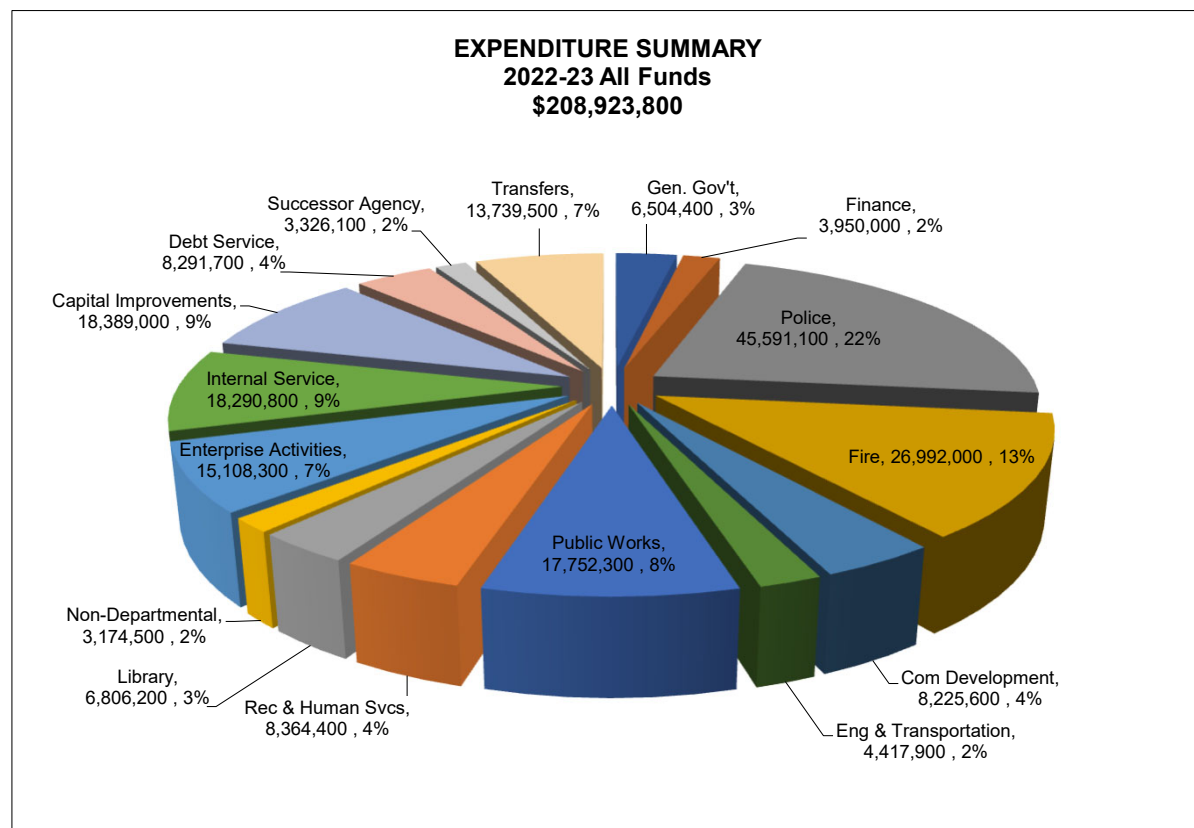
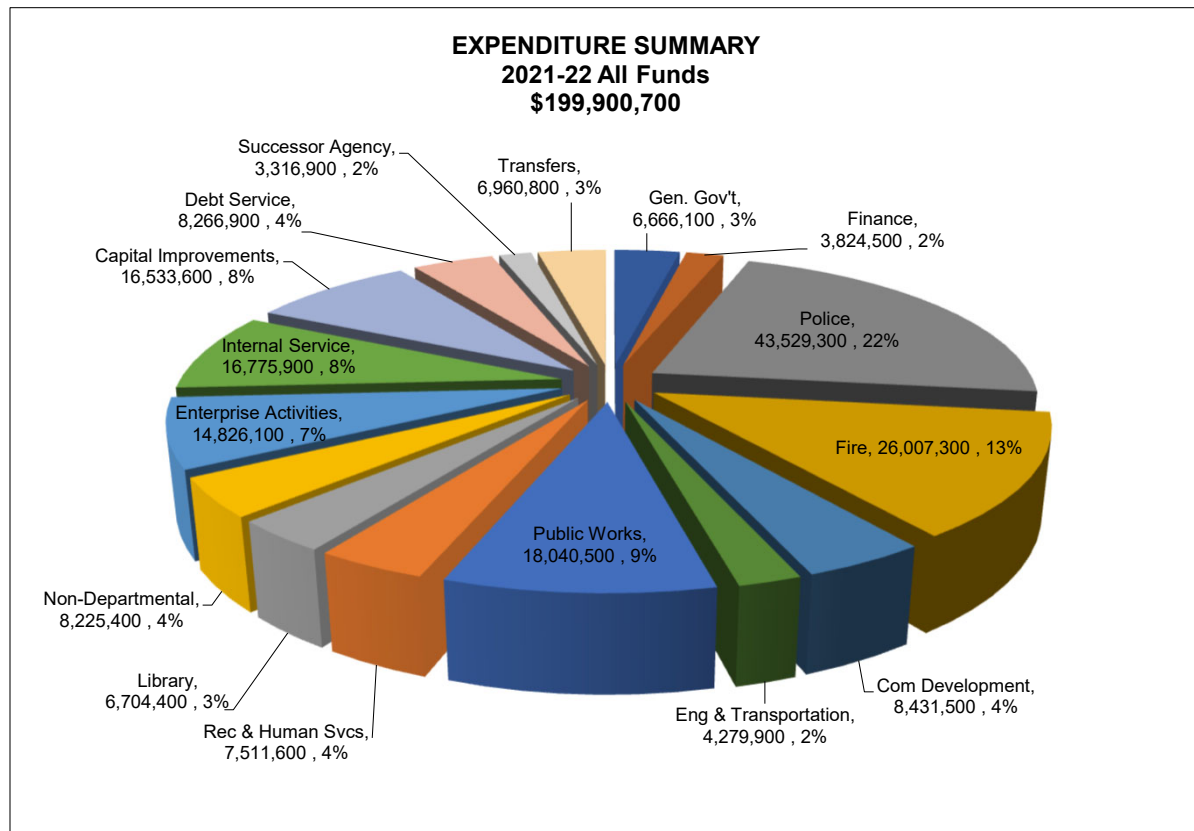




## ALL FUNDS SUMMARY OF REVENUES AND RESOURCES BY FUND AND CATEGORY

Revenues by Fund	2018-19 Actual	2019-20 Actual	2020-21 Projected	2021-22 Proposed	2022-23 Proposed
General Fund	\$ 118,854,220	\$ 117,510,313	\$ 122,070,679	\$ 123,102,300	\$ 127,338,400
Special Revenue Funds	14,381,648	23,801,972	18,704,289	21,115,500	19,864,200
Capital Project Funds	27,825,237	6,338,492	3,530,600	6,025,100	11,703,700
Debt Service Funds	23,031,211	3,670,778	3,641,376	3,645,400	3,645,400
Enterprise Funds	22,011,248	19,903,045	18,436,894	23,943,500	25,207,600
Internal Service Funds	19,240,918	18,204,250	16,531,020	17,834,700	19,679,700
Successor Agency Funds	6,133,377	3,572,570	6,841,517	3,274,900	3,274,900
<b>Total Operating Revenues</b>	<b>\$ 231,477,858</b>	<b>\$ 193,001,420</b>	<b>\$ 189,756,375</b>	<b>\$ 198,941,400</b>	<b>\$ 210,713,900</b>

Revenues by Category	2018-19 Actual	2019-20 Actual	2020-21 Projected	2021-22 Proposed	2022-23 Proposed
Property Taxes	\$ 30,146,247	\$ 29,546,144	\$ 32,905,716	\$ 30,131,800	\$ 31,114,700
Sales Taxes	45,865,704	44,654,873	44,437,548	48,641,000	51,326,000
Other Taxes	26,919,095	26,255,049	28,122,357	30,873,200	31,439,200
Licenses and Permits	11,841,824	13,476,741	11,865,944	11,358,500	11,603,500
Fine, Forfeits & Penalties	1,675,534	1,495,852	1,696,883	1,045,500	932,500
Interest & Property Income	10,454,050	11,528,153	7,709,176	6,909,700	6,845,800
Intergovernmental	13,214,822	21,289,843	18,095,814	18,024,300	16,350,500
Charges for Current Services	18,159,702	16,509,199	15,794,400	18,269,800	19,616,400
Other Revenues	24,254,819	2,558,133	2,235,912	7,526,100	7,840,100
Building Maintenance	3,590,449	3,378,215	3,278,214	3,543,800	3,901,200
Information Technology Services	4,406,482	4,371,726	4,269,473	4,186,000	4,396,800
Insurance Services	4,059,121	5,433,474	5,463,474	5,754,600	5,891,400
Equipment Maintenance	4,709,689	3,724,329	3,144,347	3,716,300	3,716,300
Administrative	1,999,878	1,999,878	2,000,000	2,000,000	2,000,000
Transfers from Other Funds	30,180,442	6,779,809	8,737,117	6,960,800	13,739,500
<b>Total Operating Revenues</b>	<b>\$ 231,477,858</b>	<b>\$ 193,001,420</b>	<b>\$ 189,756,375</b>	<b>\$ 198,941,400</b>	<b>\$ 210,713,900</b>



## ALL FUNDS SUMMARY OF EXPENDITURES BY FUND AND CATEGORY

Expenditures by Fund	2018-19 Actual	2019-20 Actual	2020-21 Projected	2021-22 Proposed	2022-23 Proposed
General Fund	\$ 112,035,754	\$ 112,986,724	\$ 120,666,496	\$ 129,956,400	\$ 135,817,600
Special Revenue Funds	15,352,898	20,493,397	57,275,623	13,744,200	12,202,900
Capital Project Funds	4,566,276	8,250,520	48,186,836	6,275,000	11,653,700
Debt Service Funds	23,301,885	3,645,737	3,629,896	3,633,900	3,628,700
Enterprise Funds	16,093,583	20,071,811	34,368,270	26,198,400	24,004,000
Internal Service Funds	16,968,058	16,316,240	20,654,647	16,775,900	18,290,800
Successor Agency Funds	1,568,442	2,554,350	6,904,597	3,316,900	3,326,100
<b>Total Expenditures</b>	<b>\$ 189,886,896</b>	<b>\$ 184,318,779</b>	<b>\$ 291,686,365</b>	<b>\$ 199,900,700</b>	<b>\$ 208,923,800</b>

Expenditures by Category	2018-19 Actual	2019-20 Actual	2020-21 Projected	2021-22 Proposed	2022-23 Proposed
General Government	\$ 4,760,769	\$ 5,623,429	\$ 6,674,090	\$ 6,666,100	\$ 6,504,400
Finance	2,999,639	2,865,804	4,107,276	3,824,500	3,950,000
Police	38,977,635	39,965,597	42,785,509	43,529,300	45,591,100
Fire	23,414,802	24,145,068	27,153,941	26,007,300	26,992,000
Community Development	6,705,098	7,551,513	11,941,420	8,431,500	8,225,600
Engineering & Transportation	4,021,442	3,514,610	4,149,543	4,279,900	4,417,900
Public Works	11,824,417	12,590,272	14,927,274	18,040,500	17,752,300
Recreation & Human Services	5,261,359	5,118,868	7,423,120	7,511,600	8,364,400
Library	5,778,350	5,703,812	6,411,144	6,704,400	6,806,200
Non-Departmental	4,611,163	5,225,808	2,641,911	8,225,400	3,174,500
Enterprise Activities	12,864,721	16,359,823	17,406,170	14,826,100	15,108,300
Internal Service	16,968,058	16,316,240	20,654,647	16,775,900	18,290,800
Capital Improvements	10,233,104	20,593,166	101,981,531	16,533,600	18,389,000
Capital Improvements (Capitalized)	3,365,434	2,687,765	-	-	-
Debt Service	6,352,022	6,722,845	7,787,074	8,266,900	8,291,700
Successor Agency	1,568,442	2,554,350	6,904,597	3,316,900	3,326,100
<b>Total Expenditures</b>	<b>\$ 159,706,454</b>	<b>\$ 177,538,970</b>	<b>\$ 282,949,248</b>	<b>\$ 192,939,900</b>	<b>\$ 195,184,300</b>
Transfers to Other Funds	30,180,442	6,779,809	8,737,117	6,960,800	13,739,500
<b>Total Expenditures Including Transfers</b>	<b>\$ 189,886,896</b>	<b>\$ 184,318,779</b>	<b>\$ 291,686,365</b>	<b>\$ 199,900,700</b>	<b>\$ 208,923,800</b>

## ALL FUNDS SUMMARY OF EXPENDITURES BY CLASSIFICATION

Expenditures by Classification	2018-19 Actual	2019-20 Actual	2020-21 Projected	2021-22 Proposed	2022-23 Proposed
Salaries & Benefits	\$ 65,019,426	\$ 69,409,296	\$ 69,159,483	\$ 77,984,600	\$ 76,324,700
Services	59,520,569	71,206,399	170,841,764	73,153,300	76,762,800
Supplies	3,506,342	3,261,838	4,350,889	6,045,700	6,021,600
Capital Outlay	3,877,880	4,453,208	5,133,833	2,069,500	1,745,200
Internal Service Charges	19,058,993	19,150,489	19,720,905	19,625,600	20,245,600
Debt Service/Other	8,723,245	10,057,740	13,742,373	14,061,200	14,084,400
<b>Total Operating Expenditures</b>	<b>\$ 159,706,454</b>	<b>\$ 177,538,970</b>	<b>\$ 282,949,248</b>	<b>\$ 192,939,900</b>	<b>\$ 195,184,300</b>
Transfers	30,180,442	6,779,809	8,737,117	6,960,800	13,739,500
<b>Total Expenditures and Transfers</b>	<b>\$ 189,886,896</b>	<b>\$ 184,318,779</b>	<b>\$ 291,686,365</b>	<b>\$ 199,900,700</b>	<b>\$ 208,923,800</b>



## ALL FUNDS OPERATING AND CAPITAL TRANSFER SUMMARY

Transfer From	Transfer To	Purpose	2018-19 Actual	2019-20 Actual	2020-21 Projected	2021-22 Proposed	2022-23 Proposed
General Fund	Business Improvement District	Links Shuttle Service	\$ -	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
General Fund	Capital Improvement Fund	ADA Transition Plan	35,000	35,000	35,000	150,000	150,000
General Fund	Capital Improvement Fund	Best/San Leandro Blvd Improvement	300,000	-	-	-	-
General Fund	Capital Improvement Fund	Boat Harbor Decommission	2,300,000	-	-	-	-
General Fund	Capital Improvement Fund	Boys & Girls Club Pool Resurface	-	975,000	-	-	-
General Fund	Capital Improvement Fund	Chabot Park Playground and Amphitheater	-	100,000	-	-	-
General Fund	Capital Improvement Fund	City Building Major Maintenance	600,000	600,000	600,000	600,000	600,000
General Fund	Capital Improvement Fund	City Park Major Maintenance	475,000	475,000	475,000	475,000	475,000
General Fund	Capital Improvement Fund	Engineering Studies	20,000	-	-	-	-
General Fund	Capital Improvement Fund	Farrelly Pool Replacement	-	1,100,000	-	-	-
General Fund	Capital Improvement Fund	Fire Station 13 Replacement	-	-	200,000	1,000,000	-
General Fund	Capital Improvement Fund	Financial Software System	-	-	300,000	-	-
General Fund	Capital Improvement Fund	Floresta Monterey Traffic Signal	550,000	-	(550,000)	-	-
General Fund	Capital Improvement Fund	Mulford/Marina Branch Library	150,000	-	-	-	-
General Fund	Capital Improvement Fund	Neighborhood Traffic Calming Program	100,000	-	-	-	-
General Fund	Capital Improvement Fund	Neptune Drive Shoreline Flood Protection	-	-	60,000	-	-
General Fund	Capital Improvement Fund	Pedestrian Crossing Improvements	250,000	80,000	200,000	-	-
General Fund	Capital Improvement Fund	Police Department Range Upgrade	560,000	50,000	(600,000)	-	-
General Fund	Capital Improvement Fund	PWSC Replace Fuel Tanks	-	-	-	-	1,000,000
General Fund	Capital Improvement Fund	Sidewalk Program	205,000	-	-	-	-
General Fund	Capital Improvement Fund	Storm Drain Video Inspection	200,000	-	-	-	-
General Fund	Capital Improvement Fund	Storm Water Trash Capture Phase 3	2,000,000	-	-	-	-
General Fund	Capital Improvement Fund	Steven Taylor Sanctity of Life Memorial Park	-	-	-	150,000	475,000
General Fund	Capital Improvement Fund	Street Overlay / Rehabilitation	-	2,260,000	2,140,000	3,600,000	8,953,724
General Fund	Capital Improvement Fund	Street Sealing	-	600,000	600,000	-	-
General Fund	Capital Improvement Fund	Traffic Studies	20,000	-	-	-	-
General Fund	Gas Tax Fund	Street Maintenance	433,333	-	-	635,826	635,826
General Fund	Self-Insurance Fund	PULL Program	1,000,000	-	-	-	-
General Fund	IT Fund	Financial Software System	-	-	-	-	1,400,000
General Fund - Total Transfer Out			\$ 9,198,333	\$ 6,325,000	\$ 3,510,000	\$ 6,660,826	\$ 13,739,550

## ALL FUNDS OPERATING AND CAPITAL TRANSFER SUMMARY

Transfer From	Transfer To	Purpose	2018-19 Actual	2019-20 Actual	2020-21 Projected	2021-22 Proposed	2022-23 Proposed
Capital Improvement Fund	General Fund	Storm Water Trash Capture Phase 3	\$ -	\$ -	\$ 1,000,000	\$ -	\$ -
Capital Improvement Fund	General Fund	Boat Harbor Decommission	-	-	1,500,000	-	-
Capital Improvement Fund	General Fund	Casa Peralta Improvements	-	-	264,779	-	-
Capital Improvement Fund	General Fund	Farrelly Pool Replacement (Swap Funding with Bond funding)	-	-	1,016,100	-	-
Capital Improvement Fund	General Fund	Boys & Girls Club Pool Resurface	-	100,000	1,136,944	-	-
Capital Improvement Fund	Shoreline						
Capital Improvement Fund	Enterprise Fund	Golf Course	476,000	-	-	-	-
Capital Improvement Fund	IT Fund	Financial Software System	-	-	-	300,000	-
<b>Capital Improvement Fund - Total Transfer Out</b>			<b>\$ 476,000</b>	<b>\$ 100,000</b>	<b>\$ 4,917,823</b>	<b>\$ 300,000</b>	<b>\$ -</b>
Debt Service Fund	Capital Improvement Fund	Public Safety Bldg South Office Modification	\$ 5,000,000	\$ -	\$ -	\$ -	\$ -
Debt Service Fund	Capital Improvement Fund	South Office Meeting Room Construction	1,150,000	-	-	-	-
Debt Service Fund	Capital Improvement Fund	Farrelly Pool Replacement	1,200,000	-	-	-	-
Debt Service Fund	Capital Improvement Fund	Family Aquatics Center Competition Pool	5,600,000	-	-	-	-
Debt Service Fund	Capital Improvement Fund	Casa Peralta Improvements	4,550,000	-	-	-	-
Debt Service Fund	Capital Improvement Fund	Marina Mulford Branch Library Construction	2,500,000	-	-	-	-
<b>Debt Service Fund - Total Transfer Out</b>			<b>\$ 20,000,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
Gas Tax	Equipment Repair & Maintenance Fund	Vehicle/Equipment Purchases	\$ 373,327	\$ 110,090	\$ 176,512	\$ -	\$ -
<b>Special Revenue Fund - Total Transfer Out</b>			<b>\$ 373,327</b>	<b>\$ 110,090</b>	<b>\$ 176,512</b>	<b>\$ -</b>	<b>\$ -</b>
Shoreline Enterprise Fund	Equipment Repair & Maintenance Fund	Equipment Purchases	\$ -	\$ 111,937	\$ -	\$ -	\$ -
Water Pollution Control Plant	Environmental Services Fund	Sewer Inspections	132,782	132,782	132,782	-	-
<b>Enterprise Funds - Total Transfer Out</b>			<b>\$ 132,782</b>	<b>\$ 244,719</b>	<b>\$ 132,782</b>	<b>\$ -</b>	<b>\$ -</b>
<b>All Funds - Total Transfer Out</b>			<b>\$ 30,180,442</b>	<b>\$ 6,779,809</b>	<b>\$ 8,737,117</b>	<b>\$ 6,960,826</b>	<b>\$ 13,739,550</b>





## INTRODUCTION

The General Fund is the general operating fund of the City and accounts for all unrestricted financial resources except those required to be accounted for in another fund.

City services supported by the General Fund include Public Safety (police and fire), Library, Recreation and Human Services, Community Development, Engineering and Transportation, and Public Works activities.

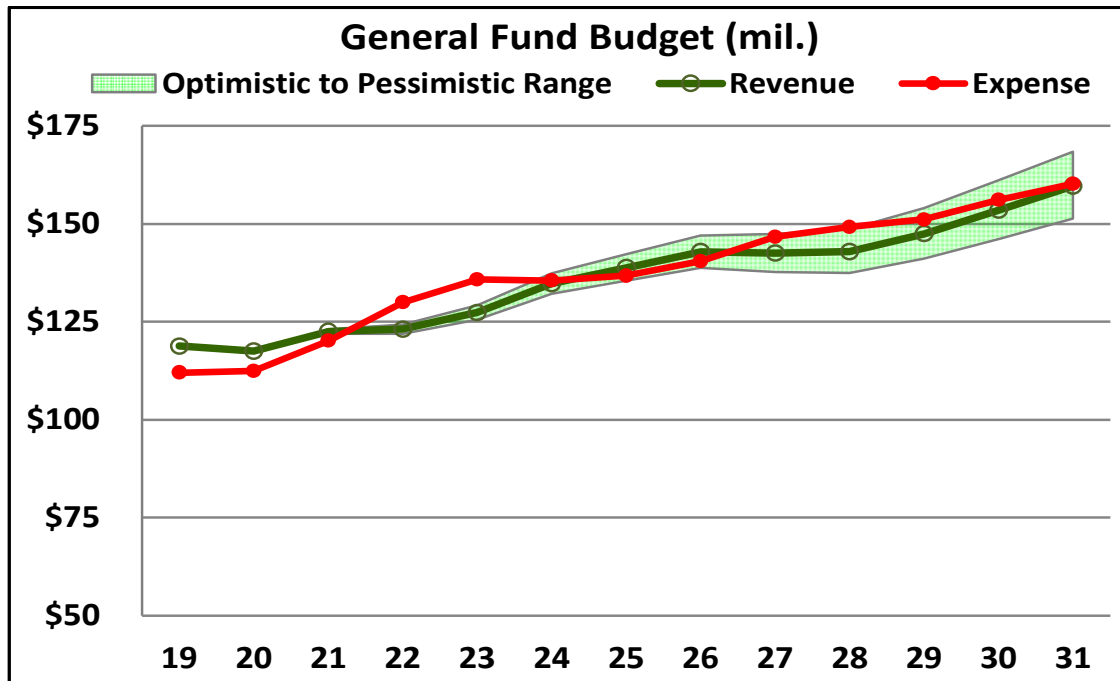
This section provides a summary of General Fund revenues and expenditures; City Council designations of fund balance; charts, and summary tables of all General Fund revenues and resources; narrative descriptions and trend schedules of major revenues and resources; ten-year chart and table of revenues by source; charts and tables of General Fund expenditures by department and category; and a ten-year chart and table of expenditures by type.



**General Fund Ten Year Forecast**  
**Fiscal Years 2021-22 through 2030-31**  
(Dollars in millions)

	2021-22 Proposed	2022-23 Proposed	2023-24 Projected	2024-25 Projected	2025-26 Projected	2026-27 Projected	2027-28 Projected	2028-29 Projected	2029-30 Projected	2030-31 Projected
<b>Beginning</b>										
<b>Fund Balance</b>	\$75.2	\$68.3	\$59.8	\$59.0	\$61.1	\$63.5	\$59.3	\$53.0	\$49.4	\$46.8
Total Revenues	123.1	127.3	134.7	138.8	142.8	142.5	142.9	147.5	153.5	160.0
Total Expenditures	130.0	135.8	135.5	136.7	140.4	146.7	149.2	151.1	156.1	160.2
Operating Surplus/(Shortfall)	(6.9)	(8.5)	(0.8)	2.1	2.4	(4.2)	(6.3)	(3.6)	(2.6)	(0.2)
<b>Ending</b>										
<b>Fund Balance</b>	\$68.3	\$59.8	\$59.0	\$61.1	\$63.5	\$59.3	\$53.0	\$49.4	\$46.8	\$46.6

**General Fund Forecast**  
**Summary Graph Fiscal Years 2018-19 through 2030-31**



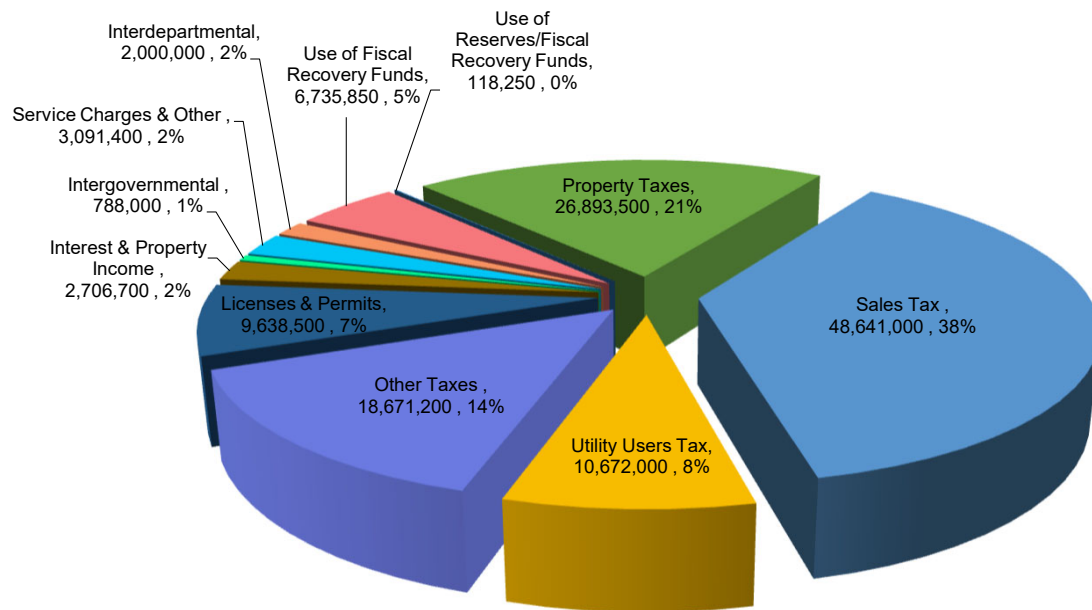
## GENERAL FUND SUMMARY

	2018-19 Actual	2019-20 Actual	2020-21 Projected	2021-22 Proposed	2022-23 Proposed
<b>Revenues:</b>					
Property Tax	\$24,123,875	\$26,307,854	\$26,100,799	\$26,893,500	\$27,876,400
Sales Tax	45,865,704	44,654,873	44,437,548	48,641,000	51,326,000
Utility Users Tax	10,209,646	10,565,825	10,342,245	10,672,000	10,767,000
Franchise Fees	5,192,137	5,648,899	5,131,804	5,270,000	5,365,000
Property Transfer Tax	5,372,712	3,788,439	6,999,993	9,000,000	9,270,000
Emergency Communication Access Fee (911)	3,110,165	3,123,155	3,235,815	3,300,000	3,366,000
Business License Tax	6,697,738	6,500,398	6,400,000	5,830,000	5,830,000
Other Tax	1,020,119	1,429,395	857,500	1,101,200	1,116,200
<b>Sub Total Taxes</b>	<b>\$ 101,592,096</b>	<b>\$ 102,018,839</b>	<b>\$ 103,505,704</b>	<b>\$ 110,707,700</b>	<b>\$ 114,916,600</b>
Charges for Services	\$ 3,280,323	\$ 2,290,681	\$ 1,296,500	\$ 2,053,900	\$ 2,165,500
Interest & Property Income	3,970,462	4,240,130	2,817,600	2,706,700	2,639,300
Fines, Fees & Forfeitures	1,675,534	1,098,744	1,346,883	745,500	622,500
Intergovernmental	1,031,811	869,148	1,899,025	788,000	805,000
Licenses & Permits	3,893,863	4,179,241	3,948,144	3,808,500	3,877,500
Interdepartmental	1,999,878	1,999,878	2,000,000	2,000,000	2,000,000
Other/Transfers	1,410,253	813,651	5,256,823	292,000	312,000
<b>Sub Total Other</b>	<b>\$ 17,262,124</b>	<b>\$ 15,491,474</b>	<b>\$ 18,564,975</b>	<b>\$ 12,394,600</b>	<b>\$ 12,421,800</b>
<b>Total Revenues</b>	<b>\$ 118,854,220</b>	<b>\$ 117,510,313</b>	<b>\$ 122,070,679</b>	<b>\$ 123,102,300</b>	<b>\$ 127,338,400</b>
<b>Expenditures:</b>					
Salaries & Benefits	\$ 51,009,956	\$ 53,153,517	\$ 53,866,407	\$ 63,020,600	\$ 60,742,400
Services and Supplies	10,163,850	10,848,205	17,283,329	14,496,400	13,995,100
Fire Services Contract	22,904,761	23,425,297	25,970,996	25,367,500	26,430,100
Fire Equipment	-	184,001	-	-	-
Capital Outlay	112,059	178,799	1,045,156	284,800	113,100
Debt Service	4,967,636	5,887,582	6,483,559	6,557,900	6,640,200
Internal Service Fund Charges	13,313,340	12,607,736	11,875,876	13,193,400	13,782,200
Other	365,819	376,588	631,173	375,000	375,000
Transfers Out	9,198,333	6,325,000	3,510,000	6,660,800	13,739,500
<b>Total Expenditures</b>	<b>\$ 112,035,754</b>	<b>\$ 112,986,724</b>	<b>\$ 120,666,496</b>	<b>\$ 129,956,400</b>	<b>\$ 135,817,600</b>
<b>Revenue (Expenditure)</b>	<b>\$ 6,818,466</b>	<b>\$ 4,523,589</b>	<b>\$ 1,404,183</b>	<b>\$ (6,854,100)</b>	<b>\$ (8,479,200)</b>
Use of Fiscal Recovery Funds	-	-	-	6,735,850	-
Use of Reserves/Fiscal Recovery Funds	-	-	-	118,250	8,479,200
<b>Net Revenue (Expenditure)</b>	<b>\$ 6,818,466</b>	<b>\$ 4,523,589</b>	<b>\$ 1,404,183</b>	<b>\$ -</b>	<b>\$ -</b>

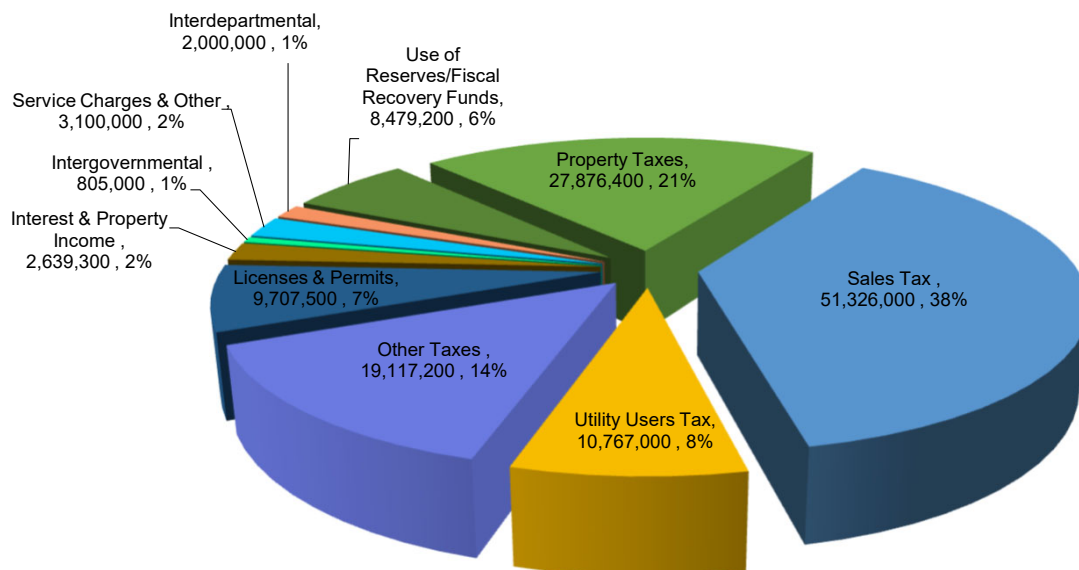
## GENERAL FUND

## SECTION 5

**REVENUES AND RESOURCES SUMMARY**  
**2021-22 General Fund**  
**\$129,956,400**



**REVENUES AND RESOURCES SUMMARY**  
**2022-23 General Fund**  
**\$135,817,600**



## SUMMARY OF GENERAL FUND OPERATING REVENUES AND RESOURCES BY CATEGORY

Revenues by Category	2018-19 Actual	2019-20 Actual	2020-21 Projected	2021-22 Proposed	2022-23 Proposed
Property Taxes	\$ 24,123,875	\$ 26,307,854	\$ 26,100,799	\$ 26,893,500	\$ 27,876,400
Sales Tax	45,865,704	44,654,873	44,437,548	48,641,000	51,326,000
Utility Users Tax	10,209,646	10,565,825	10,342,245	10,672,000	10,767,000
Other Taxes	14,695,133	13,989,889	16,225,112	18,671,200	19,117,200
Licenses & Permits	10,591,601	10,679,639	10,348,144	9,638,500	9,707,500
Interest & Property Income	3,970,462	4,240,130	2,817,600	2,706,700	2,639,300
Intergovernmental	1,031,811	869,148	1,899,025	788,000	805,000
Service Charges & Other	6,366,110	4,103,076	2,982,383	3,091,400	3,100,000
Interdepartmental	1,999,878	1,999,878	2,000,000	2,000,000	2,000,000
Transfers from Other Funds	-	100,000	4,917,823	-	-
<b>Total Operating Revenues</b>	<b>\$ 118,854,220</b>	<b>\$ 117,510,313</b>	<b>\$ 122,070,679</b>	<b>\$ 123,102,300</b>	<b>\$ 127,338,400</b>
Use of Fiscal Recovery Funds	-	-	-	6,735,850	-
Use of Reserves/Fiscal Recovery Funds	-	-	-	118,250	8,479,200
<b>Total Resources</b>	<b>\$ 118,854,220</b>	<b>\$ 117,510,313</b>	<b>\$ 122,070,679</b>	<b>\$ 129,956,400</b>	<b>\$ 135,817,600</b>

## SUMMARY OF GENERAL FUND REVENUES

Revenues by Category	2018-19 Actual	2019-20 Actual	2020-21 Projected	2021-22 Proposed	2022-23 Proposed
<b>Property Taxes</b>					
Property Tax Secured	\$ 12,497,859	\$ 13,159,967	\$ 13,683,103	\$ 14,093,000	\$ 14,516,400
Property Tax Unsecured	863,146	949,244	944,261	1,014,000	1,044,000
Homeowners Property Tax Exempts	98,758	99,103	101,387	102,500	105,000
Property Tax - VLF Swap	8,022,900	8,629,922	8,783,758	9,000,000	9,450,000
Interest & Penalties	183,500	191,428	56,486	100,000	100,000
Residual Property Tax	2,457,712	3,278,191	2,531,804	2,584,000	2,661,000
<b>Total Property Taxes</b>	<b>\$ 24,123,875</b>	<b>\$ 26,307,854</b>	<b>\$ 26,100,799</b>	<b>\$ 26,893,500</b>	<b>\$ 27,876,400</b>
<b>Sales &amp; Use Tax</b>					
Sales and Use Taxes	\$ 33,082,771	\$ 32,235,946	\$ 32,023,955	\$ 35,349,000	\$ 37,339,000
Sales Tax/Public Safety	386,633	385,999	328,638	421,000	445,000
Transaction & Use Tax	12,396,300	12,032,917	12,084,955	12,871,000	13,542,000
Sales and Use Tax Backfill	-	11	-	-	-
<b>Total Sales &amp; Use Tax</b>	<b>\$ 45,865,704</b>	<b>\$ 44,654,873</b>	<b>\$ 44,437,548</b>	<b>\$ 48,641,000</b>	<b>\$ 51,326,000</b>
<b>Other Taxes</b>					
Utility Users Tax:					
UUT - Electricity & Gas	\$ 6,964,634	\$ 7,450,242	\$ 6,969,016	\$ 7,833,000	\$ 7,927,000
UUT - Cable	804,109	790,613	875,010	823,000	823,000
UUT - Telecommunications	2,440,902	2,324,969	2,498,219	2,016,000	2,017,000
<b>Total Utility Users Tax</b>	<b>\$ 10,209,646</b>	<b>\$ 10,565,825</b>	<b>\$ 10,342,245</b>	<b>\$ 10,672,000</b>	<b>\$ 10,767,000</b>
Real Property Transfer Tax	5,372,712	3,788,439	6,999,993	9,000,000	9,270,000
Emergency Communication System (9-1-1)	3,110,165	3,123,155	3,235,815	3,300,000	3,366,000
Franchise Fee Tax:					
Franchise - Electric	\$ 524,924	\$ 623,009	\$ 518,824	\$ 525,000	\$ 535,000
Franchise - Gas	204,388	235,930	202,013	230,000	235,000
Franchise - Cable	699,232	850,042	691,107	700,000	700,000
Franchise - Refuse	2,624,413	2,743,604	2,593,917	2,670,000	2,725,000
Franchise - Recycling	236,335	262,785	233,589	235,000	240,000
Franchise - Pipeline	29,648	30,522	29,303	30,000	30,000
Franchise - Oro Loma	873,198	903,008	863,051	880,000	900,000
<b>Total Franchise Fee Tax</b>	<b>\$ 5,192,137</b>	<b>\$ 5,648,899</b>	<b>\$ 5,131,804</b>	<b>\$ 5,270,000</b>	<b>\$ 5,365,000</b>
Other Miscellaneous Taxes	1,020,119	1,429,395	857,500	1,101,200	1,116,200
<b>Total Other Taxes</b>	<b>\$ 70,770,483</b>	<b>\$ 69,210,587</b>	<b>\$ 71,004,905</b>	<b>\$ 77,984,200</b>	<b>\$ 81,210,200</b>
<b>Licenses and Permits</b>					
Permits	\$ 3,067,870	\$ 3,280,028	\$ 3,289,208	\$ 3,250,900	\$ 3,260,900
Business License Zoning	41,519	29,743	28,586	25,000	25,000
Business Licenses/Penalties	6,697,738	6,500,398	6,400,000	5,830,000	5,830,000
Other Licenses & Permits	784,474	869,470	630,350	532,600	591,600
<b>Total Licenses and Permits</b>	<b>\$ 10,591,601</b>	<b>\$ 10,679,639</b>	<b>\$ 10,348,144</b>	<b>\$ 9,638,500</b>	<b>\$ 9,707,500</b>

## SUMMARY OF GENERAL FUND REVENUES

Revenues by Category	2018-19 Actual	2019-20 Actual	2020-21 Projected	2021-22 Proposed	2022-23 Proposed
<b>Fine, Forfeits &amp; Penalties</b>					
Vehicle Code Fines	\$ 737,027	\$ 528,197	\$ 491,333	\$ 400,000	\$ 475,000
Red Light Camera Program	607,323	513,440	640,000	260,000	-
Parking Violations	48,964	30,272	-	3,000	5,000
Other Fines	282,219	26,835	215,550	82,500	142,500
<b>Total Fines, Forfeits &amp; Penalties</b>	<b>\$ 1,675,534</b>	<b>\$ 1,098,744</b>	<b>\$ 1,346,883</b>	<b>\$ 745,500</b>	<b>\$ 622,500</b>
<b>Interest &amp; Property Income</b>					
Interest Income	\$ 3,102,758	\$ 3,469,632	\$ 2,059,000	\$ 1,868,100	\$ 1,792,700
Rental Income	867,703	770,498	758,600	838,600	846,600
<b>Total Interest &amp; Property Income</b>	<b>\$ 3,970,462</b>	<b>\$ 4,240,130</b>	<b>\$ 2,817,600</b>	<b>\$ 2,706,700</b>	<b>\$ 2,639,300</b>
<b>From Other Agencies</b>					
State Motor Vehicle in Lieu	\$ 42,048	\$ -	\$ 42,025	\$ 42,000	\$ 45,000
County Grants	67,199	-	-	5,000	5,000
Alameda County EMT Reimbursement	657,211	681,546	666,750	679,000	693,000
Alameda County Advance Life Support	84,533	-	-	-	-
Other Agencies	180,821	187,602	1,190,250	62,000	62,000
<b>Total From Other Agencies</b>	<b>\$ 1,031,811</b>	<b>\$ 869,148</b>	<b>\$ 1,899,025</b>	<b>\$ 788,000</b>	<b>\$ 805,000</b>
<b>Charges for Current Services</b>					
Engineering & Transportation	\$ 338,645	\$ 277,660	\$ 311,000	\$ 301,000	\$ 301,000
Community Development	492,409	266,564	213,708	210,000	210,000
Police Department	586,205	361,688	164,519	60,500	65,500
Fire Department	429,079	472,798	351,773	364,800	364,800
Recreation & Human Services	1,258,518	803,868	248,000	1,071,100	1,139,200
Library	169,947	100,782	1,000	40,500	79,000
Other Charges for Current Services	5,520	7,320	6,500	6,000	6,000
<b>Total Charges for Current Services</b>	<b>\$ 3,280,323</b>	<b>\$ 2,290,681</b>	<b>\$ 1,296,500</b>	<b>\$ 2,053,900</b>	<b>\$ 2,165,500</b>
<b>Other Revenues</b>					
Sale of Property & Equipment	\$ 553,669	\$ 1,578	\$ -	\$ -	\$ -
Gifts and Donations	488,797	13,377	50,000	50,000	50,000
Reimbursements	58,855	36,027	50,000	30,000	30,000
PD Abandoned Vehicle/Livescan	185,132	83,250	86,000	45,000	55,000
Sidewalk/Driveway Repairs - Owners share	-	(1,847)	-	-	-
Cherry Festival	57,078	15,220	76,000	77,000	77,000
Settlements & Claims	81	1,185	10,000	10,000	10,000
Other Miscellaneous Revenues	66,641	564,861	67,000	80,000	90,000
<b>Total Other Revenues</b>	<b>\$ 1,410,253</b>	<b>\$ 713,651</b>	<b>\$ 339,000</b>	<b>\$ 292,000</b>	<b>\$ 312,000</b>
<b>Interdepartmental Revenues</b>					
Administrative Services	\$ 1,999,878	\$ 1,999,878	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000
<b>Total Interdepartmental Revenues</b>	<b>\$ 1,999,878</b>	<b>\$ 1,999,878</b>	<b>\$ 2,000,000</b>	<b>\$ 2,000,000</b>	<b>\$ 2,000,000</b>
<b>Total General Fund Revenues</b>	<b>\$ 118,854,220</b>	<b>\$ 117,410,313</b>	<b>\$ 117,152,856</b>	<b>\$ 123,102,300</b>	<b>\$ 127,338,400</b>
Transfers In	-	100,000	4,917,823	-	-
<b>Total General Fund Revenues Including Transfers</b>	<b>\$ 118,854,220</b>	<b>\$ 117,510,313</b>	<b>\$ 122,070,679</b>	<b>\$ 123,102,300</b>	<b>\$ 127,338,400</b>

## MAJOR GENERAL FUND REVENUES

## SECTION 5

## SALES AND USE TAXES

California's sales tax law, first imposed in 1933, taxes the sales or use of tangible goods. Sales Tax is imposed on all retailers selling tangible personal property in the state and is measured by the retailer's gross receipts. Use Tax is imposed on the purchaser of tangible personal property from any retailer not required to pay sales tax to the state.

Proceeds of sales and use taxes imposed within city are distributed to 6 distinct entities, with the City receiving the equivalent of 15% of the total collected. Sales and Use Tax is the City's largest source of General Fund revenue and represents 39% of total General Fund revenue.

Voters in San Leandro approved a half-cent transaction and use tax (Measure HH) and agreed to extend collection of the tax through 2045. Revenues are used for street and road repairs, public safety, library services and recreation and human services.

Also, voters throughout of Alameda County approved an additional half cent increase to transportation sales tax (Measure BB) to repair, increase bicycle and pedestrian safety, reduce traffic congestion, and improve air quality. Alameda County Transportation Authority (ACTA) administers this revenue source for a period of 30 years, scheduled to sunset in 2045.

The total sales tax rate in the city is 9.75% and distributed as follows:

DISTRIBUTION OF SALES TAX COLLECTIONS WITHIN ALAMEDA COUNTY	Agency	%
	State of California	5.50%
	State Public Safety Fund (Proposition 172)	0.50%
	City of San Leandro	1.00%
	City of San Leandro Temporary Transaction & Use Tax	0.50%
	Alameda County	0.25%
	Alameda County Transportation Authority	1.00%
	Alameda County Essential Health Care Services	0.50%
	Alameda County BART	0.50%
	<b>Total Sales Tax in San Leandro</b>	<b>9.75%</b>

The overall sales tax growth for 2021-22 and 2022-23 are 9% in 2021-22 and 5% in 2022-23. Avenue Insights, the City's sales tax advisor, projects the City will receive \$48,641,000 in 2021-22. This amount includes Measure HH amounts of \$13,000,000.



## MAJOR GENERAL FUND REVENUES

## SECTION 5

## SALES AND USE TAXES (cont.)

SALES TAX & TRANSACTION TAX	2018-19 Actual	2019-20 Actual	2020-21 Projected	2021-22 Proposed	2022-23 Proposed
Sales Taxes	\$ 33,469,404	\$ 32,621,956	\$ 32,352,593	\$ 35,770,000	\$ 37,784,000
Transaction Taxes	12,396,300	12,032,917	12,084,955	12,871,000	13,542,000
<b>Total</b>	<b>\$ 45,865,704</b>	<b>\$ 44,654,873</b>	<b>\$ 44,437,548</b>	<b>\$ 48,641,000</b>	<b>\$ 51,326,000</b>
\$ Change	\$ 2,875,704	\$ (1,210,831)	\$ (217,325)	\$ 4,203,452	\$ 2,685,000
% Change	6.7%	-2.6%	-0.5%	9.5%	5.5%

### PROPERTY TAXES

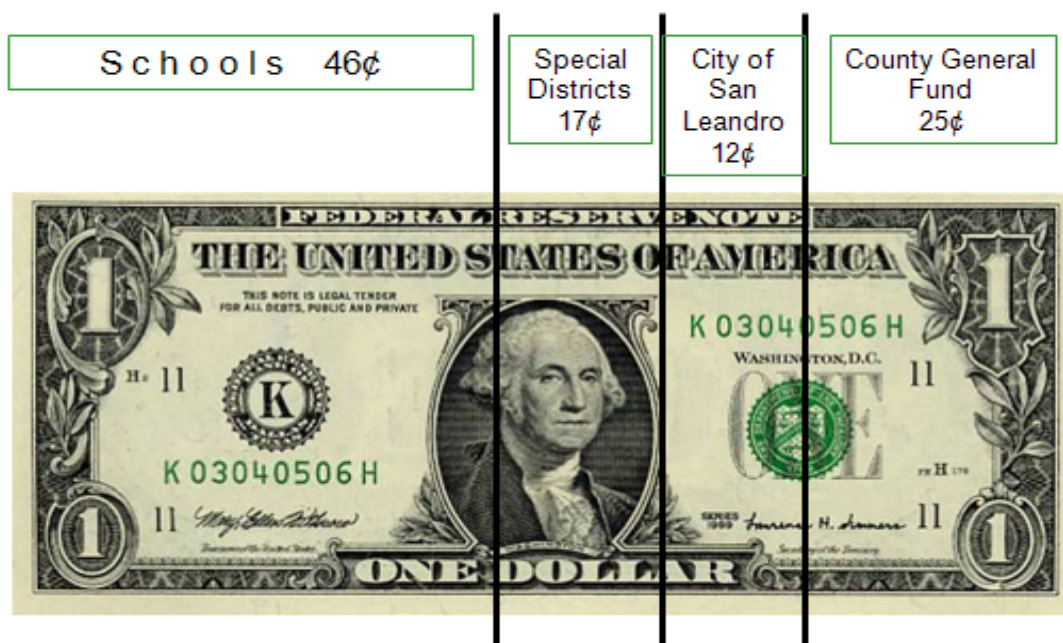
Under the State Constitution, Property Taxes are applied to taxable real and personal property (i.e., possessory interest, and other personal property considered to be permanently attached to the property) and are set at 1% of the assessed value. Property Taxes are adjusted based on the following:

- The assessed value of real property that has not changed ownership increases by the change in the California Consumer Price Index up to a maximum of 2% per year.
- Property that changes ownership; is substantially altered; is newly constructed; “state-assessed” rather than “local-assessed” property; and personal property (i.e., possessory interest, and other personal property considered to be permanently attached to the property), is assessed at the full market value in the first year, and subject to the 2% cap, thereafter.

In 1979, to mitigate the loss of Property Tax revenues after approval of Proposition 13, the State legislature approved AB 8. This action was approved to provide a permanent method for allocating the proceeds from the 1% property tax rate, by allocating revenues back to local governments based on their historic shares of property tax revenues.

The City’s Property Tax is collected by Alameda County. The Alameda County Assessor maintains the property tax assessment rolls. The City currently receives approximately 12% of the property tax levied. Most of the revenue is received in December and April each year.

### Allocation of Property Tax Dollar Collected in San Leandro



## MAJOR GENERAL FUND REVENUES

## SECTION 5

## PROPERTY TAXES (cont.)

**Supplemental taxes** are the result of the reassessment of property as of the 1<sup>st</sup> day of the month following either an ownership change or completion of new construction. In most cases, this reassessment results in one or more supplemental tax bills being sent to the property owner during the year, in addition to the annual property tax bill.

**Motor Vehicle In-Lieu Tax (VLF)** is a tax imposed by the State on the ownership of a registered vehicle in lieu of personal property tax. VLF is collected by the State Department of Motor Vehicles (DMV) and more than 95% of these fees are divided equally between counties and cities, and their aggregate shares are distributed in proportion to the respective populations of the cities and counties. The State withholds less than 5% of these fees for the support of the Department of Motor Vehicles. Until 1998-99, the annual license fee was 2% of the market value of the vehicle as determined by the DMV. In 1998-99, the State reduced the license fees by 25%, but agreed to backfill local jurisdictions for this loss in revenue.

In 2004, the Governor lowered the annual VLF to 0.65%, from 2%. In the budget agreement between the Governor and cities and counties, the Governor agreed to backfill the 1.35% difference in VLF with property taxes from the Education Revenue Augmentation Fund (ERAF). Beginning in 2005-06, this property tax in lieu of VLF was presumed to grow at the same rate as the change in gross assessed valuation of taxable property in the City from the prior year.

Personal Property Tax is assessed at the rate of 1% of the market value on a business' personal property, such as office furniture, machinery, and other equipment. The tax is billed by Alameda County in a single installment due August 31<sup>st</sup>, and most of the amount due to the City is remitted in September and credited to the General Fund.

Property Tax revenues are the City's second largest General Fund revenue source.

The revenue projection for Real Property Tax revenue is primarily based on the annual County Assessor's Office estimate of assessed values, which is provided before May 10<sup>th</sup> each year. The difference between the estimate in May and the actual certification in August is generally small.

Changes in Taxable Assessed Value	Description (Dollars in Thousands)	2016	2017	2018	2019	2020
	Taxable Assessed Value	\$ 11,194,017	\$ 12,449,448	\$ 12,415,830	\$ 13,215,881	\$ 14,106,693
	\$ Change Assessed Value	\$ 771,995	\$ 1,255,431	\$ (33,618)	\$ 800,051	\$ 890,812
	% Change Assessed Value	7.4%	11.2%	-0.3%	6.4%	6.7%

**MAJOR GENERAL FUND REVENUES****SECTION 5****PROPERTY TAXES (cont.)**

Total property-related tax revenues increase by \$793,000 in the proposed budget compared to the 2020-21 projected budget. Secured Tax and Redevelopment Residual Property Tax revenues make up 62% of the City's annual Property Tax revenue. Secured Tax revenue amounts to \$14,093,000 in 2021-22, while Redevelopment Residual Tax amounts to \$2,584,000.

<b>PROPERTY TAXES</b>	<b>2018-19 Actual</b>	<b>2019-20 Actual</b>	<b>2020-21 Projected</b>	<b>2021-22 Proposed</b>	<b>2022-23 Proposed</b>
Property Taxes	\$ 24,123,875	\$ 26,307,854	\$ 26,100,799	\$ 26,893,500	\$ 27,876,400
\$ Change	\$ 1,129,662	\$ 2,183,979	\$ (207,055)	\$ 792,701	\$ 982,900
% Change	4.9%	9.1%	-0.8%	3.0%	3.7%

## MAJOR GENERAL FUND REVENUES

## SECTION 5

## UTILITY USERS TAX

Utility Users Tax (UUT) has proven to be stable source of General Fund revenue for most agencies and is the third largest source of General Fund revenue for the City. Effective March 1, 2009, the City imposed a 6% UUT on electric and gas services and a 5.7% UUT for telecommunication and cable services. In September 2015, in compliance with the Local Prepaid Mobile Telephony Services Collection Act (AB1717), the City was authorized to collect UUT for Mobile Telephony Services and UUT for Prepaid Wireless at point of sale. The tax is not applicable to the state or county, or to insurance companies and banks. About 73% of UUT revenues are generated from gas and electric services and 19% from telecommunications.

Total UUT revenues increase by \$330,000 in the proposed budget compared to the 2020-21 projected budget. The 2021-22 budget is estimated at \$10,672,000.

UTILITY USERS TAX	2018-19 Actual	2019-20 Actual	2020-21 Projected	2021-22 Proposed	2022-23 Proposed
Cable	\$ 804,109	\$ 790,613	\$ 875,010	\$ 823,000	\$ 823,000
Gas/Electricity	6,964,634	7,450,242	6,969,016	7,833,000	7,927,000
Telecommunications	2,440,902	2,324,969	2,498,219	2,016,000	2,017,000
<b>Total</b>	<b>\$ 10,209,646</b>	<b>\$ 10,565,825</b>	<b>\$ 10,342,245</b>	<b>\$ 10,672,000</b>	<b>\$ 10,767,000</b>
\$ Change	\$ (430,188)	\$ 356,179	\$ (223,580)	\$ 329,755	\$ 95,000
% Change	-4.0%	3.5%	-2.1%	3.2%	0.9%

**MAJOR GENERAL FUND REVENUES****SECTION 5****BUSINESS LICENSE TAX**

Any person, partnership, corporation, or sole proprietor conducting any business within the City is required to obtain a business license. A tax receipt (or license) is issued each year upon payment of the business tax that typically is an amount based on an annual base fee plus a unit fee, or a flat annual fee depending on the type of business. The Business License must be renewed on January 1<sup>st</sup> each year. In 2020, approximately 10,000 business were licensed and operating in the city.

In 2016, city voters approved Measures OO and NN that impacted business license taxation. Measure OO changed the basis for taxation and increased some business license taxes such as parking lots and warehouses. Measure NN added an ongoing tax of up to 10% of gross receipts for cannabis businesses. In 2017, City Council approved a gross receipt tax on cannabis dispensaries.

Business License Tax revenues decrease by \$570,000 compared to the projected 2020-21 budget. The proposed budget of \$5,830,000 primarily results from the closing of one of the parking operator business (primarily serving long-term parking at the Oakland International Airport).

<b>BUSINESS LICENSE TAX &amp; PENALTIES and CANNABIS</b>	<b>2018-19 Actual</b>	<b>2019-20 Actual</b>	<b>2020-21 Projected</b>	<b>2021-22 Proposed</b>	<b>2022-23 Proposed</b>
Business License	\$ 6,697,738	\$ 6,500,398	\$ 6,400,000	\$ 5,830,000	\$ 5,830,000
Cannabis	60,000	180,000	105,000	105,000	105,000
<b>Total</b>	<b>\$ 6,757,738</b>	<b>\$ 6,680,398</b>	<b>\$ 6,505,000</b>	<b>\$ 5,935,000</b>	<b>\$ 5,935,000</b>
\$ Change	\$ 197,738	\$ (197,340)	\$ (100,398)	\$ (570,000)	\$ -
% Change	3.0%	-2.9%	-1.5%	-8.9%	0.0%

**MAJOR GENERAL FUND REVENUES****SECTION 5****REAL PROPERTY TRANSFER TAXES**

The Real Property Transfer Tax rate \$11 per \$1,000 of the value of consideration paid for the documented sale of real property or any transfer of interest in real property. The tax is due when the documents of transfer are recorded with the County. Title companies collect the tax as part of the sale closing process, and remit the funds to Alameda County when sales or transfers are finalized. Penalties are imposed on delinquent payments, and interest is charged from the date of delinquency until paid. Alameda County remits the amounts due monthly, and the amounts are credited to the General Fund.

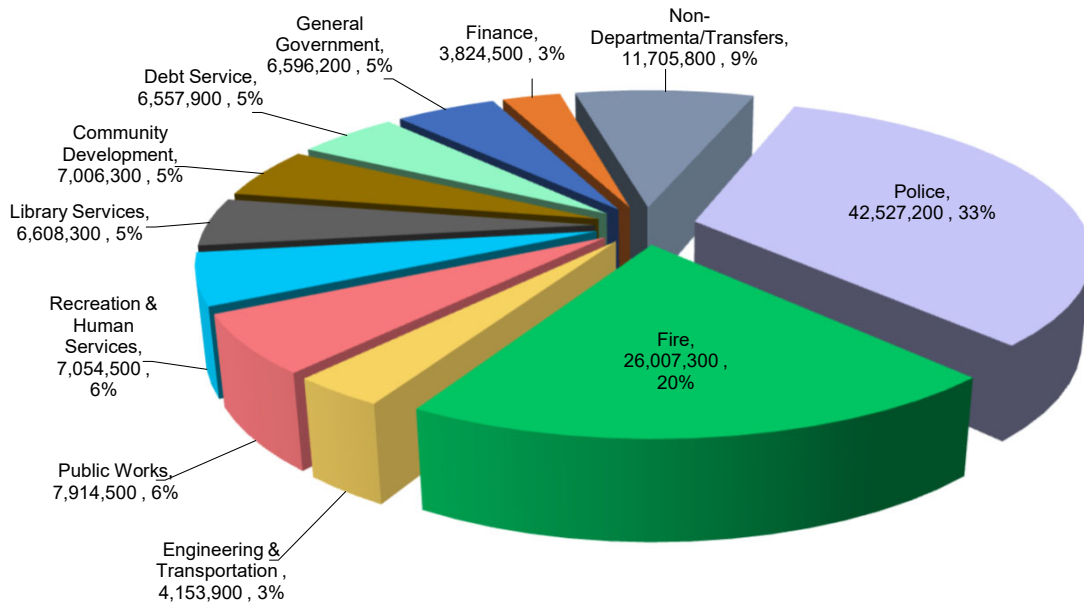
Ballot Measure VV was approved by city voters in November 2020. The measure authorized an increase in the Transfer Tax rate from \$6 per \$1,000 in valuation to \$11. Property Transfer Tax revenues increased by \$2,000,000 compared to the 2020-21 projected budget. The projected 2020-21 budget was increased by \$3,200,000 at mid-year and the proposed budget adds an additional increase of \$2,000,000 in the first full year of Measure VV funding. RPTT revenues are estimated at \$9,000,000.

<b>PROPERTY TRANSFER TAX</b>	<b>2018-19 Actual</b>	<b>2019-20 Actual</b>	<b>2020-21 Projected</b>	<b>2021-22 Proposed</b>	<b>2022-23 Proposed</b>
Property Transfer Tax	\$ 5,372,712	\$ 3,788,439	\$ 6,999,993	\$ 9,000,000	\$ 9,270,000
\$ Change	\$ 172,712	\$ (1,584,273)	\$ 3,211,554	\$ 2,000,007	\$ 270,000
% Change	3.3%	-29.5%	84.8%	28.6%	3.0%

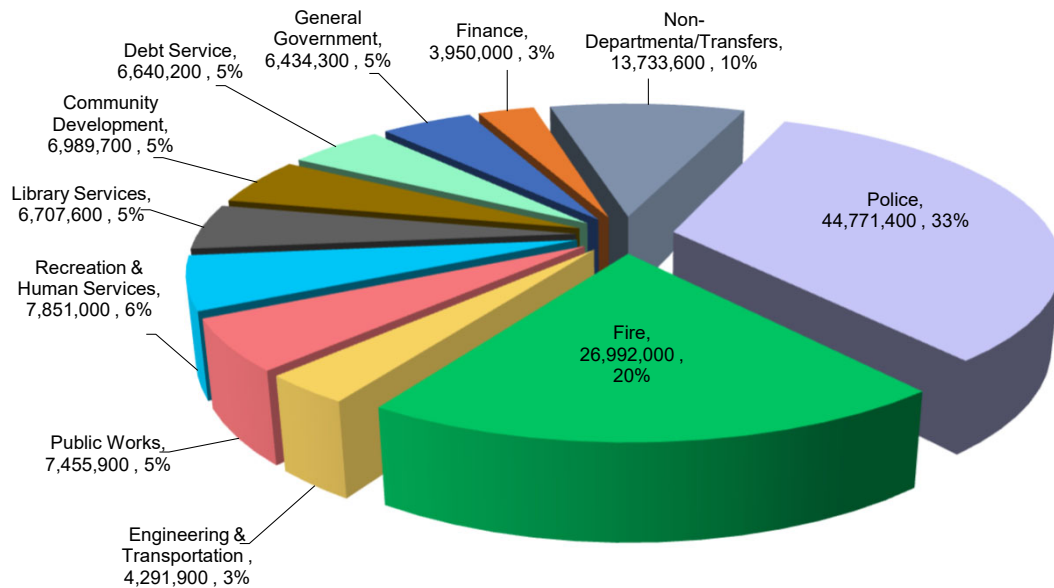
## GENERAL FUND

## SECTION 5

**EXPENDITURES SUMMARY**  
**2021-22 General Fund**  
**\$129,956,400**



**EXPENDITURES SUMMARY**  
**2022-23 General Fund**  
**\$135,817,600**





## GENERAL FUND EXPENDITURES BY DEPARTMENT

Department	2018-19 Actual	2019-20 Actual	2020-21 Projected	2021-22 Proposed	2022-23 Proposed
City Council	\$ 510,583	\$ 487,284	\$ 544,013	\$ 753,100	\$ 791,900
City Clerk	651,251	522,036	1,116,520	961,400	980,400
City Attorney	613,798	871,523	1,123,121	1,131,600	986,600
City Manager	1,569,601	1,709,117	2,002,597	2,036,400	2,107,600
Emergency Services	668	599,599	322,835	-	-
Human Resources	1,344,187	1,426,307	1,493,340	1,713,700	1,567,800
<b>Total General Government Expenditures</b>	<b>\$ 4,690,088</b>	<b>\$ 5,615,866</b>	<b>\$ 6,602,426</b>	<b>\$ 6,596,200</b>	<b>\$ 6,434,300</b>
Administration	\$ 792,544	\$ 689,387	\$ 1,125,802	\$ 893,800	\$ 955,200
Budget & Compliance	884,850	898,760	1,023,913	913,500	923,400
Accounting Operations	1,322,245	1,277,657	1,957,561	2,017,200	2,071,400
<b>Total Finance Expenditures</b>	<b>\$ 2,999,639</b>	<b>\$ 2,865,804</b>	<b>\$ 4,107,276</b>	<b>\$ 3,824,500</b>	<b>\$ 3,950,000</b>
Employee Services	\$ 1,297,214	\$ 1,438,184	\$ (3,481,000)	\$ 4,450,000	\$ (550,000)
Meetings and Memberships	74,992	70,085	76,656	81,700	81,700
Staff Development	2,685	2,685	3,580	3,600	3,600
Community Investment	338,161	401,935	700,709	283,400	283,400
Community Events	23,610	562	59,000	4,000	4,000
Other Non-Departmental	554,715	130,953	2,102,590	222,300	171,400
Pension Obligation Bond Refinancing	2,225,601	2,283,929	2,880,934	2,955,300	3,037,500
ESCO - Climatec	422,249	422,249	422,249	422,200	422,300
Leased Facilities & Equipment	2,319,786	3,181,404	3,180,376	3,180,400	3,180,400
<b>Total Non-Departmental Expenditures</b>	<b>\$ 7,259,013</b>	<b>\$ 7,931,985</b>	<b>\$ 5,945,095</b>	<b>\$ 11,602,900</b>	<b>\$ 6,634,300</b>
Police - Administration	\$ 4,112,007	\$ 4,634,942	\$ 4,413,489	\$ 4,579,500	\$ 5,069,800
Crime Prevention & Training	1,915,908	2,079,421	1,995,050	2,132,000	2,216,200
Records & Communications	773,686	788,270	812,899	898,800	927,100
Patrol	19,943,395	19,895,486	21,200,532	23,649,800	24,856,200
Traffic	1,553,605	1,379,959	1,732,875	1,660,000	1,739,200
Investigation	5,944,056	6,691,426	7,028,447	5,729,200	5,977,100
Community Standards	34,344	13,052	193,449	4,600	4,700
Emergency Communications	2,802,028	3,012,045	3,124,815	3,209,700	3,305,400
Red Light Camera Program	429,332	371,763	435,780	103,400	105,400
Emergency Preparedness	30,233	119,490	200,791	193,600	199,000
Nike Store Security	251,303	124,316	-	-	-
Downtown Police Services	205,534	374,461	164,520	3,900	3,900
Other Police Services	70,734	34,463	-	-	-
Animal Control	318,468	277,876	384,872	362,700	367,400
<b>Total Police Department Expenditures</b>	<b>\$ 38,384,635</b>	<b>\$ 39,796,969</b>	<b>\$ 41,687,519</b>	<b>\$ 42,527,200</b>	<b>\$ 44,771,400</b>
Fire Contract Services	\$ 23,414,800	\$ 23,961,066	\$ 26,454,502	\$ 25,883,600	\$ 26,980,000
Fire Supplies and Capital Outlay	2	184,001	699,439	123,700	12,000
<b>Total Fire Department Expenditures</b>	<b>\$ 23,414,802</b>	<b>\$ 24,145,068</b>	<b>\$ 27,153,941</b>	<b>\$ 26,007,300</b>	<b>\$ 26,992,000</b>
Engineering & Transportation Administration	\$ 1,077,700	\$ 1,068,675	\$ 1,510,786	\$ 1,268,700	\$ 1,317,400
Project Development	1,080,422	886,036	800,003	1,660,500	1,711,500
Land Use	1,639,768	1,481,889	1,728,947	1,224,700	1,263,000
<b>Total Engineering &amp; Transportation Expenditures</b>	<b>\$ 3,797,891</b>	<b>\$ 3,436,599</b>	<b>\$ 4,039,736</b>	<b>\$ 4,153,900</b>	<b>\$ 4,291,900</b>

## GENERAL FUND EXPENDITURES BY DEPARTMENT

Department	2018-19 Actual	2019-20 Actual	2020-21 Projected	2021-22 Proposed	2022-23 Proposed
Public Works Administration	\$ 874,833	\$ 816,483	\$ 892,297	\$ 1,333,100	\$ 1,181,800
Electrical	1,016,698	1,387,352	1,329,227	1,523,900	1,443,900
Street Tree Maintenance	1,072,426	1,251,039	1,632,349	1,587,000	1,272,600
Landscape Maintenance	503,710	467,953	665,940	541,200	540,100
Park Maintenance	2,305,315	2,734,908	2,770,868	2,929,300	3,017,500
<b>Total Public Works Expenditures</b>	<b>\$ 5,772,981</b>	<b>\$ 6,657,734</b>	<b>\$ 7,290,681</b>	<b>\$ 7,914,500</b>	<b>\$ 7,455,900</b>
Recreation Administration	\$ 1,444,293	\$ 1,430,147	\$ 1,734,286	\$ 2,179,100	\$ 2,089,800
Basic Programs	210,251	189,125	254,332	206,000	208,900
Adult Programs	30,898	39,016	46,281	11,600	11,600
Senior Excursions	161,186	153,075	189,802	186,800	190,300
Teen Programs	30,163	17,301	38,488	36,400	37,000
Kid's Club	85,289	170,777	83,826	59,300	60,800
Friends of the Creek	22,867	16,733	31,296	16,300	16,500
Community Promotion	32,477	13,199	30,207	30,200	30,200
Community Assistance	241,569	340,860	539,291	1,053,000	1,828,000
Cherry Festival	108,709	15,464	97,389	95,700	95,700
Youth Sports	114,343	133,471	98,990	179,100	182,900
Kiddie Kollege	209,323	143,636	206,155	176,500	179,700
Day Camp	121,737	121,171	114,564	151,600	154,400
Volunteer Services	1,294	1,294	1,294	1,300	1,300
Youth Advisory Commission (YAC)	42,120	55,691	27,263	34,000	35,200
Summer Adventures	141,607	128,927	121,864	254,900	260,100
Community Facilities	594,173	586,908	594,652	777,800	809,100
Park Reservations & Security	167,904	126,433	130,989	218,000	222,900
Youth Program Subsidy	-	-	10,648	-	-
Field Rental	40,225	37,561	44,849	42,900	44,500
San Leandro Family Aquatics Center	436,358	446,187	429,267	257,000	258,200
Farrelly Pool	91,446	56,642	119,334	105,200	116,100
Senior Community Center	286,094	263,309	285,733	303,200	321,800
Boys & Girls Club Pool	397,275	223,316	403,379	678,600	696,000
<b>Total Recreation Department Expenditures</b>	<b>\$ 5,011,600</b>	<b>\$ 4,710,241</b>	<b>\$ 5,634,179</b>	<b>\$ 7,054,500</b>	<b>\$ 7,851,000</b>
Library Administration	\$ 4,881,660	\$ 4,952,727	\$ 5,255,310	\$ 5,516,800	\$ 5,581,500
Art History Museum & Casa Peralta	148,274	114,051	118,642	134,000	137,000
Friends of the Library	39,189	6,920	16,564.00	36,500.00	16,500.00
Bookmark Café	84,106	65,318	107,090	52,300	80,800
Project Literacy	110,503	69,750	113,169	103,600	107,500
Support Services	444,703	466,975	554,929	765,100	784,300
<b>Total Library Department Expenditures</b>	<b>\$ 5,708,435</b>	<b>\$ 5,675,741</b>	<b>\$ 6,165,704</b>	<b>\$ 6,608,300</b>	<b>\$ 6,707,600</b>
Community Development Administration	\$ 1,252	\$ 4,791	\$ 229,600	\$ 101,900	\$ 1,900
Planning Services	1,448,758	1,603,057	1,884,211	1,589,300	1,638,500
Business Development	1,026,579	938,456	2,108,848	1,309,500	1,330,600
City Innovation Division	27,951	2,761	3,959	10,800	11,000
Housing Services	555,887	335,974	391,483	438,000	448,500
Building Regulations	2,665,187	2,733,124	3,437,568	3,162,100	3,152,000
Code Compliance	64,088	205,002	466,107	385,200	397,400
Floodplain Management	8,636	2,550	8,164	9,500	9,800
<b>Total Community Development Expenditures</b>	<b>\$ 5,798,337</b>	<b>\$ 5,825,716</b>	<b>\$ 8,529,940</b>	<b>\$ 7,006,300</b>	<b>\$ 6,989,700</b>
<b>Total General Fund Operating</b>	<b>\$ 102,837,421</b>	<b>\$ 106,661,724</b>	<b>\$ 117,156,496</b>	<b>\$ 123,295,600</b>	<b>\$ 122,078,100</b>
Transfers Out	9,198,333	6,325,000	3,510,000	6,660,800	13,739,500
<b>Total General Fund Expenditures/Transfers</b>	<b>\$ 112,035,754</b>	<b>\$ 112,986,724</b>	<b>\$ 120,666,496</b>	<b>\$ 129,956,400</b>	<b>\$ 135,817,600</b>

## GENERAL FUND EXPENDITURES BY CATEGORY

Department	2018-19 Actual	2019-20 Actual	2020-21 Projected	2021-22 Proposed	2022-23 Proposed
<b>City Council/Mayor</b>					
Salaries & Benefits	\$ 339,090	\$ 375,652	\$ 387,612	\$ 571,700	\$ 606,200
Services	95,744	56,033	98,756	102,900	102,900
Supplies	1,526	1,375	3,422	3,300	3,300
Internal Service Charges	74,223	54,224	54,223	75,200	79,500
<b>Total</b>	<b>\$ 510,583</b>	<b>\$ 487,284</b>	<b>\$ 544,013</b>	<b>\$ 753,100</b>	<b>\$ 791,900</b>
<b>City Clerk</b>					
Salaries & Benefits	\$ 275,757	\$ 329,858	\$ 395,774	\$ 386,500	\$ 401,100
Services	263,381	109,483	635,847	474,200	474,200
Supplies	594	2,533	4,737	4,700	4,700
Internal Service Charges	111,518	80,162	80,162	96,000	100,400
<b>Total</b>	<b>\$ 651,251</b>	<b>\$ 522,036</b>	<b>\$ 1,116,520</b>	<b>\$ 961,400</b>	<b>\$ 980,400</b>
<b>City Manager</b>					
Salaries & Benefits	\$ 1,107,278	\$ 1,293,089	\$ 1,341,523	\$ 1,377,600	\$ 1,412,000
Services	151,460	768,229	756,409	392,000	417,000
Supplies	4,503	61,190	43,460	4,600	4,600
Capital Outlay	1,160	-	-	-	-
Internal Service Charges	305,869	186,208	184,040	262,200	274,000
<b>Total</b>	<b>\$ 1,570,270</b>	<b>\$ 2,308,716</b>	<b>\$ 2,325,431</b>	<b>\$ 2,036,400</b>	<b>\$ 2,107,600</b>
<b>City Attorney</b>					
Services (annual contract cost only)	\$ 613,798	\$ 871,523	\$ 1,123,121	\$ 1,131,600	\$ 986,600
<b>Total</b>	<b>\$ 613,798</b>	<b>\$ 871,523</b>	<b>\$ 1,123,121</b>	<b>\$ 1,131,600</b>	<b>\$ 986,600</b>
<b>Finance</b>					
Salaries & Benefits	\$ 1,758,526	\$ 1,393,670	\$ 2,286,226	\$ 2,059,300	\$ 2,166,900
Services	778,166	1,132,195	1,450,343	1,319,100	1,319,100
Supplies	20,081	11,828	48,320	48,300	48,300
Capital Outlay	-	-	1,326	1,300	1,300
Internal Service Charges	442,867	328,111	321,061	396,500	414,400
<b>Total</b>	<b>\$ 2,999,639</b>	<b>\$ 2,865,804</b>	<b>\$ 4,107,276</b>	<b>\$ 3,824,500</b>	<b>\$ 3,950,000</b>
<b>Human Resources</b>					
Salaries & Benefits	\$ 1,001,668	\$ 1,026,388	\$ 1,094,375	\$ 1,079,800	\$ 1,121,200
Services	172,967	246,929	241,075	403,400	208,400
Supplies	6,514	3,543	8,443	7,700	7,700
Capital Outlay	917	-	-	-	-
Internal Service Charges	162,121	149,447	149,447	222,800	230,500
<b>Total</b>	<b>\$ 1,344,187</b>	<b>\$ 1,426,307</b>	<b>\$ 1,493,340</b>	<b>\$ 1,713,700</b>	<b>\$ 1,567,800</b>

## GENERAL FUND EXPENDITURES BY CATEGORY

Department	2018-19 Actual	2019-20 Actual	2020-21 Projected	2021-22 Proposed	2022-23 Proposed
<b>Community Development</b>					
Salaries & Benefits	\$ 3,705,638	\$ 3,882,893	\$ 4,811,714	\$ 4,609,600	\$ 4,764,100
Services	1,222,623	1,263,677	3,010,915	1,609,400	1,409,400
Supplies	39,542	19,788	49,166	49,300	49,300
Capital Outlay	7,098	7,996	1,765	1,700	1,700
Other	40,900	19,600	44,880	-	-
Internal Service Charges	782,536	631,762	611,500	736,300	765,200
<b>Total</b>	<b>\$ 5,798,337</b>	<b>\$ 5,825,716</b>	<b>\$ 8,529,940</b>	<b>\$ 7,006,300</b>	<b>\$ 6,989,700</b>
<b>Engineering &amp; Transportation</b>					
Salaries & Benefits	\$ 2,857,728	\$ 2,773,233	\$ 3,192,611	\$ 3,055,800	\$ 3,155,900
Services	111,313	65,818	265,849	122,200	122,200
Supplies	16,946	19,874	19,106	21,500	21,500
Capital Outlay	10,689	-	16,867	9,600	9,600
Internal Service Charges	801,215	577,674	545,303	944,800	982,700
<b>Total</b>	<b>\$ 3,797,891</b>	<b>\$ 3,436,599</b>	<b>\$ 4,039,736</b>	<b>\$ 4,153,900</b>	<b>\$ 4,291,900</b>
<b>Public Works</b>					
Salaries & Benefits	\$ 2,872,404	\$ 2,760,939	\$ 3,353,202	\$ 2,958,400	\$ 3,140,200
Services	1,284,172	1,426,442	1,807,875	2,541,100	1,942,100
Supplies	321,246	347,290	336,833	353,000	305,100
Capital Outlay	40,860	121,639	55,908	115,000	55,000
Internal Service Charges	1,254,298	2,001,423	1,736,863	1,947,000	2,013,500
<b>Total</b>	<b>\$ 5,772,981</b>	<b>\$ 6,657,734</b>	<b>\$ 7,290,681</b>	<b>\$ 7,914,500</b>	<b>\$ 7,455,900</b>
<b>Police</b>					
Salaries & Benefits	\$ 30,076,832	\$ 32,025,983	\$ 33,927,955	\$ 35,305,200	\$ 37,103,000
Services	1,527,394	1,754,577	1,847,194	1,574,600	1,849,600
Supplies	696,911	648,456	667,167	668,300	668,300
Capital Outlay	34,449	30,141	193,733	10,000	10,000
Internal Service Charges	6,049,050	5,337,812	5,051,469	4,969,100	5,140,500
<b>Total</b>	<b>\$ 38,384,635</b>	<b>\$ 39,796,969</b>	<b>\$ 41,687,519</b>	<b>\$ 42,527,200</b>	<b>\$ 44,771,400</b>
<b>Fire</b>					
Services	\$ 23,019,781	\$ 23,548,079	\$ 26,062,949	\$ 25,483,500	\$ 26,546,100
Supplies	2	-	22	-	-
Capital Outlay	-	184,001	699,417	123,700	12,000
Internal Service Charges	395,018	412,988	391,553	400,100	433,900
<b>Total</b>	<b>\$ 23,414,802</b>	<b>\$ 24,145,068</b>	<b>\$ 27,153,941</b>	<b>\$ 26,007,300</b>	<b>\$ 26,992,000</b>

## GENERAL FUND EXPENDITURES BY CATEGORY

Department	2018-19 Actual	2019-20 Actual	2020-21 Projected	2021-22 Proposed	2022-23 Proposed
<b>Recreation &amp; Human Services</b>					
Salaries & Benefits	\$ 2,500,414	\$ 2,507,587	\$ 2,844,706	\$ 3,494,500	\$ 3,596,900
Services	994,349	742,249	1,386,501	2,005,200	2,630,200
Supplies	99,719	74,890	136,100	136,400	136,400
Capital Outlay	9,544	11,922	20,029	19,300	19,300
Other	155,665	220,335	132,293	150,000	150,000
Internal Service Charges	1,251,909	1,153,259	1,114,550	1,249,100	1,318,200
<b>Total</b>	<b>\$ 5,011,600</b>	<b>\$ 4,710,241</b>	<b>\$ 5,634,179</b>	<b>\$ 7,054,500</b>	<b>\$ 7,851,000</b>
<b>Library</b>					
Salaries & Benefits	\$ 3,217,407	\$ 3,346,041	\$ 3,711,709	\$ 3,672,200	\$ 3,824,900
Services	392,992	354,804	410,590	417,000	407,000
Supplies	488,467	342,846	418,198	687,900	513,500
Capital Outlay	7,342	3,994	56,111	4,200	4,200
Internal Service Charges	1,602,226	1,628,055	1,569,096	1,827,000	1,958,000
<b>Total</b>	<b>\$ 5,708,435</b>	<b>\$ 5,675,741</b>	<b>\$ 6,165,704</b>	<b>\$ 6,608,300</b>	<b>\$ 6,707,600</b>
<b>Non-Departmental</b>					
Salaries & Benefits	\$ 1,297,214	\$ 1,438,184	\$ (3,481,000)	\$ 4,450,000	\$ (550,000)
Services	733,517	399,782	2,421,658	302,400	247,400
Supplies	10,903	69	268	300	300
Capital Outlay	-	3,107	-	-	-
Other	169,254	136,653	454,000	225,000	225,000
Internal Service Charges	80,489	66,609	66,609	67,300	71,400
<b>Total</b>	<b>\$ 2,291,377</b>	<b>\$ 2,044,404</b>	<b>\$ (538,465)</b>	<b>\$ 5,045,000</b>	<b>\$ (5,900)</b>
<b>Debt Service</b>					
Other	\$ 4,967,636	\$ 5,887,582	\$ 6,483,559	\$ 6,557,900	\$ 6,640,200
<b>Total</b>	<b>\$ 4,967,636</b>	<b>\$ 5,887,582</b>	<b>\$ 6,483,559</b>	<b>\$ 6,557,900</b>	<b>\$ 6,640,200</b>
<b>Total All General Fund Departments</b>					
Salaries & Benefits	\$ 51,009,956	\$ 53,153,517	\$ 53,866,407	\$ 63,020,600	\$ 60,742,400
Services	31,361,655	32,739,820	41,519,084	37,878,600	38,662,200
Supplies	1,706,955	1,533,681	1,735,241	1,985,300	1,763,000
Capital Outlay	112,059	362,801	1,045,156	284,800	113,100
Other	5,333,455	6,264,170	7,114,732	6,932,900	7,015,200
Transfers Out	9,198,333	6,325,000	3,510,000	6,660,800	13,739,500
Internal Service Charges	13,313,340	12,607,736	11,875,876	13,193,400	13,782,200
<b>Total</b>	<b>\$ 112,035,754</b>	<b>\$ 112,986,724</b>	<b>\$ 120,666,496</b>	<b>\$ 129,956,400</b>	<b>\$ 135,817,600</b>



**INTRODUCTION**

The City's Special Revenue Funds include the Development Fees for Street Improvement Fund (DFSI), Park Development Fees Fund, Underground Utility Fees Fund, Parking Fund, Gas Tax Fund, Measure F Fund (VRF), Measure B Fund, Measure BB Fund, Asset Seizure Fund, Heron Bay Landscape and Lighting Fund, Cherrywood Maintenance Fund, Proposition 1B Fund, Special Grants Fund, Community Development Block Grant (CDBG) Fund, HOME Fund, Housing In Lieu Fund, Affordable Housing Asset Fund, Business Improvement District Fund, and the Public Education and Government (PEG) Fund. Special Revenue Funds are used to account for revenue, derived from specific taxes or other revenue sources that are restricted by law or administrative action to expenditures for specified purpose.

Special Revenue Funds include revenues that have either restrictions on their use or special reporting requirements, such as development impact fees for street improvements or parks, gas tax revenues from the state, and in-lieu fees for the City's low/moderate housing program.







## SPECIAL REVENUE FUNDS SUMMARY

Revenues by Fund	2018-19 Actual	2019-20 Actual	2020-21 Projected	2021-22 Proposed	2022-23 Proposed
Street/Traffic Improvement Fund (DFSI)	\$ 172,807	\$ 361,943	\$ 150,000	\$ 454,000	\$ 454,000
Park Development Fees Fund	212,949	1,331,361	300,000	1,013,000	1,023,000
Underground Utility Fees Fund	353,232	145,517	325,000	350,000	350,000
Parking Fund	327,583	746,106	645,000	519,200	586,000
Gas Tax Fund	3,431,666	2,871,318	2,551,620	3,217,000	3,217,000
Gas Tax Fund (Section 2103)	336,351	659,667	620,673	522,000	537,000
Measure B Fund	2,219,778	1,929,196	1,974,307	2,040,000	2,065,000
Measure BB Fund	2,831,536	11,058,814	6,540,379	7,684,000	7,134,000
Measure F Fund	517,602	518,429	454,000	446,000	447,500
Asset Seizure Fund	237,198	353,686	160,000	160,000	10,000
Heron Bay Maintenance Assessment District Fund	396,376	397,024	375,000	375,000	375,000
Cherrywood Maintenance Assessment District Fund	29,009	40,817	4,000	4,000	6,000
Proposition IB - Streets & Roads Fund	499	456	-	200	200
Special Grants Fund	1,588,883	1,363,726	906,650	2,157,300	1,907,800
Community Development Block Grant (CDBG) Fund	524,457	625,479	2,549,060	763,400	400,000
Home Grant Fund	46,994	288,736	67,600	204,000	204,000
Housing In Lieu Fund	13,735	8,535	3,000	3,000	3,000
Affordable Housing Asset Fund	374,404	115,193	195,000	195,000	195,000
Business Improvement District Fund	415,890	776,027	651,000	801,400	717,700
Public Education & Government Fees Fund	350,699	209,943	232,000	207,000	232,000
<b>Total Special Revenue Funds Revenues</b>	<b>\$ 14,381,648</b>	<b>\$ 23,801,972</b>	<b>\$ 18,704,289</b>	<b>\$ 21,115,500</b>	<b>\$ 19,864,200</b>

Expenditures by Fund	2018-19 Actual	2019-20 Actual	2020-21 Projected	2021-22 Proposed	2022-23 Proposed
Street/Traffic Improvement Fund (DFSI)	\$ 258,056	\$ 80,070	\$ 1,089,086	\$ 111,500	\$ 111,500
Park Development Fees Fund	50,056	585,326	4,743,786	18,000	18,000
Underground Utility Fees Fund	33,462	32,637	1,840,936	-	-
Parking Fund	516,271	562,215	775,105	678,300	681,000
Gas Tax Fund	3,260,966	3,768,689	3,554,829	4,227,800	4,286,700
Gas Tax Fund (Section 2103)	342,763	436,158	2,583,153	20,700	20,700
Measure B Fund	3,306,573	1,237,191	7,732,349	3,009,900	1,782,500
Measure BB Fund	4,196,356	10,038,259	22,250,469	1,100,000	1,510,000
Measure F Fund	182,935	506,312	1,617,368	1,000,000	550,000
Asset Seizure Funds	224,101	23,724	833,024	780,000	494,100
Heron Bay Maintenance Assessment District Fund	623,298	310,162	949,795	422,000	414,300
Cherrywood Maintenance Assessment District Fund	424	439	-	500	500
Special Grants Fund	1,367,183	752,396	5,497,537	880,400	1,027,600
Community Development Block Grant (CDBG) Fund	594,089	861,682	2,284,286	612,200	611,200
Home Grant Fund	28,313	23,626	13,664	9,600	10,000
Affordable Housing Asset Fund	2,244	3,183	417,999	3,000	3,000
Business Improvement District Fund	300,000	850,000	695,530	800,400	611,700
Public Education & Government Fees	65,808	421,328	396,706	69,900	70,100
<b>Total Special Revenue Funds Expenditures</b>	<b>\$ 15,352,898</b>	<b>\$ 20,493,397</b>	<b>\$ 57,275,623</b>	<b>\$ 13,744,200</b>	<b>\$ 12,202,900</b>



**INTRODUCTION**

This section includes two types of funds: Enterprise Funds and Internal Service Funds. Enterprise Funds include the:

- Water Pollution Control Plant Fund
- Environmental Services Fund
- Shoreline Fund
- Storm Water Utility Fund

Each is financed and operated in a manner similar to a private business enterprise. The intent is that the costs of providing goods or services to the public on a continuing basis are to be financed or recovered primarily through user charges. The rate schedules for these services are established to ensure that revenues are adequate to meet all necessary expenditures. The following pages list the description and activities for each fund.

Internal Service Funds are used to finance and account for special activities and services performed by a designated department for other departments in the City on a cost reimbursement basis. The City's four Internal Service Funds are described on the following pages and include the following:

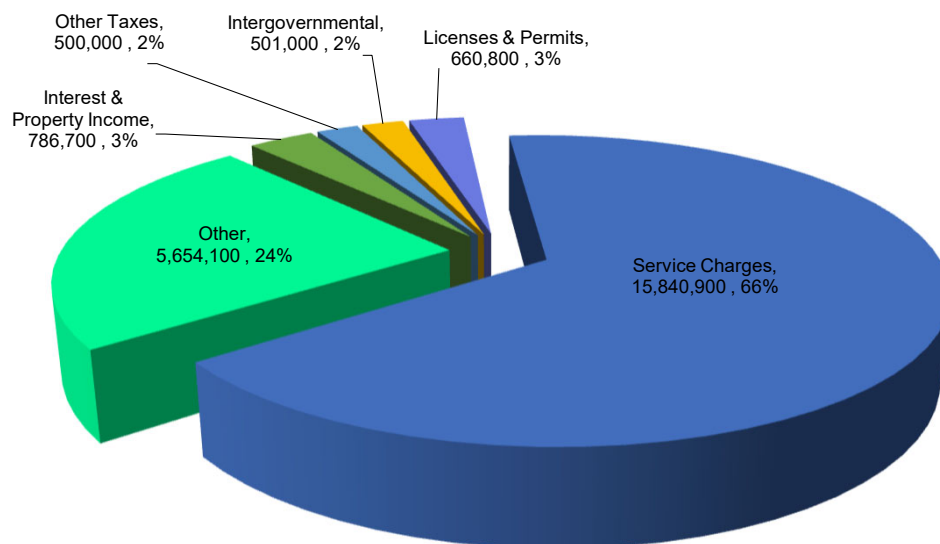
- Building Maintenance Fund
- Information Technology Fund
- Self Insurance Fund
- Equipment Maintenance Fund



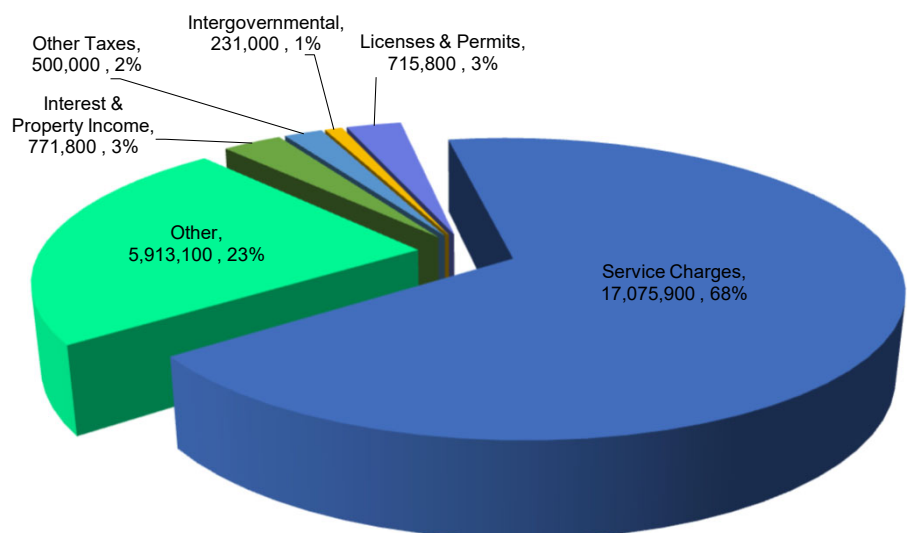
## ENTERPRISE REVENUES

## SECTION 7

**REVENUES BY TYPE**  
**2021-22**  
**\$23,943,500**



**REVENUES BY TYPE**  
**2022-23**  
**\$25,207,600**

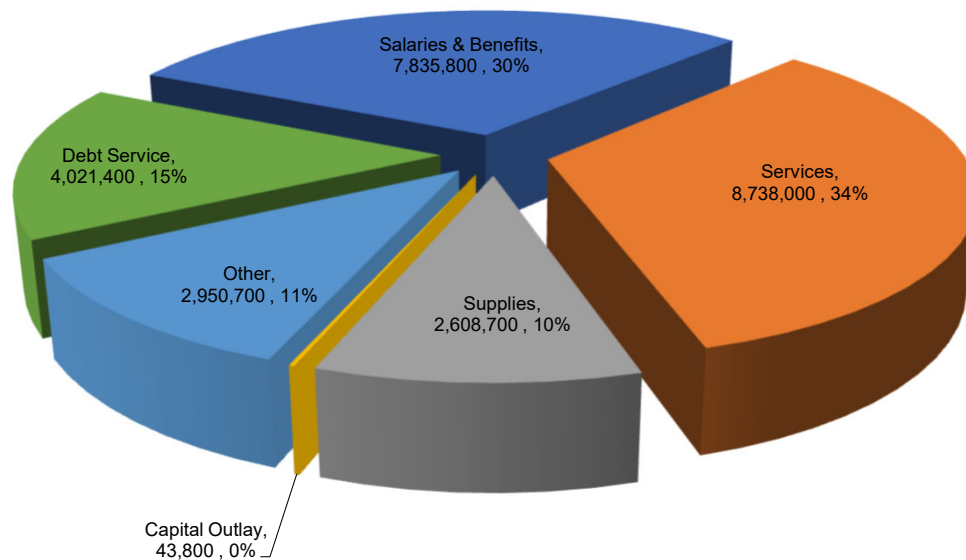


## SUMMARY OF ENTERPRISE FUNDS REVENUES BY FUND AND TYPE

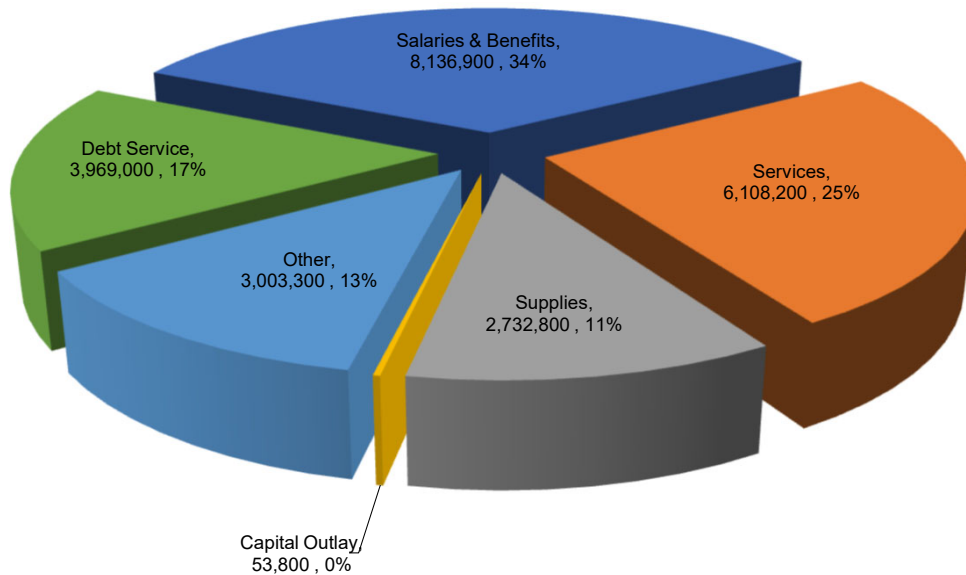
Revenues by Fund	2018-19 Actual	2019-20 Actual	2020-21 Projected	2021-22 Proposed	2022-23 Proposed
Water Pollution Control Plant	\$ 16,326,663	\$ 15,163,010	\$ 14,509,612	\$ 16,393,800	\$ 17,637,200
Environmental Services	1,200,184	1,129,001	1,085,582	676,800	716,800
Shoreline	3,415,587	2,537,521	1,839,700	5,810,900	5,791,600
Storm Water	1,068,814	1,073,513	1,002,000	1,062,000	1,062,000
<b>Total Resources</b>	<b>\$ 22,011,248</b>	<b>\$ 19,903,045</b>	<b>\$ 18,436,894</b>	<b>\$ 23,943,500</b>	<b>\$ 25,207,600</b>

Revenues by Type	2018-19 Actual	2019-20 Actual	2020-21 Projected	2021-22 Proposed	2022-23 Proposed
Other Taxes	\$ 836,332	\$ 660,893	\$ 500,000	\$ 500,000	\$ 500,000
Licenses and Permits	411,999	1,227,543	620,800	660,800	715,800
Interest & Property Income	2,900,948	2,632,098	1,529,000	786,700	771,800
Intergovernmental	1,250,814	731,321	495,000	501,000	231,000
Charges for Current Services	14,566,888	14,109,797	14,127,400	15,840,900	17,075,900
Other	1,435,484	408,611	1,031,912	5,654,100	5,913,100
<b>Total Operating Revenues</b>	<b>\$ 21,402,466</b>	<b>\$ 19,770,263</b>	<b>\$ 18,304,112</b>	<b>\$ 23,943,500</b>	<b>\$ 25,207,600</b>
Transfers	608,782	132,782	132,782	-	-
<b>Total Resources</b>	<b>\$ 22,011,248</b>	<b>\$ 19,903,045</b>	<b>\$ 18,436,894</b>	<b>\$ 23,943,500</b>	<b>\$ 25,207,600</b>

**EXPENDITURES BY TYPE**  
**2021-22**  
**\$26,198,400**



**EXPENDITURES BY TYPE**  
**2022-23**  
**\$24,004,000**



## SUMMARY OF ENTERPRISE FUNDS EXPENDITURES BY FUND AND TYPE

Expenditures By Fund	2018-19 Actual	2019-20 Actual	2020-21 Projected	2021-22 Proposed	2022-23 Proposed
Water Pollution Control Plant	\$ 11,947,240	\$ 15,478,452	\$ 28,577,444	\$ 17,691,100	\$ 15,565,600
Environmental Services	1,061,368	1,081,675	1,462,638	858,200	885,600
Shoreline	1,677,896	2,094,268	2,835,925	6,109,200	5,986,900
Storm Water	1,407,079	1,417,415	1,492,263	1,539,900	1,565,900
<b>Total Expenditures</b>	<b>\$ 16,093,583</b>	<b>\$ 20,071,811</b>	<b>\$ 34,368,270</b>	<b>\$ 26,198,400</b>	<b>\$ 24,004,000</b>

Expenditures By Type	2018-19 Actual	2019-20 Actual	2020-21 Projected	2021-22 Proposed	2022-23 Proposed
Salaries & Benefits	\$ 6,955,208	\$ 9,317,777	\$ 8,315,491	\$ 7,835,800	\$ 8,136,900
Services	2,574,823	3,289,395	17,703,418	8,738,000	6,108,200
Supplies	511,754	530,763	863,741	2,608,700	2,732,800
Capital Outlay	1,625,327	1,795,212	189,607	43,800	53,800
Other	2,868,062	3,544,978	3,545,375	2,950,700	3,003,300
Debt Service	1,425,628	1,348,967	3,617,856	4,021,400	3,969,000
<b>Total Operating Expenditures</b>	<b>\$ 15,960,801</b>	<b>\$ 19,827,092</b>	<b>\$ 34,235,488</b>	<b>\$ 26,198,400</b>	<b>\$ 24,004,000</b>
Transfers	132,782	244,719	132,782	-	-
<b>Total Expenditures</b>	<b>\$ 16,093,583</b>	<b>\$ 20,071,811</b>	<b>\$ 34,368,270</b>	<b>\$ 26,198,400</b>	<b>\$ 24,004,000</b>

**WATER POLLUTION CONTROL PLANT ENTERPRISE FUND**

The Water Pollution Control Plant (WPCP) Enterprise Fund provides the funding for the regulation, collection, treatment and disposal of wastewater from all residential and commercial sources. This includes operation and maintenance of the Water Pollution Control Plant, 125 miles of sanitary sewer pipelines, 15 remote sewage pump stations and the inspection and maintenance of the City's storm water collection system.





## WATER POLLUTION CONTROL PLANT FUND

Expenditures By Division	2018-19 Actual	2019-20 Actual	2020-21 Projected	2021-22 Proposed	2022-23 Proposed
<b><u>Operations:</u></b>					
Collection System	\$ 1,467,581	\$ 1,756,683	\$ 2,001,145	\$ 1,765,000	\$ 1,808,800
Operations	8,306,132	12,082,441	9,569,918	8,674,200	8,927,300
East Bay Dischargers Authority	800,716	377,142	193,140	81,800	81,800
WPCP Pre-Treatment	-	-	-	461,700	485,200
EBMUD	92,250	19,094	79,148	-	-
CIP Advance Planning	7,385	4,001	17,064	-	-
Sewer/Lift Station Replacement	44,648	19,164	93,464	69,300	73,800
WPCP Renewal & Replacement	60,968	19,661	728,859	150,000	80,000
WPCP Rehabilitation - Design/Project Management	3,376,870	2,665,276	12,996,060	2,380,200	-
<b>Total Operations Expenditures</b>	<b>\$ 14,156,551</b>	<b>\$ 16,943,462</b>	<b>\$ 25,678,798</b>	<b>\$ 13,582,200</b>	<b>\$ 11,456,900</b>
Transfers	\$ 132,782	\$ 244,719	\$ 132,782	\$ -	\$ -
Debt Service	1,023,342	978,036	2,765,864	3,358,900	3,358,700
<b>Total Operations Expenditures and Transfers</b>	<b>\$ 15,312,675</b>	<b>\$ 18,166,217</b>	<b>\$ 28,577,444</b>	<b>\$ 16,941,100</b>	<b>\$ 14,815,600</b>
<b><u>Capital Improvement Projects:</u></b>					
Capital Projects	-	-	-	750,000	750,000
Construction In Progress	\$ (3,365,434)	\$ (2,687,765)	\$ -	\$ -	\$ -
<b>Total Capital Improvement Expenditures</b>	<b>\$ (3,365,434)</b>	<b>\$ (2,687,765)</b>	<b>\$ -</b>	<b>\$ 750,000</b>	<b>\$ 750,000</b>
<b>Total Expenditures</b>	<b>\$ 11,947,240</b>	<b>\$ 15,478,452</b>	<b>\$ 28,577,444</b>	<b>\$ 17,691,100</b>	<b>\$ 15,565,600</b>

**ENVIRONMENTAL SERVICES FUND**

The Environmental Services Enterprise Fund provides the funding for the Certified Unified Program Agency (CUPA) and Wastewater Pretreatment operations. This fund also provides funding for oversight of the City's refuse, recycling and organics collection contract, to ensure compliance with State and local waste diversion mandates.



## ENVIRONMENTAL SERVICES FUND

Expenditures By Division	2018-19 Actual	2019-20 Actual	2020-21 Projected	2021-22 Proposed	2022-23 Proposed
C.U.P.A.	\$ 380,312	\$ 530,682	\$ 535,522	\$ 566,300	\$ 593,600
Pretreatment	387,458	363,096	540,982	27,400	25,200
Recycling Program	56,301	46,574	77,351	61,200	61,600
Recycling - Measure D	214,657	130,223	247,711	201,600	205,200
Shell USD	22,200	7,169	61,072	1,700	-
CERS Grant (CA Env Reporting System)	442	3,931	-	-	-
<b>Total Expenditures</b>	<b>\$ 1,061,368</b>	<b>\$ 1,081,675</b>	<b>\$ 1,462,638</b>	<b>\$ 858,200</b>	<b>\$ 885,600</b>

**SHORELINE ENTERPRISE FUND**

The Shoreline Enterprise Fund provides the funding for the day-to-day operation and maintenance of the San Leandro Marina, the Monarch Bay Golf Club and the rest of the infrastructure in the San Leandro Recreational Shoreline Area. The Marina operations include 465 berths, guest docks and public boat launch ramp. The Monarch Bay Golf Club includes the 18-hole Tony Lema Course, the nine-hole Marina Golf Course, an all-weather practice range, golf shop, and restaurant.



## SHORELINE FUND

Expenditures By Division	2018-19 Actual	2019-20 Actual	2020-21 Projected	2021-22 Proposed	2022-23 Proposed
<b>Operations:</b>					
Golf Course Operations	\$ 119,200	\$ 113,551	\$ 557,295	\$ 3,707,900	\$ 3,937,300
Golf Course Maintenance	-	-	-	108,700	108,700
AGI - CIP Projects	-	474,790	125,000	520,000	375,000
Golf Course Debt Service	191,788	185,988	307,791	307,800	307,800
Marina Operations	570,514	446,037	565,130	389,200	392,400
Shoreline Operations & Maintenance	563,255	569,127	637,385	550,900	563,200
SBA/Monarch Bay Promotion	21,981	23,981	21,304	-	-
CIP Advance Planning	-	-	7,158	-	-
Abandoned Watercraft Grant	659	95,851	68,658	170,000	-
Marina Debt Service	210,498	184,942	546,204	354,700	302,500
<b>Total Operations Expenditures</b>	<b>\$1,677,896</b>	<b>\$2,094,268</b>	<b>\$2,835,925</b>	<b>\$6,109,200</b>	<b>\$5,986,900</b>

**STORM WATER ENTERPRISE FUND**

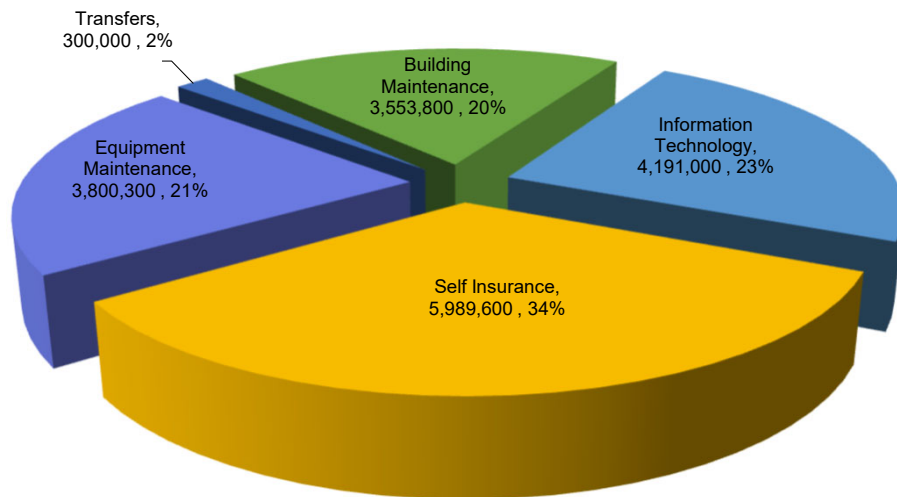
The Storm Water Enterprise Fund provides the funding for the maintenance and improvement of the City's storm water drainage system to comply with State and Federal mandates that require cities and storm water agencies to reduce pollutants in storm water runoff. Operations in this fund include street debris removal, street sweeping, and graffiti abatement. Revenue to this fund is from the collection of fees charged to every owner of real property in the City of San Leandro and is collected through property taxes.



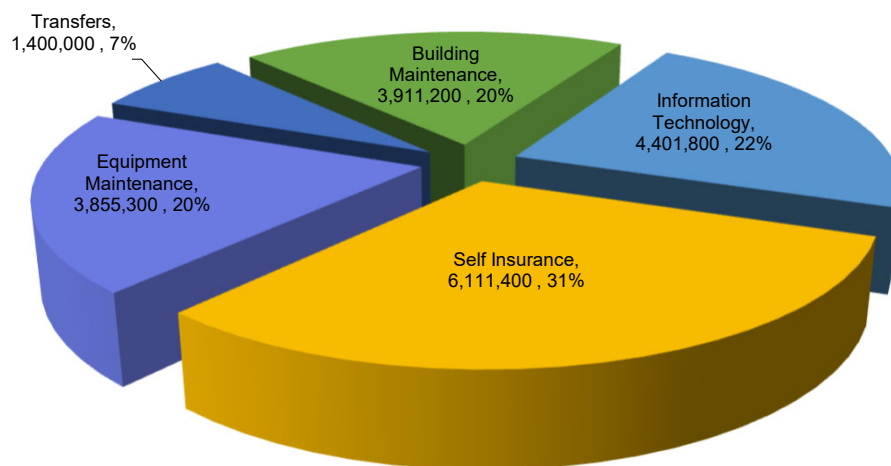
## STORM WATER FUND

Expenditures By Division	2018-19 Actual	2019-20 Actual	2020-21 Projected	2021-22 Proposed	2022-23 Proposed
Storm Water Compliance Admin	\$ 346,811	\$ 364,264	\$ 355,459	\$ 322,800	\$ 324,700
Street Cleaning	1,060,268	1,053,151	1,136,804	1,217,100	1,241,200
<b>Total Expenditures</b>	<b>\$ 1,407,079</b>	<b>\$ 1,417,415</b>	<b>\$ 1,492,263</b>	<b>\$ 1,539,900</b>	<b>\$ 1,565,900</b>

**REVENUES BY FUND  
2021-22  
\$17,834,700**



**REVENUES BY FUND  
2022-23  
\$19,679,700**





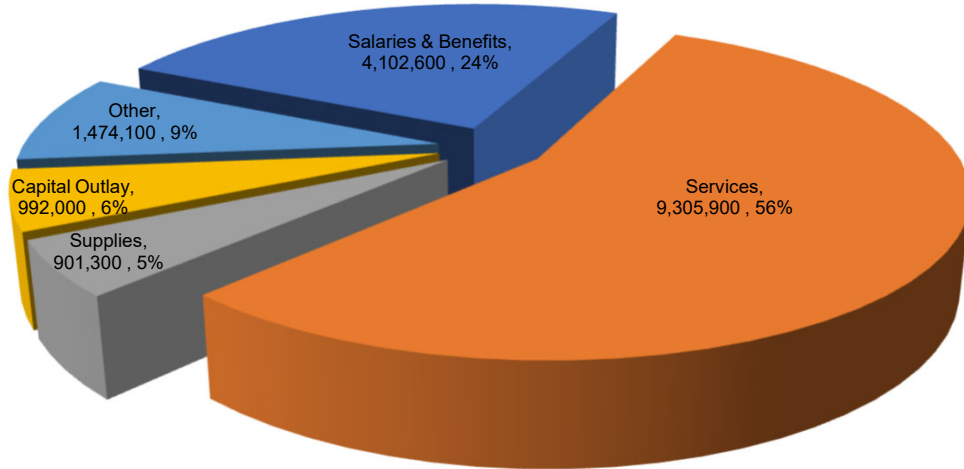
## SUMMARY OF INTERNAL SERVICE FUNDS REVENUES BY FUND AND CATEGORY

Revenues by Fund	2018-19 Actual	2019-20 Actual	2020-21 Projected	2021-22 Proposed	2022-23 Proposed
Building Maintenance	\$ 3,687,510	\$ 3,436,419	\$ 3,288,214	\$ 3,553,800	\$ 3,911,200
Information Technology	4,474,249	4,440,409	4,274,473	4,191,000	4,401,800
Self Insurance	4,662,639	6,079,315	5,528,474	5,989,600	6,111,400
Equipment Maintenance	5,043,192	4,026,080	3,263,347	3,800,300	3,855,300
<b>Total Operating Revenues</b>	<b>\$ 17,867,591</b>	<b>\$ 17,982,222</b>	<b>\$ 16,354,508</b>	<b>\$ 17,534,700</b>	<b>\$ 18,279,700</b>
Transfers	1,373,327	222,027	176,512	300,000	1,400,000
<b>Total Resources</b>	<b>\$ 19,240,918</b>	<b>\$ 18,204,250</b>	<b>\$ 16,531,020</b>	<b>\$ 17,834,700</b>	<b>\$ 19,679,700</b>

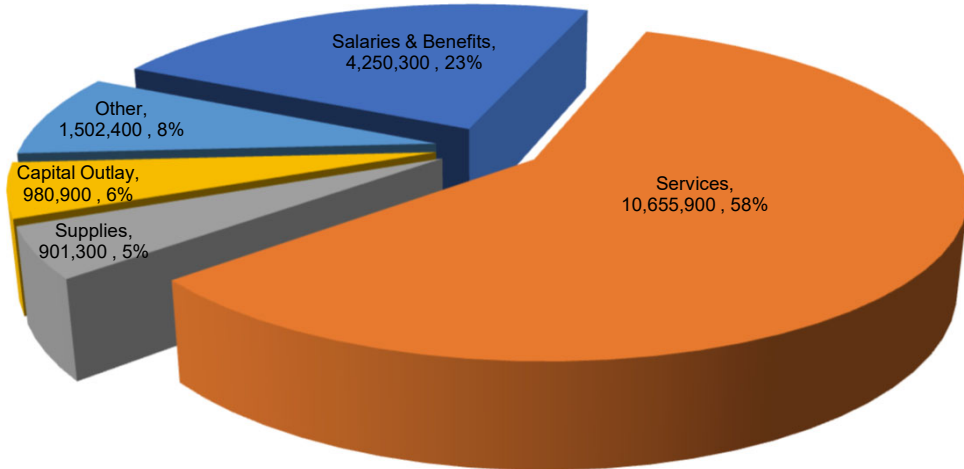
Revenues by Category	2018-19 Actual	2019-20 Actual	2020-21 Projected	2021-22 Proposed	2022-23 Proposed
Service Charges	\$ 16,765,742	\$ 16,907,744	\$ 16,155,508	\$ 17,200,700	\$ 17,905,700
Interest Income	542,476	577,499	54,000	54,000	69,000
Other	559,373	496,979	145,000	280,000	305,000
<b>Total Operating Revenues</b>	<b>\$ 17,867,591</b>	<b>\$ 17,982,222</b>	<b>\$ 16,354,508</b>	<b>\$ 17,534,700</b>	<b>\$ 18,279,700</b>
Transfers	1,373,327	222,027	176,512	300,000	1,400,000
<b>Total Resources</b>	<b>\$ 19,240,918</b>	<b>\$ 18,204,250</b>	<b>\$ 16,531,020</b>	<b>\$ 17,834,700</b>	<b>\$ 19,679,700</b>

**INTERNAL SERVICE EXPENDITURES****SECTION 7**

**EXPENDITURES BY TYPE**  
**2021-22**  
**\$16,775,900**



**EXPENDITURES BY TYPE**  
**2022-23**  
**\$18,290,800**



## SUMMARY OF INTERNAL SERVICE FUNDS EXPENDITURES BY FUND AND TYPE

Expenditures by Fund	2018-19 Actual	2019-20 Actual	2020-21 Projected	2021-22 Proposed	2022-23 Proposed
Building Maintenance	\$ 3,896,176	\$ 3,942,170	\$ 4,308,530	\$ 3,984,300	\$ 4,045,200
Information Technology	4,323,554	4,142,229	5,303,529	4,561,000	5,984,300
Self Insurance	5,857,909	5,302,580	6,635,699	5,753,100	5,765,600
Equipment Maintenance	2,890,418	2,929,261	4,406,889	2,477,500	2,495,700
<b>Total Operating Expenditures</b>	<b>\$ 16,968,058</b>	<b>\$ 16,316,240</b>	<b>\$ 20,654,647</b>	<b>\$ 16,775,900</b>	<b>\$ 18,290,800</b>

Expenditures by Type	2018-19 Actual	2019-20 Actual	2020-21 Projected	2021-22 Proposed	2022-23 Proposed
Salaries & Benefits	\$ 3,599,724	\$ 3,485,289	\$ 4,187,592	\$ 4,102,600	\$ 4,250,300
Services	9,530,355	9,223,637	11,195,482	9,305,900	10,655,900
Supplies	845,207	752,824	814,414	901,300	901,300
Capital Outlay	1,680,577	1,503,333	3,105,980	992,000	980,900
Internal Service Charges	1,312,194	1,351,158	1,351,179	1,474,100	1,502,400
<b>Total Operating Expenditures</b>	<b>\$ 16,968,058</b>	<b>\$ 16,316,240</b>	<b>\$ 20,654,647</b>	<b>\$ 16,775,900</b>	<b>\$ 18,290,800</b>

**BUILDING MAINTENANCE FUND**

The Building Maintenance Division of the Public Works Department is responsible for the overall care and maintenance of all City structures, including five fire stations, the Marina Community Center, the Senior Community Center, Civic Center, Casa Peralta/History Museum, Public Works Service Center, the Downtown Garage, Main Library and three outlying branch libraries, the Marina's Harbor Master Office and outlying restrooms, the Water Pollution Control Plant, the Boys and Girls Club and pool, Farrelly Pool and the San Leandro Family Aquatics Center.

The Building Maintenance Division also provides routine general services to support City operations. These services include, but are not limited to: recurring and special event set-ups, opening and closing of City Hall, repair of smaller City buildings such as park restrooms, oversight of the City's janitorial contract and other miscellaneous activities as required to support City departments.



## BUILDING MAINTENANCE FUND

Expenditures By Division	2018-19 Actual	2019-20 Actual	2020-21 Projected	2021-22 Proposed	2022-23 Proposed
Building Maintenance	\$ 3,106,639	\$ 3,466,510	\$ 3,471,666	\$ 3,517,700	\$ 3,577,300
Building Environmental Health	18,979	22,684	17,680	26,000	26,000
Facilities Capital Improvements	625,631	331,131	685,505	278,600	278,600
Pool Maintenance	144,927	121,845	133,679	162,000	163,300
<b>Total Expenditures</b>	<b>\$ 3,896,176</b>	<b>\$ 3,942,170</b>	<b>\$ 4,308,530</b>	<b>\$ 3,984,300</b>	<b>\$ 4,045,200</b>

**INFORMATION TECHNOLOGY FUND**

The Information Technology Division provides implementation and ongoing support for information management systems and services to all City departments. The division is responsible technology innovation and for the design, coordination and maintenance of all information technology systems, including the network, servers, desktops, applications and telecommunications. Services also include employee technical training and development, graphic design and the implementation and maintenance of Geographic Information Systems (GIS).

The division is also responsible for providing central services such as photocopying and printing services, mail preparation and processing and internal delivery services to City departments.



## INFORMATION TECHNOLOGY FUND

Expenditures By Division	2018-19 Actual	2019-20 Actual	2020-21 Projected	2021-22 Proposed	2022-23 Proposed
Telephone/Computer Services	\$ 3,313,166	\$ 3,680,246	\$ 4,066,408	\$ 3,525,000	\$ 3,739,700
Central Services	477,966	260,847	405,811	386,200	394,800
P.C. Network	-	-	913	-	-
Information Systems Equipment	532,422	201,136	530,398	449,800	449,800
Financial Software System Installment	-	-	300,000	200,000	1,400,000
<b>Total Expenditures</b>	<b>\$ 4,323,554</b>	<b>\$ 4,142,229</b>	<b>\$ 5,303,529</b>	<b>\$ 4,561,000</b>	<b>\$ 5,984,300</b>

**SELF INSURANCE FUND**

The Self Insurance Fund is responsible for five major areas to protect the City's risk exposure: Workers' Compensation, Unemployment Insurance, General Liability, Insurance coverage, and Risk Management.

The Human Resources division is responsible for the administration of the Workers' Compensation and Unemployment Insurance programs. The City of San Leandro is a member of Local Agency Workers' Compensation Excess Joint Powers Authority (LAWCX) and uses a Third Party Administrator (TPA) to adjudicate workers' compensation claims. The self-insured retention is \$250,000 per claim. These activities relate to the processing of employees' industrial injury claims, payment to the State Employment Development Department for unemployment insurance benefits for eligible employees and for the development and implementation of an Injury and Illness Prevention Program (IIPP) required by Cal-OSHA.

The Finance Department is responsible for the administration of the General Liability program, Insurance coverage and review function, and Risk Management services. The City of San Leandro is a member of the California Joint Powers Risk Management Authority (CJPRMA). The City maintains insurance through CJPRMA for General Liability coverage, Property, Boiler and Machinery, Pollution and Environmental liability, and Auto Coverage. The City's Self Insured Retention (SIR) amount is \$500,000 per claim with CJPRMA providing excess coverage up to \$40 million.

The Self Insurance fund balance is established using the annual actuarial report for anticipated losses relating to workers' compensation and general liability claims.





## SELF INSURANCE FUND

Expenditures By Division	2018-19 Actual	2019-20 Actual	2020-21 Projected	2021-22 Proposed	2022-23 Proposed
Administration	\$ 785,229	\$ 312,137	\$ 1,033,799	\$ 430,200	\$ 440,500
Worker's Compensation Insurance	1,472,843	1,547,506	2,323,450	1,927,100	1,929,300
Unemployment Insurance	24,618	92,714	31,067	80,200	80,200
Liability/Fire Insurance	1,825,218	2,600,223	2,497,383	2,565,600	2,565,600
OPEB	1,750,000	750,000	750,000	750,000	750,000
<b>Total Expenditures</b>	<b>\$ 5,857,909</b>	<b>\$ 5,302,580</b>	<b>\$ 6,635,699</b>	<b>\$ 5,753,100</b>	<b>\$ 5,765,600</b>

**EQUIPMENT MAINTENANCE FUND**

The Equipment Maintenance Fund is responsible for the repair and replacement of the municipal fleet and equipment. The division ensures that vehicles and equipment operate efficiently to provide the maximum safety to both the operator and the public. The goal is to maintain the reliability of equipment, reduce the need to overhaul major components and manage the cost of operating the fleet



## EQUIPMENT MAINTENANCE FUND

Expenditures By Division	2018-19 Actual	2019-20 Actual	2020-21 Projected	2021-22 Proposed	2022-23 Proposed
City Garage	\$ 1,786,450	\$ 1,673,267	\$ 1,658,794	\$ 1,683,600	\$ 1,712,900
Vehicle Purchases and Replacements	425,790	525,364	2,319,830	405,400	394,300
Police Fleet Replacement Program	678,178	730,630	428,265	388,500	388,500
<b>Total Expenditures</b>	<b>\$ 2,890,418</b>	<b>\$ 2,929,261</b>	<b>\$ 4,406,889</b>	<b>\$ 2,477,500</b>	<b>\$ 2,495,700</b>



**SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY FUND      SECTION 8**

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**INTRODUCTION**

The City of San Leandro serves as the Successor Agency to the Redevelopment Agency and is charged with winding down the affairs of the former Agency and overseeing the payment of enforceable obligations, such as debt service on bonds and contractual obligations. This section provides a brief overview of the enforceable obligation and administrative costs related to the three former redevelopment project areas: the Plaza Project Area, the Joint Project Area, and the West San Leandro/MacArthur Boulevard Project Area, as well as the Successor Agency Debt Service funds. The revenues, expenditures and staff authorized to support these projects are also included in this section displayed as charts and tables. Funding for payment of enforceable obligations and the Successor Agency's administrative allowance will be paid using bi-annual remittances from the County of Alameda via the Redevelopment Property Tax Trust Fund. All fund balances are projected to be zero.





**SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY FUND      SECTION 8**

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**OVERVIEW**

On June 29, 2011, Assembly Bill x1 26 was passed by the California State Legislature adding several sections to the California Community Redevelopment Law, Health and Safety Code Section 33000 et seq. ("CRL"). This bill mandated the dissolution of all Redevelopment Agencies in California as of February 1, 2012 by the California Supreme Court.

On January 9, 2012, the City Council affirmed its decision to serve as the Successor Agency for the Redevelopment Agency and to retain the Agency's housing assets and functions. The Successor Agency is empowered to wind down the affairs of the Redevelopment Agency, subject to review and approval of a local Oversight Board and the State of California. Under AB x1 26, the City, acting as the Successor Agency, is obligated to prepare a Recognized Obligation Payment Schedule (ROPS) every six months for as long as there are enforceable obligations of the former Redevelopment Agency. The City, as Successor Agency, can only pay obligations that are listed on the ROPS. Enforceable obligations are defined as bonds, loans, payments to federal or state government, pension, unemployment payments, judgments, settlements, contracts and any legally binding and enforceable contracts.

The Successor Agency remains responsible for the four redevelopment project area obligations and debt; they are the Plaza Project Area Fund, the Joint Project Area Fund, the West San Leandro/MacArthur Project Area Fund and the Low/Moderate Housing Fund.

**PLAZA PROJECT AREA**

The Successor Agency provides obligated funding for enforceable obligations related to the former Plaza Redevelopment Project Area. The Plaza Project Area was formed in 1960 and was the City's oldest project area. Enforceable obligations for this project area include Tax Allocation Bonds issued in 2002, a reinstated loan agreement between the City and Successor Agency, capital improvements to Hays Street/, some costs related to the reconstruction of the downtown parking garage, and some contractual obligations related to maintenance and security in Downtown San Leandro.

**JOINT PROJECT AREA**

The Successor Agency provides obligated funding for enforceable obligations related to the former City of San Leandro – Alameda County (Joint) Redevelopment Project Area. The Joint Project Area was a cooperative between the Alameda County and San Leandro Redevelopment Agencies and each agency maintained separate control over the planning and implementation of projects. The Successor Agency's responsibilities only



**SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY FUND      SECTION 8**

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cover enforceable obligations related to activities within the City of San Leandro. Alameda County has formed a separate Successor Agency to handle obligations related to project in unincorporated Alameda County. Enforceable obligations for this project area include Tax Allocation Bonds issued in 2008, Certificates of Participation issued in 2001, reconstruction of the downtown garage, several contractual agreements, and utilization of excess bond proceeds from the 2008 Tax Allocation Bonds for project area improvements.

**WEST SAN LEANDRO/MACARTHUR BOULEVARD PROJECT AREA**

The Successor Agency provides obligated funding for enforceable obligations related to the former West San Leandro/MacArthur Boulevard Redevelopment Project Area. The West San Leandro Project Area included the City's industrial area, as well as a portion of MacArthur Boulevard. Enforceable obligations for this project area include the Tax Allocation Bonds issued in 2004, and capital improvements to construct Eden Road and continue streetscaping along Doolittle Drive.

**LOW/MODERATE HOUSING FUND**

The Low/Moderate Housing Fund provided the funding for lower income housing and neighborhood improvement assistance programs in all project areas. Consistent with California State law, 20 percent of all tax increment revenue received by the Redevelopment Agency was formerly set-aside to support affordable housing programs. While the affordable housing requirements related to State redevelopment law have also been eliminated for new projects or activities as of February 1, 2012, there are outstanding enforceable obligations associated with the Low/Moderate Housing Fund which include funding commitments related to affordable housing developments by the nonprofits Mercy Housing and BRIDGE Housing Corporation (via Alameda Housing Associates) and the City will assume as the successor agency.

**REDEVELOPMENT OBLIGATION RETIREMENT FUND**

This fund functions as the debt service fund for all of the former Redevelopment Agency funds. Operational costs are not budgeted in this fund.



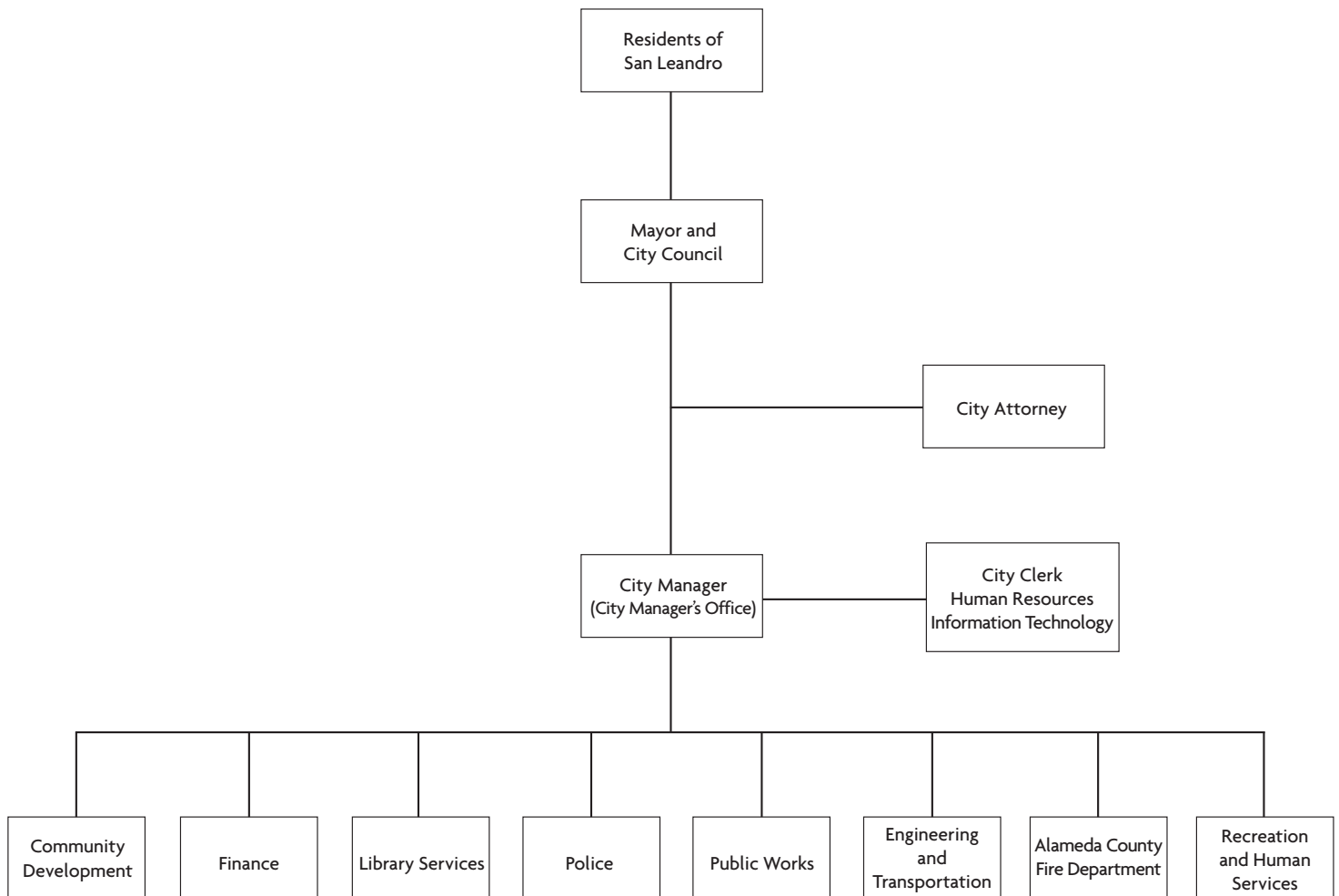


## SUCCESSOR AGENCY TO FORMER REDEVELOPMENT AGENCY SUMMARY OF OBLIGATIONS

	2018-19 Actual	2019-20 Actual	2020-21 Projected	2021-22 Proposed	2022-23 Proposed
<b>Administration:</b>					
Salaries & Benefits	\$ 223,692	\$ 197,607	\$ 243,615	\$ 237,500	\$ 243,300
Internal Service Charges	14,111	3,971	3,970	12,500	12,700
Capital Outlay & Depreciation	14,237	12,957	-	-	-
<b>Total Administration Expenditures</b>	<b>\$ 252,040</b>	<b>\$ 214,536</b>	<b>\$ 247,585</b>	<b>\$ 250,000</b>	<b>\$ 256,000</b>
<b>Recognized Obligations:</b>					
Casa Verde Operating Agreement	\$ 142,606	\$ 151,460	\$ 160,755	\$ 180,700	\$ 180,700
2013 Lease Revenue Bonds	75,370	68,875	286,230	288,200	284,700
Community Benefit District	4,391	4,391	10,000	5,000	5,000
General Fund Loan Repayments	-	-	89,795	-	-
HUD Section 108 Loan	2,798	908	-	-	-
Legal Fees - Unwinding/Settlements	2,674	-	15,000	15,000	15,000
Tax Allocation Bonds	1,079,584	1,120,713	2,404,042	2,566,500	2,573,200
Downtown Parking	-	-	50,667	-	-
Urban Analytics - Continuing Disclosure	5,105	5,000	6,500	6,500	6,500
Fraser & Associates - ROPS Consultant	3,875	5,088	17,412	5,000	5,000
Doolittle Streetscape Davis-Fairway	-	-	3,391,611	-	-
Sales Tax Rebate OPA with Ford Store	-	-	225,000	-	-
Joint Project Area Loan	-	983,381	-	-	-
<b>Total Recognized Obligation Expenditures</b>	<b>\$ 1,316,402</b>	<b>\$ 2,339,815</b>	<b>\$ 6,657,012</b>	<b>\$ 3,066,900</b>	<b>\$ 3,070,100</b>
<b>Total Expenditures</b>	<b>\$ 1,568,442</b>	<b>\$ 2,554,350</b>	<b>\$ 6,904,597</b>	<b>\$ 3,316,900</b>	<b>\$ 3,326,100</b>



# STAFFING





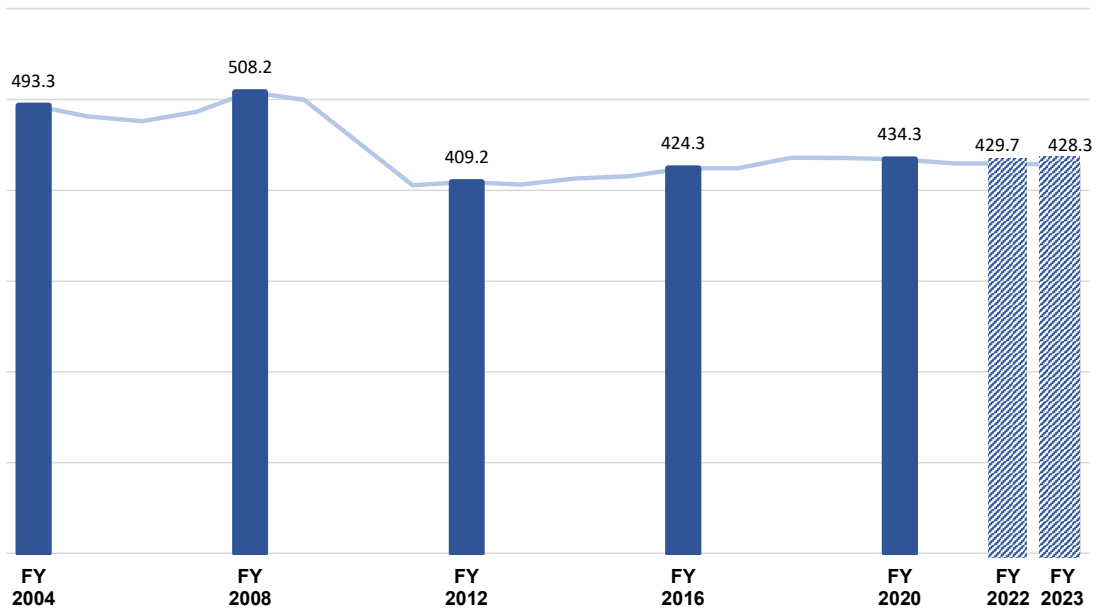
**INTRODUCTION**

The Staffing section provides charts and tables associated with personnel authorized both historically and requested for the new fiscal years 2021-22 and 2022-23. This section also includes the dollars associated with salaries and benefits of the City staff requirements. The first part of the section captures all funds full-time equivalents and personnel costs. The last part of this section captures general fund full-time equivalents and personnel costs.



## ALL FUNDS PERSONNEL SUMMARY

### 20 YEAR



## ALL FUNDS PERSONNEL SUMMARY

Department	2018-19 Adopted			2019-20 Adopted			2020-21 Adopted			2021-22 Proposed			2022-23 Proposed		
	Full-Time	Part-Time	Total	Full-Time	Part-Time	Total	Full-Time	Part-Time	Total	Full-Time	Part-Time	Total	Full-Time	Part-Time	Total
General Government	34.0	0.8	34.8	34.0	0.8	34.8	33.0	0.8	33.8	33.0	1.8	34.8	33.0	1.8	34.8
Finance	15.0	1.6	16.6	15.0	1.9	16.9	14.0	1.9	15.9	13.0	1.9	14.9	13.0	1.9	14.9
Police	135.0	5.0	140.0	137.0	2.6	139.6	137.0	2.6	139.6	135.0	2.4	137.4	135.0	1.0	136.0
Engineering & Transportation	27.0	2.4	29.4	27.0	2.4	29.4	27.0	2.4	29.4	27.0	2.4	29.4	27.0	2.4	29.4
Community Development	27.0	2.2	29.2	26.0	0.6	26.6	26.0	0.6	26.6	27.0	0.1	27.1	27.0	0.1	27.1
Public Works	97.0	12.6	109.6	97.3	12.7	109.9	95.0	12.2	107.2	96.0	11.6	107.6	96.0	11.6	107.6
Library Services	19.0	16.6	35.6	19.0	16.6	35.6	19.0	16.6	35.6	19.0	17.1	36.1	19.0	17.1	36.1
Recreation & Human Svcs.	10.0	30.5	40.5	11.0	30.6	41.6	11.0	30.6	41.6	12.0	30.6	42.6	12.0	30.6	42.6
<b>Total Work Force</b>	<b>364.0</b>	<b>71.7</b>	<b>435.7</b>	<b>366.3</b>	<b>68.0</b>	<b>434.3</b>	<b>362.0</b>	<b>67.5</b>	<b>429.5</b>	<b>362.0</b>	<b>67.7</b>	<b>429.7</b>	<b>362.0</b>	<b>66.3</b>	<b>428.3</b>

## GENERAL FUND PERSONNEL SUMMARY

Department	2018-19 Adopted			2019-20 Adopted			2020-21 Adopted			2021-22 Proposed			2022-23 Proposed		
	Full-Time	Part-Time	Total	Full-Time	Part-Time	Total	Full-Time	Part-Time	Total	Full-Time	Part-Time	Total	Full-Time	Part-Time	Total
General Government	22.0	0.4	22.4	21.0	0.4	21.4	21.0	0.4	21.4	22.4	0.6	23.0	22.4	0.6	23.0
Finance	14.1	0.8	14.8	14.1	1.0	15.1	14.0	1.0	15.0	12.5	1.1	13.6	12.5	1.1	13.6
Police	135.0	4.8	139.8	137.0	2.4	139.4	137.0	2.4	139.4	135.0	2.4	137.4	135.0	1.0	136.0
Engineering & Transportation	25.9	2.4	28.3	26.0	2.4	28.4	26.0	2.4	28.4	26.0	2.4	28.4	26.0	2.4	28.4
Community Development	25.5	2.2	27.6	24.6	0.6	25.1	24.6	0.6	25.1	25.6	0.1	25.7	25.6	0.1	25.7
Public Works	20.8	5.4	26.1	21.9	4.0	26.0	21.7	4.0	25.7	18.8	3.8	22.6	18.8	3.8	22.6
Library Services	18.8	15.6	34.4	18.8	15.6	34.4	18.8	15.6	34.4	19.0	15.9	34.9	19.0	15.9	34.9
Recreation & Human Svcs.	9.7	29.2	38.9	9.7	29.2	38.9	9.7	29.2	38.9	12.0	30.6	42.6	12.0	30.6	42.6
<b>Total Work Force</b>	<b>271.6</b>	<b>60.7</b>	<b>332.3</b>	<b>272.9</b>	<b>55.5</b>	<b>328.4</b>	<b>272.5</b>	<b>55.5</b>	<b>328.1</b>	<b>271.3</b>	<b>56.9</b>	<b>328.2</b>	<b>271.3</b>	<b>55.5</b>	<b>326.8</b>

	2018-19 Adopted	2019-20 Adopted	2020-21 Adopted	2021-22 Proposed	2022-23 Proposed
<b>General Government</b>					
<b>City Council</b>					
Administrative Assistant III	1.0	1.0	1.0	1.0	1.0
City Council	6.0	6.0	6.0	6.0	6.0
Mayor	1.0	1.0	1.0	1.0	1.0
<b>Total City Council</b>	<b>8.0</b>	<b>8.0</b>	<b>8.0</b>	<b>8.0</b>	<b>8.0</b>
<b>City Manager's Office</b>					
Administrative Analyst I	1.0	1.0	1.0	1.0	1.0
Administrative Assistant I	0.0	0.0	0.0	1.0	1.0
Administrative Assistant II	2.0	2.0	2.0	0.0	0.0
Administrative Assistant III	1.0	1.0	1.0	3.0	3.0
Administrative Specialist II	1.0	1.0	1.0	1.0	1.0
Assistant City Manager	1.0	1.0	1.0	1.0	1.0
Assistant Information Technology Manager	1.0	1.0	1.0	1.0	1.0
Chief Technology Officer	0.0	1.0	1.0	1.0	1.0
City Clerk	1.0	1.0	1.0	1.0	1.0
City Manager	1.0	1.0	1.0	1.0	1.0
Deputy City Clerk	1.0	1.0	1.0	1.0	1.0
Deputy City Manager	1.0	1.0	1.0	1.0	1.0
Emergency Services Specialist	1.0	0.0	0.0	0.0	0.0
Graphics Supervisor	1.0	1.0	1.0	0.0	0.0
Human Resources Analyst	1.0	1.0	1.0	1.0	1.0
Human Resources Manager	1.0	1.0	1.0	1.0	1.0
Human Resources Technician	2.0	2.0	2.0	2.0	2.0
Information Systems Support Technician	1.0	2.0	2.0	2.0	2.0
Information Support & Technology Manager	1.0	0.0	0.0	0.0	0.0
Information Services Specialist	2.0	1.0	1.0	1.0	1.0
Information Systems Application Specialist	2.0	2.0	1.0	1.0	1.0
Innovation Technology Analyst	0.0	1.0	1.0	1.0	1.0
Senior Human Resources Analyst	1.0	1.0	1.0	1.0	1.0
Systems Analyst	2.0	2.0	2.0	2.0	2.0
<b>Total Full Time</b>	<b>26.0</b>	<b>26.0</b>	<b>25.0</b>	<b>25.0</b>	<b>25.0</b>
Administrative Assistant II	0.5	0.5	0.5	0.5	0.5
Audio Visual Services Operator	0.0	0.1	0.1	0.1	0.1
College Intern	0.0	0.0	0.0	0.5	0.5
Departmental Associate	0.1	0.0	0.0	0.0	0.0
Office Assistant III	0.2	0.2	0.2	0.7	0.7
<b>Total Part Time</b>	<b>0.8</b>	<b>0.8</b>	<b>0.8</b>	<b>1.8</b>	<b>1.8</b>
<b>Total City Manager's Office</b>	<b>26.8</b>	<b>26.8</b>	<b>25.8</b>	<b>26.8</b>	<b>26.8</b>
<b>Total General Government</b>	<b>34.8</b>	<b>34.8</b>	<b>33.8</b>	<b>34.8</b>	<b>34.8</b>

	2018-19 Adopted	2019-20 Adopted	2020-21 Adopted	2021-22 Proposed	2022-23 Proposed
<b>Finance</b>					
Account Clerk	3.0	3.0	3.0	3.0	3.0
Accountant I	1.0	1.0	1.0	1.0	1.0
Accountant II	1.0	1.0	1.0	1.0	1.0
Administrative Assistant III	1.0	1.0	1.0	1.0	1.0
Assistant Finance Director	1.0	1.0	1.0	1.0	1.0
Budget and Compliance/Risk Manager	1.0	1.0	0.0	0.0	0.0
Finance Director	1.0	1.0	1.0	1.0	1.0
Financial Services Manager	0.0	0.0	1.0	1.0	1.0
Payroll Specialist	1.0	1.0	1.0	1.0	1.0
Police Business Manager	1.0	1.0	1.0	0.0	0.0
Purchasing Technician	1.0	1.0	1.0	1.0	1.0
Senior Account Clerk	3.0	3.0	2.0	2.0	2.0
<b>Total Full Time</b>	<b>15.0</b>	<b>15.0</b>	<b>14.0</b>	<b>13.0</b>	<b>13.0</b>
Accountant I	0.5	0.8	0.8	0.8	0.8
Extra Help Account Clerk	0.4	0.4	0.4	0.4	0.4
Administrative Specialist III	0.8	0.8	0.8	0.8	0.8
<b>Total Part Time</b>	<b>1.6</b>	<b>1.9</b>	<b>1.9</b>	<b>1.9</b>	<b>1.9</b>
<b>Total Finance Department</b>	<b>16.6</b>	<b>16.9</b>	<b>15.9</b>	<b>14.9</b>	<b>14.9</b>

**Community Development**

Administrative Assistant I	1.0	0.0	0.0	0.0	0.0
Administrative Assistant II	2.0	1.0	1.0	1.0	1.0
Administrative Assistant III	0.0	1.0	1.0	1.0	1.0
Administrative Specialist III	1.0	1.0	1.0	1.0	1.0
Associate Engineer	1.0	1.0	1.0	1.0	1.0
Building Inspector	2.0	2.0	2.0	2.0	2.0
Chief Building Official	1.0	1.0	1.0	1.0	1.0
Chief Innovation Officer	1.0	0.0	0.0	0.0	0.0
Code Enforcement Officer	0.0	1.0	1.0	1.0	1.0
Code Enforcement Supervisor	0.0	1.0	1.0	1.0	1.0
Community Development Director	1.0	1.0	1.0	1.0	1.0
Community Services Officer	2.0	0.0	0.0	0.0	0.0
Community Services Specialist	1.0	0.0	0.0	0.0	0.0
Deputy Community Development Director	1.0	0.0	0.0	0.0	0.0
Economic Development Manager	1.0	1.0	1.0	1.0	1.0
Permits Center Coordinator	1.0	1.0	1.0	1.0	1.0
Permits Clerk	1.0	0.0	0.0	0.0	0.0
Permits Technician	2.0	3.0	3.0	3.0	3.0
Planning Manager	1.0	1.0	1.0	1.0	1.0
Principal Planner	0.0	1.0	1.0	1.0	1.0
Project Specialist I	0.0	2.0	2.0	2.0	2.0
Project Specialist II	2.0	1.0	1.0	2.0	2.0
Senior Building Inspector	0.0	1.0	1.0	1.0	1.0



	2018-19 Adopted	2019-20 Adopted	2020-21 Adopted	2021-22 Proposed	2022-23 Proposed
Senior Engineer	1.0	1.0	1.0	1.0	1.0
Senior Project Specialist	3.0	3.0	3.0	3.0	3.0
Supervising Building Inspector	1.0	1.0	1.0	1.0	1.0
<b>Total Full Time</b>	<b>27.0</b>	<b>26.0</b>	<b>26.0</b>	<b>27.0</b>	<b>27.0</b>
Building Inspector	0.5	0.0	0.0	0.0	0.0
College Intern	0.1	0.1	0.1	0.1	0.1
Departmental Assistant	0.4	0.0	0.0	0.0	0.0
Project Specialist I	1.2	0.5	0.5	0.0	0.0
<b>Total Part Time</b>	<b>2.2</b>	<b>0.6</b>	<b>0.6</b>	<b>0.1</b>	<b>0.1</b>
<b>Total Community Development</b>	<b>29.2</b>	<b>26.6</b>	<b>26.6</b>	<b>27.1</b>	<b>27.1</b>

**Engineering and Transportation**

Administrative Analyst II	1.0	1.0	1.0	1.0	1.0
Administrative Assistant II	3.0	3.0	3.0	3.0	3.0
Administrative Assistant III	1.0	1.0	1.0	1.0	1.0
Associate Engineer	8.0	8.0	8.0	8.0	8.0
City Engineer	1.0	1.0	1.0	1.0	1.0
Engineering & Transportation Director	1.0	1.0	1.0	1.0	1.0
Engineering Inspector	4.0	4.0	4.0	4.0	4.0
Principal Engineer	1.0	1.0	1.0	1.0	1.0
Senior Engineer	2.0	2.0	2.0	2.0	2.0
Senior Engineering Aide	3.0	3.0	3.0	3.0	3.0
Supervising Engineering Inspector	1.0	1.0	1.0	1.0	1.0
Traffic Operations Engineer	1.0	1.0	1.0	1.0	1.0
<b>Total Full Time</b>	<b>27.0</b>	<b>27.0</b>	<b>27.0</b>	<b>27.0</b>	<b>27.0</b>
College Interns	0.0	1.9	1.9	1.9	1.9
Office Assistant IV	1.9	0.0	0.0	0.0	0.0
Extra Help Engineering Inspector	0.0	0.5	0.5	0.5	0.5
Special Project Inspector	0.5	0.0	0.0	0.0	0.0
<b>Total Part Time</b>	<b>2.4</b>	<b>2.4</b>	<b>2.4</b>	<b>2.4</b>	<b>2.4</b>
<b>Total Engineering and Transportation</b>	<b>29.4</b>	<b>29.4</b>	<b>29.4</b>	<b>29.4</b>	<b>29.4</b>

**Library**

Administrative Assistant III	1.0	1.0	1.0	1.0	1.0
Librarian	5.0	5.0	5.0	5.0	5.0
Library Assistant	2.0	2.0	2.0	2.0	2.0
Library Director	1.0	1.0	1.0	1.0	1.0
Library Services Manager	1.0	1.0	1.0	1.0	1.0
Project Literacy Coordinator	1.0	1.0	1.0	1.0	1.0
Senior Librarian	4.0	4.0	4.0	4.0	4.0
Senior Library Assistant	4.0	4.0	4.0	4.0	4.0
<b>Total Full Time</b>	<b>19.0</b>	<b>19.0</b>	<b>19.0</b>	<b>19.0</b>	<b>19.0</b>

	2018-19 Adopted	2019-20 Adopted	2020-21 Adopted	2021-22 Proposed	2022-23 Proposed
Administrative Assistant I	0.5	0.5	0.5	0.5	0.5
Librarian	2.1	2.1	2.1	2.1	2.1
Library Clerk	6.1	6.1	6.1	6.1	6.1
Library Security Aide	1.8	1.8	1.8	1.8	1.8
Maintenance Aide	1.5	1.5	1.5	1.5	1.5
Office Assistant I	3.6	3.6	3.6	3.6	3.6
Office Assistant III	0.4	0.4	0.4	0.4	0.4
Senior Library Assistant	0.7	0.7	0.7	1.2	1.2
<b>Total Part Time</b>	16.6	16.6	16.6	17.1	17.1
<b>Total Library</b>	<b>35.6</b>	<b>35.6</b>	<b>35.6</b>	<b>36.1</b>	<b>36.1</b>

**Recreation & Human Services**

Administrative Assistant I	1.0	0.0	0.0	0.0	0.0
Administrative Assistant II	0.0	1.0	1.0	1.0	1.0
Administrative Assistant III	1.0	1.0	1.0	1.0	1.0
Administrative Specialist III	0.0	1.0	1.0	1.0	1.0
Recreation & Human Services Director	1.0	1.0	1.0	1.0	1.0
Recreation & Human Services Asst. Director	1.0	0.0	0.0	0.0	0.0
Recreation & Human Services Manager	0.0	1.0	1.0	2.0	2.0
Recreation Supervisor II	6.0	6.0	6.0	6.0	6.0
<b>Total Full Time</b>	10.0	11.0	11.0	12.0	12.0
Recreation Leader I	0.4	0.0	0.0	0.0	0.0
Recreation Leader II	14.3	0.0	0.0	0.0	0.0
Recreation Leader	0.0	14.7	14.7	14.7	14.7
Recreation Specialist I	10.7	10.7	10.7	10.7	10.7
Recreation Specialist II	4.9	4.9	4.9	4.9	4.9
Recreation Specialist III	0.3	0.3	0.3	0.3	0.3
<b>Total Part Time</b>	30.5	30.6	30.6	30.6	30.6
<b>Total Recreation &amp; Human Services</b>	<b>40.5</b>	<b>41.6</b>	<b>41.6</b>	<b>42.6</b>	<b>42.6</b>

**Public Works Department**

Administrative Analyst I	3.0	2.0	2.0	1.0	1.0
Administrative Analyst II	0.0	2.0	2.0	2.0	2.0
Administrative Assistant II	2.0	2.0	2.0	1.0	1.0
Administrative Assistant III	1.0	1.0	1.0	2.0	2.0
Administrative Specialist III	1.0	1.0	1.0	1.0	1.0
Building Supervisor	1.0	1.0	1.0	1.0	1.0
Collection System Maintenance Supervisor	1.0	1.0	1.0	1.0	1.0
Collection System Maintenance Worker II	6.0	6.0	6.0	6.0	6.0
Deputy Public Works Director	1.0	1.0	1.0	1.0	1.0
Electrician I	1.0	1.0	1.0	1.0	1.0
Electrician II	1.0	1.0	1.0	1.0	1.0

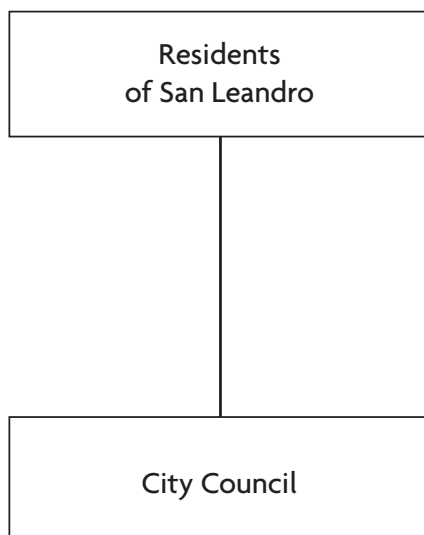
	2018-19 Adopted	2019-20 Adopted	2020-21 Adopted	2021-22 Proposed	2022-23 Proposed
Environmental Protection Specialist II	4.0	4.0	4.0	4.0	4.0
Environmental Services Supervisor	1.0	1.0	1.0	1.0	1.0
Equipment Mechanic	2.0	2.0	2.0	2.0	2.0
Equipment Mechanic - Lead	1.0	0.0	0.0	0.0	0.0
Facilities Maintenance Worker I	3.0	3.0	3.0	3.0	3.0
Facilities Maintenance Worker II	2.0	2.0	2.0	2.0	2.0
Fleet Supervisor	1.0	1.0	1.0	1.0	1.0
HVAC Mechanic I	1.0	1.0	1.0	1.0	1.0
Laboratory Supervisor	1.0	1.0	1.0	1.0	1.0
Laboratory Technician I	2.0	0.0	0.0	0.0	0.0
Laboratory Technician II	0.0	2.0	2.0	2.0	2.0
Maintenance Mechanic II	6.0	6.0	6.0	6.0	6.0
Maintenance Worker - Entry	0.0	0.3	0.0	0.0	0.0
Park Maintenance Worker I	7.0	7.0	7.0	7.0	7.0
Park Maintenance Worker II	2.0	2.0	2.0	2.0	2.0
Park Maintenance Worker III	1.0	1.0	1.0	1.0	1.0
Park Supervisor	1.0	1.0	1.0	1.0	1.0
Plant Electrician II	1.0	0.0	0.0	0.0	0.0
Plant Electrical & Instrumentation Technician II	0.0	1.0	1.0	1.0	1.0
Plant Maintenance Supervisor	1.0	1.0	1.0	1.0	1.0
Plant Maintenance Worker	1.0	1.0	1.0	1.0	1.0
Plant Operations Supervisor	1.0	1.0	1.0	1.0	1.0
Plant Operator - Lead	6.0	6.0	6.0	6.0	6.0
Plant Operator II	5.0	5.0	5.0	5.0	5.0
Public Works Services Director	1.0	1.0	1.0	1.0	1.0
Pavement Marking Specialist Lead	1.0	0.0	0.0	0.0	0.0
Street Maintenance Worker Entry	2.0	2.0	0.0	0.0	0.0
Street Maintenance Worker I	9.0	8.0	8.0	10.0	10.0
Street Maintenance Worker II	7.0	6.0	6.0	6.0	6.0
Street Maintenance Worker III	1.0	3.0	3.0	3.0	3.0
Street Supervisor	1.0	2.0	2.0	2.0	2.0
Supply Maintenance Worker	1.0	1.0	1.0	1.0	1.0
Traffic Supervisor	1.0	1.0	1.0	1.0	1.0
Tree Trimmer I	2.0	2.0	2.0	2.0	2.0
Tree Trimmer II	2.0	2.0	2.0	2.0	2.0
Water Pollution Control Plant Manager	1.0	1.0	1.0	1.0	1.0
<b>Total Full Time</b>	<b>97.0</b>	<b>97.3</b>	<b>95.0</b>	<b>96.0</b>	<b>96.0</b>

	2018-19 Adopted	2019-20 Adopted	2020-21 Adopted	2021-22 Proposed	2022-23 Proposed
Administrative Assistant II	1.0	1.0	1.0	0.5	0.5
Administrative Analyst II	0.8	0.0	0.0	0.0	0.0
College Intern	0.4	0.7	0.7	0.7	0.7
High School Intern	0.2	0.2	0.2	0.2	0.2
Maintenance Worker - Entry	0.0	0.2	0.2	0.0	0.0
Maintenance Aide	10.2	10.6	10.2	10.2	10.2
<b>Total Part Time</b>	<b>12.6</b>	<b>12.7</b>	<b>12.2</b>	<b>11.6</b>	<b>11.6</b>
<b>Total Public Works</b>	<b>109.6</b>	<b>109.9</b>	<b>107.2</b>	<b>107.6</b>	<b>107.6</b>

**Police**

Administrative Specialist - Police	2.0	2.0	2.0	2.0	2.0
Administrative Assistant II	1.0	1.0	1.0	1.0	1.0
Administrative Specialist I	1.0	1.0	1.0	1.0	1.0
Crime Analyst	1.0	1.0	1.0	1.0	1.0
Crime Prevention Specialist	0.0	0.0	0.0	1.0	1.0
Emergency Services Specialist	0.0	1.0	1.0	1.0	1.0
Police Business Manager	0.0	0.0	0.0	1.0	1.0
Police Captain	2.0	2.0	2.0	2.0	2.0
Police Chief	1.0	1.0	1.0	1.0	1.0
Police Lieutenant	6.0	6.0	6.0	5.0	5.0
Police Officer	71.0	71.0	71.0	70.0	70.0
Police Sergeant	13.0	13.0	13.0	12.0	12.0
Police Services Aide	2.0	2.0	2.0	0.0	0.0
Police Service Technician II	14.0	14.0	14.0	10.0	10.0
Police Support Services Manager	1.0	1.0	1.0	1.0	1.0
Police Services Supervisor	0.0	0.0	0.0	2.0	2.0
Property & Evidence Technician	1.0	0.0	0.0	0.0	0.0
Property Clerk	1.0	3.0	3.0	3.0	3.0
Public Safety Dispatcher Supervisor	2.0	2.0	2.0	2.0	2.0
Public Safety Dispatcher	12.0	12.0	12.0	12.0	12.0
Records Clerk	0.0	0.0	0.0	5.0	5.0
Senior Police Services Technician	2.0	2.0	2.0	0.0	0.0
Senior Public Safety Dispatcher	2.0	2.0	2.0	2.0	2.0
<b>Total Full Time</b>	<b>135.0</b>	<b>137.0</b>	<b>137.0</b>	<b>135.0</b>	<b>135.0</b>
College Intern	0.5	0.5	0.5	0.5	0.5
Parking Aide	2.0	0.0	0.0	0.0	0.0
Police Department Specialist	1.4	1.4	1.4	1.4	0.0
Records Clerk	0.5	0.5	0.5	0.5	0.5
Police Service Technician	0.2	0.2	0.2	0.0	0.0
Property Clerk	0.5	0.0	0.0	0.0	0.0
<b>Total Part Time</b>	<b>5.0</b>	<b>2.6</b>	<b>2.6</b>	<b>2.4</b>	<b>1.0</b>
<b>Total Police</b>	<b>140.0</b>	<b>139.6</b>	<b>139.6</b>	<b>137.4</b>	<b>136.0</b>
<b>Grand Total</b>	<b>435.7</b>	<b>434.3</b>	<b>429.5</b>	<b>429.7</b>	<b>428.3</b>

# CITY COUNCIL



**DESCRIPTION**

The City Council is the governing body of the City with the authority to adopt and enforce municipal laws and regulations. The City Council includes the Mayor and six Council members. City Council members are nominated by geographical districts and elected at-large, each serving the entire community of San Leandro. The Mayor is nominated and elected at-large. The Mayor and Council members may serve a maximum of two consecutive four-year terms. The Mayor and City Council appoint members of the community to sit on various advisory Boards and Commissions, ensuring that a wide cross-section of the community is represented in City government.

The City Council appoints the City Manager, who serves as the City's chief executive officer. The City Manager appoints all Department Directors and is responsible to the City Council for all operations. The City Council also appoints the City Attorney, who serves as the City's chief legal officer.

In addition to the above duties, the Mayor and City Council members serve on a variety of intergovernmental committees and commissions. This has been of value in not only improving county and regional governance, but also in securing funding for transportation, streetscape rehabilitation, and other important projects. The City Council has also been active in lobbying both state and Federal legislators for funding for City projects, particularly in transportation improvements and broadband access.

**2019-21 ACCOMPLISHMENTS**

- Adopted a balanced biennial budget for 2019-20 and 2020-21.
- Formed 28-member Community Advisory Budget Task Force to develop recommendations on citywide budget strategies.
- Authorized community-wide response efforts to the Covid-19 pandemic, including adoption of evictions moratorium, rental assistance program, business grants, emergency food assistance, and many other programs to support community recovery and protection of vulnerable populations
- Successfully secured voter authorization of Measure VV as part of November 2020 election.
- Guided implementation of robust capital improvement program.
- Continued implementation of the Prioritizing Unfunded Liabilities Liquidation (PULL) Plan, bringing other post-employment benefits obligations (OPEB) to 80% funding status.
- Adopted comprehensive development agreement to facilitate redevelopment of the Monarch Bay shoreline area.
- Focused resources to support social equity, human service needs, housing, and services to address homelessness.
- Adopted hazard pay ordinance to assist essential workers.



**2021-23 CITY COUNCIL GOALS**

- Place San Leandro on a firm foundation for long-term fiscal sustainability.
- Advance projects and programs promoting sustainable economic development, including transforming San Leandro into a center for innovation.
- Provide quality public safety service and grow our partnership with the community to keep the city safe.
- Maintain and enhance City infrastructure.
- Support and implement programs, activities, and strengthen communications enhancing the quality of life and wellness, celebrating the arts and diversity, and promoting civic pride.
- Maintain and support a strong positive relationship between the City, schools, and the educational community.
- Promote and maintain an inclusive work environment valuing employees and volunteer contributions, supports professional growth and development, and fosters a culture of kindness and collaboration in the delivery of services.

**PROGRAM CHANGES**

None.



## CITY COUNCIL

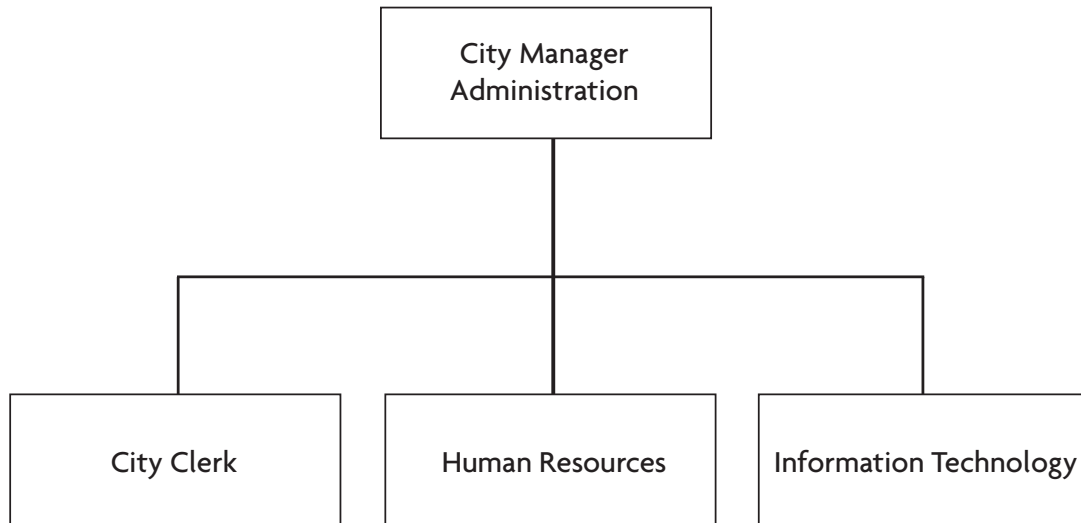
Expenditures by Category	2018-19 Actual	2019-20 Actual	2020-21 Projected	2021-22 Proposed	2022-23 Proposed
Salaries & Benefits	\$339,090	\$375,652	\$ 387,612	\$ 571,700	\$ 606,200
Services	95,744	56,033	98,756	102,900	102,900
Supplies	1,526	1,375	3,422	3,300	3,300
Other	74,223	54,224	54,223	75,200	79,500
<b>Grand Total</b>	<b>\$510,583</b>	<b>\$487,284</b>	<b>\$544,013</b>	<b>\$753,100</b>	<b>\$791,900</b>

Expenditures by Fund	2018-19 Actual	2019-20 Actual	2020-21 Projected	2021-22 Proposed	2022-23 Proposed
General Fund	\$510,583	\$487,284	\$544,013	\$753,100	\$791,900
<b>Grand Total</b>	<b>\$510,583</b>	<b>\$487,284</b>	<b>\$544,013</b>	<b>\$753,100</b>	<b>\$791,900</b>

FTE Total	8.0	8.0	8.0	8.0	8.0
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# CITY MANAGER



**DEPARTMENT: CITY MANAGER****SECTION 10**

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**DESCRIPTION**

The City Manager is appointed by the City Council and serves as the chief executive officer of the City and is the key staff advisor to the City Council. The City Manager is responsible for implementing policies as directed by the City Council and enforcing all municipal laws and regulations benefiting the community. The City Manager's duties include direction and supervision of the departments, preparation and administration of the annual budget, and planning and implementing key projects.

To carry out these duties and provide critical services, the City Manager employs professional and administrative support staff, including the Assistant City Manager and the Deputy City Manager. The department is organized into four divisions: City Manager Administration, City Clerk, Human Resources, and Information Technology.

The City Manager Administration Division is responsible for the overall administration and supervision of City activities. The division provides professional staff support and guidance to the City Council. Additionally, the division provides leadership and direction to all City departments on operational matters, manages the City's state and Federal legislative advocacy programs, and oversees internal and external communications.

The City Clerk Division is responsible for preparing and distributing City Council agendas and recording all proceedings of City Council meetings; managing the agenda process, performing required legal noticing for meetings and public hearings, filing required documents for candidates, elected officials, boards and commission members, and designated employees in compliance with the Political Reform Act, maintaining public records, responding to requests for public documents; broadcasting of the City Council agenda and other public service announcements; and managing and conducting City elections.

The Human Resources Division is responsible for programs in personnel management and employee services supporting the City's departments and workforce. The Division provides services and guidance in the following areas: recruitment and selection, classification and compensation, benefits and leave administration, employee training and development, workers' compensation and employee safety, personnel policy development, and labor and employee relations. The Division also provides staff support to the Personnel Relations Board.

The Innovation and Information Technology Division provides centralized technology services for all City Departments. The Division is responsible for the City's IT infrastructure, computer network, database applications, geographic information systems (GIS), and desktop support. The Division also manages the City's public Wi-Fi and fiber optics network, cybersecurity systems, and is responsible for graphic design and printing services. In addition, the Division delivers innovation-related programs, such as open data, data analytics, mobile apps, and digital services.

The Information Technology Division is funded through an Internal Service Fund. Some functions within the Human Resources Division are funded by the Self-Insurance Fund. All other divisions are funded by the General Fund.

**2019-21 ACCOMPLISHMENTS**

- Successfully led development and execution of Measure VV revenue measure.
- Directed citywide coronavirus response.
- Developed and executed Covid relief arts grants in partnership with the Arts Commission.
- Guided the first full year of cannabis business operations.
- Responded to an increasing number of public records requests
- Transitioned the organization to remote meetings following onset of the Covid-19 pandemic.
- Negotiated new labor contracts with five labor groups.
- Executed Covid-19 safe work practices.
- Developed new employee check-in app during pandemic.
- Launched centralized pandemic response webpage: [sanleandro.org/C19](http://sanleandro.org/C19).
- Enhanced network and server security.
- Enabled new online maps, including storm drains, emergency operations, and food access locations.

**2021-23 GOALS AND OBJECTIVES**

- Ensure the successful implementation of the 2021-22 and 2022-23 City budget (Supports Council Goal A).
- Explore possible new sources of revenue, including execution of related public outreach efforts (Supports Council Goal A).
- Provide strategic direction to ensuring successful implementation of capital improvement efforts (Supports Council Goal A, D).
- Implement City Council directives related to City Council Goals and focus areas, including those related to pandemic-response, housing, social services, education, and employee recognition (Supports Goals A-G).
- Evaluate and implement recommendations of the Community Advisory Budget Task Force based on policy direction from the City Council (Supports Goals A-G).
- Ensure City staff receive professional training and development (Supports Council Goals A-G).
- Upgrade and enhance the City's innovation digital services, including launching a new website and various mobile apps.
- Move forward with implementation of Fiber Optic Master Plan & Smart City Strategy to modernize the technology infrastructure (Supports Council Goal B).

**PROGRAM CHANGES**

Emergency Services transferred to the Police Department.

## CITY MANAGER DEPARTMENT

Expenditures by Category	2018-19 Actual	2019-20 Actual	2020-21 Projected	2021-22 Proposed	2022-23 Proposed
Salaries & Benefits	\$ 4,181,608	\$ 4,302,345	\$ 4,980,230	\$ 4,777,300	\$ 4,934,800
Services	3,519,700	4,473,241	6,118,459	4,935,400	6,115,400
Supplies	64,207	96,826	83,267	77,100	77,100
Capital Outlay	642,522	385,074	695,626	566,000	566,000
Other	1,049,367	789,585	787,419	993,900	1,026,400
<b>Grand Total</b>	<b>\$ 9,457,404</b>	<b>\$ 10,047,071</b>	<b>\$ 12,665,002</b>	<b>\$ 11,349,700</b>	<b>\$ 12,719,700</b>

Expenditures by Fund	2018-19 Actual	2019-20 Actual	2020-21 Projected	2021-22 Proposed	2022-23 Proposed
General Fund	\$ 3,565,707	\$ 4,257,059	\$ 4,935,292	\$ 4,711,500	\$ 4,655,800
Special Fund	4,874	-	-	-	-
Public Access & Government (PEG) Fund	65,808	7,563	71,664	69,900	70,100
Self Insurance Fund	1,497,462	1,640,220	2,354,517	2,007,300	2,009,500
Information Technology Fund	4,323,554	4,142,229	5,303,529	4,561,000	5,984,300
<b>Grand Total</b>	<b>\$ 9,457,404</b>	<b>\$ 10,047,071</b>	<b>\$ 12,665,002</b>	<b>\$ 11,349,700</b>	<b>\$ 12,719,700</b>

FTE Total	26.8	26.8	25.8	26.8	26.8
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### CITY MANAGER ADMINISTRATION DIVISION

Expenditures by Category	2018-19 Actual	2019-20 Actual	2020-21 Projected	2021-22 Proposed	2022-23 Proposed
Salaries & Benefits	\$ 1,106,835	\$ 1,293,729	\$ 1,341,523	\$ 1,377,600	\$ 1,412,000
Services	152,467	221,986	472,392	392,000	417,000
Supplies	8,145	9,362	4,642	4,600	4,600
Capital Outlay	1,160	-	-	-	-
Other	305,869	184,040	184,040	262,200	274,000
<b>Grand Total</b>	<b>\$ 1,574,475</b>	<b>\$ 1,709,117</b>	<b>\$ 2,002,597</b>	<b>\$ 2,036,400</b>	<b>\$ 2,107,600</b>

### CITY CLERK DIVISION

Expenditures by Category	2018-19 Actual	2019-20 Actual	2020-21 Projected	2021-22 Proposed	2022-23 Proposed
Salaries & Benefits	\$ 275,757	\$ 329,858	\$ 395,774	\$ 386,500	\$ 401,100
Services	263,381	109,483	635,847	474,200	474,200
Supplies	594	2,533	4,737	4,700	4,700
Other	111,518	80,162	80,162	96,000	100,400
<b>Grand Total</b>	<b>\$ 651,251</b>	<b>\$ 522,036</b>	<b>\$ 1,116,520</b>	<b>\$ 961,400</b>	<b>\$ 980,400</b>

### HUMAN RESOURCES

Expenditures by Category	2018-19 Actual	2019-20 Actual	2020-21 Projected	2021-22 Proposed	2022-23 Proposed
Salaries & Benefits	\$ 1,031,298	\$ 1,057,837	\$ 1,125,795	\$ 1,111,600	\$ 1,155,200
Services	1,639,102	1,855,199	2,563,670	2,377,000	2,182,000
Supplies	6,514	3,543	8,443	7,700	7,700
Capital Outlay	917	-	-	-	-
Other	163,817	149,949	149,949	224,700	232,400
<b>Grand Total</b>	<b>\$ 2,841,648</b>	<b>\$ 3,066,527</b>	<b>\$ 3,847,857</b>	<b>\$ 3,721,000</b>	<b>\$ 3,577,300</b>

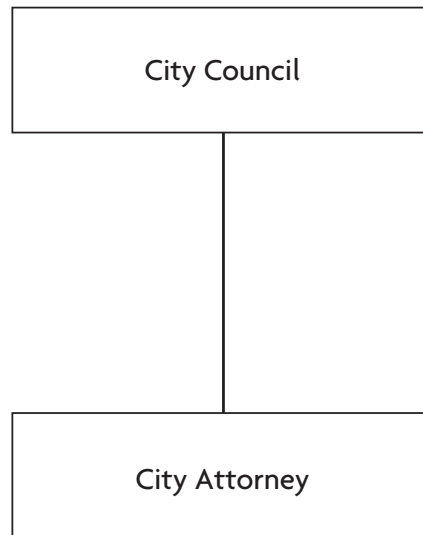
## INNOVATION AND INFORMATION TECHNOLOGY

Expenditures by Category	2018-19 Actual	2019-20 Actual	2020-21 Projected	2021-22 Proposed	2022-23 Proposed
Salaries & Benefits	\$ 1,767,274	\$ 1,621,561	\$ 2,117,138	\$ 1,901,600	\$ 1,966,500
Services	1,464,557	1,740,330	2,162,533	1,692,200	3,042,200
Supplies	48,922	29,561	26,628	60,100	60,100
Capital Outlay	640,446	385,074	695,626	566,000	566,000
Other	468,163	373,266	373,268	411,000	419,600
<b>Grand Total</b>	<b>\$ 4,389,362</b>	<b>\$ 4,149,792</b>	<b>\$ 5,375,193</b>	<b>\$ 4,630,900</b>	<b>\$ 6,054,400</b>

## EMERGENCY SERVICES

Expenditures by Category	2018-19 Actual	2019-20 Actual	2020-21 Projected	2021-22 Proposed	2022-23 Proposed
Salaries & Benefits	\$ 443	\$ (640)	\$ -	\$ -	\$ -
Services	193	546,243	284,017	-	-
Supplies	32	51,828	38,818	-	-
Other	-	2,169	-	-	-
<b>Grand Total</b>	<b>\$ 668</b>	<b>\$ 599,599</b>	<b>\$ 322,835</b>	<b>\$ -</b>	<b>\$ -</b>

# CITY ATTORNEY





**DESCRIPTION**

The City Attorney represents and advises the City Council, all City departments through the City Manager, and Boards and Commissions in all matters of law pertaining to their respective offices and official activities. The City Attorney prepares and/or reviews all proposed ordinances and resolutions. The City Attorney also prepares, assists in the negotiation of, and approves the form of legal documents, including but not limited to contracts, memorandums of understanding, and real property transfer documents. The City Attorney represents, or coordinates, monitors, and reports to the City Council on litigation to which the City is a party. City Attorney services are provided through a contract with the Meyers Nave law firm.

**2019-2021 ACCOMPLISHMENTS**

- Provided legal advice to the City Council, the City's appointed Boards and Commissions, and the City Manager and staff on a variety of matters in all areas of municipal government. Matters included the drafting of ordinances; advice on code enforcement matters; personnel and labor relations matters; and legal support for numerous planning, development, engineering, public works, and redevelopment successor agency projects and litigation.
- Advised the City Council, City Manager, and staff in the Economic Development and Planning Divisions of the Community Development Department with the negotiation and City Council approval of a disposition and development agreement, ground leases, and related documents for the Marina Shoreline development.
- Advised on legal issues and drafted ordinances related to tobacco retailer licensing, and updates to the Building Code and Zoning Code.
- Advised the City Council and staff regarding Measure VV, including legally permissible activities providing impartial information to educate on the measures effects.
- Advised the City Manager and staff on the State Emergency Services Act, and the City's local emergency ordinance related to the COVID-19 pandemic. Drafted a residential and commercial properties eviction moratorium, and advised upon various regulations to assist businesses and renters related to the significant effects of the COVID-19 pandemic on City residents and businesses. Advised staff on the shelter-in-place orders, including prohibited and permissible activities to maintain City services.
- Advised staff on various planning and economic development projects, including the Sansome Pacific Davis Street/CVS development, and the Bayfair TOD Specific Plan, amongst others.
- Advised the Risk Manager on tort claims management, and with co-counsel specializing in tort litigation, settled several significant tort litigations.
- Assisted the City Council with the negotiation of an Interim City Manager agreement, and drafted a new agreement with the current City Manager.



**2021-2023 GOALS AND OBJECTIVES**

- Provide high quality, cost effective and pro-active legal services to the City (Supports Council Goal A)
- Provide proactive legal advice on the City's efforts to encourage economic development, community development, and housing activities, including protecting current affordable housing options, and development of new market rate, mixed use, and affordable housing projects such as implementation of the Bay Fair TOD Specific Plan, the Town Hall Square development, a new mobile home park overly district, and the Davis Street/CVS property development (Supports Council Goals B and F)
- Provide appropriate training and counseling services to City elected and appointed officials and staff to minimize liability and reduce legal risk, including training on ethics, sexual harassment and bullying, and legal roles and responsibilities (Supports Council Goal A)
- Provide proactive legal advice on significant policy initiatives and changes to local and Federal law, including assistance on tobacco retail regulations, amendments to the City's enforcement ordinances to streamline community compliance, the CARES Act in response to the COVID-19 pandemic, and amendments to the City's codes to address mobile home park conversions, inclusionary housing and zoning requirements, and updates to impact fees (Supports Council Goal E)
- Provide high quality and cost effective legal advice on the development entitlements and construction of the San Leandro Shoreline Project, especially the new Shoreline park (Supports Council Goal D)
- Provide legal advice on several issues of first impression, including the interplay of SB 1421 with the release of independent peace officer investigations, and re-opening policies after the lifting of shelter-in-place orders related to COVID-19 (Supports Council Goal A)

**PROGRAM CHANGES**

None



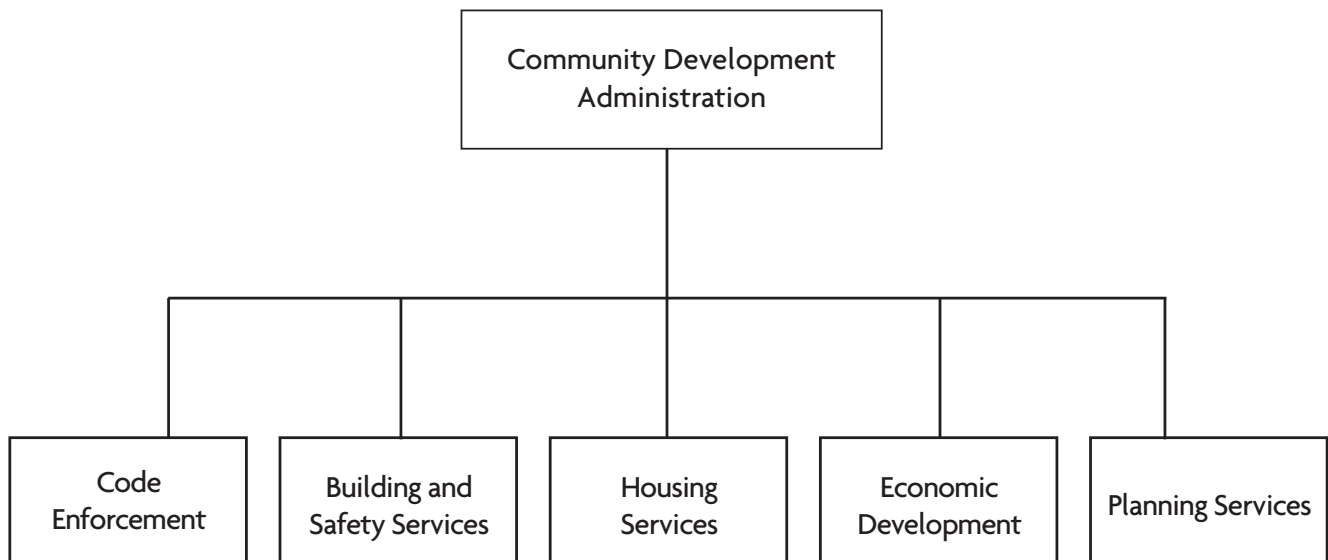
## CITY ATTORNEY

Expenditures by Category	2018-19 Actual	2019-20 Actual	2020-21 Projected	2021-22 Proposed	2022-23 Proposed
Services	\$ 613,798	\$ 871,523	\$ 1,123,121	\$ 1,131,600	\$ 986,600
<b>Grand Total</b>	<b>\$ 613,798</b>	<b>\$ 871,523</b>	<b>\$ 1,123,121</b>	<b>\$ 1,131,600</b>	<b>\$ 986,600</b>

Expenditures by Fund	2018-19 Actual	2019-20 Actual	2020-21 Projected	2021-22 Proposed	2022-23 Proposed
General Fund	\$ 613,798	\$ 871,523	\$ 1,123,121	\$ 1,131,600	\$ 986,600
<b>Grand Total</b>	<b>\$ 613,798</b>	<b>\$ 871,523</b>	<b>\$ 1,123,121</b>	<b>\$ 1,131,600</b>	<b>\$ 986,600</b>



# COMMUNITY DEVELOPMENT



**DESCRIPTION**

The Community Development Department has five divisions: Building and Safety, Code Enforcement, Economic Development, Housing Services, and Planning Services. The Building and Safety Division regulates and inspects private development and construction. Code Enforcement works to enhance neighborhood quality of life and aesthetics through responsible enforcement of applicable local regulations. Economic Development guides economic and business assistance strategies to increase prosperity for residents and businesses and to ensure the City's fiscal vitality. The Housing Services Division administers the Federal Community Development Block Grant (CDBG) and HOME funds implementing the Housing and Urban Development (HUD) Consolidated Plan and Housing Element. The Planning Services Division coordinates development review and land use policy activities.

The Building and Safety Division enforces standards safeguarding life, limb, health, property, and public welfare by regulating and controlling design, construction, quality of materials, use and occupancy locations, and maintenance of buildings and structures through plan review, permit issuance, and inspection. The division is responsible for administration of the Federal Flood Plain Program and oversees the Department's One-Stop Permit Center.

Economic Development is responsible for business retention, attraction, and expansion efforts. Division work supports economic resilience and diversification, local business success, and career pathways for youth and adults. Strategies build on San Leandro's heritage as a manufacturing center, while reinventing the city as a 21<sup>st</sup> century workplace. A healthy local economy and jobs are critical to strong commercial and industrial areas, increased housing opportunities, and a firm fiscal foundation for the city. Current efforts are guided by an Economic Development Strategy and Work Plan as well as the Next Generation Workplace District Study and the 2035 General Plan.

The Housing Services Division aids with safe, decent, and affordable housing and suitable living environments for low and moderate-income residents. The division administers the City's share of CDBG funds for use in community development projects serving primarily low-income persons, as well as Federal HOME and City Affordable Housing Trust Fund monies allocated for housing programs and projects. The division administers the Inclusionary Housing Program, Mobile home Park Rent Stabilization Ordinance, and provides staff support to the Rent Review Board.

The primary function of the Planning Services Division is to direct development review and policy planning. Development review activities include administering the Zoning Code, conducting plan checks, and providing staff support to the Planning Commission, Board of Zoning Adjustments, Site Development Sub-Commission, and Zoning Enforcement Official. The Planning Services Division's responsibilities also include: processing and reviewing development proposals for new residential, commercial, office, and industrial projects, administering the California Environmental Quality Act as it

pertains to new development projects and regulations, conducting special planning studies, preparing amendments to the General Plan, Zoning Code, and Zoning Map, assisting the public with planning and development-related questions at the One-Stop Permit Center, and assisting the enforcement of various City codes and ordinances relating to property and land use.

The Code Enforcement Division provides regulatory enforcement services for a broad range of adopted local, state, and federal codes. These codes include the City of San Leandro Zoning, Administrative, and Municipal Codes. Through education and responsive enforcement, the goal of the division is to work with private property owners, residents, and businesses to encourage voluntary compliance, and preserve and promote safe and healthy communities through the enforcement of adopted standards.

### **2019-21 ACCOMPLISHMENTS**

- COVID-19 Assistance--Community Development played a major role in the City's immediate response to the COVID-19 pandemic in 2020 and its impact on residents and businesses due to the closure of businesses and unemployment. Key COVID-19-related initiatives included:
  - Adoption of an eviction moratorium for residential and commercial renters immediately after the issuance of the Alameda County shelter in place order in March 2020.
  - Creation of the Emergency Rental Assistance Program (ERAP) funded with \$1,200,000 of emergency Community Development Block Grant under the Coronavirus Aid, Relief & Economic Security (CARES) Act. ERAP provided urgent gap funding for 126 lower income residential renters unable to pay rent due to the pandemic.
  - Re-allocation of \$390,000 Community Development Block Grant (CDBG) funds toward urgent public service priorities during the pandemic, related to food insecurity, mental health, and domestic violence in FY2019-20 and FY2020-21.
  - Creation of the City-funded \$300,000 Small Business Continuity Grant Program, providing 60 \$5,000 grants to small businesses. The objective was offering immediate financial assistance to small businesses and independent restaurants giving aid for maintaining their business operations and workforce.
  - Establishing the COVID-19 Relief Temporary Outdoor Facilities Program, that was a streamlined, no-cost outdoor facilities process for restaurants and food providers, retailers, and other outdoor activities, providing them an opportunity to continue business operations.
  - Worked with the East Bay Economic Development Alliance on the disbursement of an additional \$1,380,000 in \$5,000 grants to 276 small businesses via the Alameda County CARES Grant program. The City provided \$550,000 and the County funded the remainder with CARES stimulus funds.

**DEPARTMENT: COMMUNITY DEVELOPMENT****SECTION 11**

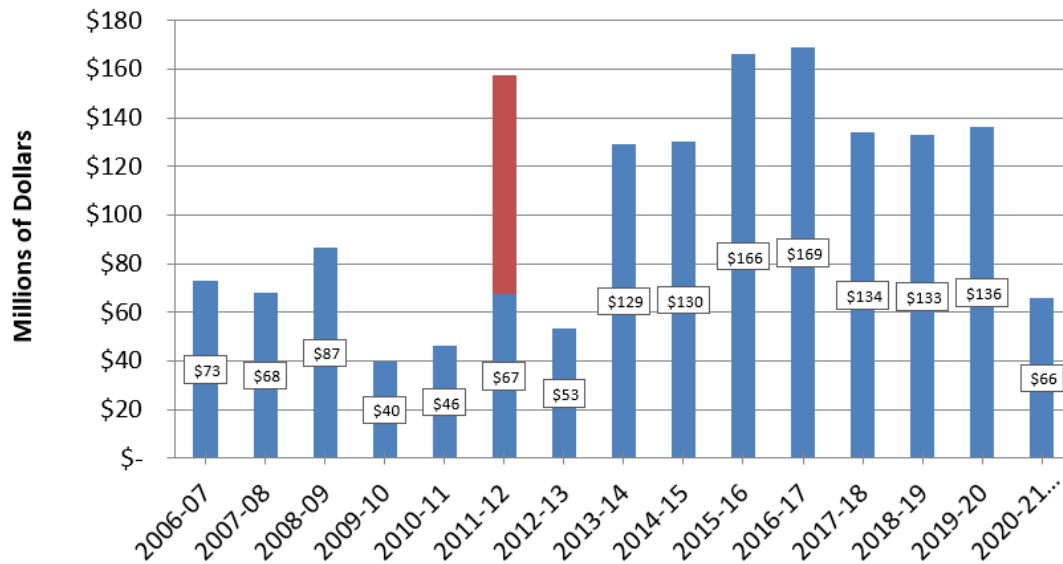
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- The City and Cal-Coast Development continued working on the comprehensive development plan for the Monarch Bay Shoreline Development Project, with a vision to create a regional destination connecting the community with San Francisco Bay and providing enhanced recreational and community amenities. In 2020, the City approved the Disposition and Development Agreement, the Purchase and Sale Agreement, and multiple leases, as well as approved an EIR Addendum and Zoning and General Plan Map amendments.
- Staff has been processing, reviewing, and inspecting a high volume of planning entitlement and building permit applications. Building permit construction valuation has remained at \$130,000,000 or higher over the past 7 years and is expected to increase in 2021-22 and 2022-23 as the high level of entitled projects are anticipated to begin construction.
- Businesses continue to expand and invest in their properties with over \$302,000,000 in development permitted in fiscal years 2017-18 through 2019-20. Over one million square feet of new industrial development was constructed and over 1,000 new housing units are entitled or proposed in the Downtown and Bay Fair TOD Plan areas.
- Staff continued to work with the City consultant to maintain the Downtown Parking Management Plan and improve the parking experience and support economic development. A wide range of technology has been implemented, including new payment kiosks in the Estudillo Parking Garage, a mobile payment system, new enforcement technology, and new parking meters in Pelton Plaza and along West Juana Ave. Operational improvements included an expanded employee parking permit program, and outsourced contractual services for more effective enforcement.



**DEPARTMENT: COMMUNITY DEVELOPMENT****SECTION 11****Building and Safety**

- Building Permit Construction Valuation 2007 – 2021 (YTD)



(Red marker indicates construction of Kaiser Hospital)

- The Building and Safety Division issued building permits and performed inspections to facilitate increased investment in the community. The streamlining of processes continued including solar permitting. The Building Division also utilized third party consultants to facilitate plan reviews and provide quality assurance given the high volume of activity.

Fiscal Year	Permits Issued	Building Inspections
2014-15	1,592	1,951
2015-16	3,014	2,233
2016-17	3,650	2,750
2017-18	4,080	7,758
2018-19	2,278	6,420
2019-20	2,106	6,047
2020-21 (YTD)	1,908	3,285

- Construction is underway or completed on numerous large projects including:
  - Floor and Décor – 101,874 square foot tenant improvements at 1700 Fairway.
  - La Vereda (Phase II of Marea Alta) – 85 units of affordable senior housing, joining 115 units of affordable family housing at Marea Alta (1400 San Leandro Blvd), both are fully occupied.

**DEPARTMENT: COMMUNITY DEVELOPMENT****SECTION 11**

- Torani - 292,698 square foot food and syrup manufacturing plant and global headquarters offices at 2000 Marina Blvd.
- Mazda Dealership – remodel of existing buildings at 620-754 Marina Blvd. for a new Mazda car sales and service center.
- 100 Halcyon – completed the construction of a 550,000 square foot Class A industrial complex. Currently UPS is leasing a portion of the complex while Amazon has applied for entitlements to occupy most of the complex.
- San Leandro Tech Campus – the second of three planned new Class A office buildings was completed. Ghirardelli Chocolate is the first tenant in the newly built 6-story, ±130,000 square foot office building.
- Creekside Plaza – tenant improvements for floors 2-4 for Building A to provide office space for Alameda County Public Health Department, which is the lead agency for COVID-19 shelter in place and health guidance in the County.
- New Filarmonica Artista Amadora de San Leandro facility at 844 Alvarado St.
- Alvarado Commerce Center - 154,619 square foot industrial shell building located at 2756 Alvarado St.
- NUG Wellness – 18,747 square foot tenant improvement at 3089 Teagarden Street.
- Pitco Foods Distribution – 105,450 square foot tenant improvement at 1800 Merced Street.
- Amazon Fresh – 53,369 square foot tenant improvements at 1788 Fairway. A new retail store to undergo entitlement review in 2021 for this location.
- The annual audit of the City's National Flood Insurance Program Community Rating System was completed, and the City retained its ranking of 8, providing the community with 10% discounts on flood insurance.
- The I.S.O.'s Building Code Effective Grading Schedule (BCEGS) is ongoing and the City retains the current 2/2 rating.
- In partnership with the California Earthquake Authority, seismic retrofit classes and \$3,000 per household grants to seismically strengthen qualified single-family residences continued to be offered to the community.

**Planning Services**

- Despite COVID-19, Planning activity in 2020 remained consistent with 2019, with 41 entitlement applications submitted and processed in 2020, compared to 43 in 2019.
- Planning entitlements were reviewed and/or approved for major development projects, including:
  - In May 2021, the Board of Zoning Adjustments will consider 1188 E. 14<sup>th</sup> St., a 196-unit five-story mixed-use residential development with a ±23,000 square foot commercial/retail targeting a supermarket and ±5,600 square foot ground floor retail space with 286-space parking garage located in the heart of Downtown San Leandro.

- The City approved the initial SB35 residential project at 110 East 14th in late 2020. As a response to the state's affordable housing crisis, SB35 provides an administrative affordable housing streamlined entitlement approval process that does not require public hearings. The project proposes 221 units of affordable rental housing.
- A new 39-unit residential townhome development on a 2.3-acre site at 903 Manor Blvd in the Washington Manor neighborhood was approved by City Council in late 2020.
- In May 2020, the Board of Zoning Adjustments approved a new cannabis product manufacturing facility for ASHA Pharmaceuticals at 14505 & 14509 Catalina Street.
- In March 2020, the City Council approved a modernization of the San Leandro Zoning Code through Ordinance 2020-002, to update and re-chapter the code to make it more streamlined. The update allows the incorporation of hyperlinks to access state statutes and cross-referencing of other sections.
- Dangerous Type 7 volatile extractions for cannabis production were prohibited, and the limit on the total number of cannabis manufacturers in the City was removed.
- Over \$650,000 in state funding was secured for long-range planning to facilitate housing, including:
  - \$310,000 in Senate Bill (SB) 2 funding for development of Objective Development Standards for multi-family and mixed-use housing projects.
  - \$300,000 Local Early Action Planning (LEAP) funding for upcoming Housing Element Update.
  - \$47,000 in State Regional Early Action Planning (REAP) funding for upcoming Housing Element Update.
- In 2019, the City adopted a Mobile Home Rent Stabilization Ordinance to provide mobile homeowners who rent space within mobile home parks with stable rent increase procedures, while providing a fair return to park owners. (Supports Council Goal E.)
- The City approved the mandated Department of Housing and Urban Development FY20-24 Five Year Consolidated Plan that focuses on annual planning and budgeting for the Community Development Block Grant (CDBG) Program. For 2020-21, due to the pandemic, HUD streamlined public comment periods and public service funding limits to ensure CDBG was targeted efficiently to meet community emergency needs.

### **Economic Development**

- The City recruited, retained, and supported the expansion of a multitude of businesses. Notable new businesses include: CinderBio (Bio-Tech), Swiftscale Biologics, cannabis dispensaries NUG Wellness and Harborside, San Leandro Mazda, Common Networks, Floor and Décor, Outdoor Supply Hardware, and Torani. Some of the more than a dozen new restaurants include 85°C Bakery, Indian Grill, Poke Kitchen, Angry Ramen, Papaito Rotisserie, Top Hatters Kitchen & Bar, and

**DEPARTMENT: COMMUNITY DEVELOPMENT****SECTION 11**

Taishan BBQ. Pallen's Martial Arts also opened a second location, in Downtown San Leandro.

- Staff worked with the San Leandro Chamber of Commerce to expand programming and services to businesses, including initiation of the online business roundtable, Industry Connect, as well as a local Job Fair, Small Business Week and National Manufacturing Day activities.
- Over \$290,000 in forgivable loans were provided to 10 businesses through the Commercial Rehabilitation and Energy Efficiency Incentive Programs.
- Staff worked with the San Francisco Business Times to issue a feature insert, focusing on San Leandro's transformation into a Next-Gen City published in June 2019.
- Staff continued to provide one-on-one assistance to new and existing businesses, assisting them find locations, tenants, and navigate planning and building processes.

**Code Enforcement**

- Code Enforcement staff managed more than 1100 cases related to private property complaints in 2019-20 and 2020-21. Primary complaint types during the period were Community Blight & Concerns, Overgrown Vegetation, and Outdoor Storage.
- The City adopted a Hosted Short-Term Rental Ordinance and banned non-hosted short-term rentals in 2019.
- A Hosted Short-Term Rental license program was created in 2019 in coordination with the Finance Department. The COVID-19 pandemic resulted in a sharp decline in short-term rental activity; however, Code Enforcement staff continues to monitor and enforce short-term rental activity.

**2021-23 GOALS AND OBJECTIVES**

- Prepare the 2021-2031 Housing Element Update and submit to the State Department of Housing and Community Development for review and certification in late 2022. The Housing Element will entail broad community engagement and must demonstrate how state and regional housing goals will be addressed locally during the planning period. (Supports Council Goal E).
- Process entitlements for the Monarch Bay Shoreline Development Project, approve a Development Agreement, and coordinate permits with outside agencies, including the Bay Conservation and Development Commission. (Supports Council Goals B and E)
- Staff drafted the Zoning Code Amendments related to the recommendations in the adopted Bay Fair TOD Specific Plan (2018). Final approval is anticipated in Summer 2021, along with enhanced protection for mobile home park residents (Supports Council Goal B, D, and E).
- Amend the Inclusionary Zoning Ordinance to update the existing affordable for sale and rental housing requirements for new development and incorporate applicable recommendations from the completed Nexus Study. (Supports Council Goal E)

**DEPARTMENT: COMMUNITY DEVELOPMENT****SECTION 11**

- Finalize and adopt Objective Development Standards for multi-family and mixed-use housing projects to prepare City for State-mandated streamlining of development review. The planning process began in 2020. (Supports Council Goal E)
- Development projects likely to request planning entitlements include: (Supports Council Goal B)
  - 880 Doolittle Dr – 90,000 + square foot industrial building
  - 1919 Williams St – 220,000 + square foot industrial building
  - 15693 East 14<sup>th</sup> St – 450 + multi-family residences
  - Shoreline Project – up to 500 residences, including single-family, townhomes, and multi-family; 200-unit hotel with restaurant; restaurant/banquet space, and retail space. As well as 18 + acres of park and recreational area and new Mulford-Marina library.
- Construction is anticipated to begin or be completed at the following sites: (Supports Council Goal B)
  - Parrott Street Apartments (1604 San Leandro Blvd) – construction of 62 units of affordable rental housing by the nonprofit, Eden Housing, began in 2020 and is expected to be completed in 2021.
  - Boys and Girls Club (2200 San Leandro Blvd) – major renovations to this longstanding nonprofit community service which received \$600,000 in capital improvement loans from the City in 2019 (\$300K from CDBG and \$300K from General Fund). Construction is estimated for completion in Spring 2021.
  - 915 Antonio St - a 687-unit market-rate multi-family residential project in Downtown San Leandro and less than a quarter mile from San Leandro BART station.
  - Creekside Plaza - 75,000 square foot Class A office building which is the fourth and final office building in the Plaza.
  - PropSF Ferry Service in the San Leandro Marina at 70 Monarch Bay Drive for private companies, including Genentech.
- Continue work toward a cost neutral Downtown Parking Program by having consistent parking enforcement and customer compliance and fully implementing the Downtown Parking Plan. (Supports Council Goal A, B, and D)
- Collaborate with the Engineering and Transportation Department and Alameda County to develop and implement a plan for FEMA to remove certain properties which were placed into the City of San Leandro Flood Insurance Rate Map. (Supports Council Goal E)
- Amend City building and health and safety codes in early 2022 by adopting updated International Code Council regulations (ICC). (Supports Council Goal E)
- Work in collaboration with the City Manager's Office to complete the third and final phase of the Airport Noise Insulation Program that will primarily assist homeowners in the Davis West neighborhood. (Supports Council Goal E)
- Continue to support existing businesses, working with business and community organizations to encourage and support training, networking and resources, including National Small Business Week trainings, National Manufacturing Week events, ongoing business roundtables, and services through the Alameda County Small Business Development Center. (Supports Council Goal B)

**DEPARTMENT: COMMUNITY DEVELOPMENT****SECTION 11**

- Continue to support businesses adversely impacted by COVID-19 by introducing targeted economic recovery initiatives and resources. May include development of Economic Recovery Strategy, additional small business grants, technical assistance programs/grants, and commercial rental assistance, as City and federal/state funding allows. (Supports Council Goal B).
- Continue to promote San Leandro and recruit new businesses and developers, partnering with the San Leandro Chamber to develop a business attraction strategy and marketing materials, co-host the San Leandro by Design event, and facilitate other initiatives such creating a special focus on San Leandro insert in the San Francisco Business Times, “Broker Breakfast” event, and targeted outreach support, as funding allows. (Supports Council Goal B).
- Continue strategic partnerships and projects to support the manufacturing sector and further implement the Next Generation Workplace District Study, including enhanced activities and programming for Manufacturing Day and continued partnerships with industry organizations to connect businesses with workforce and other resources. (Supports Council Goal B).
- Continue to support workforce development and career pathways for youth and adults. Activities include a Chamber job fair, student Manufacturing Day, and partnership with the Alameda County Workforce Development Board, PilotCity and others. (Supports Council Goal F).

**PROGRAM CHANGES**

- Upgraded the vacant, part-time Project Specialist I (or Planner I) position in the Planning Services Division to a temporary (24 month) full-time Project Specialist II (or Planner II) position to address the increased workload, the growing complexity of projects, and staff turnover experienced with the prior practice of hiring part-time, third-party contract planners. Community Development will seek continuation of this temporary Project Specialist II in the 2021-23 budget.
- Underfilled the Senior Project Specialist position with a Project Specialist II (Planner II) position in the Planning Services Division. The Project Specialist II is a needed, more diversified position since Planning has had two Senior Project Specialists for a few years, and there is currently a vacancy.
- Added a Temporary Extra Help Building Inspector in 2020-21 to help offset current heavy building inspection workload (not to exceed 960 hours) for a 6-month period, which is expected to end in summer 2021.
- Increased annual funding by \$30,000 from the General Fund beginning in FY-20-21 to add a legal services component to the City Tenant-Landlord Counseling Program. The Tenant-Landlord Counseling Program was previously funded for \$15,000 annually. The City contracted with the nonprofit Centro Legal de la Raza to administer the program.

## COMMUNITY DEVELOPMENT DEPARTMENT

Expenditures by Category	2018-19 Actual	2019-20 Actual	2020-21 Projected	2021-22 Proposed	2022-23 Proposed
Salaries & Benefits	\$ 3,810,764	\$ 4,028,651	\$ 4,967,040	\$ 4,745,000	\$ 4,903,800
Services	1,669,615	2,587,771	4,676,353	2,613,000	2,224,300
Supplies	39,542	19,788	49,166	49,300	49,300
Capital Outlay	7,098	7,996	416,765	1,700	1,700
Other	1,178,078	907,306	1,832,096	1,022,500	1,046,500
<b>Grand Total</b>	<b>\$ 6,705,098</b>	<b>\$ 7,551,513</b>	<b>\$ 11,941,420</b>	<b>\$ 8,431,500</b>	<b>\$ 8,225,600</b>

Expenditures by Fund	2018-19 Actual	2019-20 Actual	2020-21 Projected	2021-22 Proposed	2022-23 Proposed
General Fund	\$ 5,798,337	\$ 5,825,716	\$ 8,529,940	\$ 7,006,300	\$ 6,989,700
Community Development Block Grant Fund	576,203	848,987	2,284,286	612,200	611,200
HOME Fund	28,313	23,626	13,664	9,600	10,000
Affordable Housing Asset Fund	2,244	3,183	417,999	3,000	3,000
Business Improvement District Fund	300,000	850,000	695,530	800,400	611,700
<b>Grand Total</b>	<b>\$ 6,705,098</b>	<b>\$ 7,551,513</b>	<b>\$ 11,941,420</b>	<b>\$ 8,431,500</b>	<b>\$ 8,225,600</b>

FTE Total	29.2	26.6	26.6	27.1	27.1
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### COMMUNITY DEVELOPMENT ADMINISTRATION DIVISION

Expenditures by Category	2018-19 Actual	2019-20 Actual	2020-21 Projected	2021-22 Proposed	2022-23 Proposed
Services	\$ 1,252	\$ 4,791	\$ 229,529	\$ 101,800	\$ 1,800
Supplies	-	-	71	100	100
Other	-	-	-	-	-
<b>Grand Total</b>	<b>\$ 1,252</b>	<b>\$ 4,791</b>	<b>\$ 229,600</b>	<b>\$ 101,900</b>	<b>\$ 1,900</b>

### PLANNING SERVICES DIVISION

Expenditures by Category	2018-19 Actual	2019-20 Actual	2020-21 Projected	2021-22 Proposed	2022-23 Proposed
Salaries & Benefits	\$ 1,016,805	\$ 1,212,799	\$ 1,434,678	\$ 1,301,100	\$ 1,342,600
Services	222,876	208,620	294,661	90,200	90,200
Supplies	13,177	4,278	15,213	15,300	15,300
Capital Outlay	663	1,294	745	700	700
Other	195,237	176,065	138,914	182,000	189,700
<b>Grand Total</b>	<b>\$ 1,448,758</b>	<b>\$ 1,603,057</b>	<b>\$ 1,884,211</b>	<b>\$ 1,589,300</b>	<b>\$ 1,638,500</b>

### BUILDING AND SAFETY SERVICES DIVISION

Expenditures by Category	2018-19 Actual	2019-20 Actual	2020-21 Projected	2021-22 Proposed	2022-23 Proposed
Salaries & Benefits	\$ 1,826,533	\$ 1,807,443	\$ 2,246,579	\$ 2,182,500	\$ 2,257,100
Services	383,159	550,756	838,635	559,100	459,100
Supplies	23,495	11,967	20,432	20,400	20,400
Capital Outlay	4,496	5,159	-	-	-
Other	436,140	360,349	340,086	409,600	425,200
<b>Grand Total</b>	<b>\$ 2,673,823</b>	<b>\$ 2,735,675</b>	<b>\$ 3,445,732</b>	<b>\$ 3,171,600</b>	<b>\$ 3,161,800</b>



## HOUSING SERVICES DIVISION

Expenditures by Category	2018-19 Actual	2019-20 Actual	2020-21 Projected	2021-22 Proposed	2022-23 Proposed
Salaries & Benefits	\$ 442,562	\$ 354,867	\$ 365,983	\$ 404,200	\$ 417,600
Services	294,111	555,380	1,077,560	341,800	341,800
Supplies	100	186	2,500	2,500	2,500
Capital Outlay	1,248	-	415,000	-	-
Other	424,626	301,337	1,246,389	314,300	310,800
<b>Grand Total</b>	<b>\$ 1,162,647</b>	<b>\$ 1,211,770</b>	<b>\$ 3,107,432</b>	<b>\$ 1,062,800</b>	<b>\$ 1,072,700</b>

## BUSINESS IMPROVEMENT DISTRICT

### LINK'S SHUTTLE SERVICE

Expenditures by Category	2018-19 Actual	2019-20 Actual	2020-21 Projected	2021-22 Proposed	2022-23 Proposed
Services	\$ 300,000	\$ 850,000	\$ 695,530	\$ 800,400	\$ 611,700
<b>Grand Total</b>	<b>\$ 300,000</b>	<b>\$ 850,000</b>	<b>\$ 695,530</b>	<b>\$ 800,400</b>	<b>\$ 611,700</b>

## ECONOMIC DEVELOPMENT

Expenditures by Category	2018-19 Actual	2019-20 Actual	2020-21 Projected	2021-22 Proposed	2022-23 Proposed
Salaries & Benefits	\$ 493,721	\$ 474,565	\$ 567,937	\$ 564,300	\$ 582,400
Services	457,772	410,190	1,484,728	672,500	672,500
Supplies	1,430	414	2,150	2,200	2,200
Capital Outlay	691	-	745	700	700
Other	72,965	53,288	53,288	69,800	72,800
<b>Grand Total</b>	<b>\$ 1,026,579</b>	<b>\$ 938,456</b>	<b>\$ 2,108,848</b>	<b>\$ 1,309,500</b>	<b>\$ 1,330,600</b>

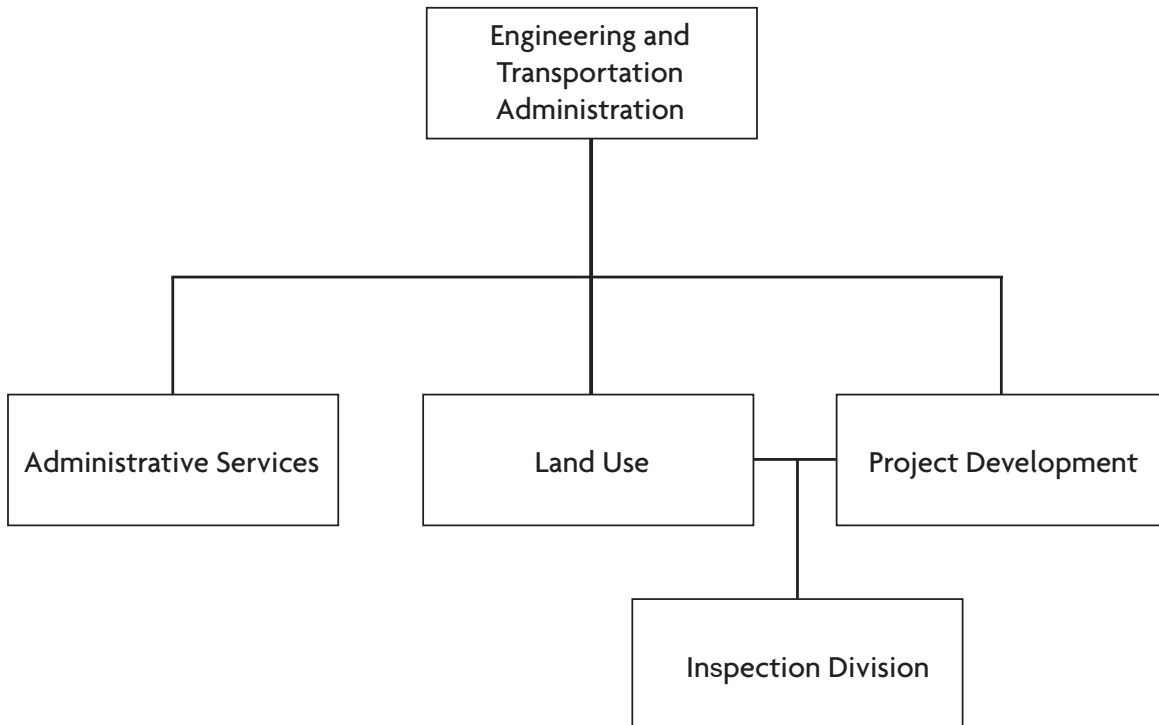
## INNOVATION DIVISION

Expenditures by Category	2018-19 Actual	2019-20 Actual	2020-21 Projected	2021-22 Proposed	2022-23 Proposed
Salaries & Benefits	\$ (891)	\$ (672)	\$ -	\$ -	\$ -
Services	2,449	-	525	-	-
Other	26,393	3,434	3,434	10,800	11,000
<b>Grand Total</b>	<b>\$ 27,951</b>	<b>\$ 2,761</b>	<b>\$ 3,959</b>	<b>\$ 10,800</b>	<b>\$ 11,000</b>

## CODE COMPLIANCE SECTION

Expenditures by Category	2018-19 Actual	2019-20 Actual	2020-21 Projected	2021-22 Proposed	2022-23 Proposed
Salaries & Benefits	\$ 32,033	\$ 179,648	\$ 351,863	\$ 292,900	\$ 304,100
Services	7,996	8,034	55,184	47,200	47,200
Supplies	1,341	2,942	8,800	8,800	8,800
Capital Outlay	-	1,544	275	300	300
Other	22,718	12,834	49,985	36,000	37,000
<b>Grand Total</b>	<b>\$ 64,088</b>	<b>\$ 205,002</b>	<b>\$ 466,107</b>	<b>\$ 385,200</b>	<b>\$ 397,400</b>

# ENGINEERING AND TRANSPORTATION



**DESCRIPTION**

The Engineering and Transportation Department is responsible for the administration of all engineering services for the City including traffic and transportation engineering. Engineering services include administration, design, and implementation of the City's Capital Improvement Program (CIP) and technical support for various public improvements. The department provides engineering construction inspection and review of all permits for subdivisions and private development. Traffic and transportation services include transportation planning, geometric design of streets, traffic signals, and markings for safe and efficient traffic circulation. To carry out these duties, the Engineering and Transportation Department is comprised of three divisions: Administrative Services, Project Development, and Land Use.

The Administrative Services Division is responsible for the administration and management of the department. The division is also responsible for administrative support, contract management, grant management, and fiscal management of the operating budget and the City's CIP budget. The division is responsible for administration and compliance efforts for the Community Workforce Agreement, local inclusion policy as well as the City's Disadvantaged Business Enterprise program for Federally funded transportation projects. In addition, the division manages real property owned by the City, acquires property, and provides necessary relocation assistance on projects.

The Project Development Division provides the management and administrative direction of all engineering services required for developing and contracting public improvements and provides engineering-related support services to other City departments. The division is responsible for the pavement management program. This division implements the CIP and administers related construction contracts. Projects are designed by City staff or by contract engineering services. Engineering Inspectors in the division are responsible for the on-site inspection of public improvements.

The Land Use Division advocates and applies for funding as staff liaison to Alameda County Transportation Commission, and provides engineering assistance, review, and direction on public and private improvement projects that are not directly funded by the City. This includes review of all subdivisions and other private developments in conjunction with the Community Development Department, as well as permits issued for construction within the public right-of-way for several associated agencies and utility companies. The division also contracts survey and mapping services related to the City's infrastructure and for other City departments.

Additionally, the Land Use Division provides traffic engineering and transportation planning services. The division is responsible for the review of traffic aspects for all City and private development projects, identification of future transportation needs, and planning for future transportation improvements. The division manages the Neighborhood Traffic Calming Program and is responsible for the design of traffic safety improvements, including signals, signs, and markings, responses to public inquiries and requests regarding traffic conditions, and analysis of existing traffic conditions to determine appropriate safety improvements. Finally, the division manages the City's

Impact Fee program, the Heron Bay Maintenance Assessment District budget, and acts as Enforcement Officer for violations of the Municipal Code in the right-of-way.

### **2019-21 ACCOMPLISHMENTS**

- Processed 866 encroachment permits, 22 planning applications, 5 grading permits, and 5 subdivision maps
- Received \$349,248 grant award for Crosstown Corridors Class IV Bicycle Lanes Study
- Received \$514,500 grant award for the Long Beach Restoration Project Planning Study
- Received \$220,000 grant award for Fairmont Drive Class IV Bike Lane construction
- Received \$72,000 grant award for a Local Road Safety Plan
- Installed 2 pedestrian cross walks with pedestrian activated rapid flashing beacons, one with bulb-outs.
- Installed the City's initial High Intensity Pedestrian Activated Crosswalk Signal (HAWK).
- Installed 18.3 lane miles of street pavement rehabilitation expending \$15,100,000
- Installed 27.8 lane miles of street pavement seal expending \$5,600,000

### **2021-23 GOALS AND OBJECTIVES**

- Complete the design, right of way acquisition, and permitting of the East 14th Street widening at Hesperian and 150th Avenue, the East 14th Triangle Project (supports Council Goal D).
- Update the Development Fee for Street Improvements Impact Fee program to incorporate Vehicle Miles Traveled methodology, as well as create a new park fee category for Accessory Dwelling Units.
- Complete construction of pedestrian signals or signal upgrades at the intersections of Davis Street and Carpentier Avenue and East 14th Street and Joaquin Avenue (supports Council Goal D).
- Begin conversion of overhead utilities to underground utilities on East 14th Street from 150th Ave to Blossom Way (supports Council Goal D).
- Complete construction of a roundabout at the intersection of MacArthur Boulevard and Superior Way (supports Council Goal D).
- Complete safety improvements to the Washington Ave intersection and Halcyon Drive at-grade crossing with the Union Pacific Railroad tracks as well as pedestrian safety enhancements on Alvarado Street and Davis Street for the at-grade rail crossings (supports Council Goal D).
- Engage the community in the Crosstown Corridors Class IV Study and implement demonstration projects on both Bancroft Avenue and Williams Street.

**PROGRAM CHANGES**

None.

## ENGINEERING AND TRANSPORTATION DEPARTMENT

Expenditures by Category	2018-19 Actual	2019-20 Actual	2020-21 Projected	2021-22 Proposed	2022-23 Proposed
Salaries & Benefits	\$ 2,883,072	\$ 2,794,488	\$ 3,192,611	\$ 3,055,800	\$ 3,155,900
Services	309,520	122,574	375,656	248,200	248,200
Supplies	16,946	19,874	19,106	21,500	21,500
Capital Outlay	10,689	-	16,867	9,600	9,600
Other	801,215	577,674	545,303	944,800	982,700
<b>Grand Total</b>	<b>\$ 4,021,442</b>	<b>\$ 3,514,610</b>	<b>\$ 4,149,543</b>	<b>\$ 4,279,900</b>	<b>\$ 4,417,900</b>

Expenditures by Fund	2018-19 Actual	2019-20 Actual	2020-21 Projected	2021-22 Proposed	2022-23 Proposed
General Fund	\$ 3,797,891	\$ 3,436,599	\$ 4,039,736	\$ 4,153,900	\$ 4,291,900
Gas Tax Fund	67,221	74,292	62,294	58,900	58,900
Heron Bay Maintenance Fund	153,689	-	42,812	66,000	66,000
Measure B Fund	2,218	3,279	4,702	600	600
Cherrywood Assessment	424	439	-	500	500
<b>Grand Total</b>	<b>\$ 4,021,442</b>	<b>\$ 3,514,610</b>	<b>\$ 4,149,543</b>	<b>\$ 4,279,900</b>	<b>\$ 4,417,900</b>

FTE Total	29.4	29.4	29.4	29.4	29.4
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## ENGINEERING AND TRANSPORTATION ADMINISTRATION DIVISION

Expenditures by Category	2018-19 Actual	2019-20 Actual	2020-21 Projected	2021-22 Proposed	2022-23 Proposed
Salaries & Benefits	\$ 608,144	\$ 670,005	\$ 949,693	\$ 763,600	\$ 789,900
Services	26,286	2,870	172,747	29,100	29,100
Supplies	10,232	7,906	9,894	9,900	9,900
Capital Outlay	2,879	-	654	700	700
Other	430,159	387,894	377,798	465,400	487,800
<b>Grand Total</b>	<b>\$ 1,077,700</b>	<b>\$ 1,068,675</b>	<b>\$ 1,510,786</b>	<b>\$ 1,268,700</b>	<b>\$ 1,317,400</b>

## PROJECT DEVELOPMENT DIVISION

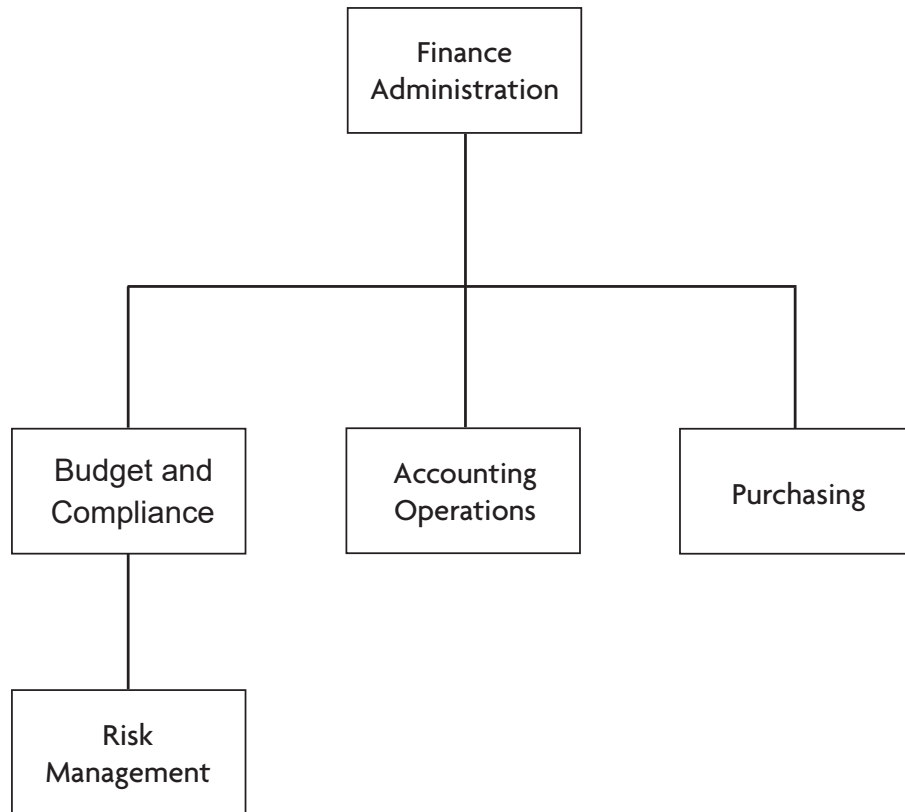
Expenditures by Category	2018-19 Actual	2019-20 Actual	2020-21 Projected	2021-22 Proposed	2022-23 Proposed
Salaries & Benefits	\$ 854,716	\$ 769,053	\$ 673,653	\$ 1,412,300	\$ 1,457,000
Services	205,625	61,095	126,725	143,000	143,000
Supplies	4,693	8,406	4,981	5,000	5,000
Capital Outlay	4,330	-	1,234	1,200	1,200
Other	234,610	125,493	103,218	225,000	231,300
<b>Grand Total</b>	<b>\$ 1,303,973</b>	<b>\$ 964,046</b>	<b>\$ 909,811</b>	<b>\$ 1,786,500</b>	<b>\$ 1,837,500</b>

## LAND USE DIVISION

Expenditures by Category	2018-19 Actual	2019-20 Actual	2020-21 Projected	2021-22 Proposed	2022-23 Proposed
Salaries & Benefits	\$ 1,420,213	\$ 1,355,430	\$ 1,569,265	\$ 879,900	\$ 909,000
Services	77,609	58,610	76,185	76,100	76,100
Supplies	2,021	3,563	4,231	6,600	6,600
Capital Outlay	3,480	-	14,979	7,700	7,700
Other	136,446	64,287	64,287	254,400	263,600
<b>Grand Total</b>	<b>\$ 1,639,768</b>	<b>\$ 1,481,889</b>	<b>\$ 1,728,947</b>	<b>\$ 1,224,700</b>	<b>\$ 1,263,000</b>



# FINANCE



**DESCRIPTION**

The Finance Department is responsible for safeguarding the City's financial assets and for administering the financial activities of the City and its corporate bodies, including the Economic Development Agency, Public Financing Authority, and Parking Authority. The Department's primary objective is to uphold the highest accounting and ethical standards, ensuring that the City's financial activities are conducted in accordance with recommended industry practices and standards. The department is organized into three divisions: Administration, Budget and Compliance, and Accounting Operations. These divisions provide quality customer service and provide accurate, timely and complete financial information.

The Administration Division is responsible for the oversight of the City's financial activities and provides direction and support to the Department. This division monitors the department's internal control processes and periodically conducts internal audits to ensure the safeguarding of the City's assets. This division also manages the City's investment portfolio, debt issuances/obligations, and conducts the City Treasurer function.

The Accounting Operations Division maintains the City's general ledger, prepares internal and external financial reports, and all audited financial statements – including managing the City's banking relationships and bank reconciliation. This division also oversees accounts payable, accounts receivable, and payroll. The division assists in the biennial budget process and facilitates the annual audit function.

The Budget and Compliance Division includes five primary functions: budget, revenue management/treasury, procurement, compliance, and risk management. This division has lead responsibility for development of the City's biennial budget and conducting multi-year fiscal analyses, issuing all procurement opportunities, and managing the City's Risk Management program. Division efforts are focused to ensure compliance with the San Leandro Municipal and Administrative codes.

As part of the risk management function, the division serves as fund manager for the City's Self Insurance fund, which covers five major areas of responsibility to protect the City's risk exposure: Workers' Compensation/Safety, Unemployment Insurance, General Liability, Insurance coverage and Claims Adjudication/Subrogation. (Human Resources Division manages the Workers' Compensation/Safety and Unemployment Insurance functions.)

**2019-2021 ACCOMPLISHMENTS**

- Directed the City's Community Advisory Budget Task Force, including the generation of recommendations presented to City Council



**DEPARTMENT: FINANCE****SECTION 13**

- Amended city-wide budgets in response to the COVID-19 pandemic and ensured timely distribution of funds to support residents, businesses, and non-profit organizations
- Completed a \$7.6 million financing and leasing transaction for an energy efficiency/resiliency project at the Water Pollution Control Plant - significant lifecycle savings are anticipated from the project
- Maintained service delivery levels while continuing to recruit for and train new staff across the entire department
- Commenced tracking of demographic data to support disadvantaged business enterprises
- The City of San Leandro has been recognized for excellence in governmental accounting and financial reporting by national governmental financial accounting and budget experts for each year

**2021-23 GOALS AND OBJECTIVES**

- Maintain the City's fiscal health and continue to provide adequate resources to fund City services (Supports Council Goal A)
- Continue to prepare annual reports for the Measure HH citizens oversight committee (Supports Council Goal A)
- Establish committees and prepare annual reports for Measures OO, PP, and NN citizens oversight committee (Supports Council Goal A)
- Continue to achieve the GFOA Distinguished Budget Presentation Award and certificate of achievement for the City's Comprehensive Annual Financial Report (Supports Council Goal A)
- Continue optimizing collection efforts for business license taxes, and animal licenses, to increase general fund revenues (Supports Council Goal A)
- Review current policies and procedures for all areas of Finance and revise as necessary to ensure optimal efficiency and effectiveness and proper financial stewardship (Supports Council Goal A)
- Utilize current and emerging technological tools to improve financial transparency and ease of access to financial information (Supports Council Goal A)
- Develop succession plans and training programs that promote knowledge transfer to newer Finance personnel and ensure that department stays abreast of current financial guidelines, best practices, and innovations (Supports Council Goal A)

**PROGRAM CHANGES**

None.



## FINANCE DEPARTMENT

Expenditures by Category	2018-19 Actual	2019-20 Actual	2020-21 Projected	2021-22 Proposed	2022-23 Proposed
Salaries & Benefits	\$ 1,971,700	\$ 1,590,250	\$ 2,519,018	\$ 2,331,600	\$ 2,449,300
Services	4,826,217	4,507,348	5,407,859	4,692,000	4,692,000
Supplies	20,138	11,828	48,433	48,400	48,400
Capital Outlay	-	-	1,456	1,400	1,400
Other	542,031	418,738	411,692	496,900	515,000
<b>Grand Total</b>	<b>\$ 7,360,086</b>	<b>\$ 6,528,165</b>	<b>\$ 8,388,458</b>	<b>\$ 7,570,300</b>	<b>\$ 7,706,100</b>

Expenditures by Fund	2018-19 Actual	2019-20 Actual	2020-21 Projected	2021-22 Proposed	2022-23 Proposed
General Fund	\$ 2,999,639	\$ 2,865,804	\$ 4,107,276	\$ 3,824,500	\$ 3,950,000
Self-Insurance Fund	4,360,447	3,662,360	4,281,182	3,745,800	3,756,100
<b>Grand Total</b>	<b>\$ 7,360,086</b>	<b>\$ 6,528,165</b>	<b>\$ 8,388,458</b>	<b>\$ 7,570,300</b>	<b>\$ 7,706,100</b>

FTE Total	16.6	16.9	15.9	14.9	14.9
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## FINANCIAL ADMINISTRATION DIVISION

Expenditures by Category	2018-19 Actual	2019-20 Actual	2020-21 Projected	2021-22 Proposed	2022-23 Proposed
Salaries & Benefits	\$ 370,022	\$ 341,707	\$ 637,540	\$ 426,700	\$ 471,800
Services	64,528	37,014	181,211	153,500	153,500
Supplies	10,016	7,395	10,830	10,800	10,800
Other	347,978	303,271	296,221	302,800	319,100
<b>Grand Total</b>	<b>\$ 792,544</b>	<b>\$ 689,387</b>	<b>\$ 1,125,802</b>	<b>\$ 893,800</b>	<b>\$ 955,200</b>

## BUDGET & COMPLIANCE DIVISION

Expenditures by Category	2018-19 Actual	2019-20 Actual	2020-21 Projected	2021-22 Proposed	2022-23 Proposed
Salaries & Benefits	\$ 405,429	\$ 326,990	\$ 413,546	\$ 282,700	\$ 292,100
Services	444,244	560,609	568,114	565,600	565,600
Supplies	6,100	2,893	33,390	33,400	33,400
Capital Outlay	-	-	594	600	600
Other	29,077	8,269	8,269	31,200	31,700
<b>Grand Total</b>	<b>\$ 884,850</b>	<b>\$ 898,760</b>	<b>\$ 1,023,913</b>	<b>\$ 913,500</b>	<b>\$ 923,400</b>

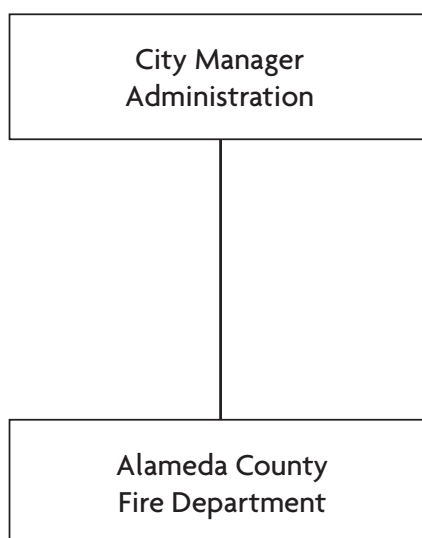
## ACCOUNTING OPERATIONS DIVISION

Expenditures by Category	2018-19 Actual	2019-20 Actual	2020-21 Projected	2021-22 Proposed	2022-23 Proposed
Salaries & Benefits	\$ 983,074	\$ 724,973	\$ 1,235,140	\$ 1,349,900	\$ 1,403,000
Services	269,393	534,573	701,018	600,000	600,000
Supplies	3,965	1,540	4,100	4,100	4,100
Capital Outlay	-	-	732	700	700
Other	65,812	16,571	16,571	62,500	63,600
<b>Grand Total</b>	<b>\$ 1,322,245</b>	<b>\$ 1,277,657</b>	<b>\$ 1,957,561</b>	<b>\$ 2,017,200</b>	<b>\$ 2,071,400</b>

## RISK MANAGEMENT DIVISION

Expenditures by Category	2018-19 Actual	2019-20 Actual	2020-21 Projected	2021-22 Proposed	2022-23 Proposed
Salaries & Benefits	\$ 213,175	\$ 196,580	\$ 232,792	\$ 272,300	\$ 282,400
Services	4,048,051	3,375,153	3,957,516	3,372,900	3,372,900
Supplies	58	-	113	100	100
Capital Outlay	-	-	130	100	100
Other	99,164	90,627	90,631	100,400	100,600
<b>Grand Total</b>	<b>\$ 4,360,447</b>	<b>\$ 3,662,360</b>	<b>\$ 4,281,182</b>	<b>\$ 3,745,800</b>	<b>\$ 3,756,100</b>

# FIRE



**DESCRIPTION**

The City contracts with the Alameda County Fire Department for emergency and non-emergency fire services. The City retains ownership of five fire stations, the fire apparatus, and the fire training facility.

The Alameda County Fire Department is responsible for the mitigation of such incidents as fires, medical emergencies, hazardous materials, and specialized rescue. First-responder paramedic services are available on all engine and truck companies on a 24-hours a day basis throughout the city. Through their extensive regional resource network, automatic aid, mutual aid, and contractual agreements, the Fire Department ensures the highest level of fire and emergency response in the event of local or regional disasters.

The Fire Department is also responsible for a broad array of administrative, financial, and programmatic service areas essential for maintaining operational readiness. These include Fire Prevention, Emergency Medical Services, Public Education and Community Relations, Community Emergency Preparedness Training, Apparatus Maintenance, Wild Land Interface, Reserve Firefighter Unit, and Administration/Finance. In 2019-20, the Department responded to 10,228 requests for service within the city, a decrease of 0.9% from 2018-19. Most of these incidents (68%) were for medical emergencies; the remaining 32% were for fires and other emergencies. In 2020-21, the year-end call total is projected to be 10,000.

**2019-21 ACCOMPLISHMENTS**

- Continued working toward improved service delivery through enhanced coordination among fire and emergency service agencies within the region.
- Conducted community outreach by providing public education, station tours, engine visits to schools, and fire extinguisher training classes for local businesses, shifting to COVID-19 safe interactions as necessary including virtual station tours.
- Hosted fire station open houses, including Santa at the Fire House.
- Conducted twenty-three Personal Emergency Preparedness (PEP) classes instructing 600 residents.
- Facilitated a Community Emergency Response Team (CERT) Training Academy for 30 participants, designed to train them in basic disaster response skills, and to increase the community's capability, resiliency, and self-sufficiency during a disaster.
- Attended all Disaster Council meetings to provide status updates of emergency management program services and opportunities.
- Reviewed the City's Disaster Plan and Management Operations Plan (MOP) for National Incident Management System (NIMS) and Standard Emergency Management System (SEMS) compliance.
- Adopted and implemented 2019 Fire Code.
- Participated in San Leandro Citizen Budget Task Force.
- Assisted in the response to COVID-19 with providing testing.





**2021-23 GOALS AND OBJECTIVES**

- Continue to build upon our collaborative work with the City to ensure fiscal sustainability and implement the ACFD Strategic Business Plan (Supports Council Goal A).
- Provide appropriate and scalable fire prevention services to meet the community's current and future needs (Supports Council Goal C).
- Actively pursue grant funding alternatives from local, state, and federal agencies for administration, operations, training, and necessary capital improvements (Supports Council Goal A).
- Continue to provide Emergency Management guidance to City on plan development and training implementation as it relates to the Incident Command System (ICS), and Emergency Operations Center (EOC) training to City staff (Supports Council Goal C).
- Provide Emergency Operations Center (EOC) section specific training for any City personnel who have been identified to possibly staff an EOC (Supports Council Goal C).
- Continue to build the community's capability to mitigate and respond to disasters via PEP and CERT Training to businesses and residents (Supports Council Goal C).
- Increase school districts' capability to respond to a disaster via technical planning/compliance guidance; the implementation of a Get Ready Fifth Grade program for students, and the implementation of CERT at the individual school level (Supports Council Goal F).
- Continue to provide training that ensures a respectful and professional workforce with a high degree of cultural competency (Supports Council Goal C).
- Work to update and replace Fire Services Contract.
- Continue to provide additional resources to the COVID-19 response including vaccination administration.
- Develop new Emergency Medical Services response plan for San Leandro and Alameda County.
- Collaborate with other Alameda County fire departments to enhance automatic aid relationships to facilitate closest available resource and provide more rapid response to emergencies.
- Research and consider first responder mental health/behavioral health programs to include alternative destinations.
- Evaluate emergency medical responses and modify protocols to ensure appropriate resource(s) are dispatched to reported incidents.
- Support evaluation and analysis of potential impacts of new development projects and propose mitigation recommendations.

**PROGRAM CHANGES**

None.

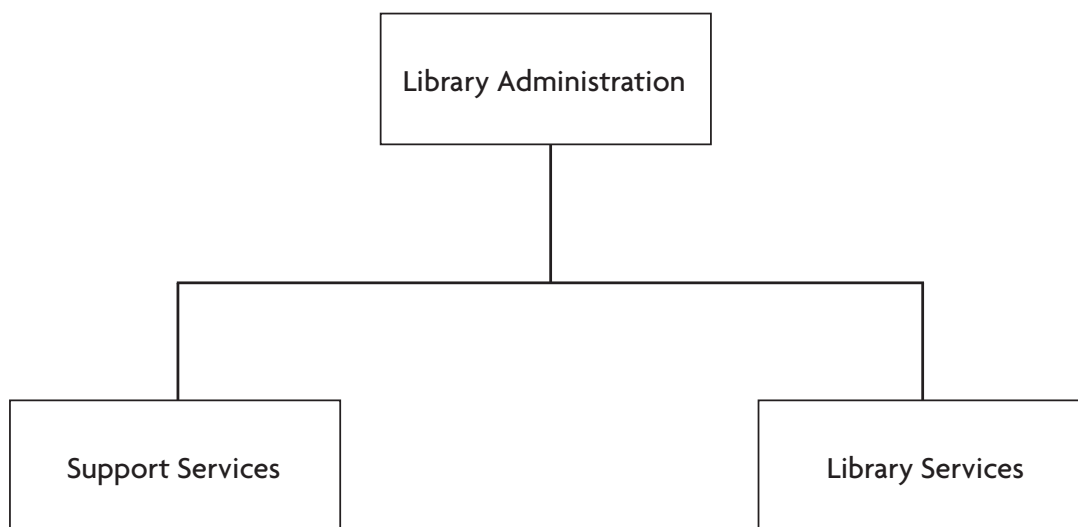


## FIRE OPERATIONS AND SUPPORT (CONTRACT SERVICES)

Expenditures by Category	2018-19 Actual	2019-20 Actual	2020-21 Projected	2021-22 Proposed	2022-23 Proposed
Services	\$ 23,019,781	\$ 23,548,079	\$ 26,062,949	\$ 25,483,500	\$ 26,546,100
Supplies	2	-	22	-	-
Capital Outlay	-	184,001	699,417	123,700	12,000
Other	395,018	412,988	391,553	400,100	433,900
<b>Grand Total</b>	<b>\$ 23,414,802</b>	<b>\$ 24,145,068</b>	<b>\$ 27,153,941</b>	<b>\$ 26,007,300</b>	<b>\$ 26,992,000</b>

Expenditures by Fund	2018-19 Actual	2019-20 Actual	2020-21 Projected	2021-22 Proposed	2022-23 Proposed
General Fund	\$ 23,414,802	\$ 24,145,068	\$ 27,153,941	\$ 26,007,300	\$ 26,992,000
<b>Grand Total</b>	<b>\$ 23,414,802</b>	<b>\$ 24,145,068</b>	<b>\$ 27,153,941</b>	<b>\$ 26,007,300</b>	<b>\$ 26,992,000</b>

# LIBRARY



**DESCRIPTION**

The Library Services Department is responsible for providing professional library services meeting the educational, cultural, and informational needs of residents. Additionally, the department assists in maintaining the city's historical heritage as well as promoting cultural arts through community programming that reflects San Leandro's rich cultural diversity. The department is responsible for the operation of the Main Library, including meeting rooms, Project Literacy, the Bookmark Café, San Leandro History Museum, Casa Peralta, and three neighborhood branch libraries. The Library Services Department is organized into three divisions: Library Administration, Library Services and Support Services.

Library Administration manages all personnel activities and oversees all Library operations. Administration also provides staff support to the Library-Historical Commission, the San Leandro Arts Council, the San Leandro Public Library Foundation, Friends of the Library, Casa Peralta, and the San Leandro History Museum and Art Gallery.

The Library Services Division provides basic library services to adults and children at the Main Library and the three neighborhood branches. Services include selection and classification of approximately 20,000 new items every year. It is also responsible for organizing the activities of all professional librarians, coordinating with schools, and providing bibliographic instruction to the community. A large cadre of community volunteers enhance the library programs.

The Support Services Division is responsible for financial and facilities management of the department. Centralizing these activities ensures that personnel, physical resources, and funds are utilized to maximum advantage in achieving department goals. This division oversees operating the Main Library, three branch libraries, the Bookmark Café, the Casa Peralta Historic House, and the San Leandro History Museum and Art Gallery.

**2019-21 ACCOMPLISHMENTS**

- Eliminated overdue/late fines and fee cards effective March 1, 2021. Waived all overdue/late fines on patron accounts.
- Pivoted to offering library services in a virtual environment due to Covid-19 pandemic. Provided email and phone reference services, online storytime, book clubs, trivia events, and other programs for youth, teens, and adults. Also shifted services to offer curbside pickup and extended due dates for all materials.
- Received state grant for Project Teen Lounge which funded workshops training staff on working effectively with teens, workshops to help teens develop self-awareness and self-management skills in support of their college and career readiness and furnish a meeting room space for teen afterschool programs.



**DEPARTMENT: LIBRARY****SECTION 15**

- In collaboration with the IT Department, secured and distributed over 30 laptops and hotspots to members of the community.
- Received a grant from the California Council for the Humanities which supported the creation of virtual versions of the immersive 3rd and 4th grade California history tours by San Leandro History Museum staff. Completed the 3<sup>rd</sup> grade tour.
- Established a new MOU with First 5 Alameda County which provided \$15,000 to support early literacy programs including 200 activity kits for families to use during virtual story time and 25 laptops to lend to families.
- Completed replacement of the audio/visual system in the Karp and Estudillo Rooms and the Lecture Hall.

**2021-23 GOALS AND OBJECTIVES**

- Complete the implementation of the Radio Frequency Identification collection management system (Supports Council Goal D)
- Complete a phased reopening of all library facilities, dependent upon circumstances surrounding the Covid-19 pandemic (Supports Council Goal D)
- Create a strategic plan for the Library Department (Supports Council Goals A through G)
- Continue to actively seek alternate funding sources to provide library services and community programs (Supports Council Goals A, E and F)
- Manage existing resources strategically and effectively to support and promote successful delivery of service to our community (Supports Council Goal A)
- Expand and enhance the Library's presence in the community and offer program activities having broad appeal (Supports Council Goal E and F)
- Complete the virtual version of the San Leandro History Museum's immersive 4th grade California history tour funded by the California Council for the Humanities grant (Supports Council Goals E and F)
- Complete furnishing meeting room space for teen afterschool programs as funded by the state grant for Project Teen Lounge (Supports Council Goals D, E and F)

**PROGRAM CHANGES**

None



## LIBRARY DEPARTMENT

Expenditures by Category	2018-19 Actual	2019-20 Actual	2020-21 Projected	2021-22 Proposed	2022-23 Proposed
Salaries & Benefits	\$ 3,268,162	\$ 3,371,171	\$ 3,832,481	\$ 3,768,300	\$ 3,923,500
Services	393,442	355,104	412,245	417,000	407,000
Supplies	488,853	345,488	493,119	687,900	513,500
Capital Outlay	19,175	3,994	104,203	4,200	4,200
Other	1,608,719	1,628,055	1,569,096	1,827,000	1,958,000
<b>Grand Total</b>	<b>\$ 5,778,350</b>	<b>\$ 5,703,812</b>	<b>\$ 6,411,144</b>	<b>\$ 6,704,400</b>	<b>\$ 6,806,200</b>

Expenditures by Fund	2018-19 Actual	2019-20 Actual	2020-21 Projected	2021-22 Proposed	2022-23 Proposed
General Fund	\$ 5,708,435	\$ 5,675,741	\$ 6,165,704	\$ 6,608,300	\$ 6,707,600
Grants Fund	69,916	28,072	245,440	96,100	98,600
<b>Grand Total</b>	<b>\$ 5,778,350</b>	<b>\$ 5,703,812</b>	<b>\$ 6,411,144</b>	<b>\$ 6,704,400</b>	<b>\$ 6,806,200</b>

FTE Total	35.6	35.6	35.6	36.1	36.1
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## LIBRARY ADMINISTRATION AND SERVICES DIVISION

Expenditures by Category	2018-19 Actual	2019-20 Actual	2020-21 Projected	2021-22 Proposed	2022-23 Proposed
Salaries & Benefits	\$ 2,861,559	\$ 2,929,828	\$ 3,303,062	\$ 3,043,900	\$ 3,180,200
Services	393,442	355,104	411,749	416,500	406,500
Supplies	487,394	343,057	490,566	685,400	511,000
Capital Outlay	15,347	-	100,949	900	900
Other	1,575,906	1,608,848	1,549,889	1,792,600	1,923,300
<b>Grand Total</b>	<b>\$ 5,333,648</b>	<b>\$ 5,236,837</b>	<b>\$ 5,856,215</b>	<b>\$ 5,939,300</b>	<b>\$ 6,021,900</b>

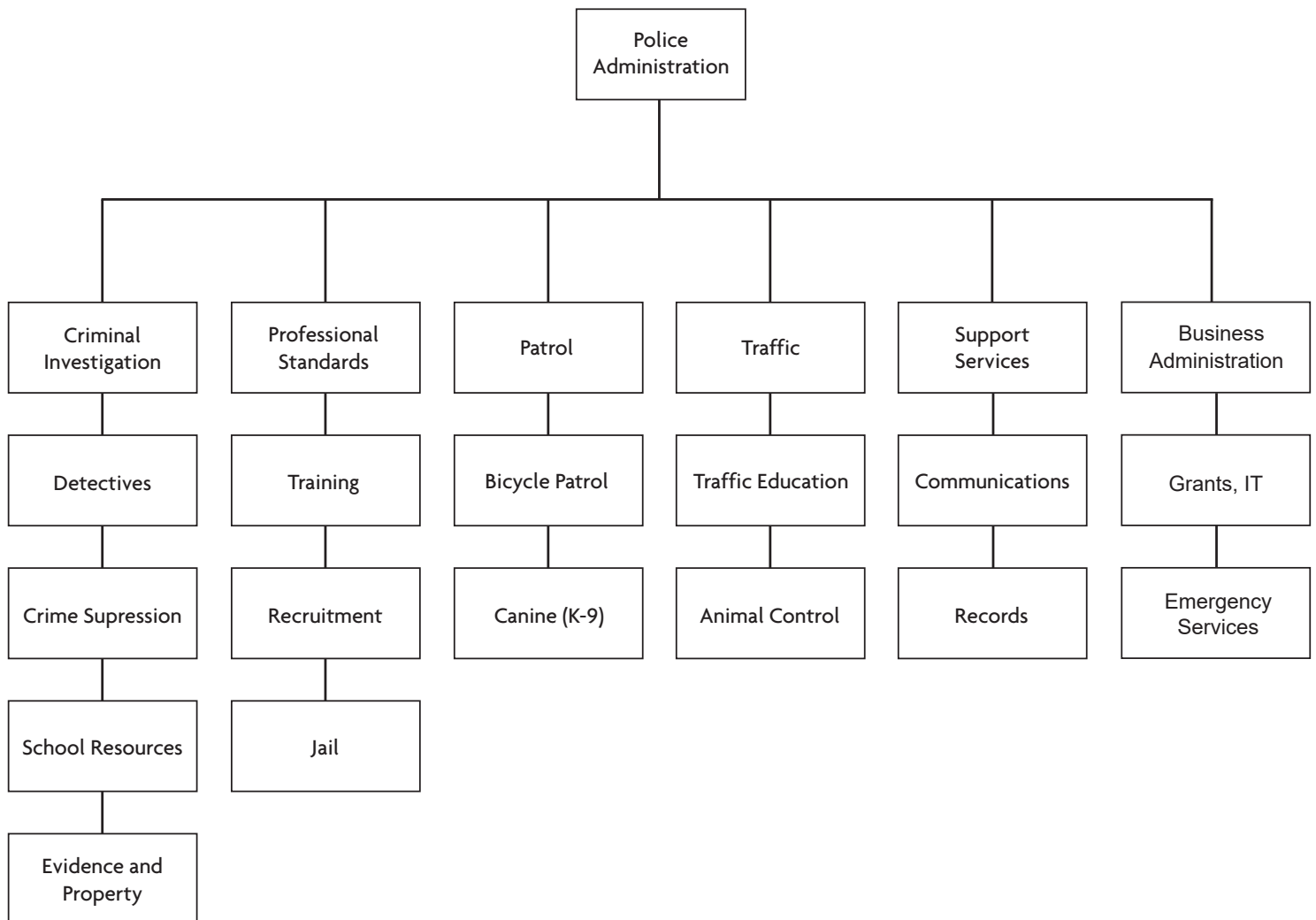
## SUPPORT SERVICES DIVISION

Expenditures by Category	2018-19 Actual	2019-20 Actual	2020-21 Projected	2021-22 Proposed	2022-23 Proposed
Salaries & Benefits	\$ 406,603	\$ 441,343	\$ 529,419	\$ 724,400	\$ 743,300
Services	-	-	496	500	500
Supplies	1,459	2,431	2,553	2,500	2,500
Capital Outlay	3,828	3,994	3,254	3,300	3,300
Other	32,813	19,207	19,207	34,400	34,700
<b>Grand Total</b>	<b>\$ 444,703</b>	<b>\$ 466,975</b>	<b>\$ 554,929</b>	<b>\$ 765,100</b>	<b>\$ 784,300</b>





# POLICE



**DESCRIPTION**

The responsibilities of the Police Department include protection of life and property, preservation of public order, investigation of criminal offenses, apprehension of criminal offenders, and regulation of traffic on public streets to accomplish the safe and expeditious movement of vehicles and pedestrians. The department is organized into six divisions: Administration, Criminal Investigation, Patrol, Professional Standards and Training, Support Services, and Traffic.

The Administration Division is comprised of the Chief of Police, Bureau of Field Operations Captain, Bureau of Services Captain, Police Business Manager, and Crime Analyst. The Chief of Police and the Bureau Captains provide leadership to department staff to ensure that effective management of police resources are provided within the community. The Police Business Manager provides technical assistance with municipal law enforcement fiscal, budgetary, grant and policy issues.

The Crime Analyst examines the city's crime trends and deliver recommendations on allocating resources to combat it. The analyst is responsible for delivering insights uncovered from combining data from multiple, distinct databases. This work helps improve service delivery to further the council's goal of maintaining a safe community.

The Criminal Investigation Division is comprised of five units: Special Victims Unit, Crime Suppression Unit, Property Crimes Unit, Crimes Against Persons Unit, and the Property, Evidence, and Identification Unit that is responsible for the processing, examination, and proper storage of evidence. The Property and Evidence section handled 4,205 evidence items and managed 1,460 cases in 2020. Additionally, they managed 400 safekeeping items from 220 cases, 156 observation items from 65 cases, 317 found items from 181 cases, and 297 items for destruction from 1509 cases. The Property, Evidence and Identification Unit took in 5,374 items in total which 200 of these items were firearms. The Investigations Division also oversees the Evidence Response Team; officers specially trained to manage complex crime scenes.

The Patrol Division is the largest division within the Police Department and operates 24 hours a day, 365 days a year. The division compromises three separate units, including the Police Canine Unit, the Bicycle Unit, and the Drone Unit. The Division's Bicycle Unit coordinates assistance for those needing mental health services and by providing resource information to over 200 homeless individuals within the city through the Homeless Compact. The Tactical Operations Team operates out of Patrol as a collateral assignment, enlisting the help from three specially trained groups: Hostage Negotiators, Tactical Operators, and Tactical Dispatchers. The Volunteers in Policing Service (VIPS) program offers citizens looking to volunteer their time and skills to the Department a chance to delve deeper into departmental operations. The Police Explorer Program is an opportunity for young adults between the ages of 14 and 19 to gain exposure to the basics of law enforcement through volunteering.

**DEPARTMENT: POLICE****SECTION 16**

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The Professional Standards and Training Division includes Emergency Services Unit, the Crime Prevention Unit, City Jail, recruitment, hiring, training, and procedural oversight of personnel.

The Emergency Services Unit prepares the community for natural or man-made emergencies through community outreach and surrounding agency interoperability trainings. In 2019-20, the Emergency Services Unit played a major role in the City's response to the Public Safety Power Shutoffs and the COVID-19 Pandemic.

The Crime Prevention Unit is responsible for partnering with city businesses and neighborhoods in implementing crime prevention strategies, Neighborhood Watch, as well as community outreach programs. The unit hosts Neighborhood Watch Programs and the department Open House (United 4 Safety). The Crime Prevention Unit hosted 112 community events. The Crime Prevention Unit also manages social media engagement for the police department.

The City Jail can hold 28 inmates for up to 24-hours. In 2020, staff processed 740 individuals who had been arrested. Of these, 272 were transported to County Jail, with the remaining either cited out or released for other reasons.

Training includes leadership/executive development and skill enhancement programs for all personnel, including courses mandated by the California Peace Officers Standards in Training. Additionally, the Training unit provides workshops on diversity, Fair and Impartial and Bias-Free Policing, crisis intervention training for mental illness, sexual harassment, and workplace violence for all Police Department personnel. The division coordinates the Citizen's and Teen Academies, as well as all promotion, recognition, and awards ceremonies.

The Support Services Division includes the Records and Emergency Communications Units. These sections provide support functions for the Department. The Records Section processes and manages police reports, related documents, court liaison services, operates the Live Scan Fingerprinting System, and assists with license and permit applications. The Records Section processed over 6,700 reports and other related materials. The Communications Center receives all police and animal control calls for service from the community.

The Communications Center is staffed 24-hours a day and is responsible for the dispatching of public safety personnel and equipment. During 2020, the Communications Center processed over 113,000 phone calls, and dispatched officers to over 55,000 calls. Dispatchers attended a variety of training classes with included Customer Service, Terrorism Awareness, Active Shooter Training, Dispatch Ethics and Leadership, Disaster Training and Domestic Violence.

The Traffic Division is comprised of the following sections: Traffic and Commercial Enforcement, and Animal Control. Traffic Enforcement handles all vehicle-related

**DEPARTMENT: POLICE****SECTION 16**

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concerns within the city, including vehicle code enforcement and parking violations. There are three goals within the Traffic Unit: 1) enforce traffic laws to provide safe streets; educate the community on traffic laws and quality of life issues; 2) empower citizens with traffic knowledge so they can make safe decisions while riding a bike, driving or walking; 3) work closely with the Traffic Engineering Department.

Animal Control is responsible for nuisance complaints involving animals, animal bites/attacks, stray domestic animals, injured domestic animals and wildlife. They also handle calls for deceased animals. The unit currently contracts with the East Bay SPCA in Oakland. Stray animals, those in need of quarantine, or requiring protective custody are taken to this shelter.

**2019-21 ACCOMPLISHMENTS****Department Wide:**

- Increased Tactical Communication and De-Escalation Training.
- Partnered with the National Association for the Advancement of Colored People who provided diversity training.
- The Crime Free Business Training and Certification Program hosted 15 certification and training events in 2019-20.
- Added Narcan to patrol deployments in response to the rise in opioid use across the nation.
- Continued the Bias-Free Policing training program to proactively address concerns for 21<sup>st</sup> Century Policing within our community.
- Expanded homeless outreach with the deployment of two homeless outreach officers.
- Continued crisis intervention training to provide staff to be deployed as crisis intervention officers to intervene at critical incidents related to mental health.
- Partnered with Alameda County's Community Assessment & Transportation Team (CATT) to enhance crisis services.
- Enhanced community engagement through the development of a Social Media Team and created a Communications Plan to continue community engagement across all social media platforms and outlets.

**Technology:**

- Upgraded the Computer-Aided Dispatch and Records Management System (i.e. New World).
- Bolstered transparency to the community with the launching of City Dash on the police department's website.
- Deployed an E-ticketing system (Brazos) creating more efficient use of the officer's time and integration to the court system.
- Expanded the small Unmanned Aerial Vehicle program to evaluate in-progress crime scenes more effectively to reduce risk and keep the community and staff safer.

**DEPARTMENT: POLICE****SECTION 16**

- Enhanced crime analysis capacity and internal case updates with deployment of Smart Force.
- Added handheld narcotics identification devices to identify substances without affecting the integrity of the sample and reducing exposure risks to staff.
- Upgraded the emergency radio network (EBRCSA) to expand interoperability with other agencies.

**Community Outreach:**

- Continued the United 4 Safety campaign.
- Continued the Chief's Advisory Board.
- Partnered with "Meals on Wheels" to provide meals for the elderly.
- Expanded the "Coffee with the Cops" program to include a holiday "Cookies with the Cops" campaign.
- Added LGBTQ Liaison Officers, establishing partnerships with organizations in the community.
- Hosted the Teen Academy, a program available for teenagers in the community.
- Partnered with Unity in the Community at their events.

**Crime Prevention:**

The Department continued its partnerships with the community including:

- Connecting numerous Homeowners Associations
- The Business Association of South San Leandro (BASSL)
- The Downtown Association (DA)
- San Leandro Improvement Association
- The Crime Free Multi-Housing Program
- Leadership San Leandro
- Neighborhood Watch
- Alameda County Leadership
- National Night Out

**2021-23 GOALS AND OBJECTIVES**

- Conduct comprehensive policy and procedure review.
- Enhance scenario-based employee training.
- Refine the department's crime reduction plan through a multifaceted approach:
  - Business and neighborhood outreach through Crime Prevention and Environmental Design
  - Intelligence led policing
  - Higher level of community engagement
  - Sharing of crime data and intelligence with allied agencies
  - Joint and Regional enforcement
  - Education and Intervention programs
  - Crime Analysis

**DEPARTMENT: POLICE****SECTION 16**

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- Strategic deployment of resources
- Build community trust through neighborhood outreach campaigns and rethinking policing.
- Review the workload of supervisory and management team members, evaluate program assignments, and set project timelines.
- Evaluate technologies and equipment to increase public safety and improve risk management.
- Incorporate service delivery outcomes and performance measures for each division in the department.
- Enhance the current process for recruiting and retaining a professional and diverse workforce and retain the best and the brightest staff who reflect the core values of the San Leandro Police Department.
- Enhance employee wellness by expanding mental, physical, and financial health resources.
- Evaluate calls for service with department response.
- Leverage technology to increase transparency to include Unmanned Aerial Vehicle, Narcan, Armored Rescued Vehicle deployments and upcoming Racial Identity Profiling Act and Incident Based Reporting data.
- Collaborate on crime issues with neighboring agencies.

**PROGRAM CHANGES**

- The City is exploring ShotSpotter, a gunshot detection system, to help deter gun violence and make the community safer.
- County expansion of the new Community Assessment Transport Team (CATT) to include seven-day coverage and expanded hours.
- Partnership with Community Assessment, Referral and Engagement Services (CARES) Navigation Center which offers a diversion program for low level offenses that have mental health or substance abuse issues an alternative option to jail.

## POLICE DEPARTMENT

Expenditures by Category	2018-19 Actual	2019-20 Actual	2020-21 Projected	2021-22 Proposed	2022-23 Proposed
Salaries & Benefits	\$ 30,241,718	\$ 32,049,786	\$ 33,927,955	\$ 35,305,200	\$ 37,103,000
Services	1,555,793	1,826,504	2,398,068	1,799,600	1,934,600
Supplies	723,762	694,475	1,028,195	775,400	849,500
Capital Outlay	407,312	57,021	379,822	680,000	563,500
Other	6,049,050	5,337,812	5,051,469	4,969,100	5,140,500
<b>Grand Total</b>	<b>\$ 38,977,635</b>	<b>\$ 39,965,597</b>	<b>\$ 42,785,509</b>	<b>\$ 43,529,300</b>	<b>\$ 45,591,100</b>

Expenditures by Fund	2018-19 Actual	2019-20 Actual	2020-21 Projected	2021-22 Proposed	2022-23 Proposed
General Fund	\$ 38,384,635	\$ 39,796,969	\$ 41,687,519	\$ 42,527,200	\$ 44,771,400
Asset Seizure Fund	224,101	23,724	833,024	780,000	494,100
Grant Fund	368,898	144,905	264,966	222,100	325,600
<b>Grand Total</b>	<b>\$ 38,977,635</b>	<b>\$ 39,965,597</b>	<b>\$ 42,785,509</b>	<b>\$ 43,529,300</b>	<b>\$ 45,591,100</b>

FTE Total	140.0	139.6	139.6	137.4	136.0
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## POLICE ADMINISTRATION DIVISION

Expenditures by Category	2018-19 Actual	2019-20 Actual	2020-21 Projected	2021-22 Proposed	2022-23 Proposed
Salaries & Benefits	\$ 1,607,811	\$ 1,850,146	\$ 1,882,178	\$ 2,154,800	\$ 2,251,400
Services	193,118	345,314	282,239	323,400	598,400
Supplies	23,820	17,900	33,173	34,500	34,500
Capital Outlay	-	9,820	171,781	-	-
Other	2,317,492	2,531,253	2,244,909	2,260,400	2,384,500
<b>Grand Total</b>	<b>\$ 4,142,241</b>	<b>\$ 4,754,432</b>	<b>\$ 4,614,280</b>	<b>\$ 4,773,100</b>	<b>\$ 5,268,800</b>

## PROFESSIONAL STANDARDS

Expenditures by Category	2018-19 Actual	2019-20 Actual	2020-21 Projected	2021-22 Proposed	2022-23 Proposed
Salaries & Benefits	\$ 1,240,616	\$ 1,395,964	\$ 1,323,428	\$ 1,509,600	\$ 1,591,800
Services	366,499	355,941	350,679	310,900	310,900
Supplies	219,221	196,257	187,998	188,200	188,200
Capital Outlay	5,798	3,559	5,245	-	-
Other	83,775	127,700	127,700	123,300	125,300
<b>Grand Total</b>	<b>\$ 1,915,908</b>	<b>\$ 2,079,421</b>	<b>\$ 1,995,050</b>	<b>\$ 2,132,000</b>	<b>\$ 2,216,200</b>

## CRIMINAL INVESTIGATION DIVISION

Expenditures by Category	2018-19 Actual	2019-20 Actual	2020-21 Projected	2021-22 Proposed	2022-23 Proposed
Salaries & Benefits	\$ 5,451,302	\$ 5,887,452	\$ 6,216,937	\$ 4,952,400	\$ 5,190,700
Services	132,773	239,865	759,873	423,400	283,400
Supplies	71,737	57,175	407,770	153,800	227,900
Capital Outlay	354,690	8,963	191,105	670,000	553,500
Other	481,446	550,752	550,752	531,700	541,300
<b>Grand Total</b>	<b>\$ 6,491,948</b>	<b>\$ 6,744,207</b>	<b>\$ 8,126,437</b>	<b>\$ 6,731,300</b>	<b>\$ 6,796,800</b>



## RECORDS AND COMMUNICATIONS

Expenditures by Category	2018-19 Actual	2019-20 Actual	2020-21 Projected	2021-22 Proposed	2022-23 Proposed
Salaries & Benefits	\$ 705,985	\$ 632,443	\$ 652,940	\$ 734,200	\$ 761,200
Services	11,631	70,802	65,220	68,500	68,500
Supplies	16,730	10,387	18,484	19,100	19,100
Capital Outlay	3,475	-	1,618	5,000	5,000
Other	35,865	74,637	74,637	72,000	73,300
<b>Grand Total</b>	<b>\$ 773,686</b>	<b>\$ 788,270</b>	<b>\$ 812,899</b>	<b>\$ 898,800</b>	<b>\$ 927,100</b>

## EMERGENCY COMMUNICATIONS DIVISION

(A Subsection of Records, Communications & Identification Division)

Expenditures by Category	2018-19 Actual	2019-20 Actual	2020-21 Projected	2021-22 Proposed	2022-23 Proposed
Salaries & Benefits	\$ 2,360,794	\$ 2,537,404	\$ 2,651,195	\$ 2,744,900	\$ 2,835,700
Services	255,427	218,699	211,931	211,900	211,900
Supplies	13,650	11,995	13,986	14,000	14,000
Capital Outlay	16,588	1,244	5,000	5,000	5,000
Other	155,570	242,703	242,703	233,900	238,800
<b>Grand Total</b>	<b>\$ 2,802,028</b>	<b>\$ 3,012,045</b>	<b>\$ 3,124,815</b>	<b>\$ 3,209,700</b>	<b>\$ 3,305,400</b>

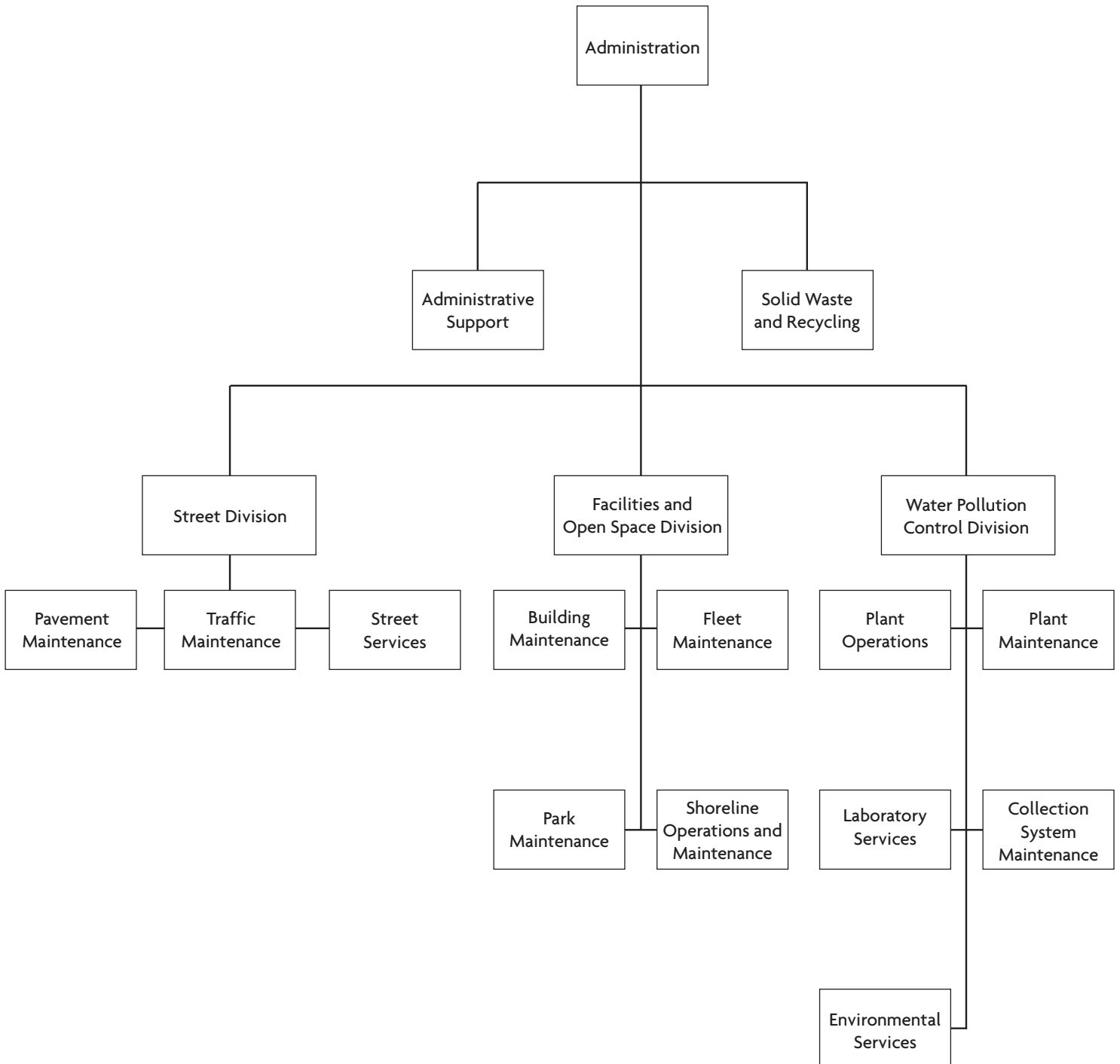
## PATROL DIVISION

Expenditures by Category	2018-19 Actual	2019-20 Actual	2020-21 Projected	2021-22 Proposed	2022-23 Proposed
Salaries & Benefits	\$ 17,447,335	\$ 18,379,352	\$ 19,291,315	\$ 21,640,900	\$ 22,820,200
Services	33,990	98,079	63,654	67,500	67,500
Supplies	365,051	369,688	340,991	339,200	339,200
Capital Outlay	26,761	33,435	5,072	-	-
Other	2,642,938	1,664,020	1,664,020	1,606,100	1,633,200
<b>Grand Total</b>	<b>\$ 20,516,075</b>	<b>\$ 20,544,574</b>	<b>\$ 21,365,052</b>	<b>\$ 23,653,700</b>	<b>\$ 24,860,100</b>

## TRAFFIC DIVISION

Expenditures by Category	2018-19 Actual	2019-20 Actual	2020-21 Projected	2021-22 Proposed	2022-23 Proposed
Salaries & Benefits	\$ 1,427,875	\$ 1,367,025	\$ 1,909,962	\$ 1,568,400	\$ 1,652,000
Services	562,357	497,804	664,473	394,000	394,000
Supplies	13,553	31,073	25,793	26,600	26,600
Other	331,964	146,747	146,748	141,700	144,100
<b>Grand Total</b>	<b>\$ 2,335,749</b>	<b>\$ 2,042,649</b>	<b>\$ 2,746,976</b>	<b>\$ 2,130,700</b>	<b>\$ 2,216,700</b>

# PUBLIC WORKS



**DEPARTMENT: PUBLIC WORKS****SECTION 17**

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**DESCRIPTION**

The Public Works Department is responsible for the maintenance of city streets, parks, street trees, streetlights, traffic signals, traffic signs, pavement markings, storm drains, buildings, and mobile equipment. The department is also responsible for the San Leandro Shoreline Recreation Area including contract management of the Monarch Bay Golf Club and operation and maintenance of the San Leandro Marina, the Bay Trail, and the shoreline marshlands. In addition, the department operates and maintains the City's wastewater treatment facility and sewer collection system and coordinates the City's recycling and sustainability programs. The department is organized into four divisions: Administration, Facilities and Open Space, Street Maintenance, and Water Pollution Control.

The Administration Division provides direction to and coordination of all departmental activities and programs, including the Storm Water Program. The division prepares communications, oversees purchasing, manages the budget, and coordinates various programs to ensure that quality and cost-effective services are provided to City departments and the community. The Sustainability Section coordinates and promotes new actions, including citizen engagement and education addressing climate change, as well as best practices for increased resiliency. The Solid Waste and Recycling Section provides oversight for the City's refuse and recycling contract and ensures compliance with state waste diversion mandates. The section also administers state and local grants for waste reduction and recycling programs. Grant-funded programs include Residential Food Scrap Recycling, Construction and Demolition Debris Recycling, Commercial Recycling, Used Oil Collection, Bulky Materials Collection, and local school education and outreach.

The Facilities and Open Space Division is comprised of four sections: Equipment Maintenance, Building Maintenance, Park Maintenance, and Shoreline Operations. The Equipment Maintenance Section is responsible for the repair and replacement of over 200 vehicles and pieces of equipment. This section ensures that vehicles and equipment operate efficiently to provide the maximum safety and utility.

The Building Maintenance Section is responsible for the overall maintenance of over 490,000 square feet in 50 City facilities, including five fire stations, the Marina Community Center, Civic Center, Senior Community Center, Casa Peralta/History Museum, Public Works Service Center, Main Library and three branch libraries, the Marina's restrooms, the Water Pollution Control Plant (WPCP), the Boys and Girls Club pool and locker rooms, Farrelly Pool, and the San Leandro Family Aquatics Center. The Building Maintenance Section also provides general services to support City operations and special community events, as well as oversight of the janitorial contract.

The Park Maintenance Section is responsible for the maintenance of 17 City parks with a combined total of 101 acres. Park Maintenance activities include upkeep of playground equipment, installation and maintenance of irrigation systems, graffiti removal, repair vandalized equipment, janitorial work at park restrooms and general lawn, turf, and shrub care. In addition to public parks, the section administers maintenance contracts for a variety

**DEPARTMENT: PUBLIC WORKS****SECTION 17**

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of landscaped areas including the Civic Center, fire stations, Main Library, the branch libraries, and Casa Peralta grounds. This section is also responsible for other community recreational facilities, including ball fields, tennis courts, hiking/riding paths, soccer fields, the parcourse, and the Bay Trail. The section utilizes the Heron Bay fund to maintain public landscapes at Heron Bay. The Shoreline Operations Section is responsible for the day-to-day operation and maintenance of the San Leandro Marina, the Monarch Bay Golf Club, and 315 acres of dedicated shoreline marshlands. Activities within this section include the administration of the 465-berth marina and related amenities, coordination of special projects such as the annual California Coastal Clean-up and invasive Spartina eradication, and oversight of the Tony Lema and Marina golf courses—serving more than 160,000 visitors annually.

The Street Maintenance Division is comprised of three sections: Street Services, Pavement Maintenance, and Traffic Maintenance. The Street Services Section is responsible for the maintenance of approximately 20,000 trees along city streets, at City facilities, and within City parks. Preventive maintenance of trees is performed on an approximate seven-year schedule. Crews also respond to new tree planting, trimming, and emergency removal requests. Trees along major thoroughfares are trimmed by contract on an annual/biannual basis. The section cleans and maintains public parking lots, including the Downtown Parking Garage, performs graffiti abatement on public rights-of-way, and conducts street debris (illegal dumping) removal and street sweeping activities. Additionally, the section administers the contract for median maintenance in public rights-of-ways, and other public landscapes.

The Pavement Maintenance Section repairs asphalt surface failures ranging from pothole patching and crack-sealing to major roadway reconstruction and includes pavement markings. The section also clears storm water inlets and v-ditch lines in preparation for winter weather and performs temporary repairs for portions of sidewalks included in the City's Sidewalk Repair Program. The Traffic Maintenance Section is responsible for the repair and maintenance of 66 signalized intersections and over 6,000 streetlights on city streets and in public parks and parking lots. In addition, the section maintains the City's fiber optic communication system. The section also repairs and replaces street signs and maintains City parking meters.

The Water Pollution Control Division is comprised of five sections: Plant Maintenance, Operations, Collection System Maintenance, Laboratory Services, and Environmental Services. The Water Pollution Control Division is responsible for hazardous materials management and the regulation, collection, treatment, and disposal of wastewater from all residential and commercial sources. This includes operation and maintenance of the Water Pollution Control Plant, 125 miles of sanitary sewer pipelines, 16 remote sewage and stormwater pump stations, over 2,200 stormwater inlets and associated drainage, and a 1-megawatt solar photovoltaic system providing 45% of the plant's power. The division provides contract operation, maintenance, and laboratory services to the East Bay Dischargers Authority (EBDA) and regulatory oversight of hazardous materials, industrial pretreatment, pollution prevention, industrial storm water, and illicit discharges. The

**DEPARTMENT: PUBLIC WORKS****SECTION 17**

Operations and Maintenance Sections operate the Water Pollution Control Plant 24-hours a day treating 2 billion gallons of wastewater annually. The treated wastewater leaves the facility at a higher quality than the National Pollutant Discharge Elimination System Discharge permit requires. All biosolids generated during wastewater treatment (1,200 dry tons annually) are processed on site and are applied to agricultural land for beneficial reuse. In addition, the plant supplies reclaimed water to the East Bay Municipal Utility District and the Monarch Bay Golf Club.

The Collection System Maintenance Section is responsible for over 125 miles of sanitary sewer lines. Free-flowing conditions in the lines are maintained by running an active “hot spot” program that checks and repairs problem areas and running a comprehensive asset management and replacement program. Also, staff responds to obstructed sewer calls from residents and businesses 24 hours a day. The Laboratory Services Section is certified by the state to conduct all wastewater analysis, reporting, and recordkeeping required for compliance. The laboratory staff averages over 15,000 water quality analyses per year. The Environmental Services Section administers three program elements: Certified Unified Program Agency (CUPA), Industrial Pretreatment, and Storm Water. In addition, staff provides technical and investigative functions at hazardous materials incidents, promotes pollution prevention and recycling through public education and outreach events, monitors the City’s closed landfill, tracks hazardous waste disposal for all departments, and performs building plan reviews.

**2019-21 ACCOMPLISHMENTS**

- Completed update of the Climate Action Plan in preparation for adoption by the City Council
- Completed installation of 1 megawatt photovoltaic solar power generation system at the Water Pollution Control Plant, with 50% funding (\$1,900,000) provided by a California Energy Commission grant
- Hired an Industrial Hygienist firm to assist with development of a COVID-19 Site Safety Protocol Plan for all City staff/buildings (which included training for all staff as well)
- Returned to full staffing/service levels as of May 2020 (in accordance with allowed work per the Alameda County health order)
- Received \$420,000 SGIP grant from PG&E for use in constructing a battery storage/energy-efficiency project at the Water Pollution Control Plant

**2021-23 GOALS AND OBJECTIVES**

- Implementation of the Climate Action Plan (Supports Council Goals D and E)

**DEPARTMENT: PUBLIC WORKS****SECTION 17**

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- Implementation of the unfunded mandate SB 1383 (the California Short-Lived Climate Pollution Plan to divert 75% of organic waste tons from the landfill (Supports Council Goal E)
- Complete Stormwater rates analysis (Supports Council Goal A)
- Apply for Measure AA grant for construction of Treatment Wetland for Pollution Reduction, Habitat Enhancement & Shoreline Resiliency project at the WPCP (Supports Council Goals A and E)
- Complete construction of Battery Storage project at the WPCP (Supports Council Goals A and E)
- Implement capital replacement plan for park and building assets (Supports Council Goal D)

**PROGRAM CHANGES**

None.

## PUBLIC WORKS DEPARTMENT

Expenditures by Category	2018-19 Actual	2019-20 Actual	2020-21 Projected	2021-22 Proposed	2022-23 Proposed
Salaries & Benefits	\$12,900,664	\$15,156,890	\$15,345,445	\$ 14,561,000	\$ 15,193,600
Services	7,129,706	7,216,423	10,596,490	10,470,000	9,752,400
Supplies	1,904,485	1,814,392	2,272,469	4,067,600	4,143,800
Capital Outlay	2,750,903	3,112,996	2,790,264	628,600	567,500
Other	6,789,974	8,520,826	10,044,195	9,601,200	9,744,200
<b>Grand Total</b>	<b>\$31,475,732</b>	<b>\$35,821,527</b>	<b>\$41,048,863</b>	<b>\$ 39,328,400</b>	<b>\$ 39,401,500</b>

Expenditures by Fund	2018-19 Actual	2019-20 Actual	2020-21 Projected	2021-22 Proposed	2022-23 Proposed
General Fund	\$ 5,772,981	\$ 6,657,734	\$ 7,290,681	\$ 7,914,500	\$ 7,455,900
Parking Fund	516,271	562,215	775,105	678,300	681,000
Gas Tax Fund	2,449,185	2,415,886	3,026,203	2,629,300	2,703,800
Heron Bay Maintenance District Fund	403,292	288,474	485,751	351,800	344,100
Special Grants Fund	-	-	7,500	-	-
Water Pollution Control Plant Enterprise Fund	11,803,353	15,278,148	15,943,533	13,967,900	14,222,700
Environmental Services Enterprise Fund	1,061,368	1,081,675	1,462,638	858,200	885,600
Shoreline	1,275,609	1,248,548	1,849,772	4,926,700	5,001,600
Storm Water Fund	1,407,079	1,417,415	1,492,263	1,539,900	1,565,900
Building Maintenance Fund	3,896,176	3,942,170	4,308,530	3,984,300	4,045,200
Equipment Maintenance Fund	2,890,418	2,929,261	4,406,889	2,477,500	2,495,700
<b>Grand Total</b>	<b>\$ 31,475,732</b>	<b>\$ 35,821,527</b>	<b>\$ 41,048,863</b>	<b>\$ 39,328,400</b>	<b>\$ 39,401,500</b>

FTE Total	109.6	109.9	107.2	107.6	107.6
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## PUBLIC WORKS ADMINISTRATION DIVISION

Expenditures by Category	2018-19 Actual	2019-20 Actual	2020-21 Projected	2021-22 Proposed	2022-23 Proposed
Salaries & Benefits	\$ 603,241	\$ 598,657	\$ 711,633	\$ 586,000	\$ 680,800
Services	191,764	195,328	153,557	682,500	422,500
Supplies	9,227	5,783	12,207	13,000	13,000
Capital Outlay	-	3,523	-	-	-
Other	417,412	377,456	370,359	374,400	390,200
<b>Grand Total</b>	<b>\$ 1,221,644</b>	<b>\$ 1,180,747</b>	<b>\$ 1,247,756</b>	<b>\$ 1,655,900</b>	<b>\$ 1,506,500</b>

## FACILITIES AND OPEN SPACE DIVISION

Expenditures by Category	2018-19 Actual	2019-20 Actual	2020-21 Projected	2021-22 Proposed	2022-23 Proposed
Salaries & Benefits	\$ 3,305,395	\$ 3,280,389	\$ 3,814,231	\$ 3,764,400	\$ 3,918,500
Services	3,383,124	3,467,029	4,237,212	5,232,700	5,158,400
Supplies	979,542	891,758	985,720	2,825,400	2,940,000
Capital Outlay	1,166,940	1,296,071	2,477,267	469,800	458,700
Other	1,532,518	1,919,639	1,829,128	2,025,500	2,084,400
<b>Grand Total</b>	<b>\$ 10,367,519</b>	<b>\$ 10,854,887</b>	<b>\$ 13,343,558</b>	<b>\$ 14,317,800</b>	<b>\$ 14,560,000</b>

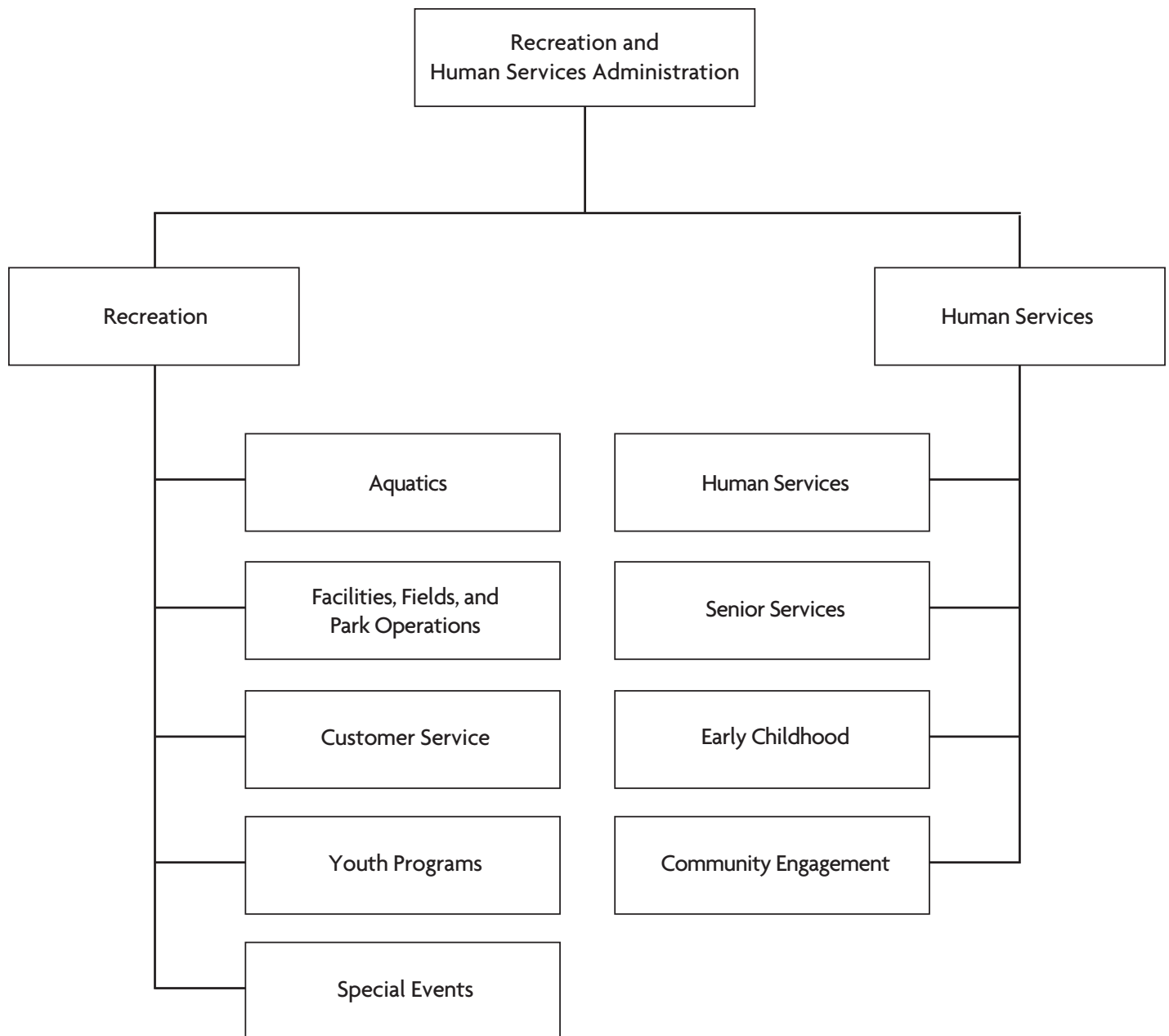
## MAINTENANCE DIVISION - STREETS SECTION

Expenditures by Category	2018-19 Actual	2019-20 Actual	2020-21 Projected	2021-22 Proposed	2022-23 Proposed
Salaries & Benefits	\$ 3,312,427	\$ 3,151,267	\$ 3,992,051	\$ 3,577,200	\$ 3,719,200
Services	1,484,883	1,331,349	2,244,024	2,105,200	1,752,200
Supplies	446,970	417,491	468,574	457,300	409,400
Capital Outlay	77,068	142,036	129,742	120,500	60,500
Other	1,700,501	2,383,927	2,216,988	2,268,400	2,285,400
<b>Grand Total</b>	<b>\$ 7,021,849</b>	<b>\$ 7,426,069</b>	<b>\$ 9,051,378</b>	<b>\$ 8,528,600</b>	<b>\$ 8,226,700</b>

## WATER POLLUTION CONTROL PLANT

Expenditures by Category	2018-19 Actual	2019-20 Actual	2020-21 Projected	2021-22 Proposed	2022-23 Proposed
Salaries & Benefits	\$ 5,679,602	\$ 8,126,577	\$ 6,827,530	\$ 6,633,400	\$ 6,875,100
Services	2,069,935	2,222,717	3,961,696	2,449,600	2,419,300
Supplies	468,746	499,360	805,968	771,900	781,400
Capital Outlay	1,506,895	1,671,365	183,255	38,300	48,300
Other	3,139,543	3,839,804	5,627,720	4,932,900	4,984,200
<b>Grand Total</b>	<b>\$ 12,864,721</b>	<b>\$ 16,359,823</b>	<b>\$ 17,406,170</b>	<b>\$ 14,826,100</b>	<b>\$ 15,108,300</b>

# RECREATION AND HUMAN SERVICES



**DESCRIPTION**

The Recreation and Human Services Department is dedicated to developing a sense of community and raising the quality of life for all residents. The Recreation and Human Services Department (RHS) is responsible for offering programs and services that strengthen a sense of belonging, foster human development, promote health and wellness, increase cultural unity, and provide recreational experiences for all age groups and families. Programs include classes, camps, special events, trips, sports, aquatics, fitness, seniors, cultural arts, and individual enrichment. The department operates two community centers, two park buildings, three swimming pools, sixteen parks, seven fields, and three tennis facilities.

The department is also responsible for human services in San Leandro. Recently the City Council authorized the department to conduct a Human Services Gap Analysis. The analysis resulted in the prioritization of several issue areas: severe mental health; food insecurity; domestic and intimate partner violence; homelessness; and overall poverty.

As a result of the Human Services Gap Analysis and the COVID-19 pandemic, RHS implemented and enhanced food security programs, severe mental health crisis team, multilingual warm-lines, senior wellness calls, free rides for certain seniors to vaccination sites, and dispatched RHS part-time staff to work at local community food pantries. RHS also facilitates a COVID-19 test site in partnership with the state, county, and the Eden Health District.

The City and RHS received the following awards: Helen Putnam Award for Innovation and Economic Development (League of California Cities); Community Peace Champion Award for the San Leandro Homeless Compact (Assemblymember Rob Bonta); Recognition Award (Building Futures for Women and Children); Festival of the Year (Cherry Festival) (Assemblymember Bonta).

Additionally, RHS staffs the Human Services Commission, Recreation and Parks Commission, Senior Commission, and the Youth Advisory Commission. RHS staffs work with commissioners in supporting the City Council's mission and vision.

**2019-21 ACCOMPLISHMENTS**

- Provided support and advocacy for local social service agencies in obtaining resources and leveraging funds that provide essential services and enhance the quality of life for our residents.
- Led the San Leandro Homeless Compact, a collaboration among the City, the Rental Housing Association, and Building Futures working to house and shelter chronically homeless persons in the city.
- Provided homeless services through availability of sanitation stations, public restrooms, outreach supplies--face masks and hand sanitizers, access to food in the

**DEPARTMENT: RECREATION AND HUMAN SERVICES****SECTION 18**

form of Ready To Eat meals, offered grants to local community partners to provide hot meals, collaborated with Safer-ground/Operation Comfort Hotels Referral Facilitation and Safer-ground Hotel Staging with Wraparound Services (RN, Food, Case Management), offered a RV Voucher Program, activated a Mobile Warming Shelter, and partnered with Tiburcio Vasquez Health Center in providing street health services.

- Awarded \$150,000 Community Assistance Program grants.
- Worked with other departments in completing grant-funded projects including the Surlene Grant Community Room and Marina Community Center Titan Auditorium A/V improvements.
- Partnered with community organizations in offering the MLK Oratorical and Poetry Slam, Pumpkin Splash, Pooch Pool Party, Cookies with Santa, and Hot August Thursday: Concert at the Park. Marina Park was a site chosen to hold a Water Lantern Festival.
- Developed new programming at the Senior Community Center: Beginning and Intermediate Argentine Tango, How to Draw Cool Stuff, Lap Harp Ensemble, Mixed Media, San Leandro Acoustic Musicians, and Soul Line Dancing.
- Transitioned Spectrum Senior Meals and Mercy Brown Bag programs to curbside model at start of COVID-19 shelter in place. Distributed free frozen Thanksgiving Meals for seniors. Transitioned fall prevention programs, community education programs, and social programs to virtual programming.
- Launched senior group conference calls, senior wellness check calls, and a virtual Senior Community Center web page.
- Conducted a physically distanced flu shot clinic.
- Secured two years of additional funding from Measure A totaling \$57,400 per year to support senior wellness programs.
- Launched FLEX RIDES Shuttle Expansion Plan and transitioned FLEX RIDES On Demand program to a new provider.
- Provided free FLEX RIDES On Demand rides to seniors 60+ to COVID-19 vaccination appointments.
- Opened the Marina Community Center as a COVID-19 test site.
- Summer 2020 successfully held Chabot Day Camp program at Chabot Park under COVID-19 guidelines.
- Relaunched the Kid's Club program as an afterschool outdoor program at Chabot Park and Washington Manor Park.
- Offered Lap Swim and Private Swim Lessons under the County and State COVID-19 guidance with additional training and equipment.
- Offered an Employee Learning Camp to children of City employees working during COVID-19.
- Recruited, hired, and trained to fill two Recreation and Human Services positions: Administrative Assistant II assigned to Paratransit program, and Recreation Supervisor I assigned to Aquatics.

**2021-23 GOALS AND OBJECTIVES**

- Implement a vaccination pod as directed by Alameda County.
- Implement a short-term and long-term Navigation Center for the homeless.
- Develop additional mental health programming.
- Develop and implement domestic violence program.
- Implement the Human Services Gap Analysis plan.
- Complete and implement expansion of paratransit services through the FLEX Shuttle program utilizing Measure B and BB funding.
- Maintain quality customer service and improve community engagement with the community to close service gaps and enhance programs, services, and events.
- Work towards securing alternate funding to supplement programs and services offered to the community.
- Develop strategic plan to leverage revenue dedicated to human services and the arts.

**PROGRAM CHANGES**

None

## RECREATION AND HUMAN SERVICES DEPARTMENT

Expenditures by Category	2018-19 Actual	2019-20 Actual	2020-21 Projected	2021-22 Proposed	2022-23 Proposed
Salaries & Benefits	\$ 2,508,195	\$ 2,599,212	\$ 3,079,378	\$ 3,666,200	\$ 3,824,900
Services	1,229,406	1,058,540	2,939,771	2,289,600	2,914,600
Supplies	100,455	75,599	137,100	137,400	137,400
Capital Outlay	9,544	11,922	20,029	19,300	19,300
Other	1,413,759	1,373,594	1,246,843	1,399,100	1,468,200
<b>Grand Total</b>	<b>\$ 5,261,359</b>	<b>\$ 5,118,868</b>	<b>\$ 7,423,120</b>	<b>\$ 7,511,600</b>	<b>\$ 8,364,400</b>

Expenditures by Fund	2018-19 Actual	2019-20 Actual	2020-21 Projected	2021-22 Proposed	2022-23 Proposed
General Fund	\$ 5,011,600	\$ 4,710,241	\$ 5,634,179	\$ 7,054,500	\$ 7,851,000
Grant Fund	249,759	408,626	1,788,941	457,100	513,400
<b>Grand Total</b>	<b>\$ 5,261,359</b>	<b>\$ 5,118,868</b>	<b>\$ 7,423,120</b>	<b>\$ 7,511,600</b>	<b>\$ 8,364,400</b>

FTE Total	40.5	41.6	41.6	42.6	42.6
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## RECREATION AND HUMAN SERVICES ADMINISTRATION DIVISION

Expenditures by Category	2018-19 Actual	2019-20 Actual	2020-21 Projected	2021-22 Proposed	2022-23 Proposed
Salaries & Benefits	\$ 857,281	\$ 886,889	\$ 1,087,119	\$ 1,391,400	\$ 1,435,100
Services	161,052	122,469	225,386	368,100	218,100
Supplies	20,125	8,727	18,692	18,700	18,700
Capital Outlay	-	-	563	600	600
Other	405,834	412,062	402,526	400,300	417,300
<b>Grand Total</b>	<b>\$ 1,444,293</b>	<b>\$ 1,430,147</b>	<b>\$ 1,734,286</b>	<b>\$ 2,179,100</b>	<b>\$ 2,089,800</b>

## HUMAN SERVICES DIVISION

Expenditures by Category	2018-19 Actual	2019-20 Actual	2020-21 Projected	2021-22 Proposed	2022-23 Proposed
Salaries & Benefits	\$ 7,781	\$ 91,625	\$ 234,672	\$ 171,700	\$ 228,000
Services	320,884	436,816	1,970,915	1,187,400	1,962,400
Supplies	812	710	1,000	1,000	1,000
Other	161,851	220,335	121,645	150,000	150,000
<b>Grand Total</b>	<b>\$ 491,328</b>	<b>\$ 749,486</b>	<b>\$ 2,328,232</b>	<b>\$ 1,510,100</b>	<b>\$ 2,341,400</b>

## RECREATION DIVISION

Expenditures by Category	2018-19 Actual	2019-20 Actual	2020-21 Projected	2021-22 Proposed	2022-23 Proposed
Salaries & Benefits	\$ 1,643,133	\$ 1,620,698	\$ 1,757,587	\$ 2,103,100	\$ 2,161,800
Services	747,470	499,256	743,469	734,100	734,100
Supplies	79,517	66,162	117,408	117,700	117,700
Capital Outlay	9,544	11,922	19,466	18,700	18,700
Other	846,074	741,197	722,672	848,800	900,900
<b>Grand Total</b>	<b>\$ 3,325,738</b>	<b>\$ 2,939,235</b>	<b>\$ 3,360,602</b>	<b>\$ 3,822,400</b>	<b>\$ 3,933,200</b>



## Program Summary

The Capital Improvement Program (CIP) for the City represents the spending plan for infrastructure improvements and other specific large-scale capital purchases, such as major street or park improvements, building construction, and significant facility maintenance or upgrades.

On November 4, 2014, Alameda County voters approved Measure BB, a sales tax measure that replaced the old Measure B program. Alameda County Transportation Commission (ACTC) administers the Measure BB program, which began on April 1, 2015, and ends on March 31, 2045. Measure BB increased the sales tax rate by an additional one-half cent and those funds are dedicated to transportation projects. This program provides CIP funding to the City of San Leandro of \$3.3 million each year.

For the new biennium, the total CIP is \$44.5 million. In 2021-22, the total CIP budget is \$20.7 million. In 2022-23, the total CIP budget is \$23.8 million.

## CIP Review Process

Early in the budget development process, staff assembled a CIP Committee comprised of department directors and City Manager staff to assist in the review of CIP projects. The Engineering and Transportation Department provided direction and support to the process. The goal of this group was to review the City's overall CIP program and available funding sources – ultimately recommending projects that reflect City Council priorities.

As part of the process, each City department was instructed to submit requests for new CIP projects – as relevant to their program area. These project requests were then assembled and provided to the CIP Committee for review, along with the on-going list of unfunded projects. The Committee ranked projects based on need.

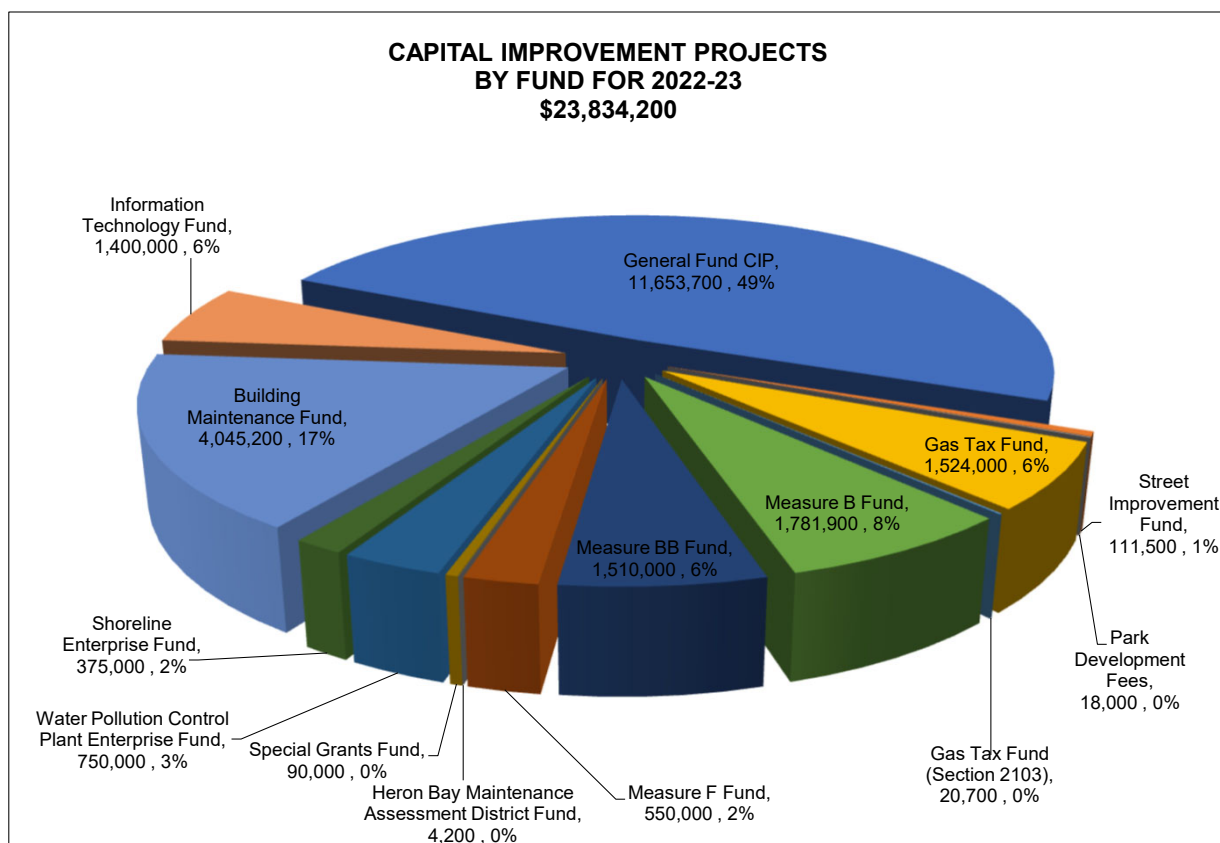
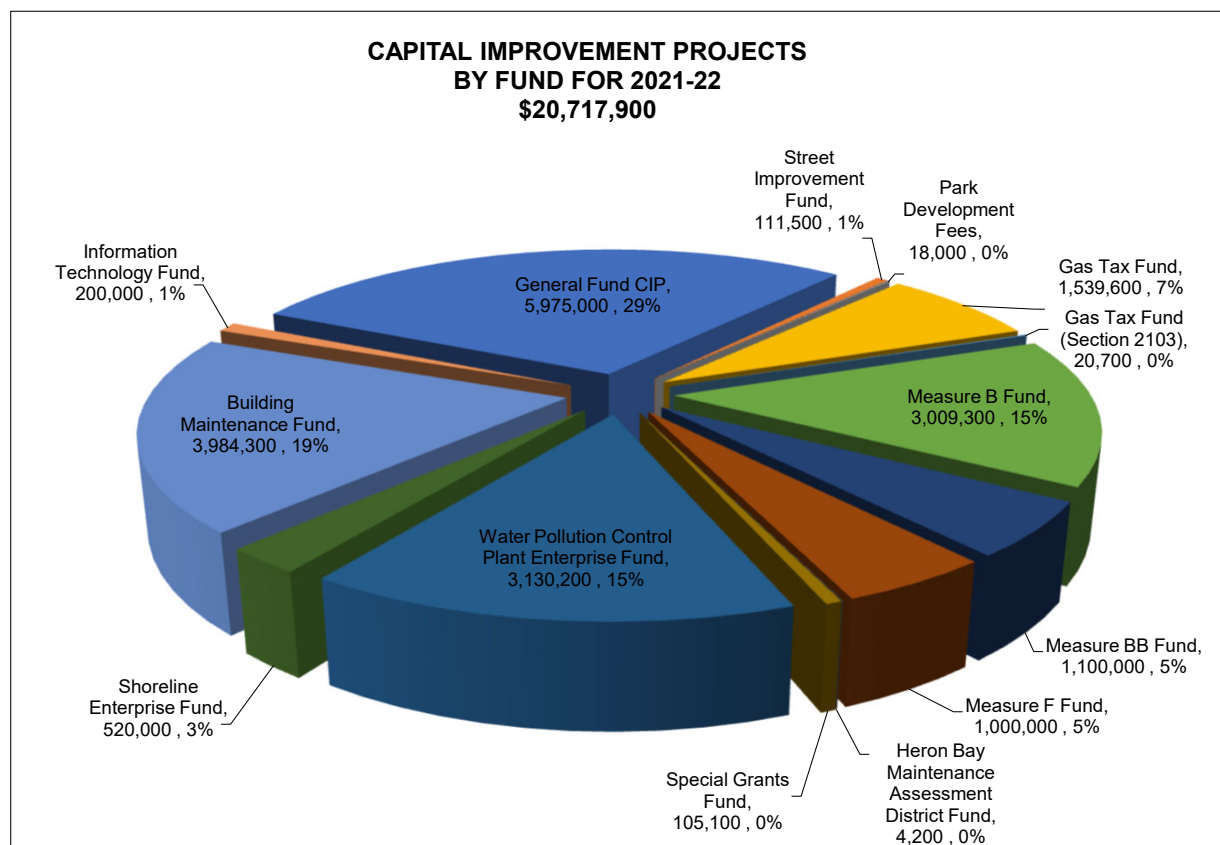
Following the CIP Committee project ranking, the Engineering and Transportation Department provided City Council with the list of projects and asked Council Members to rank projects based on need.

The CIP is a reflection of these priority rankings – based on available funding. Some projects that received a high ranking may not be included in the current year program if funding is not available.



## CAPITAL IMPROVEMENT PROJECT EXPENDITURES

## SECTION 19



**SUMMARY OF CAPITAL IMPROVEMENT PROJECTS**  
**SUMMARY OF SOURCES AND USES**

<b>Expenditures by Fund</b>	<b>2018-19 Actual</b>	<b>2019-20 Actual</b>	<b>2020-21 Projected</b>	<b>2021-22 Proposed</b>	<b>2022-23 Proposed</b>
Capital Improvement Projects Fund	\$ 4,089,750	\$ 8,150,520	\$ 43,254,748	\$ 5,975,000	\$ 11,653,700
Street/Traffic Improvement Fund (DFSI)	258,056	80,070	1,089,086	111,500	111,500
Park Development Fees Fund	50,056	585,326	4,743,786	18,000	18,000
Underground Utilities Fund	33,462	32,637	1,840,936	-	-
Gas Tax Fund	371,234	1,168,421	289,821	1,539,600	1,524,000
Gas Tax Fund (Section 2103)	342,763	436,158	2,583,153	20,700	20,700
Measure B Fund	3,304,356	1,233,912	7,727,647	3,009,300	1,781,900
Measure BB Fund	4,196,356	10,038,259	22,250,469	1,100,000	1,510,000
Measure F Fund	182,935	506,312	1,617,368	1,000,000	550,000
Heron Bay Maintenance Assessment District Fund	66,318	21,687	421,232	4,200	4,200
Special Grants Fund	673,736	170,793	3,190,689	105,100	90,000
Community Development Block Grant (CDBG) Fund	17,886	12,695	-	-	-
Public Education & Gov't (PEG) Fund	-	413,765	325,042	-	-
Water Pollution Control Plant Enterprise Fund	3,376,540	2,643,350	12,501,130	3,130,200	750,000
Shoreline Enterprise Fund	-	474,790	132,158	520,000	375,000
Building Maintenance Fund*	3,896,176	3,942,170	4,308,530	3,984,300	4,045,200
Information Technology Fund*	-	-	300,000	200,000	1,400,000
Successor Agency/Redevelopment Agency*	437	-	50,667	-	-
<b>Total Capital Improvement Projects</b>	<b>\$ 20,860,059</b>	<b>\$ 29,910,865</b>	<b>\$ 106,626,463</b>	<b>\$ 20,717,900</b>	<b>\$ 23,834,200</b>

<b>Expenditures By Function</b>	<b>2018-19 Actual</b>	<b>2019-20 Actual</b>	<b>2020-21 Projected</b>	<b>2021-22 Proposed</b>	<b>2022-23 Proposed</b>
Community Development	\$ 3,990	\$ 42,392	\$ 1,039,949	\$ -	\$ -
Information Technology	-	-	300,000	200,000	1,400,000
Facility Improvements	5,496,151	8,696,236	9,640,780	5,734,300	4,795,200
Recreation & Leisure	1,340,486	2,357,384	18,998,920	643,000	968,000
Library	223,039	611,165	4,386,672	-	-
Public Safety	436,678	479,937	498,170	-	-
Shoreline Development	223,060	690,675	3,762,915	524,200	379,200
Streets & Roads Improvements	9,756,495	14,320,859	50,527,949	10,486,200	14,541,800
Water Pollution Control Plant	3,376,540	2,643,350	13,792,493	3,130,200	1,750,000
Redevelopment Agency/Successor Agency	3,622	68,866	3,678,615	-	-
<b>Total Capital Improvement Projects</b>	<b>\$ 20,860,059</b>	<b>\$ 29,910,865</b>	<b>\$ 106,626,463</b>	<b>\$ 20,717,900</b>	<b>\$ 23,834,200</b>

\*Capital improvement projects in these funds are also presented in Internal Service Funds and Successor Agency Funds sections.

**DETAIL OF CAPITAL IMPROVEMENT PROJECTS  
EXPENDITURES BY FUNDING SOURCE**

Expenditures By Funding Source	2018-19 Actual	2019-20 Actual	2020-21 Projected	2021-22 Proposed	2022-23 Proposed
<b>Capital Improvement Projects Fund (General Fund)</b>					
CITY WIDE ADA UPGRADES	\$ -	\$ -	\$ 77,484	\$ -	\$ -
POLICE BLVD & SOUTH OFFICE MODIFICATIONS	434,713	479,937	498,170	-	-
CITY BUILDING MAJOR MAINTENANCE (ROOF)	2,000	460,998	137,002	-	-
ENGINEERING STUDIES 17-18	2,200	866	1,934	-	-
DOWNTOWN WIFI EXPANSION	10,410	3,649	-	-	-
CITY BUILDING MAJOR MAINTENANCE	-	-	575,500	-	-
POLICE DEPT RANGE UPGRADE	1,965	-	-	-	-
POLICE BLDG & SOUTH OFFICE EXPANSION	1,068,096	3,936,999	1,712,904	-	-
SOUTH OFFICE MEETING ROOM CONSTRUCT	-	-	1,150,000	-	-
CITY BUILDING MAJOR MAINTENANCE 2019-20	-	-	600,000	-	-
FIRE STATION 13 REPLACEMENT INSTALLMENT	-	-	200,000	1,000,000	-
CITY BUILDING MAJOR MAINTENANCE 2020-21	-	-	600,000	-	-
MAIN LIBRARY RESTROOM RENOVATION	-	-	-	-	-
CITY BUILDING MAJOR MAINTENANCE 2021-22	-	-	-	600,000	-
CITY BUILDING MAJOR MAINTENANCE 2022-23	-	-	-	-	600,000
PWSC REPLACE FUEL TANKS	-	-	-	-	1,000,000
NEIGHBORHOOD TRAFFIC CALMING	38,570	28,338	56,334	-	-
MACARTHUR/SUPERIOR TRAFFICE CIRCLE	839	537	-	-	-
NEPTUNE DRIVE SHORELINE FLOOD PROTECTION	156,743	192,835	165,888	-	-
TRAFFIC STUDIES 2018-19	-	-	20,000	-	-
ESCO - CLIMATEC	366,165	-	-	-	-
EAST 14TH ST TRIANGLE GATEWAY - SARA	-	-	750,000	-	-
ADA TRANSITION PLAN CONSTRUCTION 15-16	22	-	15,282	-	-
ADA TRANSITION PLAN 17-18	-	-	35,000	-	-
PEDESTRIAN CROSSING IMPROVEMENTS 17-18	75,850	104,786	17,597	-	-
ADA TRANSITION PLAN 2018-19	-	-	35,000	-	-
PEDESTRIAN CROSSING IMPROV 2018-19	-	152,259	97,741	-	-
ADA TRANSITION PLAN 2019-20	-	-	35,000	-	-
PEDESTRIAN CROSSING IMPROVEMENTS 2019-20	-	830	79,170	-	-
ADA TRANSITION PLAN 2020-21	-	-	35,000	-	-
PEDESTRIAN CROSSING IMPROVEMENTS 2020-21	-	-	200,000	-	-
SIDEWALK PROGRAM 2018-19	-	-	205,000	-	-
ADA TRANSITION PLAN 2021-22	-	-	-	150,000	-
ADA TRANSITION PLAN 2022-23	-	-	-	-	150,000
EAST 14TH PED LIGHTING NORTH - SARA	3,185	68,866	677,948	-	-
SIDEWALK REPAIRS - CITY PROPERTIES	-	-	6,089	-	-
DAVIS STREET CT/NET CONNECTION/RV LAND	-	-	98,274	-	-
BAYFAIR EXPANSION FUNDS FOR TRAFFIC IMPR	-	2,051	202,331	-	-
MISC ENGINEERING STUDIES	10,444	476	9,657	-	-
DOG WALKING PARK	240,240	26,365	33,395	-	-
BART-DOWNTOWN PEDESTRIAN IMPROVEMENT	90	-	-	-	-
FIBER CONDUITS FOR BROADBANK NETWORK	765	-	-	-	-
2139 LAURA AVE REPAIRS	1,494	-	85,049	-	-
CASA PERALTA IMPROVEMENTS	117,301	226,511	40,294	-	-
MARINA BLVD STREETSCAPE PRE-DESIGN	233	-	397,243	-	-
ANNUAL OVERLAY/REHABILITATION 2015-16	150,538	-	-	-	-

**DETAIL OF CAPITAL IMPROVEMENT PROJECTS  
EXPENDITURES BY FUNDING SOURCE**

Expenditures By Funding Source	2018-19 Actual	2019-20 Actual	2020-21 Projected	2021-22 Proposed	2022-23 Proposed
MARINA COMMUNITY CENTER AUDIO VIDEO	23,973	1,140	2,665	-	-
STORM WATER TRASH CAPTURE PHASE 1	-	-	91,364	-	-
MAIN LIBRARY - AUDIO VISUAL EQUIPMENT	53,466	29,494	(25,080)	-	-
ANNUAL OVERLAY/REHABILITATION 2016-17	215,533	43,401	127,874	-	-
NEIGHBORHOOD TRAFFIC CALM PROGRAM 17-18	38,161	51,663	10,176	-	-
EAST 14TH UNDERGROUND UTILITY - SARA	-	-	200,000	-	-
NEIGHBORHOOD TRAFFIC CALM PROGRAM	-	100,000	-	-	-
CASA PERALTA IMPROVEMENTS	-	-	1,453,956	-	-
I-880/DAVIS ST INTERCHANGE LANDSCAPING	1,543	1,343	89,115	-	-
STREET SEALING 2019-20	-	7,569	592,431	-	-
STREET OVERLAY/REHAB 2019-20	-	123,754	2,136,246	-	-
STREET SEALING 2020-21	-	-	600,000	-	-
LOCAL ROAD SAFETY PLAN	-	-	2,114,320	-	-
STREET OVERLAY / REHABILITATION 2021-22	-	-	-	3,600,000	-
STREET OVERLAY / REHABILITATION 2022-23	-	-	-	-	8,953,700
EDEN ROAD SUCCESSOR AGENCY FUNDING	10,396	11,205	1,121,074	-	-
MACARTHUR SUPERIOR TRAFFIC CIRCLE - SARA	12,822	54,916	1,157,526	-	-
DOOLITTLE STREETSCAPE DAVIS-FAIRWAY	-	-	400,000	-	-
E 14TH/HESPERIAN/150TH IMPROVEMENTS	-	-	168,740	-	-
AIRPORT NOISE ABATEMENT CIP	3,990	-	-	-	-
MAREA ALTA CHILDCARE CENTER IMPROV LOANS	-	-	772,341	-	-
CIP ADVANCE PLANNING	127,071	229,458	100,575	-	-
BOAT HARBOR DECOMMISSION	-	1,363	3,043,637	-	-
STORM WATER TRASH CAPTURE PHASE 3	-	-	1,000,000	-	-
STORM DRAIN VIDEO INSPECTION	-	-	200,000	-	-
SIEMPRE VERDE PLAY EQUIP AND PICNIC	30,199	-	-	-	-
SIEMPRE VERDE PARK - LANDSCAPING	48,089	-	-	-	-
CITY PARK MAJOR MAINTENANCE	73,222	-	369,202	-	-
FARRELLY POOL REPLACEMENT	336,640	653,223	2,319,636	-	-
FAMILY AQUATICS CENTER COMPETITION POOL	90,426	158,683	137,426	-	-
BOYS & GIRLS CLUB POOL RESURFACE	33,039	66,580	1,184,525	-	-
PUBLIC PARK WIFI	98,565	-	-	-	-
CITY PARK MAJOR MAINTENANCE	158,483	68,096	272,921	-	-
FAMILY AQUATICS CENTER COMPETITION POOL	-	-	5,400,000	-	-
FARRELLY POOL REPLACEMENT	-	799,113	4,055,887	-	-
CITY PARK MAJOR MAINTENANCE	-	-	475,000	-	-
CITY PARK / OPEN SPACE MAJOR MAINTENANCE 2021-22	-	-	-	475,000	-
CITY PARK / OPEN SPACE MAJOR MAINTENANCE 2022-23	-	-	-	-	475,000
STEVEN TAYLOR SANCTITY OF LIFE MEMORIAL	-	-	-	150,000	475,000
DAN NIEMI WAY CREEK TRAIL - SARA FUNDED	-	-	2,000,000	-	-
MARINA MULFORD BRANCH LIBRARY CONSTRUCT	-	-	2,500,000	-	-
MULFORD/MARINA BRANCH LIBRARY	52,272	63,217	332,906	-	-
<b>Total Capital Improvement Projects Fund Expenditures</b>	<b>\$ 4,089,750</b>	<b>\$ 8,150,520</b>	<b>\$ 43,254,748</b>	<b>\$ 5,975,000</b>	<b>\$ 11,653,700</b>

**DETAIL OF CAPITAL IMPROVEMENT PROJECTS  
EXPENDITURES BY FUNDING SOURCE**

Expenditures By Funding Source	2018-19 Actual	2019-20 Actual	2020-21 Projected	2021-22 Proposed	2022-23 Proposed
<b>Street/Traffic Improvement (DFSI) Fund</b>					
NEIGHBORHOOD TRAFFIC CALMING	\$ -	\$ 2,985	\$ 11,147	\$ -	\$ -
MASTER PLAN & PLAN LINE UPDATE	9,693	-	12,541	-	-
MISC TRAFFIC SAFETY IMPROVEMENTS	65	-	-	-	-
ADVANCED PLANNING	5,486	1,611	15,847	-	-
MISCELLANEOUS TRAFFIC STUDIES	18,678	18,506	7,230	-	-
MACARTHUR/SUPERIOR TRAFFICE CIRCLE	-	30,000	213,000	-	-
ADAPTIVE TRAFFIC CONTROL SIGNAL SYS UPGR	12,806	1,290	407,818	-	-
TRAFFIC STUDIES & SIGNAL EQUIPMENT 16-17	4,524	2,707	12,724	-	-
PEDESTRIAN CROSSING IMPROVEMENTS 2016-17	170,318	10,924	11,153	-	-
CIP INTERNAL SERVICE CHARGES	11,528	11,528	11,530	11,500	11,500
BANCROFT/SYBIL SIGNAL IMPROVEMENTS (HSIP	24,958	518	30,107	-	-
WICKS BLVD/MANOR BLVD SIGNAL UPGRADE	-	-	35,990	-	-
NEIGHBORHOOD TRAFFIC CALM PROG 2019-20	-	-	100,000	-	-
DAVIS DOOLITTLE TRAFFIC IMPROVEMENTS	-	-	120,000	-	-
NEIGHBORHOOD TRAFFIC CALMING 20-21	-	-	100,000	-	-
NEIGHBORHOOD TRAFFIC CALMING PROGRAM 2021-22	-	-	-	100,000	-
NEIGHBORHOOD TRAFFIC CALMING PROGRAM 2022-23	-	-	-	-	100,000
<b>Total Street/Traffic Improvement Fund Expenditures</b>	<b>\$ 258,056</b>	<b>\$ 80,070</b>	<b>\$ 1,089,086</b>	<b>\$ 111,500</b>	<b>\$ 111,500</b>

**Park Development Fees Fund**

CIP INTERNAL SERVICE CHARGES	\$ 17,946	\$ 17,946	\$ 17,950	\$ 18,000	\$ 18,000
SIEMPRE VERDE PLAY EQUIP AND PICNIC	553	-	-	-	-
MANOR PARK FRONT PLAY AREA	-	-	350,000	-	-
FARRELLY POOL REPLACEMENT	-	495,000	98,959	-	-
DOWNTOWN PARK CONSTRUCTION	-	-	3,000,000	-	-
CHABOT PARK PLAYGROUND & AMPHITHEATER	744	-	1,249,256	-	-
PUBLIC PARK WIFI	-	72,380	27,620	-	-
WARDEN PARK IMPROVEMENTS	30,812	-	-	-	-
<b>Total Park Development Fees Fund Expenditures</b>	<b>\$ 50,056</b>	<b>\$ 585,326</b>	<b>\$ 4,743,786</b>	<b>\$ 18,000</b>	<b>\$ 18,000</b>

**Underground Utility Fees Fund**

UNDERGROUND E 14TH N OF 150TH	\$ 630	\$ 2,097	\$ 1,904,309	\$ -	\$ -
UNDERGROUNDING E14TH UTILITY REIMB	32,832	30,541	(63,373)	-	-
<b>Total Underground Utility Fees Fund</b>	<b>\$ 33,462</b>	<b>\$ 32,637</b>	<b>\$ 1,840,936</b>	<b>\$ -</b>	<b>\$ -</b>

**Gas Tax Fund**

STREET MAINTENANCE (RMRA)	\$ 256,461	\$ 952,195	\$ 254,414	\$ 1,004,000	\$ 988,400
PEDESTRIAN CROSSING 17/18 STORM DNREPAIR	-	65,000	-	-	-
STREET REHABILITATION (ENGINEERING)	33,310	29,488	13,407	13,600	13,600
STREET SEALING 17-18	81,463	103,537	-	-	-
STREET OVERLAY / REHABILITATION 2021-22	-	-	-	500,000	-
STREET OVERLAY / REHABILITATION 2022-23	-	-	-	-	500,000
INSPECTIONS - E&T	-	18,200	22,000	22,000	22,000
<b>Total Gas Tax Fund</b>	<b>\$ 371,234</b>	<b>\$ 1,168,421</b>	<b>\$ 289,821</b>	<b>\$ 1,539,600</b>	<b>\$ 1,524,000</b>

**DETAIL OF CAPITAL IMPROVEMENT PROJECTS  
EXPENDITURES BY FUNDING SOURCE**

Expenditures By Funding Source	2018-19 Actual	2019-20 Actual	2020-21 Projected	2021-22 Proposed	2022-23 Proposed
<b>Gas Tax (Section 2103) Fund</b>					
CIP INTERNAL SERVICE CHARGES	\$ 20,690	\$ 20,690	\$ 20,690	\$ 20,700	\$ 20,700
UNDERGROUND E 14TH N OF 150TH	-	-	500,000	-	-
ANNUAL STREET SEALING 2014-15	-	-	5,600	-	-
ANNUAL OVERLAY/REHABILITATION 2016-17	232,539	(19,735)	46,590	-	-
STREET OVERLAY/REHAB 17-18	89,534	85,202	10,273	-	-
STREET SEALING 2018-19	-	350,000	-	-	-
STREET OVERLAY/REHAB 2019-20	-	-	1,000,000	-	-
LOCAL ROAD SAFETY PLAN	-	-	1,000,000	-	-
<b>Total Gas Tax (Section 2103) Fund</b>	<b>\$ 342,763</b>	<b>\$ 436,158</b>	<b>\$ 2,583,153</b>	<b>\$ 20,700</b>	<b>\$ 20,700</b>
<b>Measure B Fund</b>					
ANNUAL SIDEWALK PROGRAM 2012-13	\$ (2,365)	\$ 26,028	\$ 177,026	\$ 68,700	\$ 71,300
BICYCLE NETWORK (EAST) CONSTRUCTION	5,669	-	-	-	-
BANCROFT/SYBIL SIGNAL IMPROVEMENTS (HSIP)	654	-	-	-	-
ANNUAL SIDEWALK REPAIR 2016-17	140,000	-	-	-	-
BIKE & PED SUPPORT PROGRAM 17-18	18,945	5,040	22,302	-	-
SIDEWALK PROGRAM 17-18	420,374	145,220	70,768	-	-
BIKE & PED SUPPORT PROGRAM 2018-19	-	-	50,000	-	-
DAVIS ST AT CARPENTIER ST PED SIGNAL	27,148	23,260	6,828	-	-
SIDEWALK PROGRAM 2018-19	14,148	50	210,802	-	-
SIDEWALK PROGRAM 2019-20	-	-	450,000	-	-
ANNUAL SIDEWALK PROGRAM 20-21	-	-	280,000	-	-
PEDESTRIAN CROSSING IMPROVEMENTS 17/18	-	45,000	-	-	-
BIKE AND PED SUPPORT PROGRAM 2021-22	-	-	-	50,000	-
BIKE AND PED SUPPORT PROGRAM 2022-23	-	-	-	-	50,000
SIDEWALK PROGRAM (BIKE & PED) 2021-22	-	-	-	50,000	-
SIDEWALK PROGRAM (BIKE & PED) 2022-23	-	-	-	-	220,000
ANNUAL SIDEWALK PROGRAM - S&R	54,676	25,327	(80,003)	-	-
CIP INTERNAL SERVICE CHARGES	40,569	40,569	40,570	40,600	40,600
BRIDGE MAINTENANCE AND REPAIR	992	-	-	-	-
WICKS BLVD/MANOR BLVD SIGNAL UPGRADE	-	-	424,364	-	-
SAN LEANDRO BLVD REHAB/WILLIAMS TO HUDSO	112	-	-	-	-
ANNUAL OVERLAY/REHAB 2014-15	-	-	19,670	-	-
CIP ADVANCED PLANNING	16,983	4,455	8,457	-	-
ANNUAL STREET SEALING 2015-16	453	-	-	-	-
ANNUAL OVERLAY/REHABILITATION 2016-17	274,414	6,467	(10,406)	-	-
STREET SEALING 17-18	1,466,111	326,220	45,246	-	-
LAKE CHABOT ROAD STABILIZATION DESIGN	72,815	3,034	125,382	-	-
EAST 14TH / JOAQUIN SIGNAL IMPROVEMENTS	7,504	13,260	19,625	-	-
EAST 14TH / 144TH PEDESTRIAN SIGNAL	7,681	7,778	5,843	-	-
STREET OVERLAY/REHAB 2018-19	305,089	462,222	292,689	-	-
STORM DRAIN IMPROVEMENTS 2017-18	140,000	-	-	-	-
PEDESTRIAN CROSSING IMPROVEMENTS 2016-17	281,190	91,806	24,949	-	-
STREET SEALING 2019-20	-	1,000	1,499,000	-	-
STREET SEALING 2020-21	-	-	1,500,000	-	-
SIDEWALK PROGRAM (LOCAL ST) 2021-22	-	-	-	295,000	-

**DETAIL OF CAPITAL IMPROVEMENT PROJECTS  
EXPENDITURES BY FUNDING SOURCE**

Expenditures By Funding Source	2018-19 Actual	2019-20 Actual	2020-21 Projected	2021-22 Proposed	2022-23 Proposed
SIDEWALK PROGRAM (LOCAL ST) 2022-23	-	-	-	-	30,000
STREET OVERLAY / REHABILITATION 2021-22	-	-	-	1,005,000	-
STREET SEALING 2021-22	-	-	-	1,500,000	-
STREET SEALING 2022-23	-	-	-	-	1,370,000
E 14TH/HESPERIAN/150TH IMPROVEMENTS	11,026	7,176	2,544,225	-	-
BAY TRAIL SLOUGH BRIDGE DESIGN (MEAS B)	167	-	-	-	-
WEST JUANUA PEDESTRIAN IMPROVEMENTS	-	-	310	-	-
<b>Total Measure B Fund Expenditures</b>	<b>\$ 3,304,356</b>	<b>\$ 1,233,912</b>	<b>\$ 7,727,647</b>	<b>\$ 3,009,300</b>	<b>\$ 1,781,900</b>

**Measure F (VRF) Fund**

ANNUAL STREET SEALING 2016-17	\$ 156,615	\$ -	\$ -	\$ -	\$ -
STREET OVERLAY/REHAB 17-18	26,320	106,312	817,368	-	-
STREET SEALING 2018-19	-	400,000	-	-	-
STREET SEALING 2019-20	-	-	400,000	-	-
STREET SEALING 2020-21	-	-	400,000	-	-
STREET SEALING 2021-22	-	-	-	1,000,000	-
STREET SEALING 2022-23	-	-	-	-	550,000
<b>Total Measure F (VRF) Fund Expenditures</b>	<b>\$ 182,935</b>	<b>\$ 506,312</b>	<b>\$ 1,617,368</b>	<b>\$ 1,000,000</b>	<b>\$ 550,000</b>

**Measure BB Fund**

ANNUAL SIDEWALK PROGRAM 2012-13	\$ 3,558	\$ 1,917	\$ 127,158	\$ -	\$ -
BIKE & PED MASTER PLAN UPDATE	1,504	-	-	-	-
ANNUAL SIDEWALK REPAIR 2016-17	186,733	-	-	-	-
PEDESTRIAN CROSSING IMPROVEMENTS 2016-17	122,336	53,429	70,016	-	-
BICYCLE NETWORK WEST	31,128	35,224	156,016	-	-
SIDEWALK PROGRAM 2018-19	-	14,396	85,604	-	-
SIDEWALK PROGRAM 2019-20	-	5,600	214,400	-	-
ANNUAL SIDEWALK PROGRAM 20-21	-	-	220,000	-	-
ANNUAL OVERLAY/REHABILITATION 2015-16	6,775	-	-	-	-
SIDEWALK PROGRAM (BIKE & PED) 2021-22	-	-	-	100,000	-
SIDEWALK PROGRAM (BIKE & PED) 2022-23	-	-	-	-	210,000
ANNUAL OVERLAY/REHABILITATION 2016-17	2,268	153	-	-	-
TRAFFIC SAFETY- K8 STUDENTS & SR. ADULTS	92	828	24,500	-	-
STREET OVERLAY/REHAB 17-18	255,945	585,238	445,701	-	-
BRIDGE & EMBANKMENT MAINTENANCE	-	2,521	547,479	-	-
SIDEWALK PROGRAM 2018-19	-	-	20,000	-	-
STREET SEALING 2018-19	40,616	1,604,254	485,130	-	-
PEDESTRIAN CROSSING IMPROVEMENTS 2016-17	403,654	-	(53,653)	-	-
WASHINGTON AVENUE RECONSTRUCTION	-	-	550,000	-	-
STREET OVERLAY/REHAB 2019-20	-	94,116	1,105,884	-	-
SIDEWALK PROGRAM 2019-20	-	266	49,734	-	-
BIKE & PED SUPPORT PROGRAM 2019-20	-	-	50,000	-	-
LOCAL ROAD SAFETY PLAN	-	-	1,200,000	-	-
ANNUAL SIDEWALK PROGRAM 20-21	-	-	50,000	-	-
BIKE AND PED SUPPORT PROGRAM 20-21	-	-	50,000	-	-
STREET SEALING 2021-22	-	-	-	1,000,000	-
STREET SEALING 2022-23	-	-	-	-	1,300,000



### DETAIL OF CAPITAL IMPROVEMENT PROJECTS EXPENDITURES BY FUNDING SOURCE

Expenditures By Funding Source	2018-19 Actual	2019-20 Actual	2020-21 Projected	2021-22 Proposed	2022-23 Proposed
ANNUAL OVERLAY/REHABILITATION 2016-17	634,223	-	-	-	-
STREET OVERLAY / REHABILITATION 2016-17	900,341	-	-	-	-
STREET OVERLAY/REHAB 17-18	1,587,683	7,637,317	-	-	-
STREET OVERLAY/REHAB 2018-19	19,500	2,999	2,852,501	-	-
STREET OVERLAY/REHAB 2019-20	-	-	7,000,000	-	-
STREET OVERLAY REHAB 20-21	-	-	7,000,000	-	-
<b>Total Measure BB Fund Expenditures</b>	<b>\$ 4,196,356</b>	<b>\$ 10,038,259</b>	<b>\$ 22,250,469</b>	<b>\$ 1,100,000</b>	<b>\$ 1,510,000</b>

#### Heron Bay Maintenance Assessment District Fund

HERON BAY LEVEE MAINTENANCE	\$ 66,318	\$ 21,687	\$ 421,232	\$ 4,200	\$ 4,200
<b>Total Heron Bay Maintenance Assessment Fund</b>	<b>\$ 66,318</b>	<b>\$ 21,687</b>	<b>\$ 421,232</b>	<b>\$ 4,200</b>	<b>\$ 4,200</b>

#### Special Grants Fund

ANNUAL SIDEWALK PROGRAM - TDA	\$ 807	\$ -	\$ -	\$ -	\$ -
TDA ANNUAL SIDEWALK REPAIR 2015-16	269	-	-	-	-
WEST JUANA PEDESTRIAN IMPROVEMENTS-DESIG	-	-	238	-	-
BIKE NETWORK WEST - BAAQMD GRANT	-	755	138,373	-	-
EAST 14TH / JOAQUIN SIGNAL IMPROVEMENTS	12,068	22,887	300,295	-	-
EAST 14TH / 144TH PEDESTRIAN SIGNAL	9,254	-	167,198	-	-
SIDEWALK PROGRAM 2019-20	-	-	90,860	-	-
ANNUAL SIDEWALK PROGRAM 20-21	-	-	90,860	-	-
TDA ANNUAL SIDEWALK REPAIR 2017-18	-	-	82,700	-	-
ANNUAL SIDEWALK PROGRAM	-	-	67,029	-	-
SIDEWALK PROGRAM 2021-22	-	-	-	105,100	-
SIDEWALK PROGRAM 2022-23	-	-	-	-	90,000
ANNUAL SIDEWALK PROGRAM - S&R	-	-	82,700	-	-
FIBER CONDUITS FOR BROADBAND NETWORK	-	-	(24,496)	-	-
BANCROFT/SYBIL SIGNAL IMPROVEMENTS (HSIP	246,620	-	-	-	-
ANNUAL STREET SEALING 2015-16	-	-	31,220	-	-
WASHINGTON/CHAPMAN RR CROSSING IMPROV	46,145	22,303	579,344	-	-
DAVIS ST AT CARPENTIER ST PED SIGNAL	7,397	6,109	217,739	-	-
TRAFFIC SAFETY- K8 STUDENTS & SR. ADULTS	-	-	49,885	-	-
STREET SEALING 17-18	72,426	-	-	-	-
STREET SEALING 2018-19	-	70,000	-	-	-
CALRECYCLE RUBBERIZED ST. SEALING	81,364	(1,370)	1,370	-	-
CALRECYCLE RUBBERIZED A/C OVERLAY	-	342	-	-	-
BAY-FRIENDLY RATED LANDSCAPE CERTIFICATI	-	-	4,957	-	-
WASHINGTON AVENUE RECONSTRUCTION	-	7,377	1,040,623	-	-
SB 2 PLANNING GRANT	-	42,392	267,608	-	-
PDA GRANT - MTC	15,858	-	-	-	-
SIEMPRE VERDE PLAY EQUIP AND PICNIC	27,107	-	2,185	-	-
WARDEN PARK RENOVATION	154,422	-	-	-	-
<b>Total Special Grants Fund Expenditures</b>	<b>\$ 673,736</b>	<b>\$ 170,793</b>	<b>\$ 3,190,689</b>	<b>\$ 105,100</b>	<b>\$ 90,000</b>

**DETAIL OF CAPITAL IMPROVEMENT PROJECTS  
EXPENDITURES BY FUNDING SOURCE**

Expenditures By Funding Source	2018-19 Actual	2019-20 Actual	2020-21 Projected	2021-22 Proposed	2022-23 Proposed
<b>Community Development Block Grant (CDBG) Fund</b>					
ADA TRANSITION PLAN 2016-17	2,075	-	-	-	-
ADA TRANSITION PLAN 2011-12	15,810	12,695	-	-	-
ADA TRANSITION PLAN 20-21	-	-	-	-	-
<b>Total CDBG Fund Expenditures</b>	<b>\$ 17,886</b>	<b>\$ 12,695</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Public Education &amp; Gov't (PEG) Fund</b>					
MARINA COMMUNITY CENTER AUDIO VIDEO	\$ -	\$ 121,822	\$ 115,567	\$ -	\$ -
MAIN LIBRARY - AUDIO VISUAL EQUIPMENT	-	291,943	84,596	-	-
STREET SEALING 2020-21	-	-	124,879	-	-
<b>Total CDBG Fund Expenditures</b>	<b>\$ -</b>	<b>\$ 413,765</b>	<b>\$ 325,042</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Water Pollution Control Plant Enterprise Fund</b>					
WPCP DIRT RELOCATION	\$ 11,106	\$ 3,858	\$ 2,460,674	\$ 10,200	\$ -
WPCP REHABILITATION - CM	73,896	200,325	261,963	-	-
WPCP REHABILITATION - CONSTRUCTION (SRF)	449,600	-	15,455	-	-
WPCP REHABILITATION - CONSTRUCTION	-	-	137,806	-	-
WPCP ASPHALT REPLACEMENT	1,483,240	167	86,950	-	-
SANITARY SEWER REPLACEMENT 15-16	30,924	-	4,957	-	-
SANITARY SEWER REPLACEMENT/REPAIR 16-17	304,359	144,722	3,969	-	-
SAN SEWER COLLECTION SYSTEM REPAIR 17-18	33,440	377,845	88,715	-	-
WPCP SECONDARY EFFLUENT LINE REPLACEMENT	-	-	540,000	-	-
DUTTON AVE SS UPSIZE PART 1	1,620	-	598,379	-	-
DUTTON AVE SS UPSIZE PART 2	-	-	400,000	-	-
SL SEWER COLLECTION SYSTEM REPAIR	-	-	500,000	-	-
PERALTA AVE SS UPSIZE	-	-	1,000,000	-	-
WPCP ROOF REPLACEMENT	-	144,397	72,800	-	-
MARINA BLVD SS DIVERSION AT CHERRY	-	-	100,000	-	-
SYBIL AVE SS DIVERSION	-	-	70,000	-	-
CLIMATEC - CEC GRANT	954,375	1,561,160	1,323,293	-	-
TREATMENT WETLANDS GRANT	33,980	208,343	813,701	-	-
SAN SEWER COLLECTION SYSTEM REPAIR 19-20	-	2,533	1,997,467	-	-
WATER POLLUTION CONTROL CIP	-	-	250,000	-	-
FARRELLY DRIVE SS UPSIZE AT DORCHESTER	-	-	375,000	-	-
SAN SEWER COLLECTION SYSTEM REPAIR 20-21	-	-	500,000	-	-
BEVERLY AVE SS UPSIZE PROGRAM	-	-	900,000	-	-
BENEDICT SS LIFT STATION RENOVATION	-	-	-	635,000	-
MERCED SS LIFT STATION	-	-	-	220,000	-
SYLVAN SS LIFT STATION RENOVATION	-	-	-	600,000	-
TEAGARDEN SS LIFT STATION RENOVATION	-	-	-	915,000	-
SAN SEWER COLLECTION SYSTEM REPAIR 2021-22	-	-	-	750,000	-
SAN SEWER COLLECTION SYSTEM REPAIR 2022-23	-	-	-	-	750,000
<b>Total WPCP Enterprise Fund Expenditures</b>	<b>\$ 3,376,540</b>	<b>\$ 2,643,350</b>	<b>\$ 12,501,130</b>	<b>\$ 3,130,200</b>	<b>\$ 750,000</b>

**DETAIL OF CAPITAL IMPROVEMENT PROJECTS  
EXPENDITURES BY FUNDING SOURCE**

Expenditures By Funding Source	2018-19 Actual	2019-20 Actual	2020-21 Projected	2021-22 Proposed	2022-23 Proposed
<b>Shoreline Enterprise Fund</b>					
AGI - CIP PROJECTS	\$ -	\$ -	\$ 125,000	\$ 520,000	\$ 375,000
AGI - CIP PROJECTS	-	474,790	-	-	-
CIP ADVANCE PLANNING	-	-	7,158	-	-
<b>Total Shoreline Enterprise Fund Expenditures</b>	<b>\$ -</b>	<b>\$ 474,790</b>	<b>\$ 132,158</b>	<b>\$ 520,000</b>	<b>\$ 375,000</b>
<b>Building Maintenance Fund*</b>					
BUILDING MAINTENANCE	\$ 3,106,639	\$ 3,466,510	\$ 3,471,666	\$ 3,517,700	\$ 3,577,300
BUILDING ENVIRONMENTAL HEALTH	18,979	22,684	17,680	26,000	26,000
POOL MAINTENANCE	144,927	121,845	133,679	162,000	163,300
ABAG ENERGY WATCH	4,335	-	-	-	-
FACILITIES CAPITAL IMPROVEMENTS	599,543	319,332	651,356	263,400	263,400
CITY WIDE ADA UPGRADES	21,753	11,799	34,149	15,200	15,200
<b>Total Building Maintenance Fund Expenditures</b>	<b>\$ 3,896,176</b>	<b>\$ 3,942,170</b>	<b>\$ 4,308,530</b>	<b>\$ 3,984,300</b>	<b>\$ 4,045,200</b>
<b>Information Technology Fund*</b>					
FINANCIAL SOFTWARE SYSTEM	\$ -	\$ -	\$ 300,000	\$ 200,000	\$ 1,400,000
<b>Total Information Technology Fund Expenditures</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 300,000</b>	<b>\$ 200,000</b>	<b>\$ 1,400,000</b>
<b>Redevelopment Agency Fund*</b>					
DOWNTOWN PARKING MGMT PLAN & IMPLEMENTAT	\$ 437	\$ -	\$ 50,667	\$ -	\$ -
<b>Total Redevelopment Agency Expenditures</b>	<b>\$ 437</b>	<b>\$ -</b>	<b>\$ 50,667</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total Capital Improvement Project Expenditures</b>	<b>\$ 20,860,059</b>	<b>\$ 29,910,865</b>	<b>\$ 106,626,463</b>	<b>\$ 20,717,900</b>	<b>\$ 23,834,200</b>

\*Capital improvement projects in these funds are also presented in Internal Service Funds and Successor Agency Funds sections.



# **PROPOSED CAPITAL IMPROVEMENT PROJECTS**

CAPITAL IMPROVEMENT PROJECTS BY FUNDING SOURCE  
FY 2021-22

Project Number	Project Name	Total Amount	General Fund 210	Street Improvement Fund (Developer Fees) 120	Park Development Fees Fund 122	Gas Tax Fund (SB1) 140	Measure BB Fund (Bike & Ped) 141	Measure BB Fund (Local Streets) 141	Gas Tax (Section 2103) Fund 142	Measure F Fund (Vehicle Reg. Fees) 143	Measure B Fund (Bike & Ped) 144	Measure B Fund (Local Streets) 144	Heron Bay Maintenance Assessment District Fund 147	Special Grants Fund 150	Water Pollution Control Plant Fund 593	Shoreline Enterprise Fund 597	Building Maintenance Fund 687	Information Technology Fund 688
2022.0020	ADA transition plan	\$ 150,000	\$ 150,000															
2019.4600	Benedict SS Lift Station Renovation	635,000													635,000			
2022.0030	Bike and Ped Support Program	50,000																
2022.0110	City Building Major Maintenance	600,000	600,000															
2022.0160	City Park / Open Space Major Maintenance	475,000	475,000															
2018.8000	Financial Software System Installment 2	200,000																200,000
2020.2030	Fire Station Replacement Installment 2	1,000,000	1,000,000															
2022.4600	Merced SS Lift Station	220,000													220,000			
2022.0040	Neighborhood Traffic Calming Program	100,000		100,000														
2022.0120	San Sewer Collection System Repair	750,000													750,000			
2022.0060	Sidewalk Program	550,100					100,000				50,000	295,000		105,100				
2022.3040	Steven Taylor Sanctity of Life Memorial Installment 1	150,000	150,000															
2022.0050	Street Overlay / Rehabilitation	5,105,000	3,600,000			500,000						1,005,000						
2022.0070	Street Sealing	3,500,000						1,000,000		1,000,000		1,500,000						
2020.4600	Sylvan SS Lift Station Renovation	600,000													600,000			
2018.4690	Teagarden SS Lift Station Renovation	915,000													915,000			
	Miscellaneous Departmental Projects	5,717,800		11,500	18,000	1,039,600			20,700		109,300		4,200		10,200	520,000	3,984,300	
	Fiscal Year Total by Fund	\$20,717,900	\$5,975,000	\$111,500	\$18,000	\$1,539,600	\$100,000	\$1,000,000	\$20,700	\$1,000,000	\$109,300	\$2,800,000	\$4,200	\$105,100	\$3,130,200	\$520,000	\$3,984,300	\$200,000

CAPITAL IMPROVEMENT PROJECTS BY FUNDING SOURCE  
FY 2022-23

Project Number	Project Name	General Fund	Street Improvement Fund (Developer Fees)	Park Development Fees Fund	Gas Tax Fund (SB1)	Measure BB Fund (Bike & Ped)	Measure BB Fund (Local Streets)	Gas Tax Fund (Section 2103)	Measure F Fund (Vehicle Reg. Fees)	Measure B Fund (Bike & Ped)	Measure B Fund (Local Streets)	Heron Bay Maintenance Assessment District Fund	Special Grants Fund	Water Pollution Control Plant Fund	Shoreline Enterprise Fund	Building Maintenance Fund	Information Technology Fund
		Total Amount	210	120	122	140	141	141	143	144	144	147	150	593	597	687	688
2023.0020	ADA transition plan	\$ 150,000	\$ 150,000														
2023.0030	Bike and Ped Support Program	50,000								50,000							
2023.0110	City Building Major Maintenance	600,000	600,000														
2023.0160	City Park / Open Space Major Maintenance	475,000	475,000														
2023.0040	Neighborhood Traffic Calming Program	100,000	100,000	100,000													
2020.3600	PWSC Replace Fuel Tanks	1,000,000	1,000,000														
2018.8000	Financial Software System Installment 2	1,400,000															1,400,000
2023.0120	San Sewer Collection System Repair	750,000												750,000			
2023.0060	Sidewalk Program	550,000					210,000			220,000	30,000		90,000				
2022.3040	Steven Taylor Sanctity of Life Memorial Installment 2	475,000	475,000														
2023.0050	Street Overlay / Rehabilitation	9,453,700	8,953,700		500,000												
2023.0070	Street Sealing	3,220,000					1,300,000		550,000		1,370,000						
	Miscellaneous Departmental Projects	5,610,500		11,500	18,000	1,024,000		20,700		111,900		4,200			375,000	4,045,200	
	Fiscal Year Total by Fund	\$ 23,834,200	\$ 11,653,700	\$ 111,500	\$ 18,000	\$ 1,524,000	\$ 210,000	\$ 20,700	\$ 550,000	\$ 111,900	\$ 270,000	\$ 1,400,000	\$ 90,000	\$ 750,000	\$ 375,000	\$ 4,045,200	\$ 1,400,000

Funded Projects

Project Number	2022.0020	Detailed Cost	\$150,000
Project Name	ADA transition plan		Annually
Impact to Operation Cost	Neutral		
Impact to Maintenance Cost	Neutral		

Project Description

Annual funding for ADA improvements recommended by the City's ADA transition program. Funding is used for internal and external costs related to ADA improvements. Work may be bid under more than one contract.

This project is funded annually.

Project Benefits	The City commissioned a study of ADA deficiencies that resulted in the 2010 ADA transition Plan. This plan contains a list of deficiencies, and recommends funding of \$150,000 per year for 15 years to complete the repairs. Adoption of the plan and continued work on the plan improves accessibility for all and is required to receive CDBG funds from the Federal Government.
Impacts of Not Completing Project	Failure to make ADA improvements will make it difficult for people with disabilities to access City services and results in loss of federal funding.

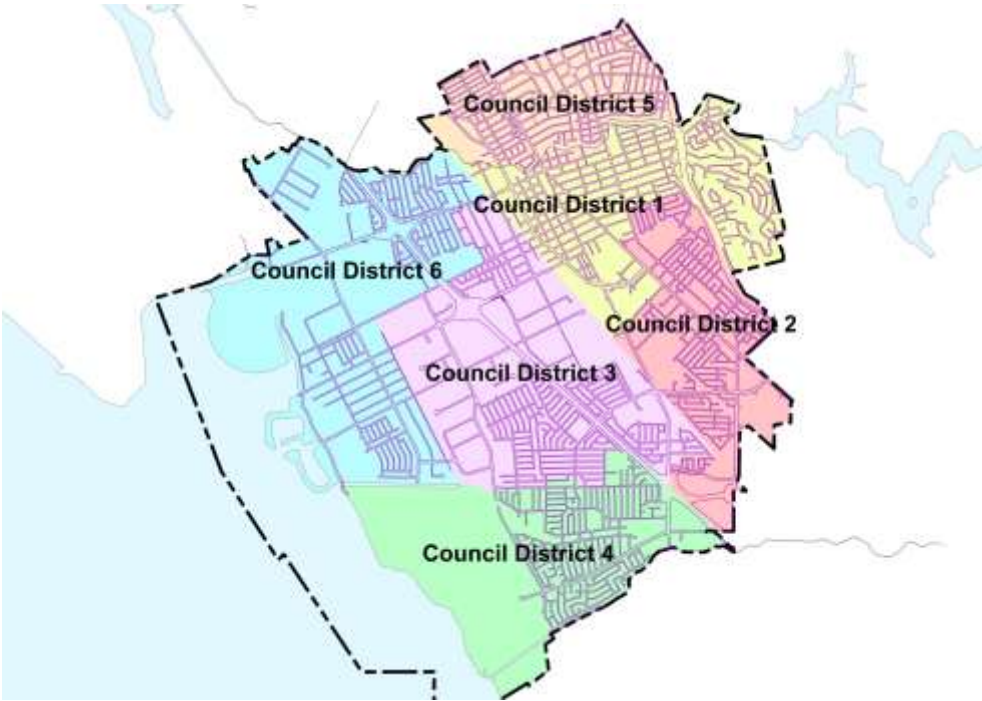
Expenditure Account	Appropriation	Funding Source	Fiscal Year Funded
210-36-500	\$150.000	General Fund	2022
	\$0		
	\$0		
	\$0		
	\$0		
	\$0		
	\$0		
	\$0		
Total Funding	\$150,000		



Project Number	2022.0020	Project Name	ADA transition plan
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ADA improvements at Cherry Grove Park



Funded Projects

Project Number	2023.0020	Detailed Cost	\$150,000
Project Name	ADA transition plan		Annually
Impact to Operation Cost	Neutral		
Impact to Maintenance Cost	Neutral		

Project Description

Annual funding for ADA improvements recommended by the City's ADA transition program. Funding is used for internal and external costs related to ADA improvements. Work may be bid under more than one contract.

This project is funded annually.

Project Benefits	The City commissioned a study of ADA deficiencies that resulted in the 2010 ADA transition Plan. This plan contains a list of deficiencies, and recommends funding of \$150,000 per year for 15 years to complete the repairs. Adoption of the plan and continued work on the plan improves accessibility for all and is required to receive CDBG funds from the Federal Government.
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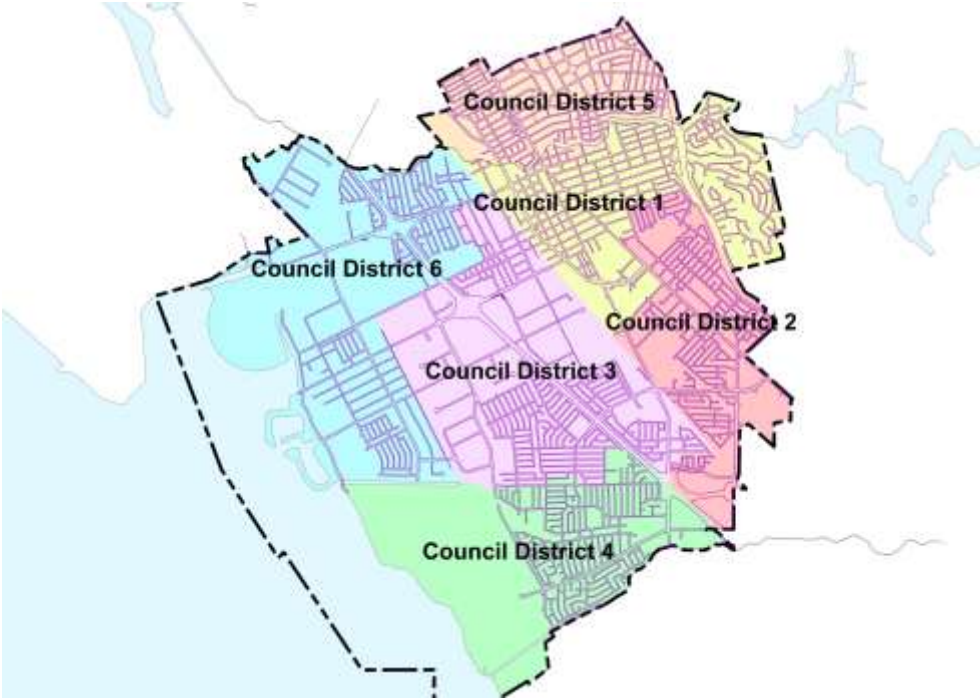
Impacts of Not Completing Project	Failure to make ADA improvements will make it difficult for people with disabilities to access City services and results in loss of federal funding.
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Expenditure Account	Appropriation	Funding Source	Fiscal Year Funded
210-36-501	\$150.000	General Fund	2023
	\$0		
	\$0		
	\$0		
	\$0		
	\$0		
	\$0		
	\$0		
Total Funding	\$150,000		

Project Number	2023.0020	Project Name	ADA transition plan
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ADA ramp work



Funded Projects

200

Project Number	2019.4600	Detailed Cost	\$635,000
Project Name	Benedict SS Lift Station Renovation		
Impact to Operation Cost			
Impact to Maintenance Cost	Decrease		

Project Description

The existing station will be removed in its entirety and a new lift station package installed. The aged concrete wet well will be replaced with a fiberglass reservoir. Pumps will be submersible, retractable to the surface for maintenance without the need for confined entry. All control equipment will be in an above ground cabinet. A socket receptacle will be included to quickly receive mobile generator power in events of loss of electrical service. A separate valve vault will be included to facilitate bypass connections. The existing electrical service will be replaced and upgraded.

The pumps will be connected to the existing 6-inch discharge pipeline. Existing SCADA connectivity with the WPCP will be reused and reactivated.

Project Benefits	This project is required to safely convey projected sanitary sewer flows.
Impacts of Not Completing Project	Without this project, maintenance frequency and costs will increase. There is an increased risk of pump failure resulting in a sewage overflow.

Expenditure Account	Appropriation	Funding Source	Fiscal Year Funded
593-52-282	\$635,000	Water Pollution Control Plant Enterprise	2022
	\$0		
	\$0		
	\$0		
	\$0		
	\$0		
	\$0		
	\$0		
	\$0		
Total Funding	\$635,000		



Project Number	2019.4600	Project Name	Benedict SS Lift Station Renovation
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Existing lift station



Funded Projects

Project Number	2022.0030	Detailed Cost	\$50,000
Project Name	Bike and Ped Support Program		Annually
Impact to Operation Cost	Neutral		
Impact to Maintenance Cost	Increase		

Project Description

This program funds activities listed in the City’s Bicycle & Pedestrian Master Plan, including the following:  
**Bike-to Work-Day Event:** Promote the event to encourage bicycling. Host an Energizer Station at the downtown SL Bart station.  
**Bike Rack Program:** Receive requests for bike racks & parking information. Install bike racks in the ROW at appropriate requested locations.  
**Pedestrian & Bicycle Safety Education:** Bicycle and Pedestrian Advisory Committee (BPAC) support.  
**Spot Improvements:** Install bike related road signs. Design bikeways and pedestrian paths. Install or modify pavement markings & striping to accommodate bicycle traffic on City streets. Install bicycle detection at traffic signals. Design, and construct upgrades to traffic signals, and safety equipment to meet pedestrian accessibility guidelines.  
This program is funded annually.

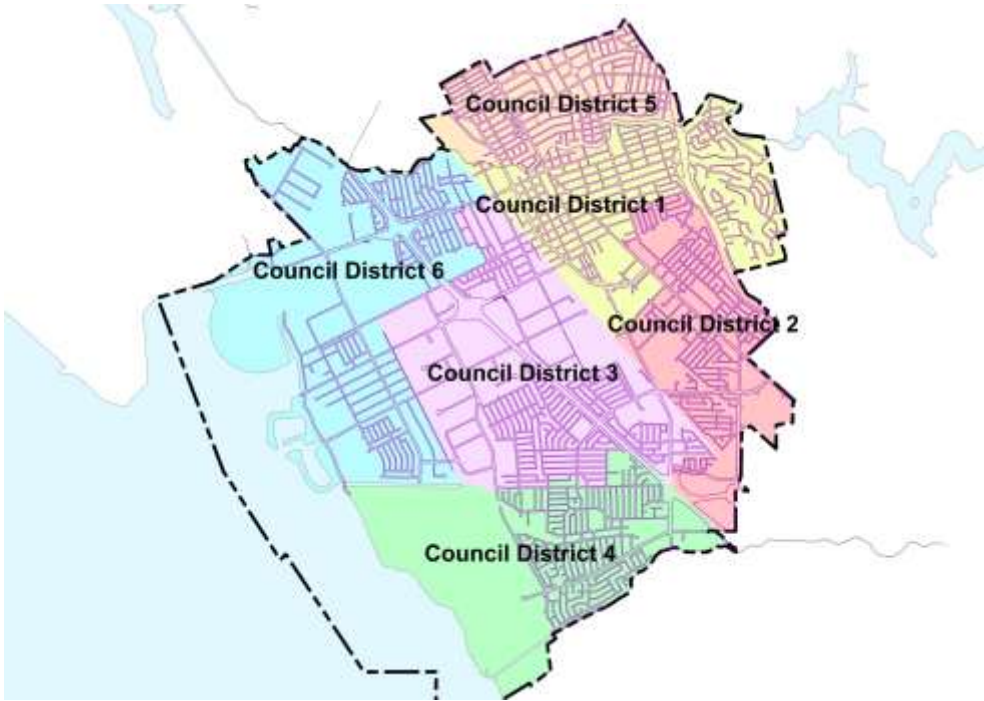
Project Benefits	This program promotes bicycling and walking within the City.
Impacts of Not Completing Project	Without this program bicycling and walking through town may be less inviting.

Expenditure Account	Appropriation	Funding Source	Fiscal Year Funded
144-36-505	\$50.000	Measure B Bicycle / Pedestrian	2022
	\$0		
	\$0		
	\$0		
	\$0		
	\$0		
	\$0		
	\$0		
Total Funding	\$50,000		

Project Number    2022.0030    Project Name    Bike and Ped Support Program



Staffing bike to work day



Funded Projects

Project Number	2023.0030	Detailed Cost	\$50,000
Project Name	Bike and Ped Support Program		Annually
Impact to Operation Cost	Neutral		
Impact to Maintenance Cost	Increase		

Project Description

This program funds activities listed in the City’s Bicycle & Pedestrian Master Plan, including the following:  
**Bike-to Work-Day Event:** Promote the event to encourage bicycling. Host an Energizer Station at the downtown SL Bart station.  
**Bike Rack Program:** Receive requests for bike racks & parking information. Install bike racks in the ROW at appropriate requested locations.  
**Pedestrian & Bicycle Safety Education:** Bicycle and Pedestrian Advisory Committee (BPAC) support.  
**Spot Improvements:** Install bike related road signs. Design bikeways and pedestrian paths. Install or modify pavement markings & striping to accommodate bicycle traffic on City streets. Install bicycle detection at traffic signals. Design, and construct upgrades to traffic signals, and safety equipment to meet pedestrian accessibility guidelines.  
This program is funded annually.

Project Benefits	This program promotes bicycling and walking within the City.
Impacts of Not Completing Project	Without this program bicycling and walking through town may be less inviting.

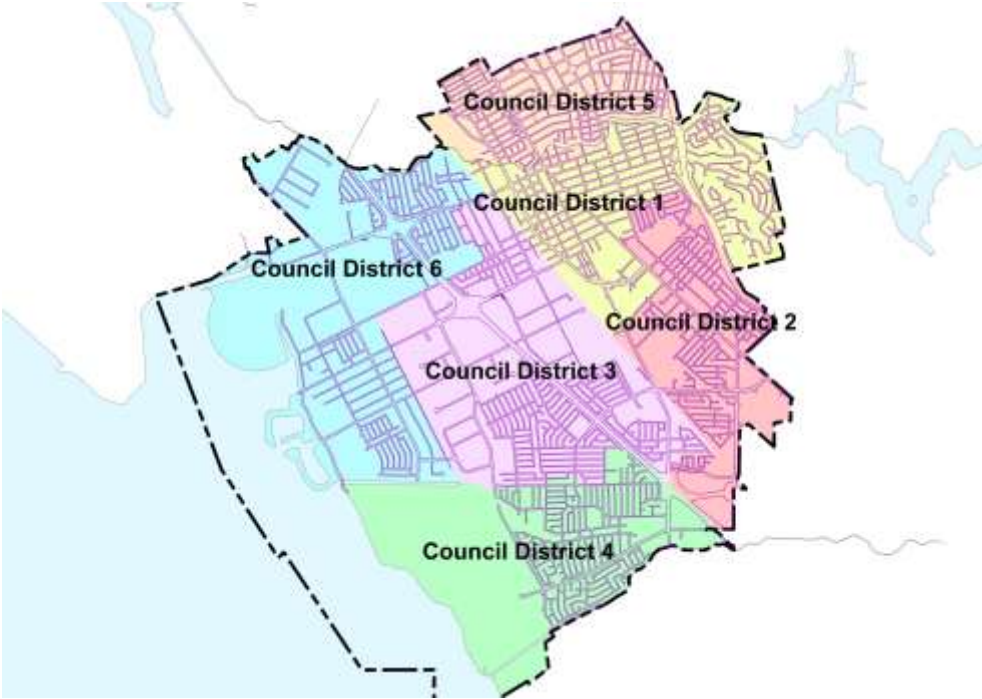
Expenditure Account	Appropriation	Funding Source	Fiscal Year Funded
144-36-506	\$50.000	Measure B Bicycle / Pedestrian	2023
	\$0		
	\$0		
	\$0		
	\$0		
	\$0		
	\$0		
	\$0		
Total Funding	\$50,000		



Project Number	2023.0030	Project Name	Bike and Ped Support Program
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Safety Education booth at a carnival



Funded Projects

Project Number	2022.0110	Detailed Cost	\$600,000
Project Name	City Building Major Maintenance		Annually
Impact to Operation Cost	Neutral		
Impact to Maintenance Cost	Neutral		

Project Description

Funding for replacement or renovation of building components that have failed or reached the end of their useful life including such items as elevators, movable partitions, roofing, flooring, mechanical systems (HVAC, plumbing, etc.), paint, parking lots, sidewalks and walkways, landscaping, and irrigation systems. Scope excludes repair and replacement of furniture, computer and AV equipment, and commercial kitchen equipment. Each item of work is generally valued at greater than \$100,000, smaller projects are covered under the Building Maintenance line item of the Public Works operating budget. Halcyon Park and Manor Park recreation center buildings as well as the Manor Park Aquatic Center building are covered by this fund but restrooms and sheds in parks are covered by the City Park Major Maintenance fund and are excluded from this fund. Note that the building maintenance line of the Public Works budget includes tasks required to maintain existing systems in operation during their useful life but excludes wholesale replacement of systems when they wear out. The Public Works Department maintains a list of maintenance needs for City buildings. This project is funded annually.

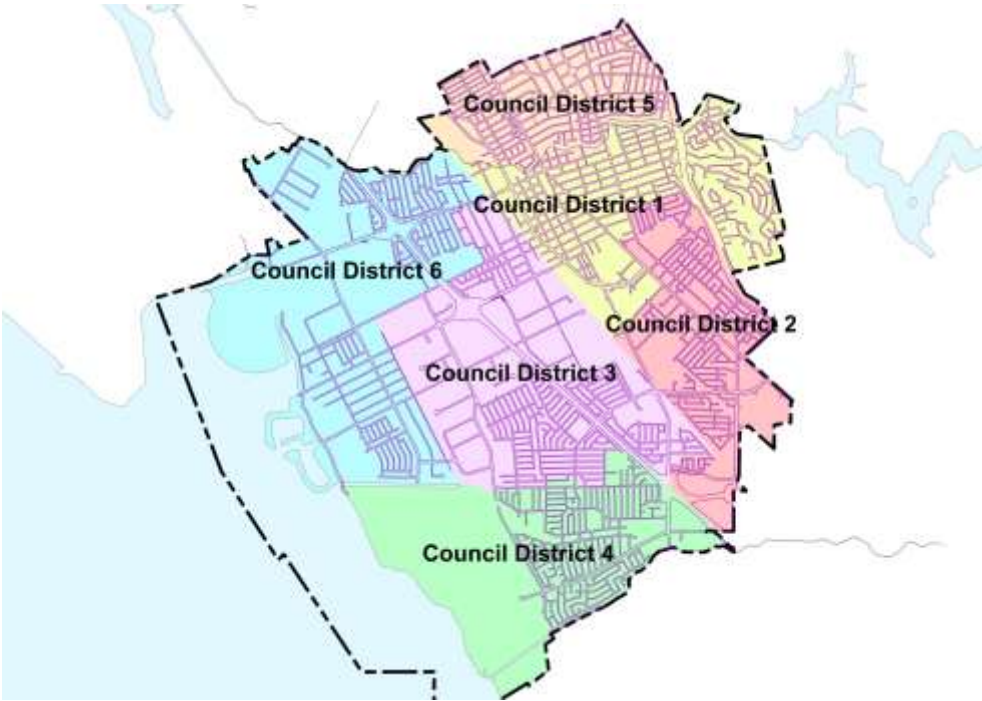
Project Benefits	The City owns and operates approximately 400,000 sf of conditioned building space. Continued funding of this program will ensure that wear items within the buildings and on the building sites are replaced at the end of their useful life.
Impacts of Not Completing Project	Without this project building maintenance items will be listed as individual projects within the capital improvement program. If these individual projects aren't funded then the usefulness of the buildings will decline. If roof replacement is deferred water leaks could cause damage to the interior of the building.

Expenditure Account	Appropriation	Funding Source	Fiscal Year Funded
210-18-151	\$600.000	General Fund	2022
	\$0		
	\$0		
	\$0		
	\$0		
	\$0		
	\$0		
	\$0		
Total Funding	\$600,000		

Project Number	2022.0110	Project Name	City Building Major Maintenance
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Roof replacement in progress



Funded Projects

Project Number	2023.0110	Detailed Cost	\$600,000
Project Name	City Building Major Maintenance		Annually
Impact to Operation Cost	Neutral		
Impact to Maintenance Cost	Neutral		

Project Description

Funding for replacement or renovation of building components that have failed or reached the end of their useful life including such items as elevators, movable partitions, roofing, flooring, mechanical systems (HVAC, plumbing, etc.), paint, parking lots, sidewalks and walkways, landscaping, and irrigation systems. Scope excludes repair and replacement of furniture, computer and AV equipment, and commercial kitchen equipment. Each item of work is generally valued at greater than \$100,000, smaller projects are covered under the Building Maintenance line item of the Public Works operating budget. Halcyon Park and Manor Park recreation center buildings as well as the Manor Park Aquatic Center building are covered by this fund but restrooms and sheds in parks are covered by the City Park Major Maintenance fund and are excluded from this fund. Note that the building maintenance line of the Public Works budget includes tasks required to maintain existing systems in operation during their useful life but excludes wholesale replacement of systems when they wear out. The Public Works Department maintains a list of maintenance needs for City buildings. This project is funded annually.

Project Benefits	The City owns and operates approximately 400,000 sf of conditioned building space. Continued funding of this program will ensure that wear items within the buildings and on the building sites are replaced at the end of their useful life.
Impacts of Not Completing Project	Without this project building maintenance items will be listed as individual projects within the capital improvement program. If these individual projects aren't funded then the usefulness of the buildings will decline. If roof replacement is deferred water leaks could cause damage to the interior of the building.

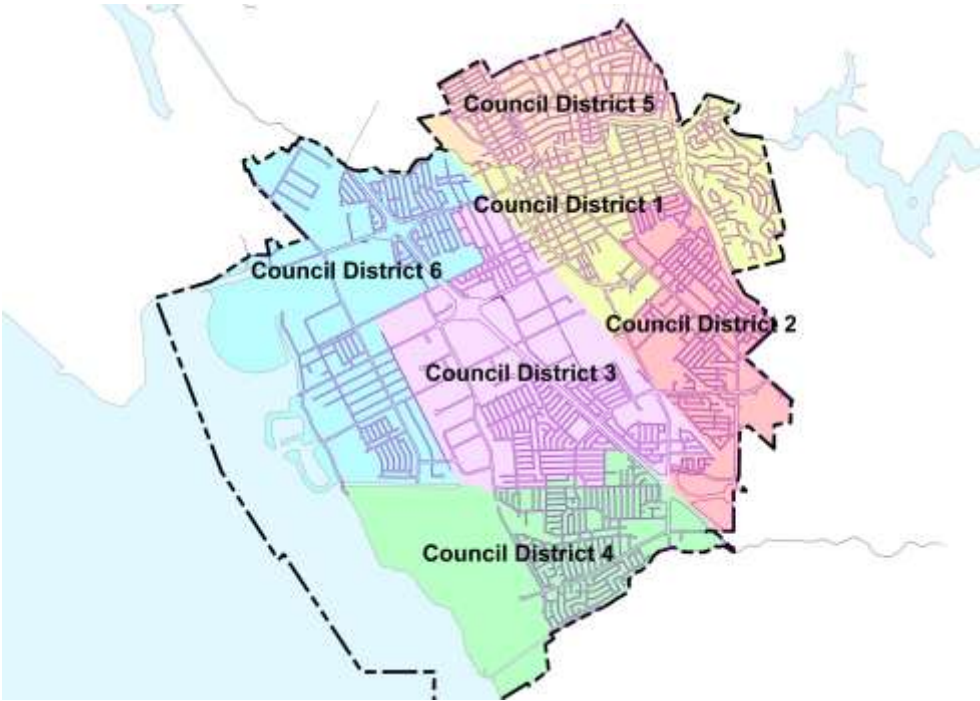
Expenditure Account	Appropriation	Funding Source	Fiscal Year Funded
210-18-152	\$600.000	General Fund	2023
	\$0		
	\$0		
	\$0		
	\$0		
	\$0		
	\$0		
	\$0		
Total Funding	\$600,000		



Project Number    2023.0110    Project Name    City Building Major Maintenance



Completed roof replacement



Funded Projects

Project Number	2022.0160	Detailed Cost	\$475,000
Project Name	City Park / Open Space Major Maintenance		Annually
Impact to Operation Cost	Neutral		
Impact to Maintenance Cost	Neutral		

Project Description

Funding for repair and replacement of existing park facilities such as irrigation systems, playground equipment, shade structures, picnic areas, outdoor furniture, sport courts, fencing, bleachers, walkways, restrooms, sheds, and parking lots. Scope includes repair public open spaces such as plazas and walkways as well as sidewalks fronting parks. The Public Works Department maintains a list of maintenance needs for City parks. This project is funded annually.

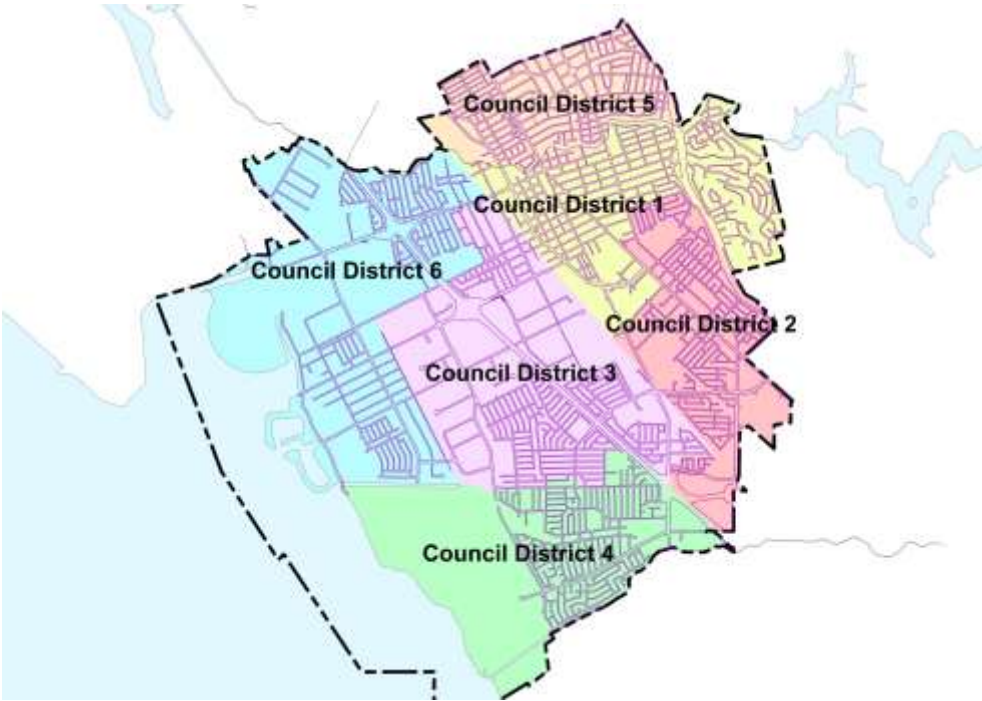
Project Benefits	Maintenance is required to keep our parks attractive and functional.
Impacts of Not Completing Project	Without this project park maintenance items will be listed as individual projects within the capital improvement program. If these individual projects aren't funded then park facilities will deteriorate and eventually fail.

Expenditure Account	Appropriation	Funding Source	Fiscal Year Funded
210-62-139	\$475.000	General Fund	2022
	\$0		
	\$0		
	\$0		
	\$0		
	\$0		
	\$0		
	\$0		
Total Funding	\$475,000		

Project Number	2022.0160	Project Name	City Park / Open Space Major Maintenance
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Recently replaced playground equipment at Marina Park



Funded Projects

Project Number	2023.0160	Detailed Cost	\$475,000
Project Name	City Park / Open Space Major Maintenance		Annually
Impact to Operation Cost	Neutral		
Impact to Maintenance Cost	Neutral		

Project Description

Funding for repair and replacement of existing park facilities such as irrigation systems, playground equipment, shade structures, picnic areas, outdoor furniture, sport courts, fencing, bleachers, walkways, restrooms, sheds, and parking lots. Scope includes repair public open spaces such as plazas and walkways as well as sidewalks fronting parks. The Public Works Department maintains a list of maintenance needs for City parks. This project is funded annually.

Project Benefits	Maintenance is required to keep our parks attractive and functional.
Impacts of Not Completing Project	Without this project park maintenance items will be listed as individual projects within the capital improvement program. If these individual projects aren't funded then park facilities will deteriorate and eventually fail.

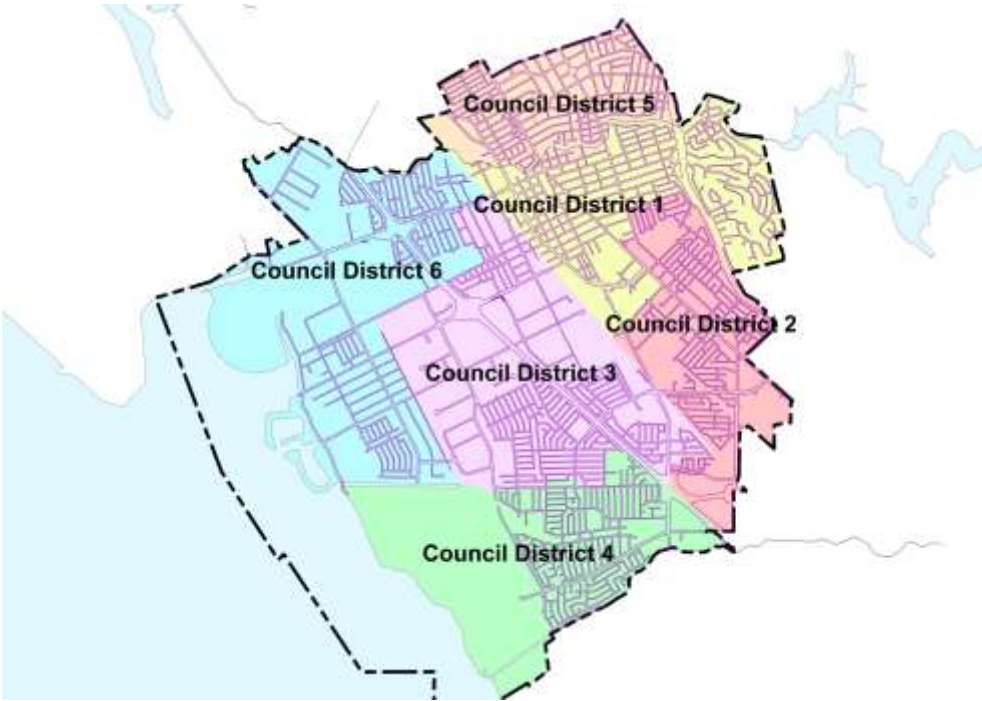
Expenditure Account	Appropriation	Funding Source	Fiscal Year Funded
210-62-140	\$475.000	General Fund	2023
	\$0		
	\$0		
	\$0		
	\$0		
	\$0		
	\$0		
	\$0		
Total Funding	\$475,000		



Project Number	2023.0160	Project Name	City Park / Open Space Major Maintenance
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Recently replaced playground equipment at Marina Park



# Funded Projects

214

Project Number	2022.2020	Detailed Cost	\$1,000,000
Project Name	Fire Station Improvements - Planning		
Impact to Operation Cost	Neutral		
Impact to Maintenance Cost	Neutral		

## Project Description

Preliminary work related to improving fire station 9 (Estudillo), 12 (143rd), and 13 (Fargo) to accomodatet mixed gender crews. Develop space planning diagrams for all three buildings with single occupancy sleeping rooms and bath rooms. Determine if existing buildings can be modified or will need to be replaced, determine whether or not existing sites can accommodate renovated buildings. Evaluate new building sites where needed. Prepare cost estimates for each building/site. Develop detailed plans for one or more buildings.

See also project numbers 2020.2000, 2018.2010, and 2020.2030 for descriptions of work required at each building.

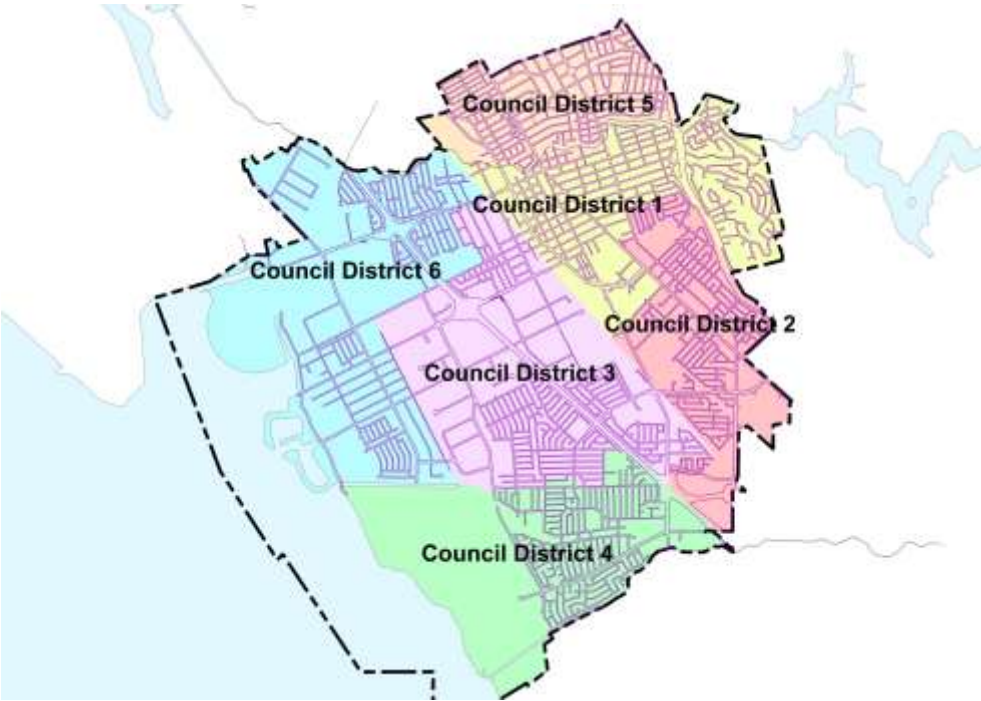
Project Benefits	Without this project fire crews sleep in one large dormitory. This project will create appropriate facilities for mixed gender crews who work at these fire stations.
Impacts of Not Completing Project	Without this project only fire stations 10 and 11 can appropriately accommodate mixed gender fire crews within the City of San Leandro.

Expenditure Account	Appropriation	Funding Source	Fiscal Year Funded
210-18-148	\$1,000,000	General Fund	2022
	\$0		
	\$0		
	\$0		
	\$0		
	\$0		
	\$0		
	\$0		
Total Funding	\$1,000,000		

Project Number	2022.2020	Project Name	Fire Station Improvements - Planning
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(clockwise from top left) FS 13, 9, and 12



Funded Projects

Project Number	2022.4600	Detailed Cost	\$220,000
Project Name	Merced SS Lift Station		
Impact to Operation Cost	Neutral		
Impact to Maintenance Cost	Neutral		
Project Description	Replace the existing aging standby 50kw emergency diesel generator (with the option of using natural and diesel fuel), 130 gal. diesel tank, and all appurtenances related to the generator including a new switchgear and all electrical components. Maintain the existing portable generator hook up.		

Project Benefits	Improve reliability of SS lift station
Impacts of Not Completing Project	Increased maintenance, increased possibility of sewage overflow.

Expenditure Account	Appropriation	Funding Source	Fiscal Year Funded
593-52-283	\$220.000	Water Pollution Control Plant Enterprise	2022
	\$0		
	\$0		
	\$0		
	\$0		
	\$0		
	\$0		
	\$0		
	\$0		
Total Funding	\$220,000		

Project Number	2022.4600	Project Name	Merced SS Lift Station
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Existing lift station





Funded Projects

Project Number	2022.0040	Detailed Cost	\$100,000
Project Name	Neighborhood Traffic Calming Program		Annually
Impact to Operation Cost	Neutral		
Impact to Maintenance Cost	Neutral		

Project Description

Evaluation and mitigation of neighborhood traffic issues/complaints. Mitigation measures generally consist of speed cushions or speed feedback signs. This project is funded annually.

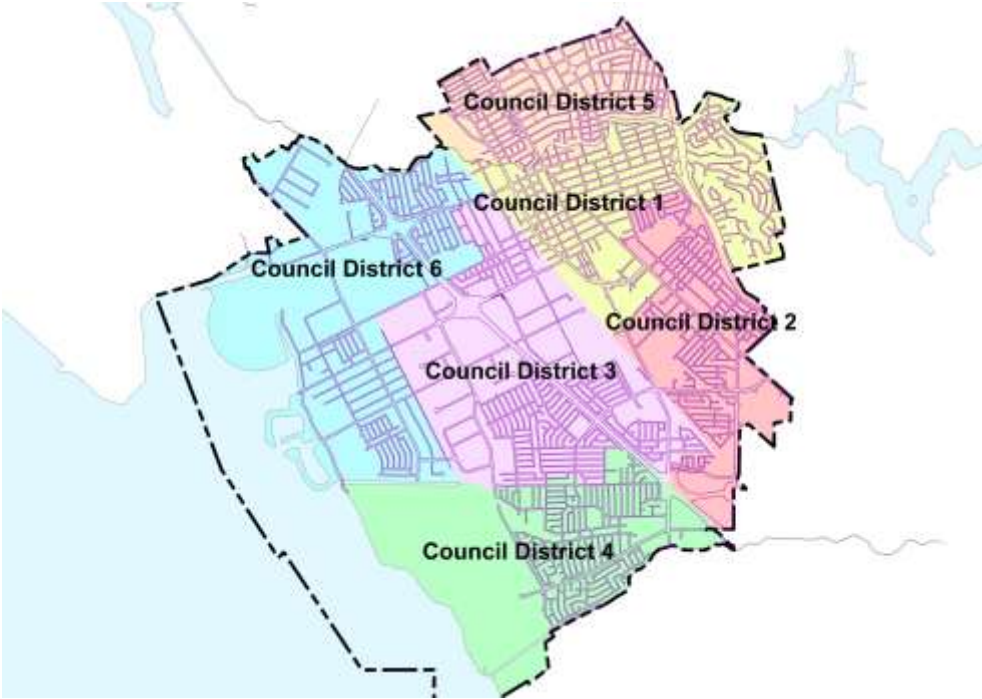
Project Benefits	This program allows the City to respond to residents with concerns about vehicle traffic within their neighborhood in a timely fashion.
Impacts of Not Completing Project	Without this program projects to alleviate neighborhood traffic concerns would be submitted for funding on an individual basis.

Expenditure Account	Appropriation	Funding Source	Fiscal Year Funded
120-38-515	\$100.000	Developer Fees for Street Improvement	2022
	\$0		
	\$0		
	\$0		
	\$0		
	\$0		
	\$0		
	\$0		
Total Funding	\$100,000		

Project Number	2022.0040	Project Name	Neighborhood Traffic Calming Program
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Speed Cushions on Pacific Drive



Funded Projects

Project Number	2023.0040	Detailed Cost	\$100,000
Project Name	Neighborhood Traffic Calming Program		Annually
Impact to Operation Cost	Neutral		
Impact to Maintenance Cost	Neutral		
Project Description	Evaluation and mitigation of neighborhood traffic issues/complaints. Mitigation measures generally consist of speed cushions or speed feedback signs. This project is funded annually.		

Project Benefits	This program allows the City to respond to residents with concerns about vehicle traffic within their neighborhood in a timely fashion.
Impacts of Not Completing Project	Without this program projects to alleviate neighborhood traffic concerns would be submitted for funding on an individual basis.

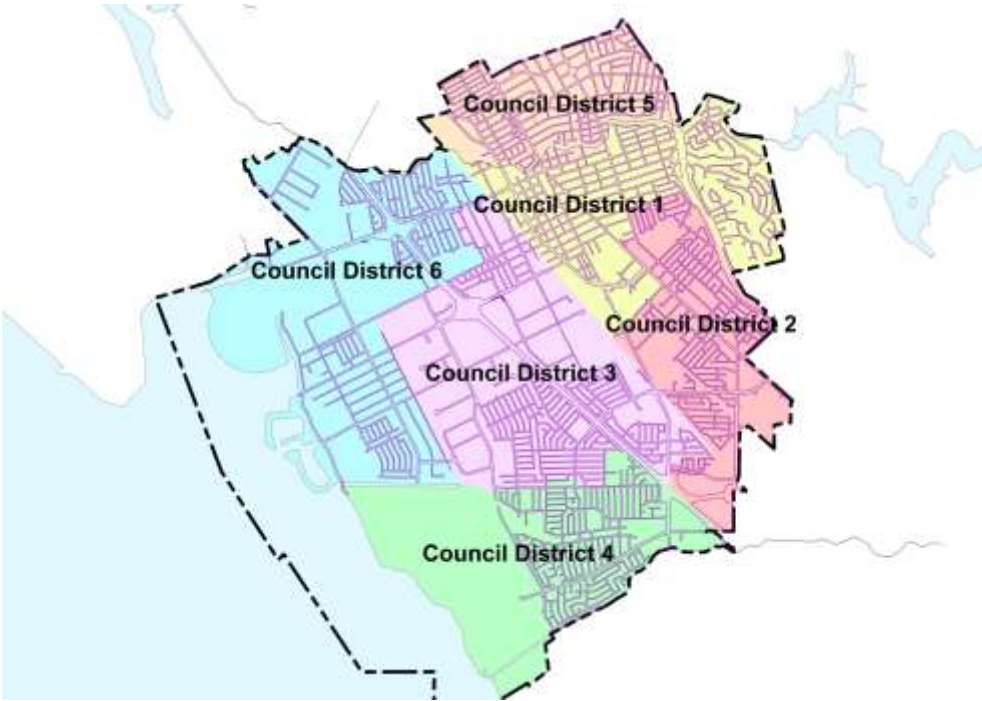
Expenditure Account	Appropriation	Funding Source	Fiscal Year Funded
120-38-516	\$100.000	Developer Fees for Street Improvement	2023
	\$0		
	\$0		
	\$0		
	\$0		
	\$0		
	\$0		
	\$0		
Total Funding	\$100,000		



Project Number	2023.0040	Project Name	Neighborhood Traffic Calming Program
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Speed Cushions on Juana Avenue



Funded Projects

Project Number	2022.0120	Detailed Cost	\$750,000
Project Name	San Sewer Collection System Repair		Annually
Impact to Operation Cost	Neutral		
Impact to Maintenance Cost	Neutral		

Project Description

Annual funding for maintenance of the sanitary sewer collection system generally consisting of pipe and manhole repair, frequently done on streets scheduled to receive pavement work. This project is funded annually.

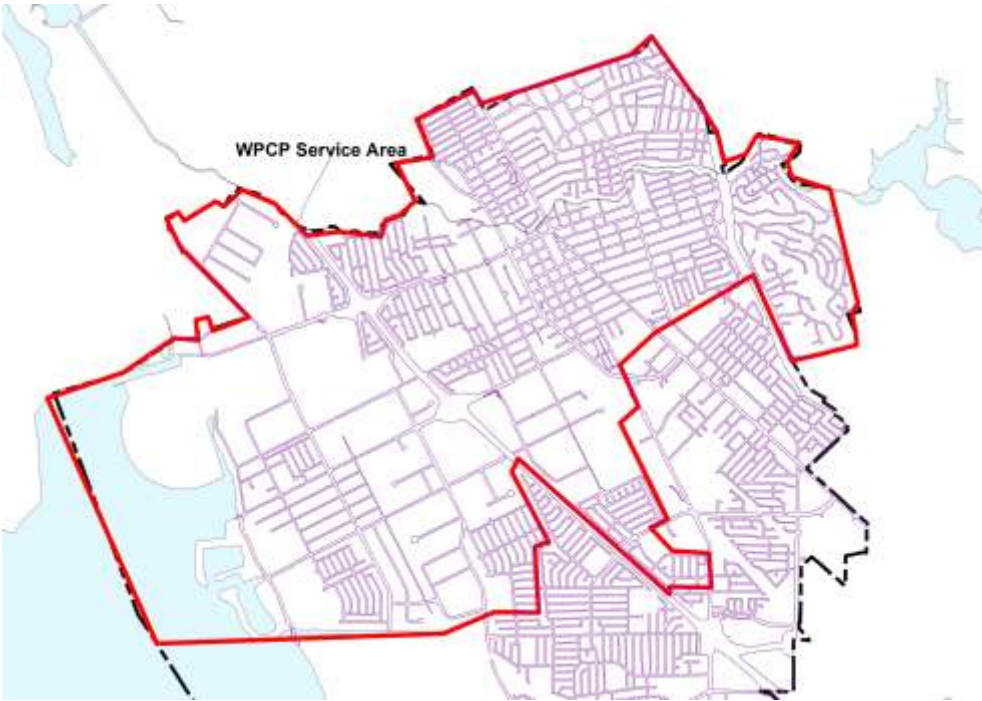
Project Benefits	Maintenance of the sanitary sewer collection system is required to ensure it operates as intended and to prevent sewage spills.
Impacts of Not Completing Project	Without this project sanitary sewer pipes are more likely to leak and eventually fail.

Expenditure Account	Appropriation	Funding Source	Fiscal Year Funded
593-52-530	\$750.000	Water Pollution Control Plant Enterprise	2022
	\$0		
	\$0		
	\$0		
	\$0		
	\$0		
	\$0		
	\$0		
	\$0		
Total Funding	\$750,000		

Project Number	2022.0120	Project Name	San Sewer Collection System Repair
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Sanitary sewer pipe repair



Funded Projects

Project Number	2023.0120	Detailed Cost	\$750,000
Project Name	San Sewer Collection System Repair		Annually
Impact to Operation Cost	Neutral		
Impact to Maintenance Cost	Neutral		

Project Description

Annual funding for maintenance of the sanitary sewer collection system generally consisting of pipe and manhole repair, frequently done on streets scheduled to receive pavement work. This project is funded annually.

Project Benefits	Maintenance of the sanitary sewer collection system is required to ensure it operates as intended and to prevent sewage spills.
Impacts of Not Completing Project	Without this project sanitary sewer pipes are more likely to leak and eventually fail.

Expenditure Account	Appropriation	Funding Source	Fiscal Year Funded
593-52-531	\$750.000	Water Pollution Control Plant Enterprise	2023
	\$0		
	\$0		
	\$0		
	\$0		
	\$0		
	\$0		
	\$0		
Total Funding	\$750,000		



Project Number	2023.0120	Project Name	San Sewer Collection System Repair
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Sanitary sewer pipe repair



Funded Projects

Project Number	2022.0060	Detailed Cost	\$550,000
Project Name	Sidewalk Program		Annually
Impact to Operation Cost	Neutral		
Impact to Maintenance Cost	Neutral		

Project Description

Annual funding for evaluation and repair of sidewalks and other concrete improvements within the public right of way. Project includes funding for a full time inspector to oversee construction work, investigate sidewalk complaints, and work with residents to authorize repair work. This program is funded annually.

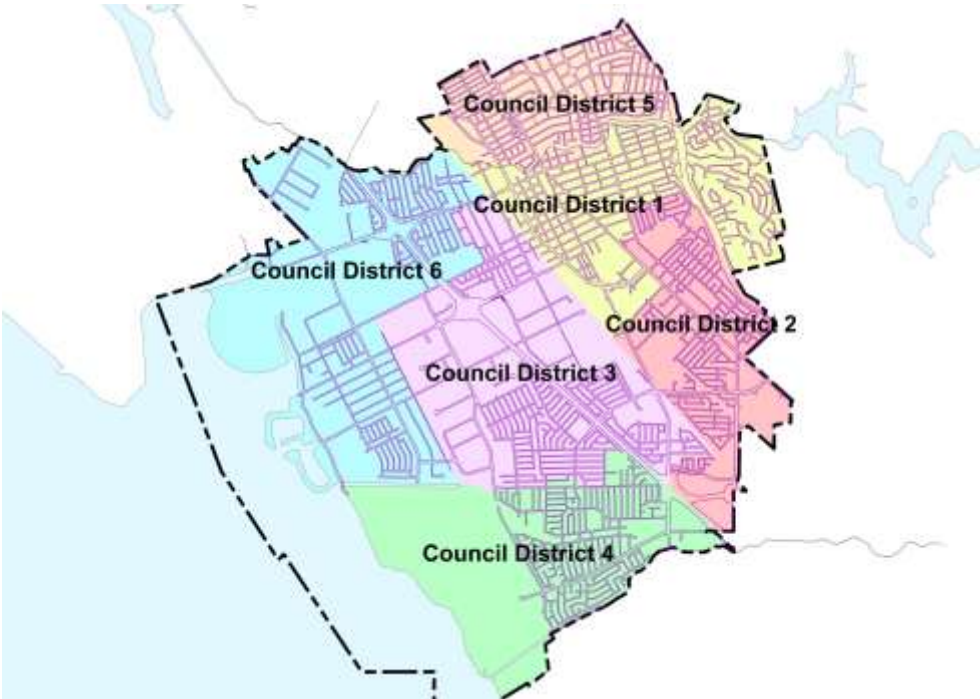
Project Benefits	This program makes it easier for property owners to have their sidewalk repaired. Sidewalk in good condition reduces the frequency of trip and fall injuries suffered by pedestrians.
Impacts of Not Completing Project	Without this program property owners will need to hire contractors and obtain permits to repair their sidewalk. Property owners won't see the volume discount on sidewalk work that the City obtains. Staff time required to process encroachment permits will increase. The condition of sidewalks within the City may deteriorate.

Expenditure Account	Appropriation	Funding Source	Fiscal Year Funded
144-36-510	\$50,000	Measure B Bicycle / Pedestrian	2022
144-38-510	\$295,000	Measure B Streets / Roads	2022
141-36-510	\$100,000	Measure BB Bicycle / Pedestrian	2022
150-36-510	\$105,062	Outside Funding/Grant	2022
	\$0		
	\$0		
	\$0		
	\$0		
Total Funding	\$550,062		

Project Number	2022.0060	Project Name	Sidewalk Program
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Sidewalk repair in progress



Funded Projects

Project Number	2023.0060	Detailed Cost	\$550,000
Project Name	Sidewalk Program		Annually
Impact to Operation Cost	Neutral		
Impact to Maintenance Cost	Neutral		

Project Description

Annual funding for evaluation and repair of sidewalks and other concrete improvements within the public right of way. Project includes funding for a full time inspector to oversee construction work, investigate sidewalk complaints, and work with residents to authorize repair work. This program is funded annually.

Project Benefits	This program makes it easier for property owners to have their sidewalk repaired. Sidewalk in good condition reduces the frequency of trip and fall injuries suffered by pedestrians.
Impacts of Not Completing Project	Without this program property owners will need to hire contractors and obtain permits to repair their sidewalk. Property owners won't see the volume discount on sidewalk work that the City obtains. Staff time required to process encroachment permits will increase. The condition of sidewalks within the City may deteriorate.

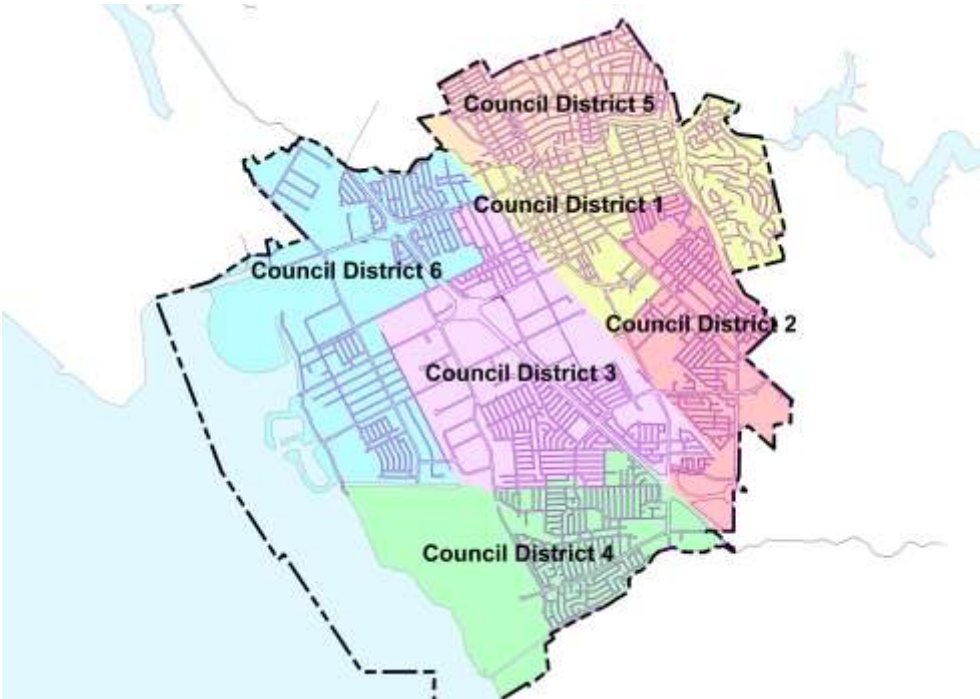
Expenditure Account	Appropriation	Funding Source	Fiscal Year Funded
144-36-511	\$220,000	Measure B Bicycle / Pedestrian	2023
144-38-511	\$30,000	Measure B Streets / Roads	2023
141-36-511	\$210,000	Measure BB Bicycle / Pedestrian	2023
150-36-511	\$90,000	Outside Funding/Grant	2023
	\$0		
	\$0		
	\$0		
	\$0		
Total Funding	\$550,000		



Project Number	2023.0060	Project Name	Sidewalk Program
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Sidewalk repair in progress



# Funded Projects

230

Project Number	2018.8000	Detailed Cost	\$1,900,000
Project Name	Financial Software System Replacement		
Impact to Operation Cost	Neutral		
Impact to Maintenance Cost	Increase		

## Project Description

Purchase and setup a new Enterprise Resources Planning (ERP) system for tracking and reporting the City's financial and personnel activity. This system will replace the current Tyler EDEN software and could incorporate systems in departments other than Finance and Human Resources. The City could choose to mirror EDEN's existing modules or expand their scope to provide increased utility to citywide departments. For a city of San Leandro's size, the purchase of a Tier 2 ERP system is likely the most logical and economical and this would include systems by Tyler Technologies, Accela, and others. Tier 1 ERP systems, such as those offered by SAP and Oracle are likely not appropriate nor economical for the City of San Leandro, but due diligence will be performed on all systems. The IT fund typically only covers hardware and software needs up to \$250,000, but may contribute funds to this project in the future.

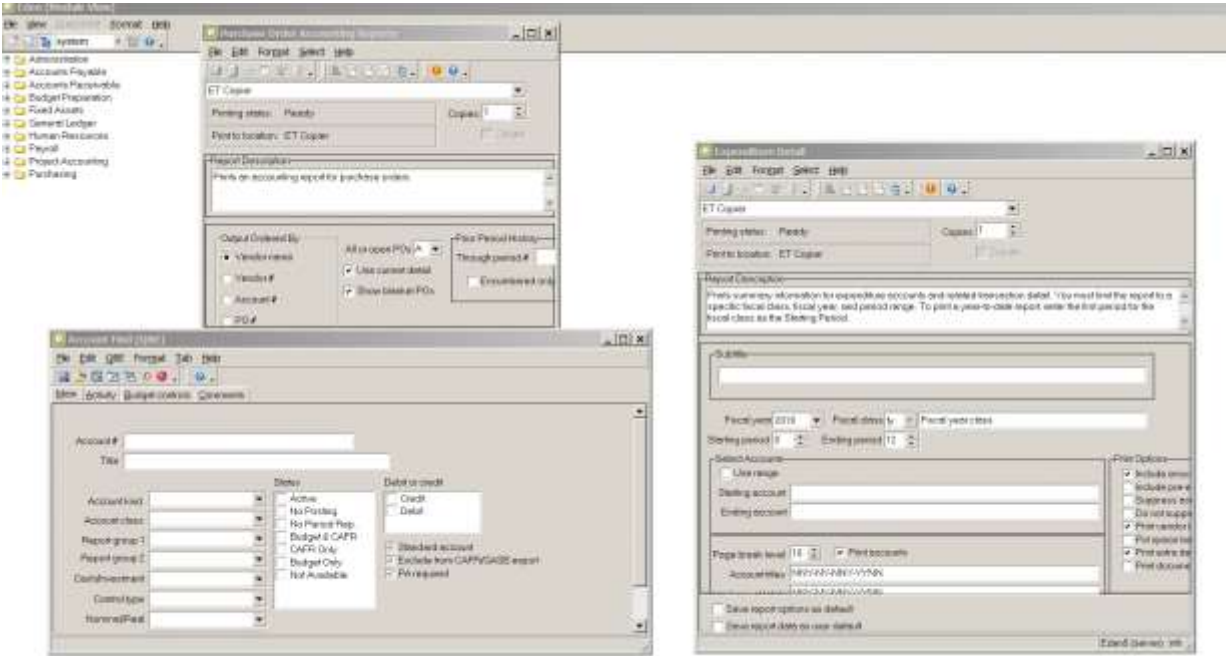
Annual software license costs are anticipated to increase by between \$60,000 and \$180,000 per year as a result of this project.

\$300,000 was included in the FY 20-21 budget as a first funding installment for this project.

Project Benefits	The EDEN ERP includes modules for Payroll and Accounting and this has a direct impact on every City department's operations, the EDEN ERP system is mission critical for the day to day operation of the City. A newer ERP system will have enhanced reporting capabilities, user interface, and ease of use. A new ERP will include software support and upgrades.
Impacts of Not Completing Project	Tyler Technology will eventually stop supporting the EDEN system. If software issues were to occur in an unsupported environment, key financial and personnel functions such as issuing paychecks, paying vendors, performing required financial reporting, and safeguarding the City's assets could be adversely impacted. Processing of human resource functions for employees, such as onboarding, could

Expenditure Account	Appropriation	Funding Source	Fiscal Year Funded
688-13-133	\$1,400,000	General Fund	2023
	\$0		
	\$0		
	\$0		
	\$0		
	\$0		
	\$0		
	\$0		
Total Funding	\$1,400,000		

Project Number    2018.8000            Project Name       Financial Software System Replacement



Existing software interface

No Location Map Available

Funded Projects

Project Number	2020.3600	Detailed Cost	\$1,000,000
Project Name	PWSC Replace Fuel Tanks		
Impact to Operation Cost	Neutral		
Impact to Maintenance Cost	Decrease		

Project Description

Public Works currently has four single-walled underground service tanks containing diesel fuel (1, 12,000 gallon) and unleaded fuel (2 20,000 gallon and 1 12,000 gallon) located at the City’s Corporation Yard. These tanks pipe fuel a short distance to the four fuel pumps that serve the City’s fleet of vehicles and equipment.

The State Water Board is requiring that single-walled tanks and plumbing be removed or replaced with double-walled tanks by December 2025. Because the old tanks need to be removed (cannot be left in-place), it is most cost-effective to remove them and install the double-walled tanks in the same excavation. Public Works staff have determined that there is only need for one 25,000-gallon tank for unleaded gasoline and one 12,000-gallon tank for diesel fuel. All plumbing from the tanks to the pumps will also need to be replaced.

Finally, the 4 existing fuel dispensers will need to be replaced with 4 modern ones in the same location and configuration.

Project Benefits	State law requires replacement of single walled tanks and pipes by the end of 2025.
Impacts of Not Completing Project	Without this project we would no longer be able to provide fuel at the Public Works corporation yard. Vehicles would need to fuel at a commercial fuel station resulting in additional fuel costs of about \$200,000/year.

Expenditure Account	Appropriation	Funding Source	Fiscal Year Funded
210-18-152	\$1,000,000	General Fund	2023
	\$0		
	\$0		
	\$0		
	\$0		
	\$0		
	\$0		
	\$0		
Total Funding	\$1,000,000		

Project Number	2020.3600	Project Name	PWSC Replace Fuel Tanks
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Existing fuel tanks at the Public Works Service Center



Funded Projects

Project Number	2022.3040	Detailed Cost	\$625,000
Project Name	Steven Taylor Sanctity of Life Memorial		
Impact to Operation Cost	Neutral		
Impact to Maintenance Cost	Increase		

Project Description

Design and construct a memorial to Steven Taylor near the entrance to the par course at Marina Park. Include public input and comments in the design.

Initial concept consists of:

- 1. A monument encircled at a distance of 15' or so by benches,
- 2. A powered four sided kiosk with touch screens and Wi-Fi,
- 3. An entry sign,
- 4. Pathways with signage,
- 5. Statues of famous/iconic moments when people took a stand for civil rights.

This project will be funded in two installments.

Project Benefits	Project may inspire members of the community to improve society.
Impacts of Not Completing Project	Without this project people who are in groups marginalized by society may be less likely to become active in civil rights.

Expenditure Account	Appropriation	Funding Source	Fiscal Year Funded
210-62-141	\$150.000	General Fund	2022
	\$0		
	\$0		0
	\$0		0
	\$0		
	\$0		
	\$0		
	\$0		0
Total Funding	\$150,000		



Project Number	2022.3040	Project Name	Steven Taylor Sanctity of Life Memorial
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Proposed Memorial Location
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Funded Projects

Project Number	2022.3040	Detailed Cost	\$625,000
Project Name	Steven Taylor Sanctity of Life Memorial		
Impact to Operation Cost	Neutral		
Impact to Maintenance Cost	Increase		

Project Description

Design and construct a memorial to Steven Taylor near the entrance to the par course at Marina Park. Include public input and comments in the design.

Initial concept consists of:

- 1. A monument encircled at a distance of 15' or so by benches,
- 2. A powered four sided kiosk with touch screens and Wi-Fi,
- 3. An entry sign,
- 4. Pathways with signage,
- 5. Statues of famous/iconic moments when people took a stand for civil rights.

This project will be funded in two installments.

Project Benefits	Project may inspire members of the community to improve society.
Impacts of Not Completing Project	Without this project people who are in groups marginalized by society may be less likely to become active in civil rights.

Expenditure Account	Appropriation	Funding Source	Fiscal Year Funded
210-62-141	\$475.000	General Fund	2023
	\$0		
	\$0		0
	\$0		0
	\$0		
	\$0		
	\$0		
	\$0		0
Total Funding	\$475,000		



Project Number	2022.3040	Project Name	Steven Taylor Sanctity of Life Memorial
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Proposed Memorial Location
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Funded Projects

Project Number	2022.0050	Detailed Cost	\$7,640,000
Project Name	Street Overlay / Rehabilitation		Annually
Impact to Operation Cost	Neutral		
Impact to Maintenance Cost	Neutral		

Project Description

Annual funding for street maintenance in the form of partial or complete pavement replacement. This project addresses street pavement in poor condition and streets with pavement that has failed. The cost listed represents the amount needed annually, in addition to funding for street sealing, to maintain the current average road condition.

\$33.4M annually for 5 years, in addition to funding for street sealing is required to reach the General Plan goal of an average condition index = 76.

The City currently has approximately \$180M in deferred street maintenance.

This project is funded annually: The budget for FY 21-22 and FY 22-23 appropriates more funding in the second year of the budget than the first. The total, when combined with funding for public works road work specified elsewhere in the budget, is equal to the amount needed annually to maintain the road system in its current condition.

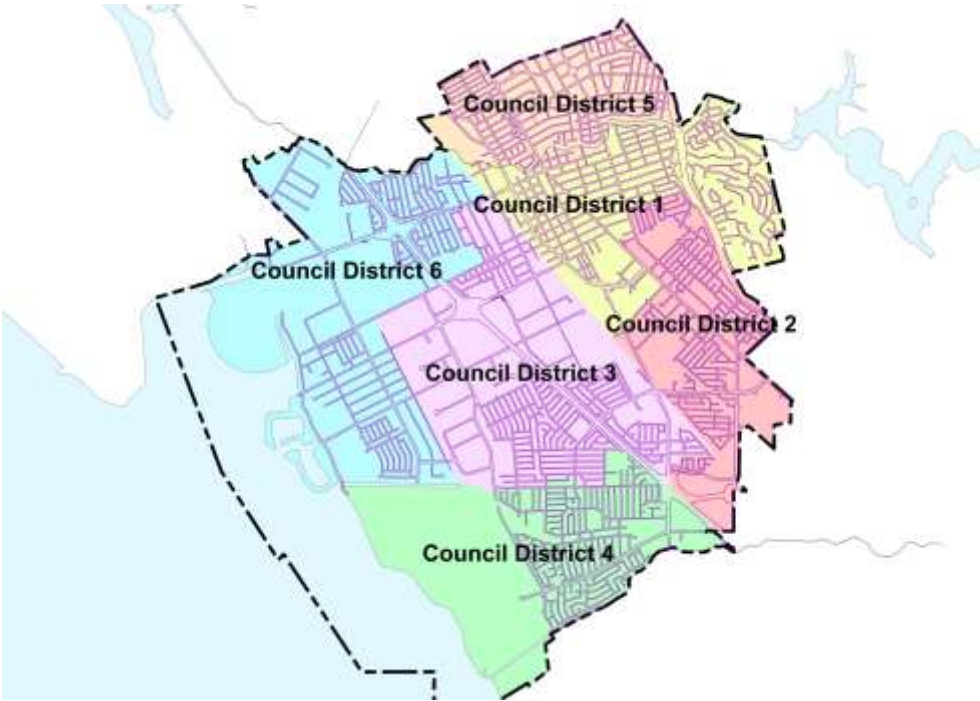
Project Benefits	This project maintains our existing road system in its current state. Well maintained roads allow people and goods to travel throughout the city efficiently.
Impacts of Not Completing Project	Without this project or funding the project with less than the amount listed will cause the average road condition to decline. The cost of repair of each individual road will increase, and the overall backlog of pavement maintenance will increase.

Expenditure Account	Appropriation	Funding Source	Fiscal Year Funded
210-38-520	\$3,600,000	General Fund	2022
140-38-520	\$500,000	Gas Tax	2022
144-38-520	\$1,005,000	Measure B Streets / Roads	2022
	\$0		
	\$0		
	\$0		
	\$0		
	\$0		
Total Funding	\$5,105,000		

Project Number	2022.0050	Project Name	Street Overlay / Rehabilitation
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Street construction in progress



Funded Projects

Project Number	2023.0050	Detailed Cost	\$7,640,000
Project Name	Street Overlay / Rehabilitation		Annually
Impact to Operation Cost	Neutral		
Impact to Maintenance Cost	Neutral		

Project Description

Annual funding for street maintenance in the form of partial or complete pavement replacement. This project addresses street pavement in poor condition and streets with pavement that has failed. The cost listed represents the amount needed annually, in addition to funding for street sealing, to maintain the current average road condition.

\$33.4M annually for 5 years, in addition to funding for street sealing is required to reach the General Plan goal of an average condition index = 76.

The City currently has approximately \$180M in deferred street maintenance.

This project is funded annually: The budget for FY 21-22 and FY 22-23 appropriates more funding in the second year of the budget than the first. The total, when combined with funding for public works road work specified elsewhere in the budget, is equal to the amount needed annually to maintain the road system in its current condition.

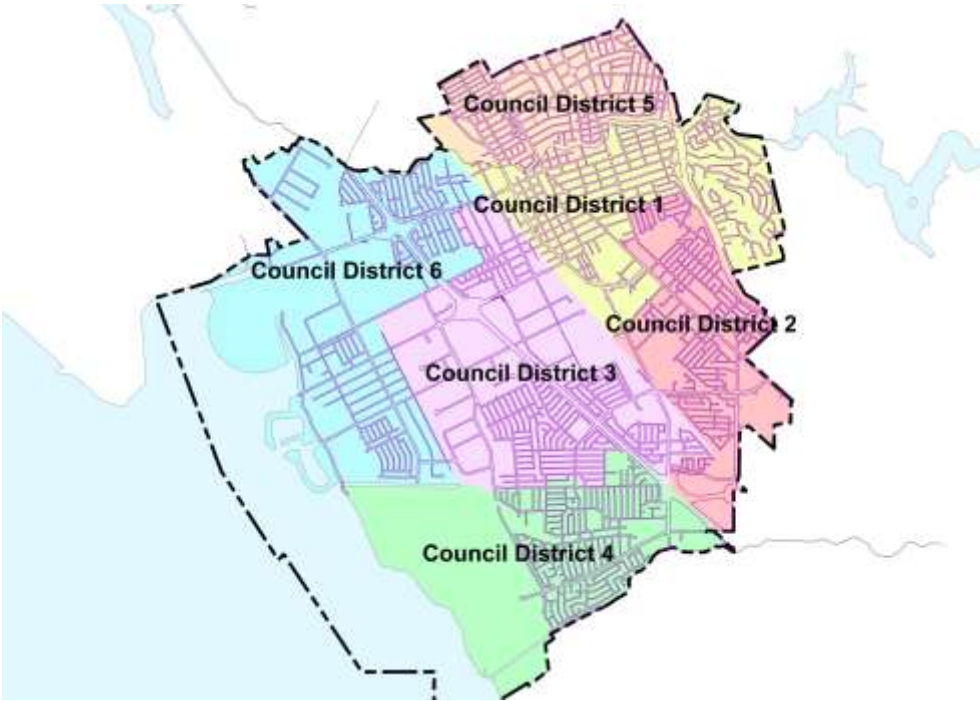
Project Benefits	This project maintains our existing road system in its current state. Well maintained roads allow people and goods to travel throughout the city efficiently.
Impacts of Not Completing Project	Without this project or funding the project with less than the amount listed will cause the average road condition to decline. The cost of repair of each individual road will increase, and the overall backlog of pavement maintenance will increase.

Expenditure Account	Appropriation	Funding Source	Fiscal Year Funded
210-38-521	\$8,953,723	General Fund	2023
140-38-521	\$500,000	Gas Tax	2023
	\$0		
	\$0		
	\$0		
	\$0		
	\$0		
	\$0		
Total Funding	\$9,453,723		

Project Number	2023.0050	Project Name	Street Overlay / Rehabilitation
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Completed street paving



Funded Projects

Project Number	2022.0070	Detailed Cost	\$3,360,000
Project Name	Street Sealing		Annually
Impact to Operation Cost	Neutral		
Impact to Maintenance Cost	Neutral		

Project Description

Annual funding for street maintenance in the form of thin surface seals. Work is applied to streets in good and fair condition. The cost listed represents the amount needed annually to maintain the current average road condition. Funding less than the amount listed will cause the average road condition to decline and funding above the amount listed will cause the average road condition to increase.

This project is funded annually. The budget for FY 21-22 and FY 22-23 appropriates more funding in the first year of the budget than the first. The total is equal to the amount needed annually to maintain the road system in its current condition.

Project Benefits	This project maintains our existing road system in its current state. Well maintained roads allow people and goods to travel throughout the city efficiently.
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Impacts of Not Completing Project	Without this project the condition of roads will deteriorate. The cost of repair of each individual road will increase, and the overall backlog of pavement maintenance will increase.
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Expenditure Account	Appropriation	Funding Source	Fiscal Year Funded
144-38-525	\$1,500,000	Measure B Streets / Roads	2022
141-38-525	\$1,000,000	Measure BB Streets / Roads	2022
143-38-525	\$1,000,000	Measure F / Vehicle Registration Fees	2022
	\$0		
	\$0		
	\$0		
	\$0		
	\$0		
Total Funding	\$3,500,000		



Project Number    2022.0070    Project Name    Street Sealing



Street sealing in progress



Funded Projects

Project Number	2023.0070	Detailed Cost	\$3,360,000
Project Name	Street Sealing		Annually
Impact to Operation Cost	Neutral		
Impact to Maintenance Cost	Neutral		

Project Description

Annual funding for street maintenance in the form of thin surface seals. Work is applied to streets in good and fair condition. The cost listed represents the amount needed annually to maintain the current average road condition. Funding less than the amount listed will cause the average road condition to decline and funding above the amount listed will cause the average road condition to increase.

This project is funded annually. The budget for FY 21-22 and FY 22-23 appropriates more funding in the first year of the budget than the first. The total is equal to the amount needed annually to maintain the road system in its current condition.

Project Benefits	This project maintains our existing road system in its current state. Well maintained roads allow people and goods to travel throughout the city efficiently.
Impacts of Not Completing Project	Without this project the condition of roads will deteriorate. The cost of repair of each individual road will increase, and the overall backlog of pavement maintenance will increase.

Expenditure Account	Appropriation	Funding Source	Fiscal Year Funded
141-38-526	\$1,300,000	Measure BB Streets / Roads	2023
143-38-526	\$550,000	Measure F / Vehicle Registration Fees	2023
144-38-526	\$1,370,000	Measure B Streets / Roads	2023
	\$0		
	\$0		
	\$0		
	\$0		
	\$0		
Total Funding	\$3,220,000		



Project Number    2023.0070    Project Name    Street Sealing



Street sealing in progress



Funded Projects

Project Number	2020.4600	Detailed Cost	\$600,000
Project Name	Sylvan SS Lift Station Renovation		
Impact to Operation Cost	Neutral		
Impact to Maintenance Cost	Decrease		

Project Description

The existing station will be removed in its entirety and a new lift station package installed. The aged concrete wet well will be replaced with a fiberglass reservoir. Pumps will be submersible, retractable to the surface for maintenance without the need for confined entry. All control equipment will be in an above ground cabinet. A socket receptacle will be included to quickly receive mobile generator power in events of loss of electrical service. A separate valve vault will be included to facilitate bypass connections.

The pumps will be connected to the existing 4-inch discharge pipeline. Existing SCADA connectivity with the WPCP will be reused and reactivated.

Project Benefits	This project is required to safely convey projected sanitary sewer flows.
Impacts of Not Completing Project	Without this project, maintenance frequency and costs will increase. There is an increased risk of pump failure resulting in a sewage overflow.

Expenditure Account	Appropriation	Funding Source	Fiscal Year Funded
593-52-284	\$600,000	Water Pollution Control Plant Enterprise	2022
	\$0		
	\$0		
	\$0		
	\$0		
	\$0		
	\$0		
	\$0		
	\$0		
Total Funding	\$600,000		

Project Number	2020.4600	Project Name	Sylvan SS Lift Station Renovation
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Existing lift station



Funded Projects

Project Number	2018.4690	Detailed Cost	\$915,000
Project Name	Teagarden SS Lift Station Renovation		
Impact to Operation Cost			
Impact to Maintenance Cost	Neutral		

Project Description

Replace the existing lift station with a wet well package system equipped with submersible pumps, controls, and telemetry. Provide new force main valve vault and appurtenances. Provide quick connect for portable emergency back-up power. Provide bypass cam lock for quick bypass of the lift station

Intent of these upgrades is to improve reliability of the lift station, improve safety among the maintenance staff (due to confined space entry and workspace available within the dry well), improve operational capability, and reduce downtime period during maintenance.

Project Benefits	This project is required to safely convey projected sanitary sewer flows.
Impacts of Not Completing Project	Without this project, maintenance frequency and costs will increase. There is an increased risk of pump failure resulting in a sewage overflow.

Expenditure Account	Appropriation	Funding Source	Fiscal Year Funded
593-52-285	\$915,000	Water Pollution Control Plant Enterprise	2022
	\$0		
	\$0		
	\$0		
	\$0		
	\$0		
	\$0		
	\$0		
	\$0		
Total Funding	\$915,000		



Project Number	2018.4690	Project Name	Teagarden SS Lift Station Renovation
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Existing lift station





**NON-DEPARTMENTAL AND DEBT SUMMARIES****SECTION 20**

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**INTRODUCTION**

The Non-Departmental and Debt section provides an overview of the City's debt service program and summaries reflecting current debt and the purpose for which the debt was incurred. The Non-Departmental section provides organizational services and expenditures by category not identifiable to a specific City department such as Retiree Medical expenditures.







**DESCRIPTION**

The Organizational Services Division provides funding for a variety of activities which enhance the operations of the City organization. These activities include Employee Services, Staff Development, Meetings and Memberships and Special Non-Departmental Services.

1. **Employee Services:** The Employee Services activity provides funding for retiree benefits.
2. **Staff Development:** The Staff Development activity contains funding for the development of one of the City's most valuable assets: its employees. This program includes a variety of training programs for managers and line personnel, organizational development programs and specialized training.
3. **Meetings and Memberships:** The Meetings and Memberships activity provides for the City's active participation in organizations that serve the needs of municipal governments. Funded activities include City membership in the Association of Bay Area Governments (ABAG), League of California Cities and the National League of Cities. The program also provides for attendance at regional and national conferences sponsored by these organizations for the City Council and members of City boards and commissions as well as for certain key staff representatives. The Meetings and Memberships Program is administered by the City Manager's Office.
4. **Special Non-Departmental Services:** This program provides contingency funds for necessary expenditure changes relating to salaries, services and supplies and capital outlays.



## ORGANIZATIONAL SERVICES (NON-DEPARTMENTAL)

Expenditures by Category	2018-19 Actual	2019-20 Actual	2020-21 Projected	2021-22 Proposed	2022-23 Proposed
Salaries & Benefits	\$ 1,297,214	\$ 1,438,184	\$ (3,481,000)	\$ 4,450,000	\$ (550,000)
Services	3,047,103	3,580,589	5,478,384	3,327,800	3,327,800
Supplies	10,903	69	268	300	300
Capital Outlay	-	3,107	-	-	-
Other	255,943	203,859	644,259	447,300	396,400
<b>Grand Total</b>	<b>\$ 4,611,163</b>	<b>\$ 5,225,808</b>	<b>\$ 2,641,911</b>	<b>\$ 8,225,400</b>	<b>\$ 3,174,500</b>

	2018-19 Actual Fund Balance	2019-20 Actual Fund Balance	2020-21 Projected Fund Balance	2021-22 Proposed Fund Balance	2022-23 Proposed Fund Balance
ACFD OPEB Reserve	\$ 5,073,000	\$ 6,144,000	\$ 7,100,000	\$ 8,100,000	\$ 9,100,000
<b>Grand Total</b>	<b>\$ 5,073,000</b>	<b>\$ 6,144,000</b>	<b>\$ 7,100,000</b>	<b>\$ 8,100,000</b>	<b>\$ 9,100,000</b>

*Note: Projected allocation from the General Fund Reserve to the ACFD OPEB (Other Post-Employment Benefits) Reserve.*

**DEBT SERVICE REQUIREMENTS****SECTION 20**

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**DEBT SERVICE REQUIREMENTS**

The Debt Service section summarizes the debt service requirements of the City as of July 1, 2021. These obligations represent the annual payment schedule for principal and interest for Capital Improvement Plan projects funded through debt financing. This section also summarizes the City Council authorized loans extended to other funds from the General Fund for capital improvements and equipment purchases.

## DEBT SERVICE REQUIREMENTS

### *Total Debt Service Requirements*

	2018-19 Actual	2019-20 Actual	2020-21 Projected	2021-22 Proposed	2022-23 Proposed
<b>General Fund</b>					
2013 Lease Revenue Bond (2003 COP)	\$ 874,811	\$ 875,881	\$ 876,351	\$ 872,816	\$ 873,996
2012 Pension Obligation Bonds	2,125,645	2,199,117	2,276,165	2,350,516	2,432,716
General Fund/WPCP Loan	602,773	602,773	602,773	602,773	602,773
2016 Equipment Lease/Purchase-Climatec	422,249	422,249	422,249	422,249	422,249
2016 Lease Revenue Bond (2007 COP)	1,444,975	1,433,950	1,432,450	1,429,600	1,424,975
2018 Lease Revenue Bond	317,156	871,575	871,575	871,575	871,575
<b>Total General Fund</b>	<b>\$ 5,787,609</b>	<b>\$ 6,405,544</b>	<b>\$ 6,481,562</b>	<b>\$ 6,549,528</b>	<b>\$ 6,628,283</b>
<b>Special Assessment District</b>					
Cherrywood Community Facilities District	\$ 437,600	\$ 439,680	435,488	\$ 435,013	\$ 433,238
<b>Total Special Assessment District</b>	<b>\$ 437,600</b>	<b>\$ 439,680</b>	<b>\$ 435,488</b>	<b>\$ 435,013</b>	<b>\$ 433,238</b>
<b>Community Block Development Grant (CDBG)</b>					
Community Block Development Grant (CDBG)	\$ 190,635	\$ 187,414	182,972	\$ 178,246	\$ 173,257
<b>Total Community Block Development Grant</b>	<b>\$ 190,635</b>	<b>\$ 187,414</b>	<b>\$ 182,972</b>	<b>\$ 178,246</b>	<b>\$ 173,257</b>
<b>Successor Agency to the Redevelopment Agency</b>					
2013 Lease Revenue Bond (2001 COP)	\$ 289,370	\$ 287,875	\$ 286,230	\$ 288,190	\$ 284,710
2014 Tax Allocation Bonds - Refunding	537,825	932,700	990,450	1,151,450	1,161,575
Owner Participation Agreements	164,378	155,241	225,000	-	-
HUD 108 Loan (Low/Mod Housing)	65,798	55,908	-	-	-
Plaza Project Area Loan	420,426	2,558,586	89,456	-	-
2018 Refunding Tax Allocation Bonds (2008 TABs)	579,528	1,410,751	1,407,591	1,407,619	1,404,461
<b>Total Successor Agency to the Redevelopment Agency</b>	<b>\$ 2,057,325</b>	<b>\$ 5,401,061</b>	<b>\$ 2,998,727</b>	<b>\$ 2,847,259</b>	<b>\$ 2,850,746</b>
<b>Shoreline Enterprise Fund</b>					
Cal Boat Loan 1996-97	\$ 24,769	\$ 24,769	\$ 24,769	\$ 24,769	\$ 24,769
Cal Boat Loan 1991-92	189,487	189,487	189,477	-	-
Cal Boat Loan 1991-92	52,149	52,149	52,149	52,136	-
Cal Boat Loan 1991-92	26,604	26,604	26,604	26,604	26,604
Golf Course - General Fund Loan	307,791	307,791	307,791	307,791	307,791
Marina Dredging - General Fund Loan	251,202	251,202	251,202	251,202	251,202
<b>Total Shoreline Enterprise Fund</b>	<b>\$ 852,002</b>	<b>\$ 852,002</b>	<b>\$ 851,992</b>	<b>\$ 662,502</b>	<b>\$ 610,366</b>
<b>Water Pollution Control Plant Enterprise Fund</b>					
State Water Resource Control Board Loan	\$ 2,765,864	\$ 2,765,864	\$ 2,765,864	\$ 2,765,864	\$ 2,765,864
2021 Equipment Lease/Purchase-Climatec	-	-	-	592,925	592,925
<b>Total WPCP Enterprise Fund</b>	<b>\$ 2,765,864</b>	<b>\$ 2,765,864</b>	<b>\$ 2,765,864</b>	<b>\$ 3,358,789</b>	<b>\$ 3,358,789</b>

**DEBT SERVICE REQUIREMENTS  
(PRINCIPAL PAYMENTS)**

	Beginning Balance	2019-20 Actual	2020-21 Projected	2021-22 Proposed	2022-23 Proposed	Balance 06/30/2023
<b>General Fund</b>						
2013 Lease Revenue Bond (2003 COP)	\$ 6,654,000	\$ (641,000)	\$ (661,000)	\$ (681,000)	\$ (710,000)	\$ 3,961,000
2012 Pension Obligation Bond	10,085,000	(1,680,000)	(1,835,000)	(2,000,000)	(2,185,000)	2,385,000
General Fund/WPCP Loan	2,760,522	(519,957)	(535,556)	(551,622)	(568,171)	585,216
2016 Equipment Lease/Purchase-Climatec	4,941,178	(320,157)	(326,915)	(333,816)	(340,863)	3,619,426
2016 Lease Revenue Bond (2007 COP)	12,345,000	(895,000)	(930,000)	(970,000)	(1,015,000)	8,535,000
2018 Lease Revenue Bond	18,905,000	-	-	-	-	18,905,000
<b>Total General Fund</b>	<b>\$ 55,690,699</b>	<b>\$ (4,056,113)</b>	<b>\$ (4,288,471)</b>	<b>\$ (4,536,439)</b>	<b>\$ (4,819,034)</b>	<b>\$ 37,990,643</b>
<b>Special Assessment District</b>						
Cherrywood Community Facilities District	\$ 2,450,000	\$ (290,000)	\$ (305,000)	\$ (325,000)	\$ (345,000)	\$ 1,185,000
<b>Total Special Assessment District</b>	<b>\$ 2,450,000</b>	<b>\$ (290,000)</b>	<b>\$ (305,000)</b>	<b>\$ (325,000)</b>	<b>\$ (345,000)</b>	<b>\$ 1,185,000</b>
<b>Community Block Development Grant (CDBG)</b>						
Community Block Development Grant	\$ 1,452,000	\$ (132,000)	\$ (132,000)	\$ (132,000)	\$ (132,000)	\$ 924,000
<b>Total Community Block Development Grant</b>	<b>\$ 1,452,000</b>	<b>\$ (132,000)</b>	<b>\$ (132,000)</b>	<b>\$ (132,000)</b>	<b>\$ (132,000)</b>	<b>\$ 924,000</b>
<b>Successor Agency to the Redevelopment Agency</b>						
2013 Lease Revenue Bonds (2001 COP)	\$ 1,966,000	\$ (219,000)	\$ (224,000)	\$ (234,000)	\$ (240,000)	\$ 1,049,000
2014 Tax Allocation Bonds - Refunding	11,235,000	(405,000)	(485,000)	(675,000)	(720,000)	8,950,000
Owner Participation Agreements	688,771	(155,241)	(225,000)	-	-	308,530
HUD 108 Loan (Low/Mod Housing)	55,000	(55,000)	-	-	-	-
Plaza Project Area Loan	1,575,205	(1,575,205)	-	-	-	-
2018 Refunding Tax Allocation Bonds (2008 TABs)	19,060,000	(635,000)	(650,000)	(670,000)	(690,000)	16,415,000
<b>Total Successor Agency to the Redevelopment Agency Debt</b>	<b>\$ 34,579,976</b>	<b>\$ (3,044,446)</b>	<b>\$ (1,584,000)</b>	<b>\$ (1,579,000)</b>	<b>\$ (1,650,000)</b>	<b>\$ 26,722,530</b>
<b>Shoreline Enterprise Fund</b>						
Cal Boat Loan 1996-97	\$ 163,375	\$ (17,417)	\$ (18,201)	\$ (19,020)	\$ (19,876)	\$ 88,860
Cal Boat Loan 1991-92	354,837	(173,519)	(181,317)	-	-	-
Cal Boat Loan 1991-92	143,344	(45,699)	(47,755)	(49,891)	-	-
Cal Boat Loan 1991-92	95,442	(22,309)	(23,313)	(24,362)	(25,458)	-
Golf Course - General Fund Loan	3,719,758	(116,003)	(127,894)	(134,288)	(141,003)	3,200,569
Marina Dredging - General Fund Loan	2,992,727	(90,572)	(95,479)	(100,653)	(106,109)	2,599,914
<b>Total Shoreline Enterprise Debt</b>	<b>\$ 7,469,483</b>	<b>\$ (465,520)</b>	<b>\$ (493,959)</b>	<b>\$ (328,214)</b>	<b>\$ (292,446)</b>	<b>\$ 5,889,344</b>
<b>Water Pollution Control Plant Enterprise Fund</b>						
State Water Resource Control Board Loan	\$ 37,616,782	\$ (1,787,828)	\$ (1,834,312)	\$ (1,882,004)	\$ (1,930,936)	\$ 30,181,703
2021 Equipment Lease/Purchase-Climatec	7,624,924	-	-	(441,265)	(450,042)	6,733,617
<b>Total WPCP Enterprise Fund</b>	<b>\$ 45,241,706</b>	<b>\$ (1,787,828)</b>	<b>\$ (1,834,312)</b>	<b>\$ (2,323,269)</b>	<b>\$ (2,380,978)</b>	<b>\$ 36,915,319</b>

**DEBT SERVICE REQUIREMENTS****SECTION 20****GENERAL FUND DEBT****DESCRIPTION**

The debt service schedule provides for the payment of principal and interest obligations and associated administrative costs incurred with the issuance of debt instruments for the City. The budget includes funding for the following General Fund debt service requirements for 2021-22 and 2022-23:

**General Fund Debt**

1. In 2012, the City issued \$18,305,000 principal amount of Pension Obligation Bonds refinancing the outstanding Public Safety side fund obligations to take advantage of low bond interest rates ranging from 1.140% to 5.540%. The bond transaction refunded the existing CalPERS side fund obligation having rate of 7.75% over the same term, in the same total amount, and expiring in 2023-24. The debt service payments for 2021-22 and 2022-23 totals \$2,350,516 and \$2,432,716.
2. In a related refinancing, the City's General Fund borrowed \$6,000,000 from the Water Pollution Control Fund reserves for the initial pay-down of the side fund obligation of \$24,305,000. The loan was made at an interest rate of 3% per annum compared to the bond interest rate and higher than the rate reflected by the City's investment portfolio return. Wastewater rate payers also benefit from this approach. The loan will be over the same term which will expire in 2023-24. The annual debt service payment for 2021-22 and 2022-23 is \$602,773.
3. In 2013, the City issued \$8,883,000 principal amount of Refunding Lease Revenue Bonds providing funds to refund the City's 2001 and 2003 Certificates of Participation. Interest rates range from 2.00% to 5.00%. The interest rate is 2% payable over two years. The debt service payments for 2021-22 and 2022-23 total \$872,816 and \$873,996.
4. In July 2016, the City entered into an equipment lease/purchase agreement with Bank of America to finance energy and water conservation equipment placed at City facilities. Cost of the equipment is up to an amount of \$5,500,000 with a 16-year term at a 2.1% interest rate. The annual debt service requirement for 2021-22 and 2022-23 is \$422,249.
5. In November 2017, the City entered in to the 2016 Refunding Lease Revenue Bonds through the San Leandro Public Financing Authority for \$14,125,000 to refund outstanding debt on 2007 Certificates of Participation of \$15,825,000. The term is 12 years at a rate of 2.46% and matures in 2029. The debt service requirement for 2021-22 and 2022-23 is \$1,429,600 and \$1,424,975.
6. In December 2018, the City entered into the 2018 Lease Revenue Bond (LRB) through the San Leandro Public Financing Authority for \$22,000,000 for the purpose of financing several capital improvement projects consisting of improvements to the

**DEBT SERVICE REQUIREMENTS****SECTION 20**

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Police and South Office buildings, the Mulford-Marina branch library, Manor Park competition pool, Farrelly pool, and the Casa Peralta. The term of the LRB is 30 years at a rate ranging from 3.5% to 5.0% and matures in November 2048. The annual debt service requirement for 2021-22 and 2022-23 is \$871,575.

**DEBT SERVICE REQUIREMENTS****SECTION 20****San Leandro Financing Authority**

The San Leandro Public Financing Authority was established through a joint power's agreement with the City. The Authority was formed to assist the City finance, acquire, and construct public improvements benefiting city residents. The Mayor and City Council serve as the Board of Directors of the Authority and the City Manager serves as the Executive Director.

Improvements undertaken by the Authority have included seismic retrofitting of some essential City owned facilities, such as City Hall, three fire stations, and the Police building. The Authority has also financed the seismic retrofit, renovation, and expansion of the Main Library, as well as the acquisition of two replacement fire stations in lieu of seismic retrofit of these facilities.

The Public Financing Authority receives an annual payment of principal and interest from the General Fund to pay the debt service requirements for the 2013 Lease Revenue Bonds (refunded the 2003 Certificates of Participation), and the 2016 Lease Revenue Bonds (refunded the 2007 Library and Fire Stations Certificates of Participation). For 2021-22 and 2022-23, the General Fund facility lease payments, including principal and interest, total \$4,536,438 and \$4,819,034.

**GENERAL FUND DEBT SERVICE OBLIGATIONS**

The following is a summary of the fiscal year 2021-22 and 2022-23 principal payments, the projected year-end balance, and the loan maturity dates for the long-term obligations.

<b>Annual Principal Requirements</b>	<b>Balance 06/30/2021</b>	<b>Debt Service 2021-22</b>	<b>Debt Service 2022-23</b>	<b>Balance 06/30/2023</b>	<b>Maturity Date</b>
<b>General Long-Term Debt:</b>					
2018 Lease Revenue Bond	\$ 18,905,000	\$ -	\$ -	\$ 18,905,000	11/01/2048
2016 Lease Revenue Bond (2007 COP)	10,520,000	(970,000)	(1,015,000)	8,535,000	11/01/2029
2016 Equipment Lease/Purchase-Climatec	4,294,106	(333,816)	(340,863)	3,619,426	07/21/2032
2012 Pension Obligation Bonds	6,570,000	(2,000,000)	(2,185,000)	2,385,000	06/01/2024
2012 Water Pollution Control Plant	1,705,009	(551,622)	(568,171)	585,216	06/30/2024
2013 Lease Revenue Bond(2003 COP)	5,352,000	(681,000)	(710,000)	3,961,000	06/01/2028



**DEBT SERVICE REQUIREMENTS****SECTION 20****2013 Lease Revenue Bonds**

In April 2013, the City issued \$8,883,000 principal amount of 2013 Refunding Lease Revenue Bonds (2013 RLRB). The purpose of the 2013 RLRBs was refunding and retiring the 2003 COPs and 2001 COPs. The 2013 RLRBs bear interest rates ranging from 2.0% to 5.0% and are payable semiannually on each June 1 and December 1. Principal payments are payable annually on December 1.

The refunding of the 2003 COPs resulted in a present value of savings of \$928,703 of the refunded bonds. At June 30, 2021, debt service requirements for the City's portion of the 2013 RLRB are listed on the table below.

<b>For the Year Ending June 30</b>	<b>Principal</b>	<b>Interest</b>	<b>Total</b>
2022	\$ 681,000	\$ 191,816	\$ 872,816
2023	710,000	163,996	873,996
2024	736,000	137,836	873,836
2025	762,000	113,018	875,018
2026-2028	2,463,000	161,936	2,624,936
<b>Total Debt Service</b>	<b>\$ 5,352,000</b>	<b>\$ 768,602</b>	<b>\$ 6,120,602</b>

**DEBT SERVICE REQUIREMENTS****SECTION 20****2016 Refunding Lease Revenue Bonds**

In October 2016, the City and the San Leandro Public Financing Authority approved resolutions and documents required for issuing the 2016 Refunding Lease Revenue Bonds (RLRB) with the issue amount of \$14,125,000 that will mature in 2029 at a true interest rate of 2.46%. The 2016 RLRB was issued to refund the 2007 Certificates of Participation (COP) of \$23,435,000 principal amount in 2007. The purpose of the 2007 COP was to provide funds to refund the outstanding 1999 Certificates of Participation (Library and Fire stations projects).

At June 30, 2021, debt service requirements for the 2016 RLRB are detailed below.

<b>For the Year Ending June 30</b>	<b>Principal</b>	<b>Interest</b>	<b>Total</b>
2022	\$ 970,000	\$ 459,600	\$ 1,429,600
2023	1,015,000	409,975	1,424,975
2024	1,070,000	357,850	1,427,850
2025	1,120,000	303,100	1,423,100
2026-2030	6,345,000	772,250	7,117,250
<b>Total Debt Service</b>	<b>\$ 10,520,000</b>	<b>\$ 2,302,775</b>	<b>\$ 12,822,775</b>

**DEBT SERVICE REQUIREMENTS****SECTION 20****2012 Pension Obligation Bonds**

In 2012, the City issued \$18,305,000 principal amount of 2012 Taxable Pension Obligation Bonds (2012 POB). The purpose of the 2012 POB was to save the City money, where the interest rate, including the cost of issuance, must be significantly less than the interest rate that CalPERS charges to amortize the public safety side fund and distinct from the City's other CalPERS plans. Side funds are retired over a fixed term with a fixed amortization schedule based on the CalPERS actuarial earnings assumption rate (7.75%). Principal is due annually on December 1 and the interest is due semi-annually on June 1 and December 1 through June 2024. Debt service is payable from available City resources.

At June 30, 2021, debt service requirements for the City's portion of the 2012 Taxable Pension Obligations Bonds are detailed below.

<b>For the Year Ending June 30</b>	<b>Principal</b>	<b>Interest</b>	<b>Total</b>
2022	\$ 2,000,000	\$ 350,516	\$ 2,350,516
2023	2,185,000	247,716	2,432,716
2024	2,385,000	132,129	2,517,129
<b>Total Debt Service</b>	<b>\$ 6,570,000</b>	<b>\$ 730,360</b>	<b>\$ 7,300,360</b>

**DEBT SERVICE REQUIREMENTS****SECTION 20****2012 Water Pollution Control Plant Loan**

Also in 2012, the City's General Fund borrowed \$6,000,000 from the Water Pollution Plant Fund reserves for the initial pay-down of the side fund obligation totaling \$24,305,000. The loan was made at a lower interest rate of 3% per annum compared to the bond interest rate and higher than the rate reflected by the City's current investment portfolio return. Ultimately, Wastewater rate payers benefit from this approach. The loan will be over the same term set to expire in 2023-24.

At June 30, 2021, debt service payments for the 2012 Water Pollution Control Plant Loan are detailed below.

<b>For the Year Ending June 30</b>	<b>Principal</b>	<b>Interest</b>	<b>Total</b>
2022	\$ 551,622	\$ 51,150	\$ 602,773
2023	568,171	34,602	602,773
2024	585,216	17,556	602,773
<b>Total Debt Service</b>	<b>\$ 1,705,009</b>	<b>\$ 103,308</b>	<b>\$ 1,808,318</b>

**DEBT SERVICE REQUIREMENTS****SECTION 20****2016 Equipment Lease/Purchase Agreement**

In July 2016, City Council approved a \$5,500,000 equipment lease/purchase agreement with Bank of America to finance energy and water conservation equipment to be installed at City facilities pursuant to the Energy Services Agreement with Climatec. The agreement has a 16-year term at a 2.19% interest rate. The equipment includes high efficiency HVAC at City Hall, Main Library, and the Marina Community Center, building automation system upgrades, and citywide streetlight conversion to LED.

At June 30, 2021, debt service requirements for the 2016 equipment lease/purchase are detailed below.

<b>For the Year Ending June 30</b>	<b>Principal</b>	<b>Interest</b>	<b>Total</b>
2022	\$ 333,816	\$ 88,433	\$ 422,249
2023	340,863	81,386	422,249
2024	348,059	74,190	422,249
2025-2029	1,853,661	257,585	2,111,246
2030-2033	1,417,707	60,166	1,477,872
<b>Total Debt Service</b>	<b>\$ 4,294,106</b>	<b>\$ 561,760</b>	<b>\$ 4,855,866</b>

**DEBT SERVICE REQUIREMENTS****SECTION 20****2018 Lease Revenue Bond**

In December 2018, the City entered into the 2018 Lease Revenue Bond (LRB) through the San Leandro Public Financing Authority for \$22,000,000 for the purposes of financing capital improvement projects scheduled for to the Police and South Office buildings, the Mulford-Marina branch library, Manor Park competition pool, Farrelly pool, and the Casa Peralta. The term of the LRB is 30 years to mature on November 1, 2048 at a rate ranging from 3.5% to 5.0%. The debt service requirement for 2021-22 and 2022-23 is \$871,575.

At June 30, 2021, debt service requirements for the 2018 Lease Revenue Bond are detailed below.

<b>For the Year Ending June 30</b>	<b>Principal</b>	<b>Interest</b>	<b>Total</b>
2022	\$ -	\$ 871,575	\$ 871,575
2023	-	871,575	871,575
2024	-	871,575	871,575
2025-2029	-	4,357,875	4,357,875
2030-2049	18,905,000	10,019,763	28,924,763
<b>Total Debt Service</b>	<b>\$ 18,905,000</b>	<b>\$ 16,992,363</b>	<b>\$ 35,897,363</b>

**DEBT SERVICE REQUIREMENTS****SECTION 20****WATER POLLUTION CONTROL ENTERPRISE FUND  
DEBT SERVICE OBLIGATIONS**State Water Resources Control Board

In August 2011, the City entered into a finance agreement with the State Water Resources Control Board in the total principal amount of \$43,000,000, for the purpose of financing the Water Pollution Control system expansion and improvement. The loan bears an interest rate of 2.6%. Principal and interest payments are payable annually on July 1. The debt is secured by the WPCP Enterprise Fund operating revenues. Expansion and improvement work were completed in 2016-17.

In accordance with the agreement, the City is required to collect net revenues equal to at least 1.20 times the total annual debt service in such fiscal year. In 2019-20, net revenues amounted to \$4,221,700 which represented coverage of 153% under the \$2,765,864 in debt service. Future debt service is expected to average \$3 million per year through fiscal year 2035-36 for a total \$41,487,966.

At June 30, 2021, debt service requirements for the State Water Resources Control Board loan are detailed below.

<b>For the Year Ending June 30</b>	<b>Principal</b>	<b>Interest</b>	<b>Total</b>
2022	\$ 1,882,004	\$ 883,861	\$ 2,765,864
2023	1,930,936	834,929	2,765,864
2024	1,981,140	784,724	2,765,864
2025-2029	10,705,658	3,123,664	13,829,322
2030-2036	17,494,905	1,866,146	19,361,051
<b>Total Debt Service</b>	<b>\$ 33,994,642</b>	<b>\$ 7,493,324</b>	<b>\$ 41,487,966</b>

**DEBT SERVICE REQUIREMENTS****SECTION 20****2021 Equipment Lease/Purchase Agreement**

In January 2021, the City Council approved an equipment lease/purchase agreement with Banc of America Public Capital Corp. to finance energy conservation and resiliency equipment to be installed at The Water Pollution Control Plant. The equipment will be installed under an installation agreement with Climatec. The principal amount to be financed under the agreement is \$7,624,900. Annual lease payments on the 15-year agreement are \$592,925 with the total principal and interest totaling \$8,893,900. The interest rate is set at 1.989%.

<b>For the Year Ending June 30</b>	<b>Principal</b>	<b>Interest</b>	<b>Total</b>
2022	\$ 441,265	\$ 151,660	\$ 592,925
2023	450,042	142,883	592,925
2024	458,993	133,932	592,925
2025-2029	2,435,594	529,031	2,964,625
2030-2036	3,839,029	311,447	4,150,476
<b>Total Debt Service</b>	<b>\$ 7,624,924</b>	<b>\$ 1,268,952</b>	<b>\$ 8,893,876</b>



**DEBT SERVICE REQUIREMENTS****SECTION 20****SHORELINE ENTERPRISE FUND DEBT SERVICE OBLIGATIONS****Marina Cal Boating Notes Payable**

The City entered into various construction loan agreements with the California Department of Boating and Waterways with the total principal amount of \$5,331,032. The loans bear an average interest rate of 4.50%. Principal and interest payments are due annually on August 1. The debt is secured by Shoreline Enterprise Fund operating revenues.

At June 30, 2021, debt service requirements for the Marina Cal Boating Notes Payable are detailed below.

<b>For the Year Ending June 30</b>	<b>Principal</b>	<b>Interest</b>	<b>Total</b>
2022	\$ 93,273	\$ 10,236	\$ 103,509
2023	45,334	6,039	51,373
2024	20,770	3,999	24,769
2025	21,705	3,064	24,769
2026-2027	46,385	3,154	49,539
<b>Total Debt Service</b>	<b>\$ 227,467</b>	<b>\$ 26,491</b>	<b>\$ 253,959</b>

**Golf Course and Marina Dredging General Fund Loans**

The City Council authorized loans to the Shoreline Enterprise Fund for capital improvements at the Marina and the Monarch Bay golf course. The loans are to be paid over 30 years with an annual interest accrual rate of 5%. Principal payments are made annually provided the fund has sufficient resources.

At June 30, 2021, debt service requirements are as follows.

<b>For the Year Ending June 30</b>	<b>Principal</b>	<b>Interest</b>	<b>Total</b>
2022	\$ 234,941	\$ 324,052	\$ 558,993
2023	247,112	311,881	558,993
2024	259,916	299,077	558,993
2025-2029	1,516,221	1,278,745	2,794,965
2030-2034	1,952,556	842,409	2,794,965
2035-2040	2,045,392	294,623	2,340,016
<b>Total Debt Service</b>	<b>\$ 6,256,138</b>	<b>\$ 3,350,787</b>	<b>\$ 9,606,926</b>

**DEBT SERVICE REQUIREMENTS****SECTION 20**

**SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY OF THE CITY OF SAN LEANDRO FUND**  
**DEBT SERVICE OBLIGATIONS**

2013 Lease Revenue Bonds

In 2013, the City issued \$11,995,000 principal amount of 2013 Refunding Lease Revenue Bonds (2013 RLRB). The purpose of the 2013 RLRBs was to refund the 2001 COPs and 2003 COPs. The 2013 RLRBs bear interest rates ranging from 2.0% to 5.0% and are payable semiannually on June 1 and December 1. Principal payments are payable annually on December 1.

The refunding resulted in a savings of \$1,348,397, or 11%, of the refunded bonds. With the five-year extension of debt service, \$2,750,000 of additional capital improvement funds became available while also reducing the annual debt service.

At June 30, 2021, debt service requirements for the Successor Agency's portion of the 2013 Refunding Lease Revenue Bond are detailed below.

For the Year Ending June 30	Principal	Interest	Total
2022	\$ 234,000	\$ 54,190	\$ 288,190
2023	240,000	44,710	284,710
2024	249,000	35,864	284,864
2025	258,000	27,464	285,464
2026-2027	542,000	25,355	567,355
<b>Total Debt Service</b>	<b>\$ 1,523,000</b>	<b>\$ 187,583</b>	<b>\$ 1,710,583</b>

**DEBT SERVICE REQUIREMENTS****SECTION 20****2014 Tax Allocation Refunding Bonds**

In September 2014, the Successor Agency issued \$11,235,000 of Tax Allocation Bonds (2014 TABs) to prepay the 2002 and 2004 Tax Allocation Bonds and to cover issuance costs. The 2014 TABs are payable and secured by a pledge of tax revenues from tax increment generated in the Plaza Project Area and the West San Leandro/MacArthur Boulevard Project Area. The 2014 TABS bear interest rates ranging from 3.5% to 5.0% and are payable semiannually on March 1 and September 1. Principal payments are payable on September 1.

In October 2014, proceeds were deposited in an irrevocable trust with an escrow agent to provide funds to fully redeem the principal and accrued interest of the 2002 and 2004 Tax Allocation Bonds. As a result, the 2002 and 2004 Tax Allocation Bonds are considered redeemed (current refunding) and the liability for those bonds has been removed from the statement of net position.

On the date of issuance of the 2014 Bonds, the Successor Agency deposited into the reserve account for the 2014 Bonds a municipal bond debt service insurance policy in the amount of \$1,121,078, equal to the Reserve Requirement for the 2014 Bonds. Neither the balance in the reserve account nor the Reserve Requirement for the 2014 Bonds has changed.

At June 30, 2021, future debt service requirements for the 2014 Tax Allocation Refunding Bonds are detailed below.

<b>For the Year Ending June 30,</b>	<b>Principal</b>	<b>Interest</b>	<b>Total</b>
2022	\$ 675,000	\$ 476,450	\$ 1,151,450
2023	720,000	441,575	1,161,575
2024	740,000	405,075	1,145,075
2025-2029	4,025,000	1,439,750	5,464,750
2030-2035	4,185,000	427,188	4,612,188
<b>Total Debt Service</b>	<b>\$ 10,345,000</b>	<b>\$ 3,190,038</b>	<b>\$ 13,535,038</b>

**DEBT SERVICE REQUIREMENTS****SECTION 20****2018 Tax Allocation Refunding Bonds Series A**

In May 2018, the Successor Agency issued Tax Allocation Refunding Bonds (2018A TABs) in the amount of \$16,845,000. The proceeds of the bonds will be used to refund the 2008 Tax Allocation Bonds, Series 2008. Principal payments of the 2018A TABs are due annually on September 1 from 2023 to 2039 and bear interest rates ranging from 3.375% to 5.000%. Interest is payable semiannually March 1 and September 1.

Annual debt service payments range between \$718,888 and \$1,398,676. The bonds are payable solely from tax increment revenue generated in the Alameda County - City of San Leandro Redevelopment Project Area. Total principal and interest remaining to be paid on the bonds was \$24,201,194 as of June 30, 2021.

Proceeds from the 2018A TABs were deposited in an irrevocable trust with an escrow agent to provide funds to fully redeem, on June 5, 2018, the outstanding principal and accrued interest of the 2008 Tax Allocation Bonds. The bonds were issued at a premium of \$1,809,519 that amortized over the 21-year life of the bonds resulting in an annual amortization of \$86,168. On the date of issuance, the Successor Agency deposited into the reserve account for the 2018A TABs a municipal bond debt service insurance policy in the amount of \$1,431,438, equal to the Reserve Requirement for the 2018A TABs.

At June 30, 2021, debt service requirements for the 2018 Tax Allocation Refunding Bonds Series A are detailed below.

<b>For the Year Ending June 30,</b>	<b>Principal</b>	<b>Interest</b>	<b>Total</b>
2022	\$ -	\$ 718,888	\$ 718,888
2023	430,000	710,288	1,140,288
2024	710,000	687,488	1,397,488
2025-2029	4,085,000	2,875,813	6,960,813
2030-2034	5,225,000	1,765,338	6,990,338
2035-2039	6,395,000	598,381	6,993,381
<b>Total Debt Service</b>	<b>\$ 16,845,000</b>	<b>\$ 7,356,194</b>	<b>\$ 24,201,194</b>

**DEBT SERVICE REQUIREMENTS****SECTION 20****2018 Tax Allocation Refunding Bonds Series B**

In May 2018, the Successor Agency issued Tax Allocation Refunding Bonds (2018B TABs) in the amount of \$2,215,000. The proceeds of the bonds will be used to refund the 2008 Tax Allocation Bonds, Series 2008. Principal payments of the 2018B TABs mature annually each September and bear interest at rates ranging from 2.700% to 3.210%. Interest is payable semiannually March 1 and September 1. The bonds are payable solely from tax increment revenue generated in the Alameda County - City of San Leandro Redevelopment Project Area. Total principal and interest remaining to be paid on the bonds was \$952,904 as of June 30, 2021.

Proceeds from the 2018B TABs were deposited in an irrevocable trust with an escrow agent to provide funds to fully redeem, on June 5, 2018, the principal and accrued interest of the 2008 Tax Allocation Bonds.

At June 30, 2021, debt service requirements for the 2018 Tax Allocation Refunding Bonds Series B are detailed below.

<b>For the Year Ending June 30</b>	<b>Principal</b>	<b>Interest</b>	<b>Total</b>
2022	\$ 670,000	\$ 18,731	\$ 688,731
2023	260,000	4,173	264,173
<b>Total Debt Service</b>	<b>\$ 930,000</b>	<b>\$ 22,904</b>	<b>\$ 952,904</b>

**DEBT SERVICE REQUIREMENTS****SECTION 20****COMMUNITY DEVELOPMENT BLOCK GRANT FUND  
DEBT SERVICE OBLIGATIONS**HUD 108 Guarantee Loan

In 2011, the City received a \$2,500,000 20-year federal loan from Housing and Urban Development (HUD) at an interest rate of 3% to finance the acquisition and construction of the San Leandro Senior Center. The loan is secured and payable from the Community Development Block Grant Fund.

At June 30, 2021, debt service requirements for the HUD 108 Guarantee loan are detailed below.

For the Year Ending June 30	Principal	Interest	Total
2022	\$ 132,000	\$ 46,246	\$ 178,246
2023	132,000	41,257	173,257
2024	132,000	36,135	168,135
2025	132,000	30,881	162,881
2026-2030	660,000	71,478	731,478
<b>Total Debt Service</b>	<b>\$ 1,188,000</b>	<b>\$ 225,997</b>	<b>\$ 1,413,997</b>

**DEBT SERVICE REQUIREMENTS****SECTION 20****SPECIAL ASSESSMENT FUND DEBT SERVICE OBLIGATIONS**Special Assessment Debt Without City Commitment

Special assessment districts are established in various parts of the City to provide improvements to properties located in those districts. Properties are assessed for the cost of improvements and assessments are payable over the term of the debt issued to finance the improvements. The total amount of the assessment is recorded as receivable and deferred revenue at the time the related debt is issued and reduced as assessments are collected. The City is obligated to be the purchaser of last resort or to advance available City funds to repay this debt in the event of default by any of these districts. These funds are paid from special assessment revenues levied on the property owners in each assessment district. On June 30, 2020, all these districts were in compliance with the repayment and other requirements of their respective debt issues.

Special assessment debt with City commitment as of June 30, 2021 is detailed below.

For the Year Ending June 30,	Principal	Interest	Total
2022	\$ 325,000	\$ 110,017	\$ 435,017
2023	345,000	88,242	433,242
2024	370,000	65,000	435,000
2025	395,000	40,138	435,138
2026	420,000	13,650	433,650
<b>Total Debt Service</b>	<b>\$ 1,855,000</b>	<b>\$ 317,046</b>	<b>\$ 2,172,046</b>

## LEGAL DEBT MARGIN

<b>Net 2019-20 City Assessed Valuation</b>	<b>\$</b>	<b>14,205,469,618</b>
City Charter Legal Debt Limit (%)		15%
Legal Debt Limit		2,130,820,443
Gross Combined Total Debt	<b>\$</b>	<b>546,728,570</b>
<b>Legal Debt Margin</b>	<b>\$</b>	<b>1,584,091,872</b>

<b>DIRECT LONG TERM DEBT</b>	<b>Total Debt</b>	<b>% Applicable (1)</b>	<b>City's Share of Debt</b>
City of San Leandro General Fund Obligations	\$ 40,989,022	100%	\$ 40,989,022
City of San Leandro Pension Obligation Bonds	8,405,000	100%	8,405,000
<b>TOTAL DIRECT LONG TERM DEBT</b>			<b>\$ 49,394,022</b>

<b>OVERLAPPING TAX AND ASSESSMENT DEBT</b>	<b>Total Debt</b>	<b>% Applicable (1)</b>	<b>City's Share of Debt</b>
Alameda County	\$ 218,000,000	5%	\$ 9,977,860
Bay Area Rapid Transit District	1,282,740,000	2%	22,640,361
Chabot-Las Positas Community College District	\$ 626,920,000	11%	\$ 66,785,788
San Leandro Unified School District	327,835,109	90%	293,861,557
San Lorenzo Unified School District	\$ 152,420,000	22%	\$ 33,855,530
East Bay Regional Park District	155,835,000	3%	4,386,755
City of San Leandro Cherrywood Community Facilities District	\$ 2,160,000	100%	\$ 2,160,000
<b>TOTAL GROSS OVERLAPPING TAX AND ASSESSMENT DEBT</b>			<b>\$ 433,667,851</b>

<b>OVERLAPPING GENERAL FUND DEBT</b>	<b>Total Debt</b>	<b>% Applicable (1)</b>	<b>City's Share of Debt</b>
Alameda County General Fund Obligations	\$ 830,130,000	5%	\$ 37,995,050
Alameda-Contra Costa Transit District Certificates of Participation	11,655,000	5%	632,983
San Lorenzo Unified School District Certificates of Participation	\$ 9,490,000	22%	\$ 2,107,919
<b>TOTAL OVERLAPPING GENERAL FUND DEBT</b>			<b>\$ 40,735,952</b>

<b>OVERLAPPING TAX INCREMENT DEBT (Successor Agency)</b>	<b>Total Debt</b>	<b>% Applicable (1)</b>	<b>City's Share of Debt</b>
San Leandro Tax Allocation Bonds	\$ 12,577,000	100%	\$ 12,577,000
Alameda County - San Leandro Tax Allocation Bonds	18,425,000	56%	10,353,745
<b>TOTAL OVERLAPPING TAX INCREMENT DEBT</b>			<b>\$ 22,930,745</b>

<b>DEBT</b>	<b>Total Debt</b>
DIRECT LONG-TERM DEBT	\$ 49,394,022
OVERLAPPING DEBT	497,334,548
<b>GRAND TOTAL DIRECT AND OVERLAPPING DEBT</b>	<b>\$ 546,728,570</b>

<b>RATIOS</b>	<b>% of Gross Assessed Valuation</b>	<b>% Total Personal Income</b>	<b>Per Capita Long-Term Debt</b>
Direct Long-Term Debt (\$49,394,022)	0%	1%	\$ 562
Overlapping Debt (\$497,334,548)	4%	7%	5,656

(1) Percentage of overlapping agency's assessed valuation located within boundaries of the city.

Source: City of San Leandro FYE 6/30/20 Comprehensive Annual Financial Report (CAFR)



## APPENDICES DESCRIPTION

Budget Practices, Process and Policies .....	Appendix A
Financial Policies and Practices .....	Appendix B
Budget Resolutions.....	Appendix C
Guide to Funds by Fund Number.....	Appendix D
Budget Glossary .....	Appendix E
List of Acronyms .....	Appendix F



## **The Reporting Entity**

The City of San Leandro, California (City) was incorporated in 1872 and is situated between the cities of Oakland and Hayward in the East Bay of the San Francisco Bay Area. The City operates under the Mayor-Council-Manager form of government created by charter in 1978 and provides the following services: public safety (police, fire, disaster preparedness and hazardous waste disposal), highways and streets, sanitation, health services, public improvements, planning and zoning, and general administration services.

The City is governed by a seven-member council elected by City residents. The City is legally separate and fiscally independent, which means it can issue debt, set and modify budgets and fees, and sue or be sued. As required by generally accepted accounting principles, the financial statements include the financial activities of the City - the primary government - and its component units.

Component units are legally separate organizations for which the elected officials of the primary government are financially accountable. In addition, component units can be other organizations for which the primary government's exclusion would cause the reporting entity's financial statements to be misleading or incomplete.

The blended component units discussed below are included in the City of San Leandro's basic financial statements in which the City Council functions as the governing board:

**The Successor Agency to the Redevelopment Agency of the City of San Leandro** (SARA) is charged with winding down the affairs of the former San Leandro Redevelopment Agency and managing the payment of enforceable obligations that remain from the Agency's activities. When the Redevelopment Agency was dissolved on February 1, 2012 as a result of State legislation, the City elected to serve as the Successor Agency.

**The City of San Leandro Parking Authority** (Parking Authority) was established to issue debt for downtown parking structures and surface lots. There are no financial activities to be accounted for in the Parking Authority Debt Service Fund in this fiscal year.

**The San Leandro Public Financing Authority** (Financing Authority) was established to issue debt for the City Hall Seismic Retrofitting capital project and other community related financing programs. The financial activities are accounted for in the San Leandro Public Financing Authority Debt Service Fund and the Seismic Retrofit Capital Projects Fund in the accompanying basic financial statements.

The above component units are included in the City's basic financial statements using the blended method since the governing body of these component units are substantially the same as the governing body of the City and these component units provide services entirely to the City. Separate financial statements for each of the above component units may be obtained from the City's Finance Department.



Fund Accounting is used by the City to report on its financial position and operational results. This is a self-balancing set of accounts established to record the financial position and operational results of specific governmental activity.

### ***Fund Accounting***

The City's finances are organized into a variety of funds, which are the basic accounting and reporting entities in governmental accounting. The funds that comprise the annual budget are in two major categories: Governmental Funds and Proprietary Funds.

#### Governmental Funds

Governmental Funds include the General Fund, Special Revenue Funds, Capital Projects Fund and Debt Service Fund.

- The **General Fund** is the primary operating fund for governmental services, funding traditional tax-supported activities such as police, fire, library, recreation and park maintenance.
- **Special Revenue Funds** are the Street/Traffic Improvement Fund, Park Development Fee Fund, Parking Fund, Gas Tax Funds, Measure B Fund, Measure BB Fund, Asset Seizure Fund, Heron Bay Fund, Cherrywood Community Maintenance District Fund, Special Grants Fund, Community Development Block Grant Fund, HOME Grant Fund, Public Education and Government Fund, Housing In-Lieu Fund, Business Improvement District Fund, and Public Education and Government Fees Fund. The use of any Special Revenue Fund resource is legally restricted to specific purposes.
- **Capital Project Funds** include the General Capital Improvement Projects Fund and the Redevelopment Agency Funds, including the Housing Fund.
- **Debt Service Funds** include the San Leandro Public Financing Authority, Cherrywood Assessment District Fund, and the Special Assessment District Fund. These funds account for the payment of interest and principal on the long-term debt of the City.

#### Proprietary Funds

Proprietary Funds account for the total cost of the governmental service and are operated in a manner similar to private enterprise. These funds include both Enterprise Funds and Internal Service Funds.

- **Enterprise Funds** include the Water Pollution Control Plant Fund, Shoreline Operations Fund, Environmental Services Fund and Storm Water Utility Fund. These funds are used to account for operations that are financed and operated as a business, with user fees covering expenditures.
- **Internal Service Funds** include the Building Maintenance Fund, Information Services Fund, Self Insurance Fund and Equipment Maintenance Fund. Internal Service Funds are similar to Enterprise Funds except that fees are charged to other City departments to cover the costs of services provided by the Internal Service Fund activity.



Annual budgets are adopted on a basis consistent with generally accepted accounting principles. Capital improvement budgets can span several fiscal years and are used for the entire project amount until the project's completion.

### ***Budgetary Basis***

The budgetary basis of accounting determines when a government charges expenditures against an adopted budget appropriation, or when it credits revenue to its funds for budgeting purposes. Although the City presents financial statements in its Comprehensive Annual Financial Report (CAFR) in accordance with GAAP, the budget is adopted on a modified cash basis. The major areas of difference between the two bases of accounting are as follows:

- For budgetary purposes, revenues are recorded when received. Under GAAP, revenues are recorded when earned.
- For budgetary purposes, interfund loans and repayments, i.e. Interfund Transfers, are recorded as expenditures and revenues. Under GAAP, these transactions are reclassified as increases or reductions in the "due to/due from" accounts.
- In recognition of these differences, companion financial statements are presented in the CAFR according to the budgetary basis of accounting and a detailed schedule is provided that reconciles the results of applying the two different bases of accounting.
- For budgetary purposes, the fund balance for the Enterprise funds, the Internal Service funds and the Successor Agency to the Redevelopment Agency funds are based on cash rather than modified accrual used by Accounting and reported in the CAFR.

### ***Accounting Practices***

The accounting and reporting policies of the City conform to generally accepted accounting principles (GAAP) applicable to state and local governments. GAAP for local governments include those principles prescribed by the Governmental Accounting Standards Board (GASB) which includes all statements and interpretations of the National Council on Governmental Accounting unless modified by the GASB, and those principles prescribed by the American Institute of Certified Public Accountants in the publication entitled Audits of State and Local Governmental Units.

Basis of accounting refers to the timing of when revenues and expenditures are reported in the financial statements. The governmental fund types and agency funds use the modified accrual basis of accounting. Under this method, revenues are recognized when susceptible to accrual, i.e. when they become both quantifiable and available.

All proprietary fund types, non-expendable trust funds and pension trust funds use the accrual basis of accounting. Under this method, revenues are recorded when earned and expenses are recorded at the time liabilities are incurred.

### ***Encumbrances***

Encumbrance accounting is employed to designate funds for purchase orders, contracts and other commitments until actually expended. Encumbrances outstanding at year-end are carried into the next fiscal year, but the related budget authority is subject to re-appropriation by Council.



### **Budget Development Process**

As part of the Biennial Budget process, the City of San Leandro's budget conforms with the professional standards of the Government Finance Officers Association (GFOA), and the National Advisory Council on State and Local Budgeting (NACSLB) principles. These principles are outlined as follows:

#### **Principle I – Establish Broad Goals**

- Element 1: Assess community needs, priorities, challenges and opportunities.
- Element 2: Identify opportunities and challenges for government services, capital assets and management.
- Element 3: Develop and disseminate broad goals.

#### **Principle II – Develop Approaches**

- Element 4: Adopt financial policies.
- Element 5: Develop programmatic, operating, and capital policies and plans.
- Element 6: Develop programs and services that are consistent with policies and plans.
- Element 7: Develop management strategies.

#### **Principle III – Develop Budget**

- Element 8: Develop a process for preparing and adopting a budget.
- Element 9: Develop and evaluate financial options.
- Element 10: Make choices necessary to adopt a budget.

#### **Principle IV – Evaluate Performance**

- Element 11: Monitor, measure and evaluate performance.
- Element 12: Make adjustments as needed.

The Biennial Budget sets forth a strategic resource allocation plan that addresses the City Council's Visions and Goals. The Budget can be thought of as a policy document, financial plan, operations guide, and communication device all in one.

The Budget also:

- determines the quality and quantity of City programs and services;
- details expenditure requirements and the estimated revenue available to meet these requirements;
- connects the activities of individual City Departments to the City Council's Visions and Goals; and
- serves as a communication device that promotes the City's vision and direction, fiscal health and vitality, and what the public is getting for its tax dollars.

Through the Biennial Budget document, the City demonstrates its accountability to its residents, customers, and the community-at-large. Additionally, the Biennial Budget provides the legal authority for expenditures and a means for control of municipal operations throughout the fiscal year. Accordingly, the City Charter mandates that at



least thirty-five days prior to the beginning of each fiscal year, the City Manager shall submit to the Council a proposed budget for such fiscal year. The Council holds public meetings to discuss the proposed budget, including a formal public hearing. The City Council by resolution shall adopt the budget with such revisions as it deems necessary no later than June 30<sup>th</sup>.

The budget process involves the citizens, City Council and staff, and each play a critical role in the budget development. The Biennial Budget furnishes department directors with an opportunity to justify departmental work programs, to propose changes in services, and to recommend revisions in organizational structure and work methods. It also enables the City Manager to review these aspects and make appropriate recommendations to the City Council.

Presentation of the Biennial Budget to the City Council provides an opportunity to explain municipal programs and organizational structures. It also allows the Council to judge the adequacy of the proposed operating programs, to determine basic organizational and personnel staffing patterns, and to establish the level of municipal services to be rendered with the available resources. In order to accomplish these objectives, the Biennial Budget must combine a detailed explanation of anticipated financial resources for the ensuing fiscal years with proposed expenditures, supported by sufficient information on the proposed programs and activities to assess the appropriateness of the recommended levels of services.



The following Biennial Budget calendar\* captures key steps in the budget process:

CITY OF SAN LEANDRO Biennial Budget Calendar 2021-22 and 2022-23		
Date	Responsibility	Task
10/23/2020	CMO/Fin	Review budget calendar/assumptions
10/28/2020	Finance	Community Advisory Budget Task Force meeting (CABTF)
11/3/2020	Finance Comm	Budget Calendar Review
11/9/2020	Engineering	City Council Work Session - review CIP draft
11/16/2020	Finance	Email ISF managers to prepare allocation schedules for biennium budget
11/16-12/15/20	ISF Managers	Work on ISF worksheets and allocations
11/12/2020	CMO/Fin	Budget planning meeting
12/9/2020	Finance	Community Advisory Budget Task Force meeting (CABTF)
12/10/2020	ISF Managers	ISF worksheets and allocations due to Finance
12/10-12/17/20	Finance	ISF expenditure review - results shared 12/18-12/23/2020
12/14/20	Finance	Open EDEN Level 3 for Department input (Reclass Only)
12/16/2020	All	Budget Kick-Off Virtual Meeting
12/22/2020	All	Budget Question and Answer
12/22/2020	CMO/Fin	Budget process update
1/13/2021	Finance	Community Advisory Budget Task Force meeting (CABTF)
1/27/2021	Finance	Community Advisory Budget Task Force meeting (CABTF)
2/6/2021	City Council	Winter Planning Session (Budget update, assumptions, etc.)
2/10/2021	Finance	Community Advisory Budget Task Force meeting (CABTF)
2/16/2021	City Council	Mid-year budget adjustments and Financials (2020-21 Actuals); CIP presentation
2/24/2021	Finance	Community Advisory Budget Task Force meeting (CABTF)
3/10/2021	Finance	Community Advisory Budget Task Force meeting (CABTF)
3/22/2021	City Council	CABTF budget recommendations presented to City Council
4/12/21	City Council	WORK SESSION - update on biennial budget
4/23/21	Finance	Complete initial draft of biennial budget 2021-22 and 2022-23
5/3/2021	City Council	Public Hearing Master Fee Schedule and 911, EMT and Business License Taxes
5/7/2021	Finance	Proposed biennial budget binders delivered to City Council
5/17/2021	City Council	Proposed 2021-22 and 2022-23 Biennial Budget presentation (deadline 5/27/2021)
5/18/21	Finance	Place proposed biennial budget on the City's website
5/27/2021	All	All Employee Briefing - Proposed Biennial Budget
6/7-6/18/21	Finance	Finalize Biennial Budget for Central Services production
6/28/2021	City Council	Meeting - Public Hearing 2021-22 & 2022-23 Proposed Biennial Budget and Appropriation Limit (GANN)
7/6/21	Finance	Provide Adopted Biennial Budget document to City Council and post to City's website
12/1/21-6/6/22	All	Mid-Cycle Update of biennial budget for fiscal year 2022-23
Definitions: ET = Engineering and Transportation ISF = Internal Service Fund		

Note: The dates listed above are subject to change

### **City Budget Requirements**

The City Council is required to adopt a final budget through the passage of a resolution no later than June 30, the close of the fiscal year, following a public hearing process conducted to obtain taxpayer comments. The Biennial Budget serves as the foundation for the City's financial planning and control, and a communication tool for residents, visitors and businesses of San Leandro. The budget is prepared by fund, by department (i.e. police), and by division (i.e. traffic division). The City Manager is authorized to transfer budgeted amounts between departments and line items within any fund. However, any revisions which alter the total expenditures of any fund must be approved by the City Council. Transfers between funds must be approved by the City Council. At



the end of the fiscal year, encumbered appropriations are carried forward and become part of the following year's budget while appropriations that have not been encumbered lapse, unless otherwise authorized by the City Council and the City Manager, except for capital improvement funds for which appropriations may be carried for not more than five fiscal years as per City of San Leandro Charter, Section 520.

### **Accounting and Budgetary Basis**

The City's basis for budgeting is consistent with accounting principles generally accepted in the United States of America and with the City's financial statements as presented in the Comprehensive Annual Financial Report (CAFR).

Annual budgets are adopted on a basis consistent with generally accepted accounting principles (GAAP), except for capital projects funds, which are adopted on a project length basis, which means budgets are used until the project's completion for the entire project amount. GAAP serves as the budgetary basis of accounting.

The modified accrual basis of accounting is used by all General, Special Revenue, Debt Service, and Capital Projects Funds. This means that revenues are recognized when they become both measurable and available. Measurable means the amount of the transaction can be determined and available means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures are recorded when liabilities are incurred, except that principal and interest payments on long-term debt are recognized as expenditures when due. The accrual basis of accounting is utilized by all Enterprise and Internal Service Funds. This means that revenues are recorded when earned and that expenses are recorded at the time liabilities are incurred.

### **Cost Allocation Plan and Direct Charges**

The City employs a complex multi-step plan for distributing the costs of internal services to various Departments and funds. Through these allocations, a more realistic picture of the cost of doing business for the City's various organizational units and services is obtained.

For example, the budgets for internal service departments (such as Information Technology and Building Maintenance) are allocated to all departments (such as the Police Department and Public Works Department). This allocation of costs adjusts each Department's budget to a truer representation of the cost for providing its services to the City's citizens and customers. Any fees or charges set for City Services are then based upon the expenditures of this adjusted budget, which includes an appropriate amount of overhead or allocated costs.

Allocated costs are primarily determined through the City's Full Cost Allocation Plan. The plan uses various statistical data to distribute the identified service costs to the appropriate Departments and funds. Additionally, in certain circumstances direct charges





from one organizational unit to another are included in the budget outside of the plan. Direct charges are typically utilized when the origin and destination of a specific cost are readily apparent and fixed.



### **Financial and Operational Policies and Practices**

The guiding principles of the City's budget development process are financial and operational policies. These policies promote and ensure organizational continuity, consistency, transparency, and responsibility from year to year. This section identifies some of the major short and long-term planning documents, financial and operational policies, and fiscal management tools that the City of San Leandro employs in order to guarantee fiscal and programmatic integrity and to guide the development of the City's Biennial Budget.

#### ***Budget Control Policies***

Appropriations of fiscal resources are the responsibility of the City Council and City Manager.

Appropriations requiring Council action include:

- Expenditures from reserves or designated fund balances.
- New appropriations, not approved in the adopted budget.
- Transfers between funds.
- Any contract included in the budget that will cost more than \$50,000 shall be executed by the City Manager only upon approval of the City Council granted at one of the Council meetings.

Appropriations requiring City Manager action include:

- Grant funds received during the fiscal year as a result of a grant application approved by the City Council are appropriated for the purposes for which the grant has been approved. Such appropriation includes authorization for the City Manager to expend such monies, and for the Finance Director to make payments in accordance with the terms and conditions and for the purposes of the grant.

City Departments perform the following budgetary control functions:

- Review purchase transactions and payment requests for compliance with City regulations, rules, and budgetary limits.
- Administer the City's payment system to review, process, and pay purchasing transactions and expense claims.
- Receive and deposit all City receipts, which are invested by the Finance Director.
- Maintain records for all these transactions and their effect on cash balances.
- Maintain a position control system, based on the budget to control staffing.
- Administer the City's payroll system to process personnel transactions and to review and pay personnel expenses.

Quarterly financial reports on budget performance are reviewed by department managers and staff to identify budget problems and recommend corrective action.

Legal control of the budget is at the fund level, while supervisory control is maintained at the department level. Grant funds are reviewed by project managers at the project level.



All City purchase orders are centrally reviewed by Finance staff prior to issuance to determine if funds are budgeted and available.

***Adjustment to the Adopted Budget Policy***

Per the City Charter, Section 515, “After the conclusion of the public hearing, and not later than June 30, the Council by resolution shall adopt the budget with such revisions as it deems necessary. A copy of the adopted budget shall be available for inspection in the office of the City Clerk.”

In order to accomplish the mandate, the City Manager presents a mid-year fiscal review to the City Council, typically held between January and March. This review includes needed adjustments to personnel and non-personnel budgets that have been identified by staff since the adoption of the budget, whether before or after the Mid-year Review, the City Council may amend or supplement the budget by motion adopted by the affirmative votes of at least five members so as to authorize the transfer of unused balances appropriated for one purpose to another purpose or to appropriate available funds not included in the budget.

The Biennial Budget, as adopted by the City Council, establishes the total appropriation provided for each City Department’s operations. To ensure that the expenditures of each Department do not exceed the departmental appropriation, expenditures for each Department are legally limited to the amounts authorized by the City Council in the budget document, plus carryover amounts and supplement appropriations individually approved by the City Council. The City Manager is legally authorized to transfer budgeted amounts between Departments within the same fund, and accounts within the same Department over the course of a fiscal year. Transfer of appropriations between funds and increased appropriations must be authorized by the City Council. Thus expenditures may not legally exceed budgeted appropriations at the Department level within a fund. City Council approval is also required for all transfers from unappropriated fund balances or contingency reserves.

***Continued/Carryover Appropriations Policy***

The City’s Municipal Code states that all unexpended or unencumbered appropriations shall lapse at the end of the fiscal year, except for appropriations for capital projects that are required for the completion of the approved project for not more than five fiscal years. Other encumbered funds from the previous fiscal year are carried over to the current fiscal year through a list of continued appropriations.

***Proposition 4 (Gann) Appropriation Limit***

Article 13-B of the California Constitution was added by the November 1979 passage of the Gann Initiative. This legislation mandated that California Cities must compute an Appropriation Limit, which places a ceiling on the total amount of tax revenues that the City can appropriate annually. The legislation also provides that the governing body shall annually establish its appropriations limit by resolution.



The appropriations limit is calculated by determining appropriations financed by proceeds of taxes in 1978/79 base year and adjusting the limit each subsequent year for changes in the cost of living and population. This Appropriation Limit is the maximum limit of proceeds from taxes the City may collect or spend each year. Budgeted appropriations are limited to actual revenues if they are lower than the limit. The Appropriations Limit may be amended at any time during the fiscal year to reflect new data.

***Multi-Year General Fund Financial Plan Long Term Forecast Practice***

The City's Multi-Year General Fund Financial Plan Long Term Forecast projects the fiscal health of the City's funds and allows management to understand the fiscal gaps that may exist between revenue projections and projected expenditure requirements. The forecast and underlying assumptions and methodology are clearly stated, available and referenced in the final budget document. In this way, policymakers can issue directives that range from maintaining the status quo to closing the gap between revenues and expenditures. The City Manager's Budget Directive is largely based on the information drawn from the plan data, as is the Mid-Year Budget Review.

Revenue estimates are prepared through an objective, analytical process based on year-to-date trends, prior years' data, and anticipated one-time adjustments. In all instances, the City provides reasonable revenue projections to prevent undue or unbalanced reliance on certain revenues and to ensure the ability to provide ongoing services.

In order to improve future forecasting, staff will analyze the variances between previous forecast and actual amounts. The variance analysis will consider the factors that influence revenue collections, expenditure levels and forecast assumptions. The forecast also includes a fund balance calculation.

***Balanced Budget Policy***

The City's policy is to adopt a balanced budget, which means that planned expenditures do not exceed planned funds available. Available funds may include the use of fund balances on hand, provided that in the case of General Fund the available fund balance does not drop below the 20 percent level required by City Council Reserve Guidelines detailed below.

***City Council Reserve Policy***

The City Council has earmarked an amount equivalent to 20 percent of the General Fund expenditure budget for an Economic Uncertainty Reserve. This reserve is intended to provide a cushion against fluctuations in revenue and expenses.

***One Time Resources Policy***

The City's policy is to avoid the use of one time revenues to fund ongoing operations, though when considered as part of the City's Multi-Year All Fund Financial Long Term Plan, use of one time revenue may be appropriate to bridge short-term gaps in available resources.



***Debt Management Policy***

The California Constitution required that long-term debt pledged by the full faith and credit of the City can only be approved by voter referendum. Per State of California statute, the City's debt limit is set at 15 percent of total adjusted assessed valuation of all the real and personal property within the City. Currently, the City's total General Obligation Debt is significantly below its debt limit. The City also carries bonded debt secured by specific revenue sources, and Certificates of Participation secured by interests in City assets. The debt management policy establishes parameters to be considered before debt issuance such as:

- Purposes for which the debt may be issued shall be determined
- Legal debt limitations, including limitations on the pledge of the issuer's general credit shall be calculated and these limits are generally set for legal, public policy and financial reasons
- Before issuance of debt the debt structuring practices shall be considered
- Additional consideration shall be given to credit objectives such as specific credit ratings, benchmarks, debt ratios and other affordability targets
- Authorized methods of sale shall be considered
- Method of selecting outside finance professionals shall be consistent with the City's procurement practices
- Refunding of debt calculation
- Primary and secondary market disclosure practices
- Compliance with federal law provisions such as arbitrage requirements
- Integration of capital planning and debt financing activities
- Investment of bond proceeds

***Risk Management Practice***

Fund 689 has been established to fund the costs tied to the liability and property damage insurance, worker's compensation, and risk management programs. The City is self-insured and is a member of the California Joint Powers Risk Management Authority. The City's self-insured retention amount is currently \$500,000. The Risk Manager allocates 50% of all related program costs to City Departments based on budgeted total employee count. The remaining 50% of all program costs get allocated based on, at minimum, a five year claims experience for each department.

***Cash/Investment Management Policy***

One of the City's highest fiscal management priorities is maintaining the value of its cash and investment assets. The City values its cash and investment in accordance with the provisions of Government and Accounting Standards (GASB) Statement No. 31, Accounting and Financial Reporting for Certain Investments and External Investment Pools (GASB 31), which requires governmental entities, including governmental external investment pools, to report certain investments at fair value in the statement of net assets/balance sheet and recognize the corresponding change in the fair value of investments in the year in which the change occurred. Fair value is determined using published market prices.



The City of San Leandro's investment policy is reviewed and approved by the City Council annually on or before June 30 to ensure that the City is complying with State Government Code regulations. The City's investment policy objectives are safety, liquidity, yield, and investments are made to bear in mind the responsibility of City government to its citizens. Alternative investments which enhance the quality of life are given full considerations.

### ***Oversight and Internal Controls Practices***

The Finance Director implemented a system of internal controls to prevent losses of public funds arising from fraud, employee error and misrepresentation by third parties, unanticipated changes in financial markets, or imprudent actions by employees and officers of the City. These controls include:

- Separation of duties
- Control of collusion
- Custodial safekeeping
- Separating transaction authority from accounting and recordkeeping
- Clear delegation of authority
- Minimizing the number of authorized investment officials
- Documentation of transactions and strategies
- Ethical standards

### ***Revenue Enhancements and Setting of Charges and Fees Policy***

The City of San Leandro maintains the use of charges and fees as a method of funding governmental services. The policy establishes the charge and fee setting process which includes the following:

- Recovery of costs providing goods and services
- Annual review of the master fee schedule to update factors used in the development of fees and charges such as inflation, other cost increases, and current competitive rates
- Information of the master fee schedule is made available to the public which includes basis for fee and charge changes, amount of proposed changes and the adoption of said charges and fees
- Staff regularly assesses the cost and feasibility of collection and recovery for specific services
- Use of service charges and fees as a major source of funding is appropriate when the services are similar to private sector services, there is a direct relationship between the amount paid and the level and cost of service provided, the service is used to discourage waste of City services such as false alarms, and the service is regulatory in nature such as building permits and plan checks.
- Four concepts are used when developing fees and charges:
  - Revenues should not exceed reasonable costs of providing service
  - Cost recovery should include direct costs, and administrative costs such as accounting, personnel, data processing, insurance, etc.



- Simplistic method of assessing and collecting fees to reduce collection costs
- Annual review and adjustments to include Bay Area CPI increase, salary increases or other multipliers based on the cost of providing services.

### ***Capital Assets Practices***

Capital assets are valued at historical cost or estimated historical cost if actual historical cost was not available. Donated capital assets are valued at their estimated fair market value on the date donated. City policy has set the capitalization threshold for reporting capital assets at \$7,500. Depreciation is recorded on a straight-line basis over estimated useful lives of the assets as follows:

Buildings	50 years
Improvements other than buildings	20 years
Machinery and equipment	5-15 years
Licensed Vehicles	3-15 years
Infrastructure	20-50 years

In June 1999, the GASB issued Statement No. 34 which requires the inclusion of infrastructure capital assets in local governments' basic financial statements. In accordance with GASB Statement No. 34, the City included all infrastructures into the 2015-16 Basic Financial Statements.

The City defines infrastructure as the basic physical assets that allow the City to function. The assets include streets, sewer, and park lands. Each major infrastructure system can be divided into subsystems. For example the street system can be subdivided into pavement, curb and gutters, sidewalks, medians, streetlights, landscaping and land. These subsystems were not delineated in the basic financial statements. The appropriate operating department maintains information regarding the subsystems.

Interest accrued during capital assets construction, if any, is capitalized for the business-type and proprietary funds as part of the asset cost.

For all infrastructure systems, the City elected to use the Basic Approach as defined by GASB Statement No. 34 for infrastructure reporting. Original costs were developed in one of three ways: (1) historical records; (2) standard unit costs appropriate for the construction/acquisition date; or (3) present cost indexed by a reciprocal factor of the price increase from the construction/acquisition date to the current date. The accumulated depreciation, defined as the total depreciation from the date of construction/acquisition to the current date on a straight line, un-recovered cost method was computed using industry accepted life expectancies for each infrastructure subsystem. The book value was then computed by deducting the accumulated depreciation from the original cost.



## RESOLUTION THE CITY COUNCIL OF THE CITY OF SAN LEANDRO

**RESOLUTION NO. 2021-066**

RESOLUTION OF THE CITY OF SAN LEANDRO CITY COUNCIL AMENDING TITLE 6, CHAPTER 4 OF THE SAN LEANDRO ADMINISTRATIVE CODE RELATING TO FEES AND CHARGES FOR SERVICES PROVIDED BY CITY DEPARTMENTS (ADJUSTS USER FEES AND SERVICE CHARGES, EFFECTIVE JULY 1, 2021)

The City Council of the City of San Leandro does RESOLVE as follows:

1. That following notice and hearing as may be required by law, Title 6, Chapter 4, Section 6.4.100 of the San Leandro Administrative Code ("Fee Schedule"), is hereby amended; and
2. That the adopted Fee Schedule shall be attached to and made a part of this resolution; and
3. That the provisions of the Fee Schedule shall take effect on July 1, 2021

Introduced by Councilmember Cox and passed and adopted this 3rd day of May, 2021, by the following called vote:

Members of the Council:

AYES:	Councilmembers Aguilar, Azevedo, Ballew, Cox, Lopez, Simon, Mayor Cutter	(7)
NOES:	None	(0)
ABSENT:	None	(0)

ATTEST:

  
Leteicia I. Miguel, City Clerk





**GOVERNMENTAL FUNDS**

The funds through which most governmental functions typically are financed.

***General Fund***

Accounts for all financial resources except those required to be accounted for in another fund.

## 010 General Fund

The general fund is used for all general revenues of the City not specifically levied or collected for other City funds and related expenditures.

***Special Revenue Funds***

Accounts for the proceeds of specific revenue sources (other than those for major capital projects) that are restricted legally to expenditure for specific purpose.

120 Development Fee for  
Street Improvements  
Funds (DFSI)

Accounts for development fee assessments levied to provide partial funding of street and traffic improvement associated with commercial and residential growth.

122 Park Development Fee  
Fund

Accounts for development fee assessments levied to provide for the acquisition and/or creation of new parks and park facilities that result from residential growth.

123 Underground Utilities  
Fee Fund

Accounts for utility conversion project assessments levied to provide for the placement of overhead utilities underground. Assessments shall be expended only for expansion of, maintenance of or construction of Underground Utility Districts and facilities.

## 132 Parking Operations Fund

Accounts for revenues from parking meter and parking lot operations and for the maintenance costs for the Downtown Parking Structure and various other public parking locations.

## 140 Gas Tax Fund

Accounts for subventions received from State gas tax allocations and are restricted to uses related to local streets and highways, construction and improvements, and maintenance and repairs.

## 141 Measure BB

Accounts for revenues from an additional one-half percent transportation sales tax administered by the Alameda County Transportation Authority (ACTA) for streets, bicycle and pedestrian safety, to reduce traffic congestion, improve air quality, and construction and maintenance for 30 years beginning April 1, 2015

142 Gas Tax (Section 2103)  
Fund

Accounts for funds previously received under Proposition 42 for annual funding of streets and roads now replaced with Gas Tax funds. There is not a change in the amount of funding or intended use, just a change in the funding source.

## 143 Measure F (VRF)

Accounts for the City's share of proceeds on a \$10 increase in Vehicle Registration fees originally approved by voters in November 2010 which is administered by Alameda County Transportation Authority for projects to reduce traffic congestion and vehicle related pollution.

144 Measure B/ACTC  
Transportation Fund

Accounts for revenues from the allocation of one-half percent transportation sales tax levied in Alameda County, and is restricted for uses related to street and highway maintenance and improvements.



## GUIDE TO FUNDS BY FUND NUMBER

## APPENDIX D

146 Asset Seizure Fund	Accounts for funds received from asset forfeiture and used for public safety purposes. Asset Seizure funds previously reported under General Fund and separated as of 2010-11.
147 Heron Bay Maintenance District Fund	Accounts for special assessment funding for the ongoing maintenance of public facilities at the Heron Bay Development.
148 Cherrywood Maintenance District Fund	Accounts for special assessment funding for the ongoing maintenance of public facilities at the Cherrywood Development.
149 Prop 1B Fund	Accounts for Proposition 1B funds for safety improvements and repairs to local streets and roads.
150 Grants Fund	Accounts for various grants from Alameda County, State of California, and the Federal government to be expended for a specific purpose, activity, or facility.
165 Community Development Block Grant Fund	Is an annual entitlement grant from the U.S. Department of Housing and Urban Development to fund public services, affordable housing, capital improvements, and economic development that primarily benefit low/moderate income persons.
166 HOME Fund	Grants from the U.S. Department of Housing and Urban Development (via Alameda County) for eligible affordable housing activities and renovation programs.
167 Housing In-Lieu	Accounts for assessments levied to provide for partial funding of low/moderate housing projects.
168 Affordable Housing Asset Fund	Accounts for assets received from affordable housing activities from the former Redevelopment Agency's Low/Moderate Housing Fund and acts as its Successor Agency
170 Business Improvement District Fund	Accounts for service fees charged to business owners to provide a shuttle service from BART to the west San Leandro businesses.
180 Public Education & Government (PEG) Fund	This new fund accounts for user fees charged to cable television customers and is used to fund public education on government programs.
<b>Capital Project Funds</b>	Accounts for financial resources to be used for the acquisition of construction of major capital facilities (other than those financed by proprietary and trust funds).
210 Capital Improvement Projects Fund	Accounts for financial resources to be used for the acquisition of construction of major capital facilities other than those financed by proprietary and special revenue funds.
240 Cherrywood Improvement Project	Accounts for certain infrastructure construction of the Cherrywood development.
241 SL Hillside Geological Abatement	Accounts for the finances of the collaboration between the City and the Geological hazardous Abatement District (GHAD).



## GUIDE TO FUNDS BY FUND NUMBER

## APPENDIX D

***Debt Service Funds***

Account for the accumulation of resources for and the retirement of general long-term debt principal and interest.

- |   |   |
|---|---|
| 301 Assessment District Debt Service Fund             | Accounts for funds associated with providing debt issue financing for special assessments in the community.   |
| 307 Community Facility District #1-Cherrywood Project | Accounts for funds associated with providing debt issue financing for special assessments associated with the Cherrywood development.   |
| 350 Public Financing Authority Debt Service Fund      | Accounts for the debt service incurred to complete the seismic retrofit of the Civic Center Complex, Public Safety Building, five Fire Stations, Main Library and Public Works buildings. |

**PROPRIETARY FUNDS**

The funds used to account for a government's business-type activities, activities supported in part by fees or charges.

***Enterprise Funds***

Account for activities for which a fee is charged to external users for goods and services.

- |                                   |   |
|-----------------------------------|---|
| 593 Water Pollution Control Plant | Accounts for the operation, maintenance and replacement of the City's Water Pollution Control Plant, lift stations and the sanitary sewer system, which follows operational guidelines dictated by State and Federal regulations. |
| 594 Environmental Services        | Accounts for the regulatory activities associated with hazardous materials, recycling (AB 939), storm water runoff and industrial wastewater.   |
| 596 Golf Fund                     | Accounts for the operation and maintenance of the golf course and related improvements. The fund is subsumed under F597 for accounting purposes.  |
| 597 Shoreline                     | Accounts for the operation and maintenance of the marina berthing and recreational areas and related improvements, the golf course complex and the Heron Bay marshland.   |
| 598 Storm Water Utility           | Accounts for all activities related to street cleaning and storm water runoff as required by State and Federal mandates.  |

***Internal Service Funds***

Account for the financing of goods and services provided by one fund, department, or agency to other funds, departments or agencies of the financial reporting entity, or to governments, on a cost reimbursement basis.

- |                            |   |
|----------------------------|---|
| 687 Building Maintenance   | Accounts for the cost of operating and providing maintenance and repair and minor modifications to the various City buildings.  |
| 688 Information Technology | Accounts for automated information processing activities, including maintenance, enhancements and the acquisition of new computers, telephone, cable television, telecommunication systems, GIS and Central Services.       |
| 689 Self Insurance         | Accounts for insurance costs and related charge-backs to various departments; coverage includes protection against claims and losses for public liability, workers' compensation, unemployment insurance and City property. |
| 690 Equipment Maintenance  | Accounts for the cost of operations, maintenance and depreciation for the City's automotive and equipment fleet.  |



**SUCCESSOR AGENCY**

Accounts for winding down the affairs of the Redevelopment Agency subject to the review and approval of the local Oversight Board and the State of California. The Successor Agency is obligated to prepare a Recognized Obligation Payment Schedule (ROPS) every six months, as long as there are enforceable obligations of the former RDA. The City, as the Successor Agency, can only pay obligations listed on the ROPS.

970 Successor Agency -  
Debt Service Fund

Accounts for repayment to the City for interest on advances and debt service on the tax allocation bonds and certificates of participation supported by the Recognized Obligation Payment Schedules (ROPs).

971 Successor Agency -  
Redevelopment  
Obligation Retirement  
Fund

Accounts for repayment to the City for interest on advances and debt service on the tax allocation bonds and certificates of participation supported by the Recognized Obligation Payment Schedules (ROPs).

982 Successor Agency -  
Joint Project Area Fund

Accounts for the administration costs, loan, CIP, and annual income transactions, as well as fund and asset transfers for the Joint Project Area Fund.



**BUDGET GLOSSARY****APPENDIX E**

<b>Accruals</b>	Accruals are adjustments for revenues that have been earned by not yet recorded in the accounts, and, expenses that have been incurred but are not yet recorded in the accounts. The accruals need to be added via adjusting entries so that the financial statements reflect these amounts.
<b>Activities</b>	Specific services performed in accomplishing program objectives and goals. (See Program)
<b>Adjusted Budget</b>	The current year Adopted Budget plus Council approved budget adjustments, plus encumbrances.
<b>Appropriation</b>	An authorization made by the Council that permits the City to incur obligations and to make expenditures of resources.
<b>Assessed Valuation</b>	An official value established for real property or other property as a basis for levying property taxes.
<b>Assessment District</b>	Not a separate governmental entity, but rather a defined area of land which will be benefited by the acquisition, construction or maintenance of a public improvement.
<b>Audit</b>	A financial audit is a review of the accounting system and financial information to determine how government funds were spent and whether expenditures were in compliance with the City Council's appropriations.
<b>Block Grant</b>	Federal grant allocated according to pre-determined formulas and for use within a pre-approved broad functional area such as the CDBG (Community Development Block Grant).
<b>Bonds</b>	A form of borrowing which reflects a written promise from the City to repay a sum of money on a specific date at a specified interest rate. Bonds are used to finance capital improvement projects such as buildings, streets, and bridges.
<b>Budget</b>	A financial plan for a specific period of time that matches planned revenues and expenditures to various municipal services.
<b>Budget Amendment</b>	Under the City Charter, the Council has the sole responsibility for adopting and amending the budget at any time by resolution with five affirmative votes.
<b>Budget Message</b>	The opening section of the budget which provides the City Council and the public with a general summary of the most important aspects of the budget, changes from previous fiscal years and present recommendations made by the City Manager.
<b>Budget and Fiscal Policies</b>	General and specific guidelines adopted by the Council that govern financial plan preparation and administration.
<b>Business Improvement District</b>	A public-private partnership in which businesses in a defined area pay special taxes, fees, and/or assessments to fund public facility improvements and programs in the area.



**BUDGET GLOSSARY****APPENDIX E**

<b>California State Controller</b>	The Controller is the Chief Fiscal Officer of the state and is elected every four years. The controller is responsible to: account and disburse all state funds; determine the legality and accuracy of claims against the state; pay the state's bills; audit and process all personnel and state payroll transactions; audit various state and local government programs; administer the Unclaimed Property Law; and inform the public of financial transactions of City, County, and District Governments.
<b>Capital Expenditure</b>	Any expenditure incurred for acquiring fixed assets such as land, building, machinery, furniture, motor vehicles, and fixed asset improvements. The cost of the fixed asset would include all expenditure up to the point the asset is put into use.
<b>Capital Improvement Program (CIP)</b>	A plan for capital expenditures to provide for the acquisition, expansion, or rehabilitation of an element of the City's physical property to be incurred over a fixed period of time.
<b>Cash Basis</b>	An accounting method that recognizes income and deductions when money is received or paid. The modified-accrual method is the preferred method for government entities.
<b>Certificates of Participation</b>	Form of lease-purchase financing used to construct or acquire capital facilities and equipment.
<b>Cost of Living Adjustment</b>	Adjustment of wages designed to offset changes in the cost of living, usually as measured by the consumer price index.
<b>Debt Limit</b>	Total amount of money that the City government is authorized to borrow to meet its existing legal obligations. The debt limit does not authorize new spending commitments. It allows the City government to finance existing legal obligations made in the past.
<b>Debt Service</b>	Payments of principal and interest on bonds and other debt instruments according to a predetermined schedule.
<b>Debt Service Funds</b>	This fund type is used to account for the payment and accumulation of resources related to general long-term debt principal and interest; debt service payments related to enterprise operations are directly accounted for in those funds.
<b>Department</b>	A major organizational unit of the City that has been assigned overall management responsibility for an operation or a group of related operations within a functional area.
<b>Depreciation</b>	Allocation process of the cost of a capital asset to the periods during which the asset is used.
<b>Division</b>	A unit of organization that reports to a department.
<b>Encumbrance</b>	Obligations in the form of purchase orders, contracts or salary commitments which are chargeable to an appropriation and for which part of the appropriation is reserved.



**BUDGET GLOSSARY****APPENDIX E**

<b>Enterprise Funds</b>	A proprietary fund used to account for operations that are financed and operated in a manner similar to private business enterprises, where the intent of the legislative body is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges. The rate schedules for these services are established to ensure that revenues are adequate to meet all necessary expenditures.
<b>Expenditure</b>	The outflow of funds paid or to be paid for an asset, goods or services regardless of when the invoice is actually paid. This term applies to all funds. Note: an encumbrance is not an expenditure; an encumbrance reserves funds to be expended. (See Encumbrance)
<b>Fee</b>	The amount charged by the City to provide a specific service, tied directly to the cost of providing such service.
<b>Fiscal Year</b>	The beginning and ending period for recording financial transactions. The City has specified July 1 to June 30 as its fiscal year.
<b>Fixed Assets</b>	Assets of significant value that have a useful life in excess of one year.
<b>Fund</b>	An accounting entity that records all financial transactions for specific activities or government functions. The generic fund types used by the City are: General Fund, Special Revenue, Debt Service, Capital Project, Enterprise, Internal Service, Agency and Special Assessment funds.
<b>Fund Balance</b>	The net effect of assets less liabilities at any given point in time.
<b>General Fund</b>	The primary operating fund of the City, all revenues that are not allocated by law or contractual agreement to a specific fund are accounted for in the General Fund. Except for subvention or grant revenues restricted for specific uses, General Fund resources can be utilized for any legitimate governmental purpose. (See Fund)
<b>Goal</b>	A statement of broad direction, purpose or intent by City Council.
<b>Governmental Funds</b>	Funds generally used to account for tax supported activities. These include General, Special Revenue, Capital Project and Debt Service.
<b>Internal Service Fund</b>	A fund used to account for services provided by one department to other departments on a cost reimbursement basis.
<b>Modified Accrual Basis</b>	Accounting basis in which expenditures are accrued but revenues are accounted for on a cash basis. This accounting technique is a combination of accrual and cash accounting since expenditures are immediately incurred as a liability when they are committed, while revenues are not recorded until they are actually received or are "measurable" and available for expenditure.



**BUDGET GLOSSARY****APPENDIX E**

<b>Nondepartmental</b>	Designates budgets that provide for performance of work or purchase of goods that cross or transcend departmental lines.
<b>Objective</b>	A statement of specific direction, purpose, or intent based on the needs of the community and the goals established for a specific program.
<b>Operating Budget</b>	The portion of the budget that pertains to daily operations and delivery of basic governmental services. The program budgets in the financial plan form the operating budget.
<b>Ordinance</b>	A law passed by the legislative authority, the City Council, of a local jurisdiction.
<b>Organization</b>	Organized structure of roles and responsibilities functioning to accomplish predetermined objectives.
<b>Organization Chart</b>	A chart reflecting the interrelationships of positions within an organization in terms of authority and responsibilities.
<b>Overhead</b>	Indirect expenses of running an organization not directly associated with a particular item or service, also referred to as Indirect Cost.
<b>Program</b>	An organized, self-contained set of related work activities within a department or division which are directed toward common objectives and represent a well-defined expenditure of City resources.
<b>Program Budget</b>	A budget which allocates money to the functions or activities of a government rather than to specific items of cost or to specific departments.
<b>Proprietary Fund</b>	A fund that accounts for operations that are financed and operated in a manner similar to business enterprises. Such a fund is established as a self-supporting operation with revenues derived primarily from fees, charges, or contracts for services.
<b>Prioritizing Unfunded Liability Liquidation</b>	PULL Plan calls for the City to direct up to 50% of all annual General Fund carryover toward funding of unfunded liabilities over 5 years with a goal of allocating \$5,000,000 toward reducing unfunded liabilities funds to be placed in a post-retirement health care plan trust.
<b>Recognized</b>	The time at which an item is officially recorded and measurable, as with a financial transaction.
<b>Reserve</b>	An account used to designate a portion of the fund balance for a specific future use and is therefore not available for general appropriation.
<b>Resolution</b>	A legal order by a government entity.
<b>Revenues</b>	Funds received from various sources and treated as income to the City to be used to finance expenditures. Revenues include such items as taxes, fees, user fees, grants, fines, forfeits, and interest income.





<b>Special Assessment</b>	A tax or levy customarily imposed against only those specific parcels of real estate that will benefit from a proposed public improvement, as opposed to a general tax on the entire community. Because the proposed improvement will enhance the value of the affected homes, only those affected owners must pay this special lien. Common examples of special assessments are lighting and landscaping, sidewalk and sewer assessments, or other special improvements such as parks and recreational facilities.
<b>Special Revenue Fund</b>	A government account established to collect money that must be used for a specific project. Special revenue funds provide an extra level of accountability and transparency to taxpayers that their tax dollars will go toward an intended purpose.
<b>Unreserved Fund Balance</b>	In a governmental or expendable trust fund, the balance of net financial resources that are available for appropriation.



ABAG	Association of Bay Area Governments
ACCTD	Alameda-Contra Costa Transit District
ACCWP	Alameda Countywide Clean Water Program
ACFD	Alameda County Fire Department
ACI	Alameda County Industries
ACRAT	Alameda County Regional Auto Theft Task Force
ACRECC	Alameda County Regional Emergency Communications Center
ACS	American Community Survey
ACTA	Alameda County Transportation Authority
ACWMA	Alameda County Waste Management Authority
ADA	Americans with Disabilities Act
ARC	Annual Required Contribution
ARRA	American Recovery and Reinvestment Act
BART	Bay Area Rapid Transit
BASSL	Business Association of South San Leandro
BID	Business Improvement District
BLT	Business License Tax
BOE	"State" Board of Equalization
C&D	Construction and Demolition
CAD/RMS	Computer Aided Design/Records Management Software
CAFR	Comprehensive Annual Financial Report
Cal-OSHA	California Occupational Safety and Health Administration
CalPERS	California Public Employee Retirement System
CAP	Community Assistance Program
CBD	Community Benefit District
CCTV	Closed Circuit Television
CDBG	Community Development Block Grant
CEMP	Comprehensive Emergency Management Plan
CERT	Community Emergency Response Team
CEQA	California Environmental Quality Act
CIP	Capital Improvement Program
CIT	Crisis Intervention Training
CJPRMA	California Joint Powers Risk Management Authority
COLA	Cost of Living Adjustment
COP	Certificate of Participation
COPS	Community Oriented Policing Services
CPI	Consumer Price Index
CRA	California Redevelopment Association
CRL	California Community Redevelopment Law
CSMFO	California Society of Municipal Finance Officers
CUPA	Certified Unified Program Agency
DA	Downtown Association
DFSI	Development Fee Street Improvements
DMV	State Department of Motor Vehicles
DOF	State Department of Finance
EBEDA	East Bay Economic Development Alliance
EBMUD	East Bay Municipal Utilities District
EBRCSA	East Bay Radio Communications System Authority
EECBG	Energy Efficiency and Conservation Block Grant
EIR	Environmental Impact Report



ENRA	Exclusive Negotiating Rights Agreement
EOC	Emergency Operations Center
EOPS	Enforceable Obligation Payment Schedule
EPA	Environmental Protection Agency
EPMC	Employer Paid Member Contributions
ERAF	Education Revenue Augmentation Fund
FFY	Federal Fiscal Year
FTE	Full Time Equivalent (employee)
FY	Fiscal Year
FLSA	Fair Labor Standards Act
FMLA	Family Medical Leave Act
GAAP	Generally Accepted Accounting Principles
GASB	Governmental Accounting and Financial Reporting Standards Board
GFOA	Government Finance Officers Association
GHAD	Geological Hazardous Abatement District
GHG	Green House Gas
GIS	Geographic Information System
HOME	Home Investment Partnership Program
HOV	High Occupancy Vehicles
HRIS	Human Resource Information System
HUD	Housing Urban Development
HVAC	Heating, Ventilating and Air Conditioning
ICS	Incident Command System
IDSC	Interdepartmental Service Fund
IIPP	Injury and Illness Prevention Program
ISF	Internal Service Fund
JAG	Justice Assistance Grant
LAIF	Local Agency Investment Fund
LAWCX	Local Agency Workers' Compensation Excess Joint Powers Authority
LEAP	Learn Excel Achieve Perform
LED	Light Emitting Diode
LEED	Leadership in Energy and Environmental Design
LSTA	Library Services and Technology Act
MADD	Mothers Against Drunk Driving
MCC	Marina Community Center
MOC	Memorandum of Coverage
MOP	Management Operations Plan
MTC	Metropolitan Transportation Commission
NIMS	National Incident Management System
NPDES	National Pollutant Discharge Elimination System
OERP	Overflow Emergency Response Plan
OPEB	Other Post Employment Benefits
OTS	Office of Traffic Safety
PCI	Pavement Condition Index
PDA	Priority Development Areas
PEG	Public Education & Government Fund
PEP	Personal Emergency Preparedness
PEPRA	Public Employees' Pension Reform Act
PERS	Public Employees' Retirement System
PG&E	Pacific Gas & Electric



## LIST OF ACRONYMS

## APPENDIX F

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POA	Police Officer's Association
POST	Peace Officers Standards and Training
PRB	Personnel Relations Board
PUC	Public Utilities Commission
PULL	Prioritizing Unfunded Liability Liquidation
RDA	Redevelopment Agency
RFID	Radio-frequency Identification
RHS	Recreation and Human Services department
RLRB	Refunding Lease Revenue Bonds
RLUIPA	Religious Land Use and Institutionalized Persons Act
ROPS	Recognized Obligation Payment Schedule
SARA	Successor Agency to the Redevelopment Agency
SAVE	Shelter Against Violent Environments
SCBA	Self-Contained Breathing Apparatus
SCC	Senior Community Center
SCS	Sustainable Communities Strategy
SEMS	Standard Emergency Management System
SERAF	Supplemental Educational Revenue Augmentation Fund
SIR	Self Insured Retention
SLB	San Leandro Boulevard
SLCEA	San Leandro City Employees' Association
SLFAC	San Leandro Family Aquatics Center
SLMO	San Leandro Management Organization
SLPD	San Leandro Police Department
SLUSD	San Leandro Unified School District
SLZ	San Lorenzo
SRO	School Resource Officer
SSMP	Sewer System Management Plan
SWAT	Special Weapons and Tactics
SWRCB	State Water Resources Control Board
TAB	Tax Allocation Bond
TCR	Traffic Congestion Relief
TDA	Transportation Development Act
TOD	Transit Oriented Development
TOT	Transient Occupancy Tax
TPA	Third Party Administrator
UPRR	Union Pacific Railroad
UUT	Utility Users Tax
VIPS	Volunteers in Policing Service
VLF	Vehicle License Fee
VRF	Vehicle Registration Fee
WPCP	Water Pollution Control Plant
YAC	Youth Advisory Commission



