

**CITY OF SAN LEANDRO
RECREATION AND PARKS COMMISSION
WEDNESDAY, SEPTEMBER 7, 7:00 P.M.
MEETING MINUTES
SISTER CITIES GALLERY ROOM**

The meeting was called to order at 7:04 p.m.

PRESENT

Chair Wagner, Commissioners Azevedo, Bolar, Shapiro, Udemezue, Zuber and Secretary Donnelly

ABSENT

Commissioners Fox and Hutchison
District 3 – VACANT

GUESTS

None

APPROVAL OF AGENDA OF SEPTMEBER 7, 2016, MEETING

MSC (Shapiro/Azevedo) to approve the agenda as submitted. (6 Ayes, 0 Nays, 2 Absent, 1 Vacant)

APPROVAL OF MINUTES OF JULY 6, 2016, MEETING

MSC (Zuber/Shapiro) to approve Minutes as submitted. (6 Ayes, 0 Nays, 2 Absent, 1 Vacant)

GUEST PRESENTATIONS

None

PUBLIC COMMENTS

None

REPORTS

A. Oral Commissioner Park Visit Reports

- Commissioner Zuber observed a large tree branch leaning against a tree at Memorial Park, as well as gum in the drinking fountain. Zuber also commented on the lack of stall doors in the restrooms. Commissioner Shapiro also commented on Memorial Park, stating the walkway from Bancroft Avenue was littered with trash, but the playgrounds were well-kept. Shapiro also noted that at Memorial Park, a number of parents sit in the cars while their children play.
- Commissioner Udemezue noticed the construction progressing at Siempre Verde Park and Udemezue commented that Root Park looked clean at the time of his visit.
- Commissioner Bolar visited Cherry Grove Park and Washington Manor Park. Bolar reported some playground maintenance issues from Cherry Grove and commented that the tai chi space at Washington Manor Park looked nice, but did not appear to be well used.
- Commissioner Wagner reported that the dog park was in good condition and the weeds near the fence were not causing issues.

B. Oral Park and Open Space Operations and Maintenance Update

- Play equipment will be painted at the north playground of Marina Park and new rubber surfacing will be replaced in a portion of the playground.
- The annual shoreline cleanup will take place on Saturday, September 17, 2016.

- The shade structure purchased for Area 1 at Washington Manor Park will be installed in the near future.
- A Kaboom! community playground build will take place at Grover Cleveland Park.

CONSENT ITEMS

MSC (Bolar/Azevedo) to approve the consent items as submitted. (6 Ayes, 0 Nays, 2 Absent, 1 Vacant)

CORRESPONDENCE

None

ORAL REPORT OF SECRETARY

- A. Recreation and Human Services Calendar of Meetings and Events
 - Kiddie Kollege preschool programs began on September 6th. A lead teacher is needed for the class held at Washington Manor Park.
 - The San Leandro Moon Festival will be held on September 11 at Marina Park. The BikeMobile will also be at Marina Park on the 11th to service bikes.
 - Gail Goldman, Public Art Master Plan Consultant, will be attending the September 14 meeting of the Arts Commission.
 - Diabetes and Wellness Day will be held at the San Leandro Senior Community Center on September 17, 2016.
- B. Oral Update on Current Projects
 - Secretary Donnelly reported that the Recreation and Human Services Department is working with a start-up, LotaData to develop an app to gather data and push out department information. This project was funded by a Startup in Residence (STIR) grant. Donnelly will try to arrange a demonstration of the data collection for the October meeting.
 - Secretary Donnelly provided additional information on the Kaboom! community playground build at Grover Cleveland Park. The project is being funded by a corporate partner and community partner. Donnelly reported that the design meetings were taking place on Wednesday, September 7 and the build would take place on Friday, November 4. Donnelly requested Commissioners save the date for the build and asked if Commissioners were interested in taking on a larger role in the event. Commissioner Shapiro asked about school and high school involvement in the build day.
 - Donnelly provided Commissioners with an update on the Recreation and Human Services employment vacancies.

COMMITTEE REPORTS

- A. Community Gardens
 - No report

UNFINISHED BUSINESS

- A. Discussion on San Leandro Family Bike Party and Commissioner Responsibilities
 - Secretary Donnelly proposed a change in the structure of the Bike Party with Commissioners due to a lack of staffing in the department. The BikeMobile was still scheduled for the original date of September 11 and would be stationed at Marina Park. Secretary Donnelly proposed taking elements of the Bike Party and incorporating them with the Siempre Verde Park Rededication event.

Commissioners discussed the ideas proposed and recommended to postpone the Bike Party to a later date.

B. Discussion on Siempre Verde Park Rededication Event

- The date has been changed to October 1, 2016 from 10:00am to 1:00pm.
- Secretary Donnelly shared the event flow with commissioners, as well as marketing and outreach efforts.
- Commissioners were asked to attend and participate in the event.

NEW BUSINESS

A. Commissioner Selection of New Quarterly Park Assignments

- Commissioners selected new park assignments for September through December 2016.

REPORT OF CHAIR

None

COMMISSION COMMENTS

- Commissioner Azevedo would like to discuss the possibility of installing Wi-Fi in San Leandro Parks through high-density lighting systems.
- Commissioner Zuber shared a neighbor's positive barbecue experience at Marina Park.

ADJOURNMENT

MSC (Udemezue/Bolar) to adjourn the meeting at 8:07 p.m. (6 Ayes, 0 Nays, 2 Absent, 1 Vacant)

Respectfully submitted,

Jasmine Donnelly, Secretary