



# City of San Leandro

Civic Center  
835 East 14th Street  
San Leandro, California

## Minutes

### Finance Committee

*Mayor Pauline Russo Cutter  
Councilmember Pete Ballew  
Councilmember Corina N. Lopez*

---

Tuesday, June 7, 2022

4:00 PM

Surlene Grant Community Room

---

#### 1. CALL TO ORDER

*Meeting was called to order at 4:49PM*

##### 1.A. Attendance

*COMMITTEE MEMBERS PRESENT:*

*Vice Mayor Pete Ballew  
Councilmember Corina Lopez*

*STAFF MEMBERS PRESENT:*

*Fran Robustelli, City Manager  
Janelle Cameron, Assistant City Manager  
Susan Hsieh, Finance Director  
Thomas Liao, Community Development Director  
Kelly Clancy, Deputy City Clerk  
Elisa Ma, Administrative Assistant III*

*Mayor Pauline Cutter excused from meeting*

##### 1.B. Announcements

*No Announcements*

#### 2. DISCUSSION ITEMS

[22-336](#)

Staff Report Presenting the Proposed Adjustments for the 2021-22 and 2022-23 General Fund, Special Revenue Funds, Enterprise Funds, and Internal Service Funds Budget

**Attachments:** [Attachment 1 - Proposed Budget Adjustments](#)  
[Attachment 2 - Revenue and Expenditure Appropriations FY 2021-22](#)  
[Attachment 3 - Revenue and Expenditure Appropriations FY 2022-23](#)  
[Attachment 4 - Summary of Staffing Changes](#)  
[Fiscal Year 2021-23 Mid-Cycle Budget Review](#)

*Director Hsieh presented the proposed budget adjustments. She advised the*

Committee that the City's financial outlook is positive and revenue growth is expected to remain steady in the short term. Revenue and expenditure forecasts for the General Fund and other funds were updated based on projected revenue trends and operational needs. The budget amendments also include new positions to expand services or bridge service gap.

City Manager Robustelli and Director Liao also explained further regarding the funds that were proposed to support staffing needs.

The Committee made various comments and asked questions regarding funds spent on COVID relief, support for small businesses, property transfer tax projection, Fire pension liability, staffing level for programs, and economic development. The Committee's recommendations are summarized below.

- Consider giving funds back to the Americans with Disabilities Act (ADA) Projects and Façade Improvement Program as funds were taken away for COVID-19 response.
- Continue to provide grant funds to support small businesses.
- Provide additional resources to support economic development and attract businesses to relocate to San Leandro.

### 3. FUTURE AGENDA ITEMS

[22-389](#)

Future Agenda Items - June 2022 Meeting

**Attachments:** [Future Agenda Items - June 2022 Meeting](#)

The Community Development Department is planning to provide an update regarding economic development at the September meeting. The Finance Department is planning to present the Other-Post Employment Benefits (OPEB) Policy and the quarterly Pension and OPEB Trust investment report.

### 4. PUBLIC COMMENTS

No public comments. No eComments.

### 5. COMMITTEE MEMBER COMMENTS

Vice Mayor Ballew mentioned a discussion that was brought up in the City Council meeting regarding elected official's submissions for reimbursement. City Manager Robustelli discussed the process. Vice Mayor Ballew asked to have a report presented for transparency and accountability purposes.

Council Member Lopez asked to have the policy reviewed and updated.

### 6. ADJOURN

Meeting adjourned at 5:54PM

### MEETING ACCESSIBILITY