



City of San Leandro

City Hall
835 East 14th Street
San Leandro, California

Minutes

Senior Commission

Thursday, January 16, 2025

10:00 AM

Senior Community Center 13909 E. 14th St.

1. CALL TO ORDER PLEDGE OF ALLEGIANCE ROLL CALL

The meeting was called to order at 10:01 a.m.

Present 6: Woycheshin, Comelo, McHenry, McMichael-Cady, Peña, and Brennan

Excused Absences: Dillon and Lopez Nacario

Also present were Mike King with Pear Street Consulting and Commission Secretary Pedro Naranjo.

2. ANNOUNCEMENTS

Chair Woycheshin requested that everyone silent their devices that may be a distraction and to request a recess if a break is needed as that may impact the commission's ability to retain a quorum. Chair Woycheshin asked Commissioner Brennan to introduce himself during the Commission Reports and Announcements portion of the meeting.

Naranjo provided an update regarding requests made during the November meeting, which included emailing the Boards and Commissions Handbook and the Ultimate Internet Safety Guide. Both were emailed and hard copies were provided during the meeting.

3. CONSENT CALENDAR

3.A. Approval of Agenda of January 16, 2025

Approved-MS (McHenry, Comelo) (6 Ayes, 0 Nays, 0 Abstentions)

3.B. Approval of Minutes of November 21, 2024

Approved-MS (Comelo, McHenry,) (5 Ayes, 0 Nays, 1 Abstention)

[25-025](#)

Draft Minutes of the Senior Commission Meeting of November 21, 2024

Attachments: [2024.11.21 DRAFT Senior Commission Minutes](#)

4. CITY STAFF REPORTS AND ANNOUNCEMENTS

4.A. Warming Center Update

The San Leandro winter shelter opened on Tuesday, January 14th, and will be operated by Rising Into Self-Empowerment (RISE). The location is the First United Methodist Church and the hours from 5pm - 7am the following day when the temperature is forecasted to be 42°F or below, and/or when there is a 50% or higher chance of rain. Also, beginning January 14, 2025, through April 30, 2025, the shelter is open every Tuesday, 5pm - 7am, regardless of weather.

4.B. One-Time Food Access Grants Update

The Human Services Department recently released a total of \$200,000 for community food services. There were 14 applicants total and 11 of 14 applicants have been awarded funding.

4.C. CAP Grants Update

The Community Assistance Program (CAP) grant funding availability for the FY26-27 cycle will be \$320,000. An increase from \$160,000 in the last grant cycle. Applications opened on 12/05/24 and are due 1/23/25.

4.D. YearUp Program Update

The current cohort of the YearUp Program concludes on Friday, January 24th. Twelve interns supported the City's work in various departments and roles. The Human Services Department thanks Christian and Leanne for supporting the Department's efforts. Christian and Leanne provided valuable support to grant making, outreach, and data collection.

4.E. Senior Services Update

The IRS's Volunteer Income Tax Assistance (VITA) will be offering no-cost tax preparation to qualified participants. The service will be available by appointment at the Marina and Senior Community Centers. The sessions are by appointment. This service is possible thanks to a partnership with the Alameda County Social Services Agency, VITA, and the City of San Leandro's Human Services and Recreation and Parks Departments.

Naranjo shared that the Commissioner nameplates will be updated and asked everyone to confirm the spelling of their names.

This concluded the staff report. Commissioners shared relevant questions and comments.

5. PUBLIC COMMENTS

Two members of the public greeted the Commission and provided an introduction.

Naranjo reported that no public comment was received via eComment; the Commission was informed by email on Wednesday, January 15, 2025.

6. PRESENTATIONS

None

7. ACTION ITEMS

7.A. Age-Friendly Implementation Plan Update and Next Steps

Mike King and Naranjo provided an update regarding meetings with key partners since the last Senior Commission meeting. These included the following organizations: City of San Leandro Recreation and Parks Department Beautify San Leandro Project, City of San Leandro Information Technology Department, Tech Exchange, San Leandro Police Department, the Alameda County Community Food Bank, City of Fremont, Greater Niles Village, Institute of Aging, and Alameda County In-Home Supportive Services.

Additional meetings are planned with the City of San Leandro Community Development Department's Housing Division, and with the City of San Leandro's Emergency Services Specialist.

Mike and Naranjo shared that the Human Services Department applied for the Community Pedestrian and Bicycle Safety Training Program through UC Berkley and CA Walks Initiative. If selected, the Department will get support with training on how to assess, identify and resolve Age-Friendly infrastructure programs and projects.

The Commission agreed to use the February Senior Commission meeting to review the list of Age-Friendly projects, prioritize, and determine when the projects can be implemented within the five-year Plan timeline.

A member of the public shared comments relevant to this topic.

[25-026](#)

Age-Friendly Implementation Plan Priority Projects Presentation

Attachments: [Age-Friendly Implementation Plan Priority Projects Presentation](#)

[25-027](#)

Age-Friendly Implementation Plan Priority Projects List

Attachments: [Age-Friendly Implementation Plan Priority Projects List](#)

7.B. Commission Priorities Update and Next Steps

Motion was made to table item 7.B. to the February meeting.

Approved-MS (Brennan, Comelo) (6 Ayes, 0 Nays, 0 Abstentions)

7.C. Discussion Regarding Crime Update and Next Steps

Motion was made to table item 7.C. to the February meeting.

Approved-MS (Peña, Comelo) (6 Ayes, 0 Nays, 0 Abstentions)

8. COMMISSION REPORTS AND ANNOUNCEMENTS

Commissioner Brennan introduced himself. Other commissioners shared topics of interest. No actions were taken.

9. ADJOURN

Approved-MS (McHenry, Comelo) (6 Ayes, 0 Nays, 0 Abstentions)

Meeting adjourned at 11:55 a.m.

RESPECTFULLY SUBMITTED:

First Last, Secretary

MEETING ACCESSIBILITY

In compliance with the Americans with Disabilities Act, a person requiring an accommodation, auxiliary aid, or service to participate in this meeting should contact the City Clerk 's Office at 510-577-3368 kclancy@sanleandro.org, as far in advance as possible, but no later than 72 hours prior to the meeting.

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