

IN THE CITY COUNCIL OF THE CITY OF SAN LEANDRO

RESOLUTION NO. 2025-XXX

RESOLUTION TO APPROVE AND AUTHORIZE THE CITY MANAGER TO EXECUTE TWO CONSULTING SERVICES AGREEMENTS FOR THIRD PARTY PLAN CHECK SERVICES: ONE AGREEMENT WITH CSG CONSULTANTS, INC. IN AN AMOUNT NOT TO EXCEED \$200,000 EACH IN FY 2025-2026 AND FY2026-2027, RESPECTIVELY; AND ONE AGREEMENT WITH TRB+ASSOCIATES IN AN AMOUNT NOT TO EXCEED \$475,000 EACH, IN FY2025-2026 AND FY2026-2027, RESPECTIVELY (FOR A COMBINED AMOUNT NOT TO EXCEED \$675,000 PER FISCAL YEAR)

WHEREAS, agreements between the City of San Leandro and CSG Consultants, Inc. and between the City of San Leandro and TRB+Associates, copies of which are attached and incorporated herein, are presented to this City Council; and

WHEREAS, in order to expedite the third-party plan check projects on schedule and on budget, avoid as much as possible costly delays, and ensure that the City completes projects according to the City's highest standards, the City Council finds that approving and providing authorization to the City Manager or her designee to negotiate amendments to consulting services agreement is in the best interest of public health, safety and welfare; and

WHEREAS, the California Health and Safety Code requires the City to use third party plan checkers upon the request of an applicant if the City is unable to review a completed plan application within the period of time specified by State law; and

WHEREAS, the City Council also desires continued plan check services from CSG Consultants and TRB + Associates; and

WHEREAS, a corresponding appropriation for this proposed agreement is already incorporated into the proposed Fiscal Year 2025-2026 and 2026-2027 budget; and

WHEREAS, CSG Consultants and TRB + Associates have agreed to the terms of the contracts pending Council approval; and

WHEREAS, the City Council is familiar with the contents of the agreements; and

WHEREAS, the City Manager recommends approval of said agreements.

NOW, THEREFORE, the City Council of the City of San Leandro does **RESOLVE** as follows:

That said agreements expiring June 30, 2027 are hereby approved and execution thereof by the City Manager is hereby authorized for third-party plan check services provided by the two (2) qualified firms as provided in the associated staff report; and

That the City Manager is authorized to take all actions and execute all documents necessary to effect the purpose and intent of this resolution, including negotiating amendments to the agreements, subject to the approval as to form by the City Attorney; and

That the City Manager or her designee is hereby authorized to negotiate and approve cumulative amendments to the agreements up to a maximum of 25% of the original contract amount:

1. CSG Consultants, Inc. for an amount not-to-exceed \$200,000 (with amendments for up to a not-to-exceed amount of an additional \$50,000) in FY2025-2026 and FY2026-2027
2. TRB+Associates for an amount not-to-exceed \$475,000 (with amendments for up to a not-to-exceed amount of an additional \$118,750) in FY2025-2026 and FY2025-2027.

CSG (010-42-002-5120):	\$200,000
TRB (010-42-002-5120):	\$475,000
Total:	\$675,000

Introduced by Councilmember _____ and passed and adopted this 7th day of July 2025 by the following vote:

AYES: _____ ()

NOES: _____ ()

ABSENT: _____ ()

ATTEST:

Kelly B. Clancy, CMC
City Clerk