



City of San Leandro

Civic Center
835 East 14th Street
San Leandro, California

Minutes

Personnel Relations Board

Chair Louis Neira Heystek, At Large
Vice Chair Carolina Altamirano, At Large
DeWayne Cornelious, At Large
Silin Huang, At Large
Gopal Krishnan, At Large

Thursday, February 1, 2024

5:30 PM

City Hall, Human Resources Conference Room
(enter from the East 14th Street entrance)

Special Meeting

1. CALL TO ORDER

The special meeting was called to order at 5:31 p.m.

2. ROLL CALL

Present: 4 - Cornelious, Heystek, Huang, Krishnan
Absent: 1- Altamirano

3. PUBLIC COMMENTS

There were no public comments.

4. APPROVAL OF MINUTES

4.A. July 20, 2023 meeting

4.B. August 29, 2023 Special Meeting

Member Krishnan moved to approve the minutes of the July 20, 2023 and August 29, 2023 meetings, Member Cornelious seconded. The motion passed by the following vote:

AYE: 4 - Cornelious, Heystek, Huang, Krishnan
Absent: 1 - Altamirano

5. EMPLOYMENT LISTS

5.A. Police Sergeant

Member Cornelious moved to approve an extension of the Police Sergeant employment list; Member Huang seconded. The motion passed by the following vote:

AYE: 4 – Cornelious, Heystek, Huang, Krishnan

Absent: 1- Altamirano

6. ADOPTION/REVISION OF CLASSIFICATIONS

6.A. Public Works Administrative Manager (new)

AYE: 4 – Cornelious, Heystek, Huang, Krishnan

Absent: 1 - Altamirano

7. HUMAN RESOURCES DIRECTOR REPORT

Secretary Hung provided the Board information on the past quarter's recruitment and personnel activities, and gave a brief update on the timeline and process of the citywide classification and compensation study.

7.A. Human Resources Activities Report: July – December 2023

7.B. Informational Listing of Personnel Actions: July – December 2023

8. MEMBER COMMENTS

There were no member comments.

9. ADJOURN

The meeting was adjourned at 6:03 p.m.