



# City of San Leandro

Civic Center  
835 East 14th Street  
San Leandro, California

## Minutes

### City Council

*Welcome to your City of San Leandro City Council meeting.*

*Your City Councilmembers are:*

*Mayor Pauline Russo Cutter*

*Deborah Cox, District 1*

*Ed Hernandez, District 2*

*Victor Aguilar, Jr., District 3*

*Benny Lee, District 4*

*Corina N. Lopez, District 5*

*Pete Ballew, District 6*

---

Monday, May 18, 2020

7:00 PM

Access the meeting remotely by using this URL  
<https://zoom.us/j/506831637>

---

San Leandro City Council conducted this meeting in accordance with the State Emergency Services Act, the Governor's Emergency Declaration related to COVID-19, and the Governor's Executive Order N-29-20 issued on March 17, 2020.

#### 1. CALL TO ORDER

*The meeting was called to order at 7:02 p.m.*

#### 1.A. PLEDGE OF ALLEGIANCE TO THE FLAG

#### 1.B. ROLL CALL

Councilmembers Aguilar, Ballew, Cox, Hernandez, Lee, Lopez, and Mayor Cutter participated in the meeting via telephone conference call.

**Present** 7 - Aguilar, Ballew, Cox, Hernandez, Lee, Lopez, Cutter

#### 1.C. ANNOUNCEMENTS

#### 2. RECOGNITIONS

2.A. [20-183](#) Proclamation Declaring May 18, 2020 as Robert McManus Day

**Presented.**

2.B. [20-187](#) Proclamation Declaring the Month of May 2020 as Asian/Pacific American Heritage Month

**Presented.**

2.C. [20-193](#) Proclamation Proclaiming the City of San Leandro United Against

Racism and Xenophobia During the COVID-19 Pandemic

**Presented.**

### 3. PUBLIC COMMENTS

*Public comment was received by Mr. Kenneth W. Fox.*

### 4. PRESENTATIONS

- 4.A. [20-194](#) Presentation of the City of San Leandro Draft Fiscal Year 2020-21 Budget

*Public comment was received by Mr. Jim Prola.*

**Presented.**

The City Council Meeting recessed at 9:26 p.m. and reconvened at 9:36 p.m.

### 5. PUBLIC HEARINGS

- 5.A. [20-160](#) Staff Report for a City of San Leandro City Council Resolution Approving Adjustments to City Fees and Service Charges for 2020-21

*The Hearing was opened to the public. There being no public comment, and without objection, the Public Hearing was closed.*

**Received and Filed.**

[20-161](#) RESOLUTION of the City of San Leandro City Council Amending Title 6, Chapter 4 of the San Leandro Administrative Code Relating to Fees and Charges for Services Provided by City Departments (adjusts user fees and service charges, effective July 1, 2020)

**A motion was made by Councilmember Lee, seconded by Vice Mayor Ballew, that this Resolution be Adopted. The motion carried by the following vote.**

**Aye:** 7 - Aguilar, Ballew, Cox, Hernandez, Lee, Lopez, Cutter

Enactment No: Reso 2020-044

- 5.B. [20-162](#) Staff Report for the City of San Leandro City Council to Approve Ordinances Amending the San Leandro Municipal Code for Proposed Adjustments to the Business License Tax, the Emergency Medical Services Taxes, and the Emergency Communication System Access (9-1-1) Tax for Fiscal Year 2020-21

*The Hearing was opened to the public. There being no public comment, and without objection, the Public Hearing was closed.*

**Received and Filed.**

[20-163](#)

ORDINANCE of the City of San Leandro City Council Amending Section 2-13-140 of the San Leandro Municipal Code to Relating to the Annual Consumer Price Index (CPI) Adjustment of the Emergency Medical Services Tax (EMS Tax) (increases EMS tax by CPI of 3.31%)

**A motion was made by Councilmember Lee, seconded by Vice Mayor Ballew, that this Ordinance be Passed to Print. The motion carried by the following vote.**

**Aye:** 7 - Aguilar, Ballew, Cox, Hernandez, Lee, Lopez, Cutter

Enactment No: Ordinance 2020-004

[20-164](#)

ORDINANCE of the City of San Leandro City Council Amending Section 2-18-210 of the San Leandro Municipal Code Relating to the Annual Consumer Price Index (CPI) Adjustment of the Emergency Communication System Access Tax (911 Tax) (increases 911 Tax by CPI of 3.31%)

**A motion was made by Councilmember Lee, seconded by Vice Mayor Ballew, that this Ordinance be Passed to Print. The motion carried by the following vote.**

**Aye:** 7 - Aguilar, Ballew, Cox, Hernandez, Lee, Lopez, Cutter

Enactment No: Ordinance 2020-005

[20-165](#)

ORDINANCE of the City of San Leandro City Council Amending Section 2-2-500 of the San Leandro Municipal Code for the Annual Consumer Price Index (CPI) Adjustment to the Business License Fees (increases business license fees by CPI of 3.31%)

**A motion was made by Councilmember Lee, seconded by Vice Mayor Ballew, that this Ordinance be Passed to Print. The motion carried by the following vote.**

**Aye:** 7 - Aguilar, Ballew, Cox, Hernandez, Lee, Lopez, Cutter

Enactment No: Ordinance 2020-006

## 6. CITY MANAGER AND CITY ATTORNEY REPORTS AND COMMENTS

*None.*

## 7. AMENDMENT OF CONSENT CALENDAR

Item 8.C. was removed from the Consent Calendar to Item 9, Items Removed From Consent Calendar

## 8. CONSENT CALENDAR

### Approval of the Consent Calendar

**A motion was made by Councilmember Cox, seconded by Councilmember Aguilar, to Approve the Consent Calendar. The motion carried by the following vote.**

**Aye:** 7 - Aguilar, Ballew, Cox, Hernandez, Lee, Lopez, Cutter

**8.A. [20-184](#)**

Minutes of the City Council Meeting of May 04, 2020

**Approved as Submitted on the Consent Calendar.**

**8.B. [20-168](#)**

Minutes of the Facilities and Transportation Committee Meeting of March 4, 2020

**Approved as Submitted on the Consent Calendar.**

Item 8.C. was removed from the Consent Calendar to Item 9, Items Removed From Consent Calendar

**8.D. [20-195](#)**

Staff Report for a City of San Leandro City Council Resolution Extending the Ratification of a Proclamation of Local Emergency and State of Emergency by the City's Director of Emergency Services Pursuant to California Government Code Section 8630 and Public Contract Code Section 22050(c) Because of the COVID-19 Pandemic

**Received and Filed on the Consent Calendar.**

**[20-196](#)**

RESOLUTION of the City of San Leandro City Council Extending the Ratification of a Proclamation of Local Emergency and State of Emergency by the City's Director of Emergency Services Pursuant to California Government Code Section 8630 and Public Contract Code Section 22050(c) because of the COVID-19 Pandemic

**Adopted on the Consent Calendar.**

Enactment No: Reso 2020-045

**9. ITEMS REMOVED FROM CONSENT CALENDAR**

**8.C. [20-141](#)**

Staff Report for a City of San Leandro City Council Resolution to Approve a Consulting Services Agreement with CSG Consultants, Inc. for an Amount Not to Exceed \$248,847 for the Design of the Washington Avenue Reconstruction Project, Project No. 2018.4020; to Authorize Individual Agreement Amendments Up to 10% (\$24,884); and to Authorize Cumulative Agreement Amendments Up to 15% (\$37,327)

**Received and Filed.**

**[20-142](#)**

RESOLUTION of the City of San Leandro City Council to Approve a Consulting Services Agreement with CSG Consultants, Inc. for an Amount Not to Exceed \$248,847 for the Design of the Washington

Avenue Reconstruction Project, Project No. 2018.4020; to Authorize Individual Agreement Amendments Up to 10% (\$24,884); and to Authorize Cumulative Agreement Amendments Up to 15% (\$37,327) (provides authorization for the City Manager to enter into a CSA with CSG Consultants, Inc. to prepare the civil engineering design for the Washington Avenue Reconstruction Project)

**A motion was made by Councilmember Aguilar, seconded by Councilmember Cox, that this Resolution be Adopted. The motion carried by the following vote.**

**Aye:** 7 - Aguilar, Ballew, Cox, Hernandez, Lee, Lopez, Cutter

Enactment No: Reso 2020-046

## 10. ACTION ITEMS

### 10.A. [20-135](#) Discussion of City's Response to COVID-19

*Public Comment was received by Mr. Leo West.*

**Presented.**

## 11. REPORT ON CLOSED SESSION ACTIONS TAKEN

*None.*

## 12. CITY COUNCIL REPORTS

*City Councilmembers reported on attendance at intergovernmental agency meetings, conferences, and seminars since the last meeting.*

## 13. CITY COUNCIL CALENDAR AND ANNOUNCEMENTS

*City Councilmembers announced calendar of upcoming events and coordinated attendance; reported on local events attended since the last meeting; and made brief comments on issues of concern.*

## 14. COUNCIL REQUESTS TO SCHEDULE AGENDA ITEMS

*-A motion was made by Vice Mayor Ballew, seconded by Councilmember Lopez, for a discussion to consider an emergency moratorium or consideration of zoning changes for cannabis businesses that are practicing the use of butane extraction.*

*Roll call was taken as follows:*

*Aye: Aguilar, Cox, Ballew, Hernandez, Lee, Lopez, Mayor Cutter*

*Nay: None*

*Absent: None*

*Abstain: None*

*-A motion was made by Councilmember Lopez, seconded by Mayor Cutter, for a resolution aligning with National League of Cities and the California League of Cities in support of the Cities are Essential Campaign around the HEROES Act.*

*Roll call was taken as follows:*

*Aye: Aguilar, Cox, Ballew, Hernandez, Lee, Lopez, Mayor Cutter*

*Nay: None*

*Absent: None*

*Abstain: None*

*-A motion was made by Councilmember Aguilar, seconded by Mayor Cutter, for a resolution declaring June as Pride Month and lighting up City Hall.*

*Roll call was taken as follows:*

*Aye: Aguilar, Cox, Ballew, Hernandez, Lee, Lopez, Mayor Cutter*

*Nay: None*

*Absent: None*

*Abstain: None*

**15. ADJOURN**

*The meeting was adjourned at 10:52 p.m.*

**RESPECTFULLY SUBMITTED:**

---

**LETICIA I. MIGUEL**  
**City Clerk of the City of San Leandro**