



City of San Leandro

City Hall
835 East 14th Street
San Leandro, California

Draft Minutes

Youth Advisory Commission

Tuesday, October 7, 2025

6:00 PM

Marina Community Center, Thunderbolt Room

1. CALL TO ORDER PLEDGE OF ALLEGIANCE ROLL CALL

The meeting was called to order at 6:03 PM. Secretary Liz Hodgins led the Pledge of Allegiance and took roll.

Present: Candace Buchanan, Stella Cardullo, Elizabeth Fraire, Alynna Granada, Kacey Guo, Malia Kim, Carrie Kuang, Liam Kwong, Violet Lau, Annie Lei, Audrey Lim, Yolonda Lin, Megan Lin, Julianna Morales, Joshua Ngo, Emily Ngo, Morgan Pittman, Kristina Saragena, and Jacqueline Wong

Excused: Nicholas Fernandez and Emilio Piñones Campos

Absent: Angella Huang

2. ANNOUNCEMENTS

Secretary Liz Hodgins announced Recreation and Parks' annual Pumpkin Splash event on Friday, October 17, at the Boys and Girls Club and invited YAC members to volunteer at the event.

3. CONSENT CALENDAR

3.a. APPROVAL OF AGENDA OF October 7, 2025

Commissioner Annie Lei moved to approve the agenda, with Commissioner Elizabeth Fraire seconding the motion, which passed with 21 Ayes, 0 Nays, and 0 Abstention.

3.b. APPROVAL OF MINUTES OF June 3, 2025

Commissioner Morgan Pittman moved to approve the minutes with Commissioner Juliana Morales seconding the motion, which passed with 21 Ayes, 0 Nays, and 0 Abstention.

4. CITY STAFF REPORTS AND ANNOUNCEMENTS

4.a. Recommendation to Amend the Youth Advisory Commission Meeting Schedule from Twice Monthly to Once Monthly

Secretary Liz Hodgins presented the staff report recommending an amendment

to the YAC meeting schedule from twice monthly to once monthly to improve attendance and engagement. After discussion, Commissioner Julianna Morales moved to approve the amendment with Commissioner Violet Lau seconding the motion, which passed unanimously.

5. PUBLIC COMMENTS

None.

6. PRESENTATIONS

None.

7. ACTION ITEMS

7.a. Review and Discussion of Boards and Commission Handbook

Secretary Liz Hodgins confirmed that all members received and reviewed the Boards and Commissions Handbook, which outlines key responsibilities and expectations as well as an overview of Brown Act procedures.

8. COMMISSION REPORTS AND ANNOUNCEMENTS

8.a. Commissioner Reports

None.

8.b. Liaison Representative Reports

The second wave of YAC appointees took the oath of office at the City Council meeting on Monday, October 6, where the Mayor presented a proclamation declaring October 2025 as Domestic Violence Awareness Month.

Commissioner Candace Buchanan will attend the City Council meeting on October 20, 2026, and report back at the next YAC meeting.

The Recreation and Parks Commission (RPC) meeting scheduled for Wednesday, October 1, 2025, was cancelled, and Commissioner Elizabeth Fraire will attend the next RPC meeting on November 5, 2026, and report back.

9. ADJOURN

Commissioner Elizabeth Fraire moved to adjourn the meeting, with Commissioner Alynna Granada seconding the motion, which passed with 21 Ayes, 0 Nays, and 0 Abstention.

The meeting adjourned at 6:56 PM.

RESPECTFULLY SUBMITTED:

Liz Hodgins, Secretary

MEETING ACCESSIBILITY

In compliance with the Americans with Disabilities Act, a person requiring an accommodation, auxiliary aid, or service to participate in this meeting should contact the City Clerk 's Office at 510-577-3368 kclancy@sanleandro.org, as far in advance as possible, but no later than 72 hours prior to the meeting.

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