



# City of San Leandro

City Hall  
835 East 14th Street  
San Leandro, California

## Minutes

### Human Services Commission

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Wednesday, January 22, 2025

7:00 PM

City Hall, Sister Cities Gallery

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**1. CALL TO ORDER  
PLEDGE OF ALLEGIANCE  
ROLL CALL**

**ROLL CALL**

The meeting was called to order at 7:00pm

Present 7: Fry, Bailey, Lum, O'Brien, Ouborg, Picado, Reed

Absent 0

**2. ANNOUNCEMENTS**

**3. CONSENT CALENDAR**

Motion to approve minutes:

Approved - MSC (Bailey, Lum)

Ayes: 7

Nays: 0

Abstentions: 1

**3.A. Draft Minutes**

Attachments: [11.13 Min](#)

**4. CITY STAFF REPORTS AND ANNOUNCEMENTS**

**4.A. Warming Shelter Flier**

Attachments: [WarmingShelter2025\\_4up](#)

E. Castillo shared warming shelter flier and information with the commission.

V. Chair Fry shared additional details regarding volunteer opportunities.

**4.B. Commission Election Update**

E. Castillo shared with the commission that nominations and elections for the commission would be taking place soon and shared some common past practices to consider for the upcoming election.

**5. PUBLIC COMMENTS**

Public comments were made by Douglas Spalding.

**6. PRESENTATIONS**

6.A. Training: Community Assistance Program (CAP) Grant Proposal Evaluation via City Data Services

E. Castillo presented a training demonstration on how to access, review and score CAP proposals.

**7. ACTION ITEMS**

7.A. HSC 2025 Calendar

Attachments: [HSC 2025 Calendar](#)

Motion to adopt calendar:  
Approved - MSC (Bailey, Lum)  
Ayes: 7  
Nays: 0

**8. COMMISSION REPORTS AND ANNOUNCEMENTS**

**9. ADJOURN**

Motion to adjourn meeting: Approved  
MSC (Ouborg/Lum)  
Ayes: 7  
Nays: 0  
Adjournment: 8:04pm

RESPECTFULLY SUBMITTED:

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Elsa Castillo, Secretary

**MEETING ACCESSIBILITY**

In compliance with the Americans with Disabilities Act, a person requiring an accommodation, auxiliary aid, or service to participate in this meeting should contact the City Clerk's Office at 510-577-3368 [kclancy@sanleandro.org](mailto:kclancy@sanleandro.org), as far in advance as possible, but no later than 72 hours prior to the meeting.

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Hay traductores e intérpretes de lenguaje de señas disponibles si se solicitan antes de la reunión. Para solicitar un traductor, intérprete o cualquier adaptación razonable que pueda ser necesaria para participar en la reunión, por favor, contacte a la Secretaría Municipal al 510-577-3368 o [kclancy@sanleandro.org](mailto:kclancy@sanleandro.org) al menos 48 horas antes de la reunión.