

EXHIBIT A

SCOPE OF SERVICES

1. **SUMMARY:** The work includes all services, labor, materials, transportation and equipment necessary to perform the work described in these specifications.
2. **SCOPE:** Furnish all labor, tools, equipment, materials, transportation, and perform all operations necessary and incidental to proper execution and completion of all landscape maintenance activities.

Task 1: Weekly landscape maintenance

Highlighted in orange in the map below are the areas of the Water Pollution Control Plant that require weekly maintenance. Weekly maintenance includes the following tasks:

- Trim grasses and shrubbery to maintain healthy plants and appearance in accordance with Bay friendly guidelines
- Remove weeds
- Blow or sweep hardscaped areas
- Pick up litter in landscaped areas
- Inspect and maintain the irrigation and water management system
- Scope includes irrigation and maintenance of plants along Davis Street and in front of 2512 Davis Street.
- Include a One-Time mulch upgrade to the landscape along Davis St. to help appearances.

Task 2: Quarterly weed abatement of the solar panel area. Clean weeds off fenceline on the north side of the drying beds. Approximately 700 feet of fenceline. The solar panel area is approximately 200 feet by 400 feet and is marked in red in the map below. This work will be completed 6 times during the contract period.

Quarterly maintenance includes:

- Remove plants growing in the cracks in the pavement in the solar panel area
- Apply approved herbicide to prevent plant regrowth

Task 3: Weed abatement in pond

The area outlined in green in the map below is a treatment pond that is not currently being used. This area requires annual maintenance and will be completed once during the contract period. This task typically takes multiple staff 3-4 days to complete.

The pond maintenance includes:

- Remove heavy brush, weeds, and large bushes
- Remove trash from the banks of the pond and the surrounding area

- Clean and remove weeds, brush, and pampas grass from fenceline on the north side of the pond.
3. **QUANTITIES:** The City may elect to request additional services at the solar panel areas and the pond area if necessary at the same unit price. City may also elect not to request services if they are unnecessary.
 4. **HOURS OF OPERATION:** All trimming is to be done between the hours of 7:00 a.m. and 5:00 p.m., Monday through Friday, unless prior approval is granted by the Operations Supervisor or his designated representative.

