



# City of San Leandro

City Hall  
835 East 14th Street  
San Leandro, California

## Minutes

### Personnel Relations Board

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Thursday, October 16, 2025

5:30 PM

City Hall, Human Resources Conference Room  
(enter on East 14th Street)

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#### 1. CALL TO ORDER ROLL CALL

*The meeting was called to order by Chair Huang at 5:32 p.m*

*Present: 3 - Heystek, Huang, Krishnan  
Absent: 2 - Altamirano, Cornelious*

#### 2. ANNOUNCEMENTS

*There were no announcements.*

#### 3. CONSENT CALENDAR

##### 3.A Minutes from July 17, 2025 Meeting

**Member Heystek moved to approve the minutes for July 17, 2025 meeting.  
Member Krishnan seconded. The motion passed by the following vote:**

**AYE: 3 - Heystek, Huang, Krishnan  
Absent: 2 - Altamirano, Cornelious**

#### 4. PUBLIC COMMENTS

*There were no public comments.*

#### 5. PRESENTATIONS - None

#### 6. ACTION ITEMS

##### 6.A. Extension of Employment Lists

**None**

##### 6.B. Adoption/Revision of Classifications - a) Library Aide (revision)

**Member Krishnan moved to approve the classification as amended; Member Heystek seconded. The motion passed by the following vote:**

**AYE: 3 – Heystek, Huang, Krishnan**  
**Absent: 2 – Altamirano, Cornelious**

**6.C. Personnel Rules**

**Staff postponed presenting the section of the Personnel Rules that pertained to banding. Member Heystek moved to approve the Personnel Rules as amended with the banding section omitted; Member Krishnan seconded. The motion passed by the following vote:**

**AYE: 3 – Heystek, Huang, Krishnan**  
**Absent: 2 – Altamirano, Cornelious**

**7. BOARD REPORTS AND ANNOUNCEMENTS**

**7.A. Human Resources Activities Report: July – September 2025**

**7.B. Informational Listing of Personnel Actions: July – September 2025**

*Secretary Hung provided the Board with information on the past quarter’s recruitment and personnel activities.*

**8. BOARD REPORTS AND ANNOUNCEMENTS ADJOURN**

*Chair Huang announced that Alameda County District 3 – Supervisor Lena Tam’s Office is collaborating with the City of San Leandro for Emergency Preparedness Day. There will be an event held on Saturday, October 18, 2025 from 10 a.m. until 2:30 p.m. at the San Leandro Main Library.*

**9. ADJOURN**

*The meeting was adjourned by Chair Huang at 6:10 p.m.*

**RESPECTFULLY SUBMITTED:**

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**EMILY HUNG, Secretary**

**MEETING ACCESSIBILITY**

In compliance with the Americans with Disabilities Act, a person requiring an accommodation, auxiliary aid, or service to participate in this meeting should contact the City Clerk 's Office at 510-577-3368 [kclancy@sanleandro.org](mailto:kclancy@sanleandro.org), as far in advance as possible, but no later than 72 hours prior to the meeting.

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Hay traductores e intérpretes de lenguaje de señas disponibles si se solicitan antes de la reunión. Para solicitar un traductor, intérprete o cualquier adaptación razonable que pueda ser necesaria para participar en la reunión, por favor, contacte a la Secretaría Municipal al 510-577-3368 o [kclancy@sanleandro.org](mailto:kclancy@sanleandro.org) al menos 48 horas antes de la reunión.