

CITY OF SAN LEANDRO

MEMORANDUM

DATE: April 6, 2012

TO: Finance Committee

FROM: Chris Zapata, City Manager

BY: James H. O'Leary, Interim Finance Director
Mary Ann Perini, Budget and Compliance Manager

SUBJECT: Discussion Regarding Proposed Resolution Adjusting City Fees and Charges for Services Provided by City Departments (Master Fee Schedule, 2012-13)

SUMMARY AND RECOMMENDATION

Staff recommends the Finance Committee approve the proposed adjustments to City user fees and service charges in the Master Fee Schedule for 2012-13. Following Finance Committee approval, a resolution will be presented to the City Council for approval as part of the 2012-13 budget approval process.

DISCUSSION

The City conducts a review of all user fees and service charges as part of its annual budget preparation process. City user fees and service charges are based on a variety of criteria including comparable fee levels in surrounding cities; changes in the local Consumer Price Index (CPI); and the cost to provide the associated service. If approved by the Finance Committee and adopted by the City Council, the following proposed adjustments to the City's user fees and service charges would be effective July 1, 2012.

The Master Fee Schedule is a compilation of City Council approved fees for special services requested by some residents in the community. Local agencies are allowed to set fees at rates that obtain fair and reasonable recovery of the costs incurred by the General Fund in providing a special service; thereby minimizing or eliminating the use of limited General Fund revenues. Historically, the City has strived to maximize cost recovery through setting fees at levels appropriate given escalating costs of doing business and market comparisons.

Full cost recovery is a policy direction by the City Council and the fee schedule that maximizes cost recovery opportunities through appropriate fee revenues is a critical component of the City's on-going financial stability. In the 2012-13 General Fund Budget, the proposed estimated department revenues total \$4,000,000 or approximately 5% of the General Fund operating revenues. Modifications to the City's fee schedule to remain up-to-date with escalating operating costs are generally completed on an annual basis.

Attached to this report is the *City of San Leandro Fee Schedule* that provides detail of current fees and proposed adjustments to those existing fees, as well as the additions of new fee proposals from the Community Development, Engineering, Police and Recreation departments. The proposed charges and new fees are in the right hand column and are printed in ***bold and italics***.

The following summarizes departmental proposed changes to the fee schedule for 2012-13:

Community Development:

- Building Regulations – most fees are increased by the 2.6% CPI change
- Planning
 - All fees increased by the 2.6% CPI change
 - New fee: Public Convenience or Necessity Determination fee (page 13)

Engineering & Transportation:

- Park facilities development impact fees increased base on shelter component of the CPI factor (2.6%) or the Engineering News Report (ENR) construction cost index (1.9%)
- Overhead utility conversion increased by ENR for underground utilities factor (8.36% to 8.5%)
- Traffic division increases by ENR factor (0.9%)
- New fee: City Property Use Application fee – Direct Costs

Finance – no change to fees, enhanced descriptions

Fire - All fees are increased by the 2.6% CPI change (page 20)

Library – no change to fees

Police:

- Vehicle release fee increased from \$175 to \$200 (page 23) based on costs of providing services and comparable fees charged in Alameda County cities
- Municipal Code violations (1st, 2nd and 3rd) added to comply with SLMC 1-12-200 (page 25)
- Peddler/Solicitor/Itinerant Merchant fingerprint/background fees (page 25):
 - \$32 charge for fingerprint and background check to comply with SLMC 4-5-205(f); plus
 - \$20 for Police Department Administrative Fee

Public Works:

- Equipment Rental fees are modified based on current vehicle valuation (page 26)
- Marina fees (page 27)
 - Berth rentals are increased by 5% as allowed by the Department of Boating and Waterways loan agreement, Article VI, section 5 (C) (page 27)
 - Security live aboard permit increased from \$150/month to \$157.50/month based on the 5% as allowed by the Department of Boating and Waterways loan agreement (page 27)
- Environmental Services (page 28 – 30)
 - Most fees increased by the 2.6% CPI increase
 - Updated labor related fees to reflect the increased time required to furnish services.

- Wastewater Discharge Service fees increased in accordance with City Council Resolution 2010-069, June 21, 2010, adopting wastewater discharge rates as published in the notice of proposed sewer and wastewater treatment rates for 2010-11 through 2014-15 (page 30)

Recreation and Human Services (page 31+):

- Enhanced descriptions of some fees with no rate change
- Updated kitchen usage rate to a flat rate
- Added fees for Bonaire Park Area 5, and Thrasher Park
- Increased fees for: Marina Park-Seagull Picnic Area, Mulford Point, Root Park, Grover Cleveland Park, Halcyon Park and Stenzel Park
- Decreased Pool buy-out fees and decreased buy-out time from 3 hours to 2 hours

FISCAL IMPACT

Staff estimates that the proposed fee will generate \$42,000 in additional General Fund revenue and \$388,000 in additional Enterprise Fund revenue.

General Fund Fees:	<u>Revenues</u>
Community Development/Building	31,000
Community Development/Zoning	1,000
Engineering Services	7,000
Recreation - Rentals	3,000
Total General Fund Fees	<u>\$ 42,000</u>
Enterprise Fund Fees:	
WPCP Connection Fees	\$ 10,000
Sewer Service Rates	350,000
Marina Services	28,000
Total Enterprise Fund Fees	<u>\$ 388,000</u>

ATTACHMENT

1. 2012-13 Proposed Fees, Master Fee Schedule

SUMMARY

Staff recommends the Finance Committee approve the proposed adjustments to City user fees and service charges in the Master Fee Schedule for 2012-13. Following Finance Committee approval, a resolution will be presented to the City Council for approval as part of the 2012-13 budget approval process.

CITY OF SAN LEANDRO
2012-13 Proposed Fee Schedule

Table of Contents

City Wide Fees	2
City Clerk Fees	3
City Manager's Office	3
Community Development:	
Business Development	4
Building Regulations	5
Planning	13
Engineering & Transportation	15
Finance	18
Fire	20
Library	21
Police	23
Public Works:	
Rental Equipment	26
Marina	27
Environmental Services	28
Waste Water	30
Recreation & Human Services	31

§ 6.4.100: FEES. The following fees have been established by the City Council pursuant to various provisions of the San Leandro Municipal Code (SLMC), San Leandro Administrative Code (SLAC) or the general laws of the State of California.

Description		Current Fee	Reference	Proposed Fee	Explanation of Proposed Fee Change for 2012-13
CITY WIDE					
1	Reproduction Work				
	A. Public Records, General	No charge for 9 or fewer pages \$.10 per page for 10 or more pages	SLAC 6.4.100		
	B. Audio Tapes, -- City Council Meetings	\$2.00 per meeting			
	C. San Leandro Municipal Code Book	\$125.00			
	D. San Leandro Municipal Code supplement service	\$20.00/year			
2	Filming Project Fees:		SLAC 32.1.100		
	A. Application Fee	\$150.00			
	B. Daily Filming Fee	\$50.00			
	C. Encroachment Fee	\$65.00			
	D. Personnel Fee:				
	-- Police	Current hourly overtime rate with minimum of 4 hours per officer.			
	-- Other City staff:	Direct Costs (1) for services within normal working hours. Overtime rate charged for services provided outside of normal operational hours.			
3	Subpoena Fees		CA Gov't Code		
	A. Records	\$15.00			
	B Personal appearance of City employees	\$150.00			
4	Residential Parking Permit Program				
	Note: Fees are Annual and are to be charged on a calendar year basis and shall not be pro rated.				
	A. Regular Permits	\$20 for first permit			
	1. Additional Permits (each)	\$40/each for additional permits			
	B. Visitor Permits	\$15(good for 14-days)			
5	Legal Services Cost Recovery Fee	Community Development Department applications and other Cost Recovery eligible legal services performed by the City Attorney's Office will be charged the following rates:			
		\$250.00-\$400.00/hr. – Attorney time		\$250.00- \$350.00/hr	To narrow the hourly range
		\$125.00/hr. – Paralegal time			
(1) Direct Costs: Hourly personnel charge plus a factor of 33% for benefits, 14.80% for indirect overhead charges and 52.23% for staff support charges.					

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Description		Current Fee	Reference	Proposed Fee	Explanation of Proposed Fee Change for 2012-13
CITY CLERK					
1	Private Subscriptions - for mailing and handling of Council Book	\$240.00/per year (prorated quarterly)	SLAC 6.4.100		
2	Fire and Closing Out Sales Application Fees	\$60.00 filing fee for 60 days	SLMC 4-8-220		
3	Appeals Fee		SLAC 6.4.100		
	A.Non-refundable appeal processing fee for administrative decisions	\$75.00			
	B.Non-refundable appeal processing fee for Board of Zoning Adjustments, Planning Commission or Site Development Sub commission decisions (see also: Community Development Department)	\$500.00 Cost Recovery See Community Development Department	SLAC 5.1.00		
	C. Library Historical Commission	\$287.00 Cost Recovery			
	D. Rent Review Board	No Charge			
4	Fee for the processing of an initiative petition for any municipal measure.	\$200.00	CA Elections Code §9202(b)		
		Refundable if, within one year of the date of filing the Notice of Intent, the Clerk certifies the sufficiency of the petition.			
CITY MANAGER'S OFFICE – Information Services Division					
1	Existing and Custom-designed GIS Data & Map Fees				
	A. Labor	Direct Costs (1)			
	B. Media: Bond or Vellum Paper	\$ 0.25 per sq. ft			
	Semi-Gloss or Mylar Paper	\$ 0.75 per sq. ft.			
	8-1/2 x 11 Paper	\$.10/per page for 10 or more pages			
	CD Rom	\$ 5.00 each			
(1) Direct Costs: Hourly personnel charge plus a factor of 33% for benefits, 14.80% for indirect overhead charges and 52.23% for staff support charges.					

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Description	Current Fee	Reference	Proposed Fee	Explanation of Proposed Fee Change for 2012-13
COMMUNITY DEVELOPMENT DEPARTMENT – Business Development				
1 Owner Participation Agreements for Redevelopment Areas	Direct Costs (1)			
2 Development Agreements and Leases for City/Agency Owned Property	Direct Costs (1)			
3 Conditional Use (Redevelopment Agency)	Direct Costs (1)			
4 Appeals				
A. Occupancy Approval	Direct Costs (1)			
B. Conditional use	Direct Costs (1)			
C. Signs	Direct Costs (1)			
D. Other	Direct Costs (1)			
5 Marina Leases				
A. Extensions	Direct Costs (2) plus the value of the extension. (3)			
B. Assignments	Direct Costs (2) plus the value of the assignment (3)			
C. New Leases	Direct Costs (2)			
(1) Direct Costs: Hourly personnel charge plus a factor of 33% for benefits, 14.80% for indirect overhead charges and 52.23% for staff support charges.				
(2) Direct Costs/Planning: Hourly personnel charge plus a factor of 33% for benefits, 83% for indirect overhead charges and 89% for staff support charges.				
(3) Based on case-by-case financial analysis and appraisals of subject facilities/improvements.				

SAN LEANDRO ADMINISTRATIVE CODE
TITLE 6, Chapter 4

FINANCE
FISCAL YEAR 2013 PROPOSED FEES

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Description	Current Fee	Reference	Proposed Fee	Explanation of Proposed Fee Change for 2012-13	
COMMUNITY DEVELOPMENT DEPARTMENT - Building Regulations Division					
1 Plans and Specifications	See Engineering & Transportation Department Item 7, Public Work Projects				
2 Building Permit					
NOTE: FEES FOR BUILDING PERMITS AND TERMITE REPAIR WORK DO NOT INCLUDE THE STRONG MOTION (EARTHQUAKE)					
A. Filing and Issuance Fee	\$88 plus valuation fees and/or other building fees as listed below		\$90 plus...	CPI	
Re-filing Fee for each resubmittal, deferred submittal, and/or revision after the 1st resubmittal, or upon the 2nd resubmittal for plan check on the same project	50% of Filing and Issuance Fee per occurrence				
Minimum fee for one inspection	Included in the Issue and Filing Fee				
Building Permits requiring more than one inspection, other than for those requiring return inspections for corrections from a previous inspection, have a minimum fee of:	\$134.00		\$ 137.00	CPI	
All-Inclusive Permit: Work involving a combination of building and/or mechanical, electrical and plumbing, with a value of less than \$3,000:	One filing and issuance fee plus Items from respective fee tables				
Residential Seismic Retrofit projects using "Planset A" (for one and two family residences)	\$75.00 plus Filing and Issuance Fee and other miscellaneous fees		\$77 plus...	CPI	
Permits involving plan check, inspections, and verification per OSHPD3 requirements.	125% of normal Building Permit Fee. Plan check fee shall be calculated based on this increased fee.				
New Commercial/Industrial Buildings 10,000 sq. ft. or more (additional time for plan review, inspections, and verification of code requirements)	125% of standard Building Permit Fee				
Tier 1 Certification (additional time for plan review, inspections, and verification of code requirements)	130% of standard Building Permit Fee				
Tier 2 Certification (additional time for plan review, inspections, and verification of code requirements)	135% of standard Building Permit Fee				
(Note: The Building Official may adjust the plan checking/permit fee for an individual project when costs to the City are not congruent with this fee schedule.)					
<u>Total Valuation:</u> (Based on total value of all construction work, as determined by the Building Official, including all finish work, roofing, electrical, plumbing, heating, air conditioning, elevators, fire-extinguishing systems and any other permanent equipment.)					
<u>From - To and Including</u>					
\$1.00 - \$4,000	\$134.00		\$ 137.00	CPI	
\$4,001.00-\$50,000.00	\$134.00 for the first \$4,000.00 plus \$13.20 for each additional \$1,000 or fraction thereof, to and including \$50,000		\$137.00 ...first \$4,000.00 plus \$13.54...	CPI	
\$50,001.00-\$100,000.00	\$740.00 for the first \$50,000 plus \$9.25 for each additional \$1,000 or fraction thereof, to and including \$100,000.00		\$759.00... first \$50,000 plus \$9.49....	CPI	
\$100,001.00-\$500,000.00	\$1,202.00 for the first \$100,000 plus \$5.27 for each additional \$1,000 or fraction thereof, to and including \$500,000.00		\$1,233.00... first \$100,000 plus \$5.40...	CPI	
\$500,001.00-\$1,000,000.00	\$3,311.00 for the first \$500,000 plus \$4.97 for each additional \$1,000 or fraction thereof, to and including \$1,000,000.00		\$3,397.00... first \$500,000 plus \$5.10...	CPI	
\$1,000,001.00 and up	\$5,795.00 for the first \$1,000,000 plus \$4.15 for each additional \$1,000 or fraction thereof, to and including \$1,000,000.00		\$5,946.00... \$1,000,000 plus \$4.26 ...	CPI	
B. Termite Repair Work	\$88.00 plus total valuation as listed above		\$90.00 plus...	CPI	
\$0.00 - \$3,000	\$134.00		\$ 137.00	CPI	
Over \$3,000	Same as for other building permits, minimum of \$134.00		...minimum of \$137.00	CPI	
C. Satellite Dish Antenna	\$134.00		\$ 137.00	CPI	
D. Minor Kitchen Remodel Permit:	a.Single kitchen or bath remodel (permit to include electrical, plumbing, mechanical ventilation and appliances) \$336.00		...\$345.00	CPI	
(Limited to work without framing changes.)	b. Additional bath remodel when concurrent with kitchen or bath remodel within the same structure and at same time \$139.00		...\$143.00	CPI	
E. Plan Checking					
Plan checking fee shall be paid at the time of application for a building permit. The plan checking fee is in addition to the building permit fee and shall be as follows:					
(1) Residential Fire Sprinklers for 1 & 2 Family Dwelling New Construction Effective January 1, 2011, fire sprinkler systems became mandatory in 1 and 2 family dwellings. The Division of Building and Safety will be reviewing and inspecting the installation of these systems.	\$456.00 flat fee to include plan review and inspection of residential fire sprinkler systems when installed in conjunction with new 1 & 2 family dwelling construction.		\$468.00 flat fee....	CPI	

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Description		Current Fee	Reference	Proposed Fee	Explanation of Proposed Fee Change for 2012-13				
COMMUNITY DEVELOPMENT DEPARTMENT - Building Regulations Division									
2 Building Permit (Continued)									
(2) In-house- During Regular Working Hours		80% of the building permit fee							
For Master Plans (i.e. identical buildings built by the same builder on the same lot or in the same tract and for which building permits are issues at the same time):		A full plan checking fee shall be paid for each Master Plan when more than one building will be built and one half (50%) of the full plan checking fee shall be paid for each building at time of application.							
Changes, revisions, or additions to plans previously checked.		Direct Cost(1) - 1 hour minimum charge							
Outside plan checking services as utilized at discretion of Building Official.		Same as for <u>In-house- During Regular Working Hours</u>							
Additional Plan Review after the first recheck		Direct Cost (1) - 1 hour minimum per occurrence							
(3) In-house - Outside of Normal Business Hours When Requested by Applicant		Same as for <u>In-house- During Regular Working Hours PLUS</u> overtime and overhead charges							
(4) By Outside Consultant, When Requested by Applicant		Equal to <u>In-house - During Regular Working Hours PLUS</u> Consultant's fee as established by Agreement (contract) between City and Consultant							
(5) Over the Counter for Small Changes, Revisions or Additions, When Requested by Applicant		Direct Cost (1) , with minimum of one-half hour							
(6) Expedited Plan Check when Requested by Applicant and when Plan Reviewer is Available		Full plan check fee plus one and one-half times Direct Cost(1)							
(7) Phased Plan check- when the foundation or another part of the building needs approval and permit issuance prior to the whole building		One and One-half (1-1/2) times the full plan check fee for the entire building							
(8) Alternate Methods and Materials		Direct cost (1) 1 hour minimum charge							
(9) <u>Energy Conservation</u> : for all buildings subject to the California Energy Commission's conservation regulations		20% of Building Permits							
(10) California Health & Safety Code, section 18949.29 fee applied to all projects requiring a "Building Permit".		5% of Building Permit Fee - For training and continuing education required by the California Health and Safety Code, section 18949.							
3 Electrical Permit									
A. Filing and Issuance		\$88 plus the amount shown below for each electrical item		\$90 plus...	CPI				
B. Plan-Check, when applicable		Direct Cost (1)							
For new Residential Construction and additions with valuations over \$100,000 included all circuits, service and sub panels.		13% of building permit fees							
Circuits: Installation, replacement or alteration of each electrical circuit (includes related outlets, switches, receptacle and lighting fixtures):									
15 to 20 ampere circuit		\$9.55		\$ 9.80	CPI				
21 to 30 ampere circuit		\$10.35		\$ 10.62	CPI				
31 to 40 ampere circuit		\$10.65		\$ 10.93	CPI				
41 to 50 ampere circuit		\$11.40		\$ 11.70	CPI				
51 to 70 ampere circuit		\$12.30		\$ 12.62	CPI				
71 to 100 ampere circuit		\$15.50		\$ 15.90	CPI				
101 to 200 ampere circuit		\$22.45		\$ 23.03	CPI				
Over 200 ampere capacity		\$22.70 PLUS \$6.80 for each additional 100 ampere capacity or fraction thereof		\$23.29 PLUS\$6.98...	CPI				
Trolley and plug-in type bus-ways, per linear foot		\$0.57		\$ 0.58	CPI				
Lighting fixtures, brackets, pendants, cord drops, outlets, receptacles, switches and other lamp holding devices, each on existing circuits		\$1.17		\$ 1.20	CPI				
Multi-outlet assemblies, light tracts, per linear foot		\$0.86		\$ 0.88	CPI				
Temporary power service pole or pedestal, each		\$27.70		\$ 28.42	CPI				
Temporary distribution system (for construction sites, Xmas tree lots, etc.), each		\$27.70		\$ 28.42	CPI				
Service or Service Change:									
Services over 600 volts:									
Up to 200 amp, each		\$97.85		\$ 100.39	CPI				
Over 200 amp, each		\$97.85		\$ 100.39	CPI				
Services 600 volts or less, each									
Up to 200 amp capacity		\$33.65		\$ 34.52	CPI				
Over 200 amp capacity		\$67.50		\$ 69.26	CPI				
Service disconnecting means for additional meter		\$5.17 up to a maximum of \$78.40 each		\$5.30 ... \$80.44 each	CPI				
(1) Direct Cost = hourly personnel charge plus a factor of 100% for fringe benefits, overhead and indirect costs									

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FINANCE
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Description	Current Fee	Reference	Proposed Fee	Explanation of Proposed Fee Change for 2012-13	
COMMUNITY DEVELOPMENT DEPARTMENT - Building Regulations Division					
3 Electrical Permit (Continued)					
Fixed Residential Appliances (connection on new or existing circuits):					
Electric range, dryer, combination washer and dryer, furnace, water heater, etc., each	\$10.15		\$ 10.41	CPI	
Heaters (air, water and other kinds), furnaces and welding machines: For each DW or kVA and fraction of either.	Up to and including 20kW or kVA \$21.30		...\$21.85	CPI	
	Over 20kW or kVA to and including 50kW or kVA \$52.35		...\$53.71	CPI	
	Over 50kW or kVA to and including 80 kW or kVA \$83.85		...\$86.03	CPI	
	Over 80kW or kVA \$103.45		...\$106.14	CPI	
Fixed commercial appliances (connection on new or existing circuits) not exceeding 1HP, kW or kVA:					
Medical/dental equipment, food cabinets, show cases, laundry machines, motion picture machines, specialty lighting, etc.)	\$10.15		\$ 10.41	CPI	
Fire protection systems, other than smoke detectors	\$14.65		\$ 15.03	CPI	
Smoke detectors	\$4.35		\$ 4.46	CPI	
Motors, including starting and controlling apparatus therefore and wiring between same and motor:					
Up to and including 1 h.p.	\$4.25		\$ 4.36	CPI	
1.1 h.p. to 10 h.p.	\$10.15		\$ 10.41	CPI	
10.1 h.p. to 13 h.p.	\$32.00		\$ 32.83	CPI	
13.1 h.p. to 16 h.p.	\$39.05		\$ 40.07	CPI	
16.1 h.p. to 19 h.p.	\$47.00		\$ 48.22	CPI	
19.1 h.p. to 22 h.p.	\$54.00		\$ 55.40	CPI	
22.1 h.p. to 25 h.p.	\$61.25		\$ 62.84	CPI	
25.1 h.p. to 28 h.p.	\$68.65		\$ 70.43	CPI	
28.1 h.p. to 31 h.p.	\$75.95		\$ 77.92	CPI	
31.1 h.p. to 34 h.p.	\$83.65		\$ 85.82	CPI	
Above 34.h.p.	\$84.10		\$ 86.29	CPI	
For changes, renewals or replacement of said apparatus, where no changes in wiring are necessary	One-half (1/2) of the amount set forth above				
For motor generator sets, balancer sets, dynamotors and converters, including control apparatus	150% of fees set forth above, with a maximum for one such machine of \$84.15				
Generators, including switchboard and controlling apparatus therefore and wiring between same and generator: for each rated maximum of kW or kVA, and fraction thereof					
1 to 20	\$20.95		\$ 21.49	CPI	
21 to 50	\$54.20		\$ 55.61	CPI	
51 and above	\$84.10		\$ 86.29	CPI	
Transformers and balance coils, when not embodied in or included with apparatus for which fee is herein specifically prescribed: rated for each rated kVA and fraction thereof					
1 to 20	\$20.95		\$ 21.49	CPI	
21 to 50	\$52.10		\$ 53.45	CPI	
51 to 80	\$83.65		\$ 85.82	CPI	
81 and above	\$97.85		\$ 100.39	CPI	
Rectifiers (mercury arc, vibrating and electrolytic): for each kW or kVA and fraction thereof					
1 to 20	\$20.95		\$ 21.49	CPI	
21 to 50	\$52.05		\$ 53.40	CPI	
51 to 80	\$79.70		\$ 81.77	CPI	
81 and above	\$93.30		\$ 95.73	CPI	
For inspection of alterations and changes in existing wiring, each inspection visit	\$27.15		\$ 27.86	CPI	
Photovoltaic Fees do not include Issuing and Filing Fees, Automation fees, and other mandated fees					
Photovoltaic - Residential	\$30.00 (includes over-the-counter plan check)				
Photovoltaic - Commercial/Industrial 0 to 8kw	\$230.00 (includes 1hr. structural plan check, 1 hr. electrical plan check, and 1 inverter)		\$236.00...	CPI	
Photovoltaic - Commercial/Industrial >8 to 48kw	\$320.00 (includes 1-1/2hr. structural plan check, 1 hr. electrical plan check, and 1 inverter)		\$328.00...	CPI	
Photovoltaic - Commercial/Industrial >48kw	\$650.00 (includes 4 hrs. structural plan check, 1 hr. electrical plan check, and 1 inverter)		\$667.00...	CPI	
Each 0 - 8kw P.V. Inverter over 1	\$20.00		\$ 21.00	CPI	
Each >8 - 48kw P.V. Inverter over 1	\$50.00		\$ 51.00	CPI	
Each >48kw P.V. Inverter over 1	\$80.00		\$ 82.00	CPI	
Energy Conservation: review of plans and/or energy forms for all buildings subject to the California Energy Commission's conservation regulations (when not covered by building permit)	Direct Cost (1) with a minimum charge of \$58.80		...\$60.33	CPI	
(1) Direct Cost = hourly personnel charge plus a factor of 100% for fringe benefits, overhead and indirect costs					

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Description		Current Fee	Reference	Proposed Fee	Explanation of Proposed Fee Change for 2012-13			
COMMUNITY DEVELOPMENT DEPARTMENT - Building Regulations Division								
4 Plumbing Permit								
A. Filing and Issuance Fee		\$88.20 plus the amount shown below for each plumbing item		\$90.49...	CPI			
B. Plan Check, when applicable		Direct Cost (1)						
Exemption: Inspection of the installation of an earthquake gas shutoff valve		\$28.40 With No Filing & Issuance Fee		\$29.14...	CPI			
For new Residential Construction and additions with valuations over \$100,000 including all water piping, gas piping, water heating and plumbing fixtures		16% of building permit fee						
Plumbing fixture or waste discharge, each		\$10.90		\$ 11.18	CPI			
Plumbing fixture removed and opening sealed, each		\$6.25		\$ 6.41	CPI			
Plumbing fixture reset or set after the completion of the structure to an outlet roughed in prior thereto, each		\$8.15		\$ 8.36	CPI			
Repair or alteration of drainage or vent piping, each		\$12.55		\$ 12.88	CPI			
Inside rain leader, each		\$8.15		\$ 8.36	CPI			
Dishwasher – residential, each		\$8.15		\$ 8.36	CPI			
Dishwasher – commercial, each		\$12.05		\$ 12.36	CPI			
Garbage disposal – residential, each		\$8.15		\$ 8.36	CPI			
Garbage disposal – commercial, each		\$11.65		\$ 11.95	CPI			
Grease interceptor, each, up to 150 gal.		\$8.15		\$ 8.36	CPI			
Grease interceptor, each, over 150 gal.		\$19.57		\$ 20.08	CPI			
Industrial waste interceptor (sand, grease, oil/water separator, neutralizer and clarifier) installation or removal, each		\$25.75		\$ 26.42	CPI			
Sewage ejector pump – residential, each		\$17.40		\$ 17.85	CPI			
Sewage ejector pump – commercial, each		\$27.65		\$ 28.37	CPI			
Water Piping:								
Water line and first 10 openings (including water using equipment connected thereto)		\$12.55		\$ 12.88	CPI			
Each additional opening		\$1.70		\$ 1.74	CPI			
Installation, replacement or abandonment of water service, each		\$12.55		\$ 12.88	CPI			
Irrigation sprinkler system and first 20 heads		\$25.75		\$ 26.42	CPI			
Each additional head		\$0.57		\$ 0.58	CPI			
Inspection of Irrigation Controllers installed in sprinkler systems		\$5.10		\$ 5.23	CPI			
Installation, alteration or repair of water piping and/or water treating or using equipment, each		\$12.55		\$ 12.88	CPI			
Submeters Inspection		\$10.15		\$ 10.41	CPI			
Water Heaters (gas or electric):								
Under 90 gallons, each		\$36.85		\$ 37.81	CPI			
Over 90 gallons, each		\$73.50		\$ 75.41	CPI			
T & P valve, each		N/C						
Flues:								
Minimum (one or two flues)		\$10.15		\$ 10.41	CPI			
Each flue over two (each)		\$6.25		\$ 6.41	CPI			
Vacuum Breakers or Back-flow Devices:								
Four or less		\$10.15		\$ 10.41	CPI			
Each additional		\$2.80		\$ 2.87	CPI			
Swimming Pools:								
Private, each		\$76.45		\$ 78.44	CPI			
Public, each		\$127.15		\$ 130.46	CPI			
In-ground spas, hot tubs and portable hot tubs		\$76.45		\$ 78.44	CPI			
Sewers and Storm Drains:								
Storm drain or building sewer per 100 feet or fraction thereof		\$19.60		\$ 20.11	CPI			
Building court connection to main sewer lateral, each		\$28.75		\$ 29.50	CPI			
Building rainwater drain systems, complete, each		\$36.85		\$ 37.81	CPI			
Septic tank outfit complete (installation or removal/abandonment), each		\$57.75		\$ 59.25	CPI			
Sewer extension, each		\$19.60		\$ 20.11	CPI			
Site sewer lateral between building and street main, new or repairs or abandonment		\$36.85		\$ 37.81	CPI			
Temporary privy or vault (chemical toilet), each		\$16.80		\$ 17.24	CPI			
Gray Water Systems (fee to cover review of plans and inspection of the installed system)		\$133.85		\$ 137.33	CPI			
(1) Direct Cost = hourly personnel charge plus a factor of 100% for fringe benefits, overhead and indirect costs								

SAN LEANDRO ADMINISTRATIVE CODE
TITLE 6, Chapter 4

FINANCE
FISCAL YEAR 2013 PROPOSED FEES

§ 6.4.100: **FEES.** The following fees have been established by the City Council pursuant to various provisions of the San Leandro Municipal Code (SLMC), San Leandro Administrative Code (SLAC) or the general laws of the State of California.

Description	Current Fee	Reference	Proposed Fee	Explanation of Proposed Fee Change for 2012-13					
COMMUNITY DEVELOPMENT DEPARTMENT - Building Regulations Division									
4 Plumbing Permit (Continued)									
Gas Piping and Oil Piping:									
Minimum Fee (one or two outlets)	\$6.80		\$ 6.98	CPI					
Exemption: Inspection of the installation of an earthquake gas shutoff valve	No minimum gas piping and oil piping fee								
Each gas outlet over two	\$3.80		\$ 3.90	CPI					
Each gas meter over one (same time and place)	\$4.90		\$ 5.03	CPI					
Gas line test, each test	\$13.60		\$ 13.95	CPI					
Fuel oil or liquefied petroleum gas storage tanks, demolition of new tanks and piping to building, each	\$7.35		\$ 7.54	CPI					
Clothes dryer – residential, each	\$8.65		\$ 8.87	CPI					
Clothes dryer – commercial, each	\$10.60		\$ 10.88	CPI					
Hot Water systems, piping and equipment:									
For steam or hot water heating piping and radiators, convectors, hot water panels, steam or hot water unit heaters, clothes pressing machines of any type, and all connection to industrial and processing equipment:									
Minimum fee (first device)	\$8.65		\$ 8.87	CPI					
Each additional device	\$11.05		\$ 11.34	CPI					
Boilers:									
To 3 h.p., each	\$15.15		\$ 15.54	CPI					
Over 3 to 15 h.p., each	\$25.65		\$ 26.32	CPI					
Over 15 to 30 h.p., each	\$28.75		\$ 29.50	CPI					
Over 30 to 50 h.p., each	\$43.65		\$ 44.78	CPI					
Over 50 h.p., each	\$72.65		\$ 74.54	CPI					
Solar system, including collectors, piping, tanks and exchanger, each system	\$45.05		\$ 46.22	CPI					
Energy Conservation: review of plans and/or energy forms for all buildings subject to the California Energy Commission's conservation regulations (when not covered by building permit)	Direct Cost (1) with a minimum charge of \$58.80		...\$60.33	CPI					
5 Heating, Ventilating and Air Condition or General Mechanical									
Filing and Issuance Fee	\$88.20 plus the amount shown for each heating, ventilating, and air conditioning item of work and each general mechanical item of work		\$90.49...	CPI					
For the roughing in of sheet metal or approved circulating air pipe in connection with any heating or cooling system, including air inlet or outlet connections, registers and diffusers:									
Plan Check, when applicable	Direct Cost (1)								
For new Residential Construction and additions with valuations over \$100,000 including all HVAC, registers, ducts, gas line and vents.	10% of Building Permit Fee								
Each register over two	\$2.80		\$ 2.87	CPI					
Heating, cooling and ventilating appliances:									
Gravity or forced air furnace, each (including gas fireplace inserts)	\$14.40		\$ 14.77	CPI					
Residential air conditioning system	\$11.95		\$ 12.26	CPI					
Unit heater, each	\$11.95		\$ 12.26	CPI					
Recessed wall heater, each	\$11.95		\$ 12.26	CPI					
Suspended space heater, each	\$11.95		\$ 12.26	CPI					
Gas range – domestic, each	\$8.65		\$ 8.87	CPI					
Gas range – commercial, each	\$10.60		\$ 10.88	CPI					
Gas clothes dryer, domestic, each	\$8.65		\$ 8.87	CPI					
Gas clothes dryer, commercial, each	\$10.60		\$ 10.88	CPI					
Gas domestic refrigerator, each	\$8.65		\$ 8.87	CPI					
Conversion burner, each	\$10.60		\$ 10.88	CPI					
Circulating type room heater, each	\$10.60		\$ 10.88	CPI					
Industrial and commercial heating equipment, each	\$14.80		\$ 15.18	CPI					
Alterations or changes of any control system or ventilating system from original installation	\$11.95		\$ 12.26	CPI					
Small burner of not over 15,000 BTU per hour, steam table sterilizers, laboratory burners, coffee urn burners, gas plates and similar devices, each	\$8.65		\$ 8.87	CPI					
Fans or blowers connected to any heating system which are not part of the furnace, each	\$8.65		\$ 8.87	CPI					
Commercial range hoods, including vent, each	\$32.45		\$ 33.29	CPI					
Flues:									
Minimum (one or two flues)	\$10.10		\$ 10.36	CPI					
Each flue over two (each)	\$6.25		\$ 6.41	CPI					
(1) Direct Cost = hourly personnel charge plus a factor of 100% for fringe benefits, overhead and indirect costs									

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Description	Current Fee	Reference	Proposed Fee	Explanation of Proposed Fee Change for 2012-13					
COMMUNITY DEVELOPMENT DEPARTMENT - Building Regulations Division									
5 Heating, Ventilating and Air Condition or General Mechanical (Continued)									
Ventilating System for Kitchen, Bath, etc.:									
Minimum (one or two systems)	\$10.10		\$ 10.36	CPI					
Each system over two	\$8.65		\$ 8.87	CPI					
General Mechanical:									
Incinerators – domestic, each	\$14.65		\$ 15.03	CPI					
Incinerators – commercial/industrial, each	\$57.50		\$ 59.00	CPI					
Garbage chutes, each									
Fire dampers, each	\$8.65		\$ 8.87	CPI					
Smog control after burners, commercial/industrial, each system	\$39.10		\$ 40.12	CPI					
Refrigeration system – commercial/industrial, each system	\$49.95		\$ 51.25	CPI					
Condensate drain system, each inlet	\$3.80		\$ 3.90	CPI					
Boilers:									
To 3 h.p. each	\$15.15		\$ 15.54	CPI					
Over 3 to 15 h.p. each	\$22.45		\$ 23.03	CPI					
Over 15 to 30 h.p., each	\$28.75		\$ 29.50	CPI					
Over 30 to 50 h.p., each	\$43.65		\$ 44.78	CPI					
Over 50 h.p., each	\$73.50		\$ 75.41	CPI					
Heat pumps, each	\$22.45		\$ 23.03	CPI					
Cooling Systems:									
To 100,000 BTU each	\$19.80		\$ 20.31	CPI					
Over 100,000 to 500,000 BTU, each	\$31.20		\$ 32.01	CPI					
Over 500,000 to 1,000,000 BTU, each	\$41.25		\$ 42.32	CPI					
Over 1,000,000 BTU, each	\$51.20		\$ 52.53	CPI					
Evaporative Cooler, each	\$20.60		\$ 21.14	CPI					
Industrial Processing Equipment:									
Ovens, dryers, cookers, fryers, kettles, etc. each	\$32.50		\$ 33.35	CPI					
Industrial processing exhaust systems, each system	\$32.50		\$ 33.35	CPI					
Manufactured spray booths, each	\$32.50		\$ 33.35	CPI					
Energy Conservation: review of plans and/or energy forms for all buildings subject to the California Energy Commission's conservation regulations (when not covered by building permit)	Direct Cost (1) with a minimum charge of \$58.80		...\$60.33	CPI					
6 Signs									
Filing and Issuance Fee	\$88.20 plus fees shown below. Fees for sign permits are in addition to any required electrical permit fees		\$90.49...	CPI					
<u>Valuation of Sign:</u> (The valuation for permit fee purposes shall be the total cost or contract price of the sign. In the event such a cost or price									
\$100 or less	No Additional Charge								
More than \$100 through \$1,000	\$45.65		\$ 46.84	CPI					
More than \$1,000 through \$5,000	\$45.65 for the first \$1,000 plus \$10.15 for each additional \$1,000 or fraction thereof		\$46.84 ...first \$1,000 plus \$10.41...	CPI					
More than \$5,000 through \$20,000	\$86.20 for the first \$5,000 plus \$11.15 for each additional \$1,000 or fraction thereof		\$88.44 ... \$5,000 plus \$11.44...	CPI					
More than \$20,000	\$253.50 for the first \$20,000 plus \$10.15 for each additional \$1,000 or fraction thereof		\$260.00 ... plus \$10.41...	CPI					
Plan Check, when applicable	80% of Sign Permit Fee								
Electric self-contained signs, initially installed bearing Underwriters' label of approval, each	\$26.00		\$ 27.00	CPI					
Relocation or alteration of any sign electronically or mechanically, but not including replacement of tubing, transformers and such parts subject to failure; or shop inspection by the local inspection department in lieu of a UL label (a local electrical inspection department label of approval shall be required). each	\$26.00		\$ 27.00	CPI					
Tube lighting for illumination, display or outline	\$12.80 per sign plus \$2.50 for each receptacle		\$13.13 ... plus \$2.57 ...	CPI					
Incandescent lamps for illumination, display or outline lighting having sign receptacles mounted within a sheet metal raceway approved for the purpose.	\$12.80 per sign plus \$0.57 for each receptacle		\$13.13 ...plus \$0.58...	CPI					
Transformers, each	\$16.85		\$ 17.29	CPI					
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Description		Current Fee	Reference	Proposed Fee	Explanation of Proposed Fee Change for 2012-13	
COMMUNITY DEVELOPMENT DEPARTMENT - Building Regulations Division						
7	Excavation and Grading					
	Minimum Fee	\$65.40 PLUS the fees shown in the fee schedule as adopted by the City Council except that wherever an hourly rate is shown, the rate shall be equal to the Direct Cost (1) or whichever is greater.		\$67.10 PLUS...	CPI	
	Plan Checking	\$65.40 PLUS the fees shown in the fee schedule as adopted by the City Council except that wherever an hourly rate is shown, the rate shall be equal to the Direct Cost (1) or whichever is greater.		\$67.10 PLUS...	CPI	
8	Miscellaneous					
	A. Inspection Fees					
	Fees for inspection not otherwise set forth herein	Direct Cost (1)				
	Courtesy Inspection for projects that are awaiting permit issuance pending completion of plan review	Two times Direct Cost (1) with a minimum of one hour				
	Fees for inspection conducted outside of normal business hours	Rate equal to 1.5 times the Direct Cost (1) with a minimum fee of two (2) hours				
	B. Extra Inspection Fees					
	(1) Deficient or defective work, or otherwise through fault or error on the part of the holder of permit or his/her employees	One inspection made under the regular fees as provided herein				
	Each and every further extra inspection visit	Direct Cost (1) with a minimum of one hour				
	(2) Incorrect Address or location of work	Direct Cost (1) with a minimum of one-half hour				
	(3) Amending application to increase the number of devices authorized for installation or repair after permit has been issued and before any inspection of work is made:	Fees as stated herein for additional installations				
	(4) Investigation fee for work commenced without first obtaining permits as required by the San Leandro Municipal Code, whether or not a permit is subsequently issued	Fee equal to three (3) times the minimum fees PLUS any required permit fee				
	(5) Code Compliance Inspections at the request of the property owner.	Direct Cost (1) with a minimum of one hour				
	(6) Investigation Fee for conditions that are not in compliance with the San Leandro Zoning and/or Municipal Codes	Direct Cost(1)				
	Note: Payment of any investigation fees does not exempt any person from compliance with all other provisions of applicable codes in the execution of the work nor from any other penalties prescribed by law.					
	C. Other Fees and Charges					
	Automation Update Fee	6% of Permit Fee, Minimum \$6.00 per permit type				
	Strong Motion Impact Fee: State mandated tax for the Seismic Safety Commission for seismic monitoring. Collected for the State by the City.	Residential: .0010 per \$10.00 Valuation or fraction thereof with a \$0.50 min. Commercial/Industrial: .0021 per \$10.00 Valuation or fraction thereof with a \$.50 min.				
	Building Standards Commission (SB1473) Fee: State Mandated tax for Green Building Standards collected for the State by the City.	All Residential, Commercial, and Industrial permits that use Valuation to determine permit fees: \$1.00 per \$25,000 valuation or fraction thereof with a \$1.00 minimum.				
	Certificate of Occupancy	Direct Costs (1) , with minimum of \$134.00				
	Temporary Certificate of Occupancy per 30 days	Direct Costs (1) , with minimum of \$134.00				
	Certificate of Compliance:	Direct Costs (1) , with minimum of \$134.00				
	Single-family dwelling	Direct Costs (1) , with minimum of \$134.00				
	Two-family dwelling	Direct Costs (1) , with minimum of \$134.00				
	All others	Direct Costs (1) , with minimum of \$134.00				
	House Moving Permit	Direct Costs (1) plus mileage, with minimum of \$134.00	\$137.00	CPI	
	File retrieval and refiling (no staff assistance)	\$6.60		\$ 6.77	CPI	
	Microfilm Copies	\$1.05		\$ 1.08	CPI	
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Description		Current Fee	Reference	Proposed Fee	Explanation of Proposed Fee Change for 2012-13	
COMMUNITY DEVELOPMENT DEPARTMENT - Building Regulations Division						
8	Miscellaneous (Continued)					
	Photocopies	\$0.10 per page				
	Staff assistance with file contents	Direct Costs (1)				
	Microfilming of Permit and Plans includes imaging fee for fire permits: (For purposes of fee charges, each permit is considered a drawing)					
	8-1/2 x 11 or 11 x 14 drawings including fire permits	\$ 1.75 per sheet				
	All other size drawings	\$ 2.00 per sheet				
	Appeals	Direct Cost (1)				
	D. Fire Permit Filing and Issuance Fee	\$88.20 plus a fee based on total valuation of work as shown below		\$90.49 PLUS...	CPI	
	E. Fire Permit Re-inspection Processing Fee	50 percent of fire permit filing and issuance fee				
	Plan Storage:					
	New single-family and two- family residential building	\$19.25		\$ 19.75	CPI	
	All other new buildings	\$24.95		\$ 25.60	CPI	
	Additions, alterations, or repairs	\$24.95		\$ 25.60	CPI	
	Class C Roofs:					
	From - To and Including					
	\$1.00 - \$500.00	\$133.85		\$ 137.33	CPI	
	\$501.00 - \$2,000.00	\$133.85 for the first \$500 plus \$7.60 for each additional \$100 or fraction thereof, to and including \$2,000.00		\$137.33 for the first \$500 plus \$7.80...	CPI	
	\$2,001.00 - \$25,000.00	\$248.45 for the first \$2,000.00 plus \$25.10 for each additional \$1,000.00 or fraction thereof, to and including \$25,000.00		\$254.91 for the first \$2,000.00 plus \$25.75...	CPI	
	\$25,001.00 - \$50,000.00	\$826.40 for the first \$25,000 plus \$22.60 for each additional \$1,000.00 or fraction thereof, to and including \$50,000		\$847.89 for the first \$25,000 plus \$23.19...	CPI	
	\$50,000.00+	\$1,392.20 for the first \$50,000 plus \$17.25 each additional \$1,000.00 or fraction thereof		\$1,428.40 for the first \$50,000 plus \$17.70...	CPI	
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Description	Current Fee	Reference	Proposed Fee	Explanation of Proposed Fee Change for 2012-13
COMMUNITY DEVELOPMENT DEPARTMENT – Planning Division				
1 Zoning		SLAC 5.1.100		
A. Home Occupation				
-- Application	\$70.00		\$ 72.00	CPI
B. Fence Modification				
-- 1 & 2 Family	\$357.00		\$ 366.00	CPI
-- Multi-family and Non-residential	\$638.00		\$ 655.00	CPI
C. Variance and Conditional Use				
-- Existing 1 & 2 Family Residential	Direct Costs (2)			
-- Change of use/existing structure	Direct Costs (2)			
-- Other	Direct Costs (2)			
D. Site Plan Review				
--- Sign Only	\$195.00		\$ 200.00	CPI
--- Site Plan Review new non-residential	Direct Costs (2)			
--- Minor Residential	\$1,065.00		\$ 1,093.00	CPI
--- Major Residential	\$1,531.00		\$ 1,571.00	CPI
--- Major View Preservation	\$1,785.00		\$ 1,831.00	CPI
--- Major View Preservation w/Exception	Direct Costs (2)			
--- Water Efficient Landscape Review	Direct Costs (2)	SLZC 4.1914-16		
E. Parking Exceptions:				
-- Residential	Direct Costs (2)			
-- Other	Direct Costs (2)			
F. Planned Unit Development	Direct Costs (2)			
G. Zoning Amendment	Direct Costs (2)			
H. Zoning Compliance Review Fee	\$101.00		\$ 104.00	CPI
I. Administrative Review and Administrative Variance/Exemption:				
-Non-Residential Administrative Review				
a. Telecommunications/Small Collection Recycling	\$1,531.00		\$ 1,571.00	CPI
b. Other	\$421.00		\$ 432.00	CPI
c. Temporary Use	\$421.00		\$ 432.00	CPI
-Residential Administrative Review	\$421.00		\$ 432.00	CPI
-Outdoor Facilities Permits	\$421.00		\$ 432.00	CPI
-Non-Residential Temporary Uses - Administration Review	\$415.00		\$ 426.00	CPI
J. Zoning Approval/Permit:				
-Zoning Permits/New Business License's Zoning Approval	\$101.00		\$ 104.00	CPI
-Zoning Approval Change of Ownership	\$30.00		\$ 31.00	CPI
K. Temporary Sign Permit	\$55.00		\$ 56.00	CPI
-Temporary Use Permit	\$421.00		\$ 432.00	CPI
-Temporary Use Permit (Seasonal, Holiday, and/or Recurring)	\$200.00		\$ 205.00	CPI
L. Mills Act - Planning Processing	Direct Costs (2)			
M. Public Convenience or Necessity Determination			\$ 500.00	New Fee
2 Subdivision		SLAC 5.1.100		
A. Tentative/Final Map	Direct Costs (2)			
B. Parcel Map	Direct Costs (2)			
3 Environmental Review		SLAC 5.1.100		
A. Environmental Documents & Studies	Direct Costs (2)			
4 Pre-application Assistance		SLAC 5.1.100		
A. First interdepartmental coordination Meeting	No charge			
B. Secondary or any subsequent interdepartmental coordination meeting	\$355.00		\$ 364.00	CPI
C. No charge for meeting with staff. If Planning Commission or Board of Zoning Adjustments work session is requested, a \$500 fee would apply. One-half of this fee would be credited to applicant if application filed within 6 months of work session				
(2) Direct Costs/Planning: Hourly personnel charge plus a factor of 33% for benefits, 83% for indirect overhead charges and 89% for staff support charges.				

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Description		Current Fee	Reference	Proposed Fee	Explanation of Proposed Fee Change for 2012-13
COMMUNITY DEVELOPMENT DEPARTMENT – Planning Division					
5 Appeal Fees – Zoning Applications (Non-Refundable)			SLAC 5.1.100		
A. Administrative Approvals, Zoning Enforcement Official Actions and Interpretations		\$507.00		\$ 520.00	CPI
B. Board of Zoning Adjustments, Planning Commission, Site Development Sub commission (see also City Clerk)		\$507 plus Direct Costs (2) if appellant is applicant.		\$ 520.00	CPI
		\$507.00 if appellant is not applicant.		\$ 520.00	CPI
C. Notice of Violation appeal fee		\$500.00 plus Direct Costs (2) if appellant is applicant.	SLMC 1.12		
		\$507.00 if appellant is not applicant.		\$ 520.00	CPI
6 Conversion Fees:					
A. Residential apartment buildings to condominiums		\$4,512.00		\$ 4,629.00	CPI
B. Non-Residential complexes to individual unit or condominium ownership		Direct Costs (2)			
7 A. Plan Check for Building		\$60.00		\$ 62.00	CPI
B. Plan Check for Building - Additional		Direct Costs (2)			
8 Legal Recovery Fee		Community Development Department applications and other Cost Recovery eligible legal services performed by the City Attorney's Office will be charged the following rates:			
		\$250.00-\$400.00/hr. – Attorney time		\$250.00-\$350.00/hr	To narrow the hourly range
		\$125.00/hr. – Paralegal time			
9 Blueprint Fees (see also Engineering & Transportation Dept.)		\$10.00 for first sheet and \$2.00 for each sheet thereafter plus Direct Costs (2)			
10 Long Range Planning Fees					
A. Single Family Units		\$124.00		\$ 127.00	CPI
B. Multi-Family Units		\$62.00		\$ 64.00	CPI
C. Commercial & Industrial Units		\$0.12/sq. ft.			
11 Planning Commission & Board of Zoning Adjustments: Subscriptions					
A. Agenda		\$ 20.00 per year			
B. Minutes		\$ 76.00 per year			
12 Exception to Noise Ordinance		\$395.00		\$ 405.00	CPI
13 General Plan Amendment		Direct Costs (2)			
14 Development Agreements		Direct Costs (2)			
(2) Direct Costs/Planning: Hourly personnel charge plus a factor of 33% for benefits, 83% for indirect overhead charges and 89% for staff support charges.					

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Description	Current Fee	Reference	Proposed Fee	Explanation of Proposed Fee Change for 2012-13
ENGINEERING AND TRANSPORTATION DEPARTMENT				
1 General Encroachment		SLMC 5-1-225		
A. Permit	\$65.00			
B.1 Inspection/Plan Review/Permit Issuance	Direct Costs (1)			
B.2 Permit + Inspection Fee	\$215 = \$65 (Permit) + \$150 (Inspection) (For estimated Inspection Requirements = 1 1/2 Hours as determined by City Engineer)			
C. Trench Damage/Penalty Fee	\$1.50/square ft. of trench for streets under 2 yrs. old \$1.25/square ft. of trench for streets over 2 yrs. old			
D. Inspection/Security/Plan Review Deposit	As determined by City Engineer to insure prompt, high quality repairs and to cover estimated inspection costs and plan review cost.			
E. No Permit Penalty Fee	Double Inspection Fee and Permit Fee			
F. Sidewalk Inspection:				
-- 100% Property Owner Work	Cost of Work + 15% of Cost of Work performed by City Contractor			
-- Neighborhood Improvement Program	15% of costs of work performed by City Contractor			
-- Annual Sidewalk Repair Program	No Cost			
G. Agreement	Direct Costs (1)			
H. Overhead Banner Installation and Removal	\$150.00			
I. News rack Permit	\$55.00 + \$5.50 per news rack			
Maintenance Deposit	\$100.00 + \$5.00 per news rack			
2 Subdivision:				
A. Parcel Map Waiver/Lot Line Adjustment/ or Certificate of Compliance	Direct Costs (1); \$1,600 initial deposit			
B. Parcel Map	Direct Costs (1); \$4,000 plus \$100 per lot initial deposit			
C. Tentative/Final Map	Direct Costs (1)			
D. Subdivision Improvement Plan Review	Direct Costs (1)			
3 Building Permits:				
A. Plan Review	Direct Costs (1); \$55.00 minimum			
B. Agreement Preparation	Direct Costs (1)			
4 Large Format Copies (see also Community Development Dept.)	\$10.00 for first sheet and \$2.00 for each sheet thereafter plus Direct Costs (1)			
5 Park Facilities Development Impact Fees (2)		SLMC 7.13.100		
Park Land Acquisition Fee:				
Single Family	\$12,135.42		\$ 12,487.35	CPI Shelter component for Bay Area
Multi-Family	\$10,606.95		\$ 10,914.55	CPI Shelter component for Bay Area
Special Unit	\$5,304.01		\$ 5,457.83	CPI Shelter component for Bay Area
Park Improvement Fee:				
Single Family	\$2,205.01		\$ 2,262.34	Engineering News Record (ENR) construction cost index
Multi-Family	\$1,927.59		\$ 1,977.71	Engineering News Record (ENR) construction cost index
Special Unit	\$963.81		\$ 988.87	Engineering News Record (ENR) construction cost index
Total Acquisition and Improvement Fee:				
Single Family	\$14,340.43		\$ 14,749.69	
Multi-Family	\$12,534.54		\$ 12,892.26	
Special Unit	\$6,267.82		\$ 6,446.70	
6 Grading Permits:				
A. Permit	\$55.00			
B. Inspection	Direct Costs (1)			
C. Inspection Deposit	As determined by City Engineer			
D. Plan Review	Direct Costs (1)			
7 Public Works Projects:				
A. City Standard Plans (Printed or CD)	\$10.00			
B. Bidder: City Projects Plans & Specification Documents-purchased at City Hall	Direct Costs (rounded to nearest \$5) or a minimum of \$25.00			
C. Bidder: City Project Plans & Specification Documents purchased via mail	Direct Costs (rounded to nearest \$5) or a minimum of \$25.00 + mailing costs			
8 Overhead Utility Conversion				
A. Residential Development	Lesser of:	Underground Utility District Master Plan		
	i) Actual/estimated costs, or			
	ii) \$1,194.00 per dwelling unit		\$ 1,296.00	ENR Construction cost index
B. Non-Residential Development	Actual/estimated cost; approximately \$299/LF		...\$324.00/LF	ENR Construction cost index
9 City Property Use Application Fee	New Fee		Direct Costs (1)	
(1) Direct Costs: Hourly personnel charge plus a factor of 33% for benefits, 54% for indirect overhead charges and 87% for staff support charges.				
(2) Effective 8/5/05 the Park Development Fees will be amended in accordance with Resolution 2005-069				

§ 6.4.100: FEES. The following fees have been established by the City Council pursuant to various provisions of the San Leandro Municipal Code (SLMC), San Leandro Administrative Code (SLAC) or the general laws of the State of California.

Description		Current Fee	Reference	Proposed Fee	Explanation of Proposed Fee Change for 2012-13					
ENGINEERING AND TRANSPORTATION DEPARTMENT - Traffic Division										
1 Development Fees for Street Improvements (DFSI) (2)			SLMC 7-11-120							
A. Residential:					DFSI Engineering News Report Building and Construction Escalation factor					
-- General residential		\$1,210.72		\$ 1,221.67						
-- Senior housing		\$604.15		\$ 609.61						
B. Commercial:										
-- General Office		\$3.36/gross bldg. sq. ft.		\$3.39/gross bldg. sq. ft.						
-- Medical Office		\$4.71/gross bldg. sq. ft.		\$4.75/gross bldg. sq. ft.						
C. Retail:										
-- General Retail		\$3.76/gross bldg. sq. ft.		\$3.79/gross bldg. sq. ft.						
-- Personal Services		\$2.01/gross bldg. sq. ft		\$2.03/gross bldg. sq. ft						
D. Restaurants										
Quality Restaurants		\$2.69/gross bldg. sq. ft		\$2.72/gross bldg. sq. ft						
All Other Restaurants		\$10.89/gross bldg. sq. ft		\$10.99/gross bldg. sq. ft						
E. Financial Services		\$10.08 /gross bldg. sq. ft		\$10.17 /gross bldg. sq. ft						
F. Hotel/Motel		\$820.09 /room		\$827.50 /room						
G. Industrial:										
-- General		\$1.08 /gross bldg. sq. ft.		\$1.09 /gross bldg. sq. ft.						
-- Mini-warehouse		\$0.34 /gross bldg. sq. ft.		\$0.34 /gross bldg. sq. ft.						
-- Service Station		\$8,604.83 /station		\$8,682.66 /station						
2 Oversized vehicles, objects, buildings:										
A. Red-tipping Driveway		\$55.00								
B. Public Service Directional Sign		\$55.00								
C. Other Services		Direct Costs (1)								
3 Davis-Doolittle Traffic Impact Fee				TRAFFIC IMPACT FEE SCHEDULE						
TAZ (rates are per sq. ft.)				1	2	3	4	5	6	8
General Industrial		See Fee Schedule	Current	\$ 0.05	\$ 2.54	\$ 0.12	\$ 0.09	\$ 0.03	\$ 0.03	\$ 0.33
			Proposed		\$ 2.56					
General Residential		See Fee Schedule	Current	\$ 0.10	\$ 4.61	\$ 0.23	\$ 0.17	\$ 0.05	\$ 0.06	\$ 0.61
			Proposed		\$ 4.65					\$ 0.62
Senior Housing		See Fee Schedule	Current	\$ 0.05	\$ 2.62	\$ 0.12	\$ 0.09	\$ 0.03	\$ 0.03	\$ 0.34
			Proposed		\$ 2.64					
General Office		See Fee Schedule	Current	\$ 0.18	\$ 7.95	\$ 0.40	\$ 0.28	\$ 0.08	\$ 0.11	\$ 1.06
			Proposed		\$ 8.02					\$ 1.07
Medical Office		See Fee Schedule	Current	\$ 0.24	\$ 11.13	\$ 0.55	\$ 0.40	\$ 0.12	\$ 0.16	\$ 1.48
			Proposed		\$ 11.23					\$ 1.49
General Retail		See Fee Schedule	Current	\$ 0.20	\$ 8.91	\$ 0.44	\$ 0.31	\$ 0.09	\$ 0.12	\$ 1.19
			Proposed		\$ 8.99					\$ 1.20
Personal Services		See Fee Schedule	Current	\$ 0.10	\$ 4.77	\$ 0.24	\$ 0.17	\$ 0.05	\$ 0.06	\$ 0.63
			Proposed		\$ 4.81					\$ 0.64
Financial Services		See Fee Schedule	Current	\$ 0.52	\$ 23.85	\$ 1.18	\$ 0.84	\$ 0.26	\$ 0.33	\$ 3.17
			Proposed		\$ 24.07	\$ 1.19	\$ 0.85			\$ 3.20
Hotel/Motel		See Fee Schedule	Current	\$ 0.08	\$ 3.82	\$ 0.19	\$ 0.14	\$ 0.04	\$ 0.05	\$ 0.51
			Proposed		\$ 3.85					
Mini-Warehouse		See Fee Schedule	Current	\$ 0.02	\$ 0.79	\$ 0.04	\$ 0.03	\$ 0.01	\$ 0.01	\$ 0.10
			Proposed		\$ 0.80					
Service Station		See Fee Schedule	Current	\$ 0.69	\$ 31.79	\$ 1.56	\$ 1.12	\$ 0.35	\$ 0.44	\$ 4.23
			Proposed	\$ 0.70	\$32.08	\$1.57	\$1.13			\$4.27
4 Marina / Interstate 880 Traffic Impact Fee (3)										
A. Residential:										
-- General residential		608.98/unit		\$ 614.48						
-- Senior housing		205.79/unit		\$ 207.65						
B. Commercial:										
-- General Office		\$1.28/gross bldg. sq. ft.		\$1.29/gross bldg. sq. ft.						
-- Medical Office		\$2.41/gross bldg. sq. ft.		\$2.43/gross bldg. sq. ft.						
C. Retail:										
-- General Retail		\$1.49/gross bldg. sq. ft.		\$1.50/gross bldg. sq. ft.						
-- Personal Services		\$2.06/gross bldg. sq. ft		\$2.08/gross bldg. sq. ft						
D. Restaurants										
--Quality Restaurants		\$2.79/gross bldg. sq. ft		\$2.82/gross bldg. sq. ft						
--All Other Restaurants		\$4.76/gross bldg. sq. ft		\$4.80/gross bldg. sq. ft						
E. Financial Services		\$10.59 /gross bldg. sq. ft		\$10.69 /gross bldg. sq. ft						
F. Hotel/Motel		\$545.98 /room		\$550.92 /room						
G. Industrial:										

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Description		Current Fee	Reference	Proposed Fee	Explanation of Proposed Fee Change for 2012-13		
--	General	\$0.79 /gross bldg. sq. ft.		\$0.80 /gross bldg. sq. ft.			
--	Mini-warehouse	\$0.18 /gross bldg. sq. ft.		\$0.18 /gross bldg. sq. ft.			
--	Service Station	\$2,186.44 /station		\$2,206.22 /station			
(1)	Direct Costs: Hourly personnel charge plus a factor of 33% for benefits, 54% for indirect overhead charges and 87% for staff support charges.						
(2)	This fee is reviewed in February of each year to determine if adjustment is required						
(3)	Marina/ Interstate 880 Impact Fees pertain to a certain zone in the City - Please						

SAN LEANDRO ADMINISTRATIVE CODE
TITLE 6, Chapter 4

FINANCE
FISCAL YEAR 2013 PROPOSED FEES

Description		Current Fee	Reference	Proposed Fee	Explanation of Proposed Fee Change for 2012-13
FINANCE DEPARTMENT					
1	Business License Related Fees:		SLMC 2-2-525		
	A. Duplicate License	No charge			
	B. Business License Listing	\$1.00/page (min. \$5.00; max. \$50.00)			
	C. Business License Verification	\$5.00 written response (businesses only)			
	D. Administrative Fee for Business License Changes	\$50	SLMC 2-2-520		
2	Permits:		SLMC 4-5-210		
	A. Marina Shoreline Peddlers (Ice Cream Vendors Only)				
	-- New and Renewal	\$100.00/annual			
	B. Peddler/Solicitor:				
	-- New	\$25.00 plus State fee			State fee charged through Police Department fees
	-- Renewal	\$25.00			
	C. Itinerant Merchant				
	-- New	\$25.00 plus State fee			State fee charged through Police Department fees
	-- Renewal	\$25.00			
	D. Used Vehicle Dealers	\$50.00	SLMC 4-7-210		
	E. Amusement Device Machines	\$50.00/machine	SLMC 4-3-305		
	F. Bingo Not-for-Profit:		SLMC 4-25-225		
	-- New	Business License Base Fee			
	-- Renewal	Business License Base Fee			
3	Parking Space Rental		SLAC 6-4-100		
	A. Estudillo Garage				
	-- Reserved Parking	\$80.00 per month \$70/month as of 1/1/12			Fee change adopted by City Council January 2012
	-- Unrestricted Parking	\$55.00 per month \$45.00/month as of 1/1/12			Fee change adopted by City Council January 2012
	-- Daily Parking	\$2.50 per day as of 1/1/12			Fee change adopted by City Council January 2012
	-- Replacement Gate Access Card-Parking Tags	\$25.00 each			Clarified fee description
	B. Plaza Lot	\$55.00 per month			
	C. Callan Ave. Lot	\$55.00 per month			
	D. Hyde Street Lot	\$55.00 per month			
	E. Temporary Parking:				
	-Reserved	\$50.00 per month			
	-Non-reserved	\$30.00 per month			
	Replacement Parking Permit – all areas	\$25.00 each			
4	Dog License		SLMC 4-11-200		
	A. Unspayed/unneutered, 1 yr.	\$20.00			
	B. Unspayed/unneutered, 3 yr. (1)	\$40.00			
	C. Spayed/neutered, 1 yr. (2)	\$10.00			
	D. Spayed/neutered, 3 yr. (1) (2)	\$20.00			
	E. Penalty:		SLMC 4-11-510		
	-- Unspayed/unneutered	\$10.00			
	-- Spayed/neutered	\$10.00			
	F. City/County within California: Seeing-eye dog or certified hearing dog for physically handicapped	No Fee			
	G. Duplicate tag	\$3.00	SLMC 4-11-525		
(1)	3 year pet licenses are purchased by pet owners at a reduced fee and, therefore, are not refundable in whole or in part nor will credit be allowed toward licenses for other owned pets.				
(2)	Pet owners presenting a receipt from a Veterinarian Clinic or Pet Hospital for prepayment of a spayed or neutered operation for their pet will be allowed to license their pet at the spay/neuter rate.				

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Description		Current Fee	Reference	Proposed Fee	Explanation of Proposed Fee Change for 2012-13	
FINANCE DEPARTMENT						
5	Pot-Bellied Pig License					
	A. Spayed/neutered, 1 yr.	\$20.00	SLMC 4-11-705			
6	Taxicab		SLMC 6-6-210			
	A. Application					
	-- Taxicab Business Permit Application	\$100.00 - Initial				
		\$ 50.00 - Annual Renewal				
	B. Additional Vehicles - Permit Amendment	\$50 per amendment				
7	Payroll Related Fees		SLAC 6.4.100			
	A. Garnishment implementation fee	\$1.00 per check				
	B. Duplicate W-2's	\$5.00				
8	Late Payment Charges	0.75% of outstanding balance per month for accounts delinquent 30 days or more	SLAC 6.1.105			
9	Purchase of Paid or Cancelled Bonds	\$5.00	SLAC 6.4.100			
10	Bond Issue	To be determined by City Council to recover administrative and related costs.				
11	Trailer Park Camp	\$1 per camp site	SLMC 3-10-235		Clarified fee per unit bases	
12	Returned Check Service Charge	\$25.00	SLAC 6.4.100			
13	Copy of Proposed/Adopted Budget	\$25.00				
14	Copy of Comprehensive Annual Financial Report (CAFR)	\$10.00				
15	Administrative Fee to Place Delinquent Accounts on Tax Bills	\$20.00	SLMC 2-9-100			
16	Fee for Insufficient Information (DE6)	\$20.00				
17	Stop Payment Service Charge	\$20.00				
18	Wire Transfer Service Charge	\$25.00				

Description		Current Fee	Reference	Proposed Fee	Explanation of Proposed Fee Change for 2012-13	
FIRE SERVICE RELATED – GENERAL						
1	Permits		SLMC 3-3-112			
	A. Fire Code Permit Fees	\$217.00		\$ 223.00	CPI	
2	Sprinkler Fees:		SLMC 3-3-260			
	A. Underground/Private Service Fire Main (includes plan review, hydrostatic test, flush, & inspections <2	\$590.00 total \$575 plus \$15/hydrant or connection fee		\$605.00 total \$590.00 ...	CPI	
	B. Sprinkler System (system = 1 riser) (includes plan review, weld, hydrostatic test & inspections <2	\$590 plus \$0.50 per head		\$605.00 ...	CPI	
	C. Any extraordinary situations charged at	\$108.00/hr.		\$111.00/hr	CPI	
	D. Automatic Sprinkler Tenant Improvements:					
	-- Less than 20 heads	\$217.00		\$ 223.00	CPI	
	-- Greater than or equal to 20 heads	\$325.00 plus \$.50 per head		\$333.00 ...	CPI	
3	Fixed Fire Protection System		SLMC 3-3-250			
	A. Plan check, inspection and test	\$217.00		\$ 223.00	CPI	
	B. Electronics activation (clean agent, pre action, etc.)	\$325.00 plus \$5 per device		\$333.00 ...	CPI	
	C. Any retest or re-inspection (1)	\$108.00		\$111.00/hr	CPI	
4	Fire Alarms		SLMC 3-3-250			
	A. Property protection, plan check and test	\$217.00 plus \$5 per device		\$223.00 ...	CPI	
	B. Life Safety Systems	\$108 plus \$3/initiating and/or indicting device		\$111.00 ...	CPI	
	C. Automatic Closing Fire Assembly					
	D. Any retest or re-inspection (1)	\$108.00/hr.		\$111.00/hr	CPI	
5	Hazardous Materials Response and Other Incident Fees		SLMC 3-3-300			
	A. Engine or Truck Company	\$262.00/hr.		\$269.00/hr.	CPI	
	B. Deputy or Battalion Chief	\$97.00/hr.		\$100.00/hr.	CPI	
6	Inspection of Multiple Family Dwellings (3 or more units)		CA Health & Safety Code			
	A. Annual	Annual \$108.00/hr (1)		Annual \$111.00/hr (1)	CPI	
7	Miscellaneous					
	A. All other plan reviews (includes review and ordinary inspections associated with	\$217.00 plus 65% of bldg permit fee(2)		\$223.00 ...	CPI	
	B. Other Fire Prevention Services (includes any miscellaneous fire protection related activities not otherwise categorized in this fee schedule)	Direct Cost (2) (3)				
	C. Fire Investigation Fee	\$542		\$ 556.00	CPI	
	D. Planning Review Fee (Site plans & CUP)	\$217		\$ 223.00	CPI	
(1) 1 hour minimum						
(2) The City Manager and/or Fire Chief may adjust the plan checking/permit fee for an individual project when costs to the City are not congruent with this fee schedule.						
(3) Direct Cost = hourly personnel charge plus a factor of 100% for fringe benefits, overhead and indirect costs.						
HUMAN RESOURCES DEPARTMENT						
	No fees are charged by this department.					

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Description		Current Fee	Reference	Proposed Fee	Explanation of Proposed Fee Change for 2012-13					
LIBRARY SERVICES DEPARTMENT										
1	Library Cards		SLMC 1-3-805							
	A. Non-resident San Leandro Workers	\$30.00/year								
	B. Non-resident Family	\$60.00/year								
	C. Replacement Card	\$3.00/adult; \$3.00/minor								
2	Fines and Penalties		SLMC 1-3-805							
	A. Overdue Book Fines	\$.40/day; - adult; \$.25/day - minor								
		Max. Fine: \$10.00/catalogued item; \$6.00/uncatalogued item								
	B. Lost Books	List price plus processing charge of: \$10.00 if catalogued; \$6.00 if uncatalogued								
	C. Overdue Video Cassette/DVD/CD	\$1.00/day up to \$15.00/max.								
	D. Lost Video Cassette/DVD/CD	Replacement costs plus \$10.00 replacement charge								
	E. Damaged Video Cassette/DVD/CD	Charge to be assessed by staff								
	F. Damaged Plastic Case for Video, DVD or CD	\$5.00								
	G. Replace Mylar Book Cover	\$5.00								
3	Special Services		SLMC 1-3-805							
	A. Inter-Library Loan	\$5.00/request plus postage cost or charges by lending library.								
	B. Rental Books	\$.50/day (\$1.00 min.)								
	C. Video and DVD Rental	\$3.00/3 days + \$1.00 per day for additional days								
	D. FAX Service									
	-- In State	\$2.00/page								
	-- Out of State	\$3.00/first page; \$2.00 each additional page								
	-- International	\$7.00/first page; \$2.00 each additional page								
	E. Proctor Exam Fee	\$50.00								
4	Meeting Facility Fees									
	USERS are classified into the following groups for the purpose of determining applicable fees and charges.									
	-- Group Eligibility A:	Programs administered by or for the City of San Leandro								
	-- Group Eligibility B:	San Leandro non-profit organizations with ten or more members of whom at least 50% are San Leandro residents. (Non-profit fundraising events will be charged for actual operating costs, including staffing, utilities and security).								
	-- Group Eligibility C:	Non-San Leandro Non-profit organizations which serve San Leandro residents. (Use of high-demand facilities limited to twice per year. Fundraising events will be charged for actual operating costs, including staffing, utilities, and security.)								
	-- Group Eligibility D:	San Leandro resident individuals or groups using the facility for private purpose.								
	-- Group Eligibility E:	Non-resident individuals using the facility for private purposes.								
	-- Group Eligibility F:	San Leandro businesses with company facility located within San Leandro city limits.								
	-- Group Eligibility G:	Non-San Leandro businesses, commercial groups, non-profit organizations, and all other non-resident groups.								
RENTAL FEES are determined by group eligibility and facility used. Operations costs, liability insurance fees, and security fees may also be applicable. Minimum rental is two hours. Hourly rates are not prorated for parts of an hour.										
Facility			Hourly Rental Rates for Group Eligibility							
A. Community Library Center:			A	B*	C*	D	E	F	G	
-- Trustees Room, Mary Brown Room; Conference B or Conference C		See Hourly Rental Rate Schedule	N/A	N/A	N/A	\$ 50	\$ 75	\$ 75	\$ 85	
		PROPOSED								
-- Lecture Hall, Estudillo Room, Karp, or Senior Facility		See Hourly Rental Rate Schedule	N/A	N/A	N/A	\$ 100	\$ 120	\$ 120	\$ 140	
		PROPOSED								
-- Kitchen (flat rate)		See Hourly Rental Rate Schedule	N/A	N/A	N/A	\$ 75	\$ 85	\$ 95	\$ 110	
		PROPOSED								
-- Karp/Estudillo combination		See Hourly Rental Rate Schedule	N/A	N/A	N/A	\$ 150	\$ 200	\$ 200	\$ 250	
		PROPOSED								
B. Casa Peralta Grounds:		See Hourly Rental Rate Schedule	N/A	N/A	N/A	\$ 150	\$ 200	\$ 200	\$ 250	
		PROPOSED								
-- Kitchen (flat rate)		See Hourly Rental Rate Schedule	N/A	N/A	N/A	\$ 80	\$ 100	\$ 110	\$ 120	
		PROPOSED								
*Resident Rates will be charged during peak weekend hours										

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Description	Current Fee	Reference	Proposed Fee	Explanation of Proposed Fee Change for 2012-13
LIBRARY SERVICES DEPARTMENT				
4 Meeting Facility Fees (Continued)				
OTHER FEES:	(Fees are the same for all categories)			
-- Attendant on Duty	\$25/hr			
-- Opening/Closing Fee (when needed)	\$25/hr			
-- Liability Insurance	Fees determined for each use.			
-- San Leandro Police Dept. Security	Fee determined by current overtime rates for police personnel.			
-- Private Vendor Security	Fee determined by current hourly rates, nature of event, and number of participants.			
-- Utilities	Fee determined by average current hourly costs.			
-- Portable Dance Rental	\$100			
-- Meeting Room Damage Deposit	\$50 - \$250, depending upon room size			
Equipment Rental	Fees based on current replacement costs.			
CANCELLATION PENALTY:	(Rooms)			
If cancelled more than 90 days prior to event:	Full refund of deposit and fees.			
If cancelled between 90 days and 30 days prior to event:	Forfeit full damage deposit.			
If cancelled between 30 days and 10 days prior to event:	Forfeit full damage deposit and one half (1/2) of all fees collected.			
If cancelled less than 10 days prior to event:	Forfeit all deposits and fees collected.			

SAN LEANDRO ADMINISTRATIVE CODE
TITLE 6, Chapter 4

FINANCE
FISCAL YEAR 2013 PROPOSED FEES

§ 6.4.100: FEES. The following fees have been established by the City Council pursuant to various provisions of the San Leandro Municipal Code (SLMC), San Leandro Administrative Code (SLAC) or the general laws of the State of California.

Description	Current Fee	Reference	Proposed Fee	Explanation of Proposed Fee Change for 2012-13
POLICE DEPARTMENT				
1 Fingerprint (Livescan) Fee	\$25 for residents	SLAC 6.4.100		
	\$50.00 for non-resident			
2 Concealed Weapon Permit		SLAC 6.4.100		
A. Background Investigation Fee:				
Upon application for license	\$150			
Upon issuance of license	\$90.00 plus State Fee (1)			
B. Renewal Fee	\$50			
3 Gun Dealer's Permit:		SLAC 6.4.100		
A. New	\$150 Plus State Fee (1)			
B. Renewal	\$100			
4 Firearms Storage Fee	\$40 per firearm	SLAC 6.4.100		
5 Massage/Acupuncture Permits:		SLAC 6.4.100		
A. New Establishment	\$100.00 plus State fee (1)			
B. Renewal Establishment	\$50.00			
C. Masseur/Masseuse/Acupuncturist Permit	\$25.00 – Permit Fee, plus	SLMC 4-23-400		SLMC 4-23-300
	\$32.00 – Fingerprint (Livescan) & Background Check, plus			
	\$20.00 – Police Dept. Administrative Fee			
6 Secondhand Dealers/Junk Dealers/Pawnbrokers:		SLMC 4.9.230		
A. New	\$100.00 plus State fee (1)			
B. Renewal	\$60.00			
7 Fortunetelling:		SLMC 4.15.210		
A. New	\$25.00 plus State fee			
B. Renewal	\$25.00 plus State fee			
8 Taxicab:				
A. Owner Fingerprint & Background Check	\$175.00 plus \$20.00 Police Dept. Administrative Fee	SLMC 6-6-215		
B. Driver Permit Application, Annual	\$50.00 Permit Fee, plus (2) and (3)	SLMC 6-6-310		
	\$32.00 – Fingerprint & Background Check, plus			
	\$20.00 – Police Dept. Administrative Fee			
C. Driver Permit Re-issuance (within 6 mos.)	\$20.00	SLMC 6-6-340		
9 Police Reports:		SLAC 11.2.110		
A. Letter of clearance, verification, <u>lost property</u> , etc.	\$25.00			
B. Crime Analysis	\$50.00			
C. Traffic Reports/Police Reports	\$10.00 (1-10 page report); \$.10 per additional page			
10 Animal Service Fees:		SLAC 6.4.100		SLMC 4-11-535
A. Animal pickup	\$50.00/pickup			
B. Veterinarian pickup:				
-- For 1 – 10	\$125.00			
-- Over 10	\$12.50 ea. to max. of \$300.00			
C. Animal Redemption	\$40.00			
11 Tape recordings of telephone and/or radio communications -- incident related records for public release	\$50.00	SLAC 6.4.100		
12 Intoxicated Driver:		SLAC 6.4.100		
A. Property Damage	Actual cost of damage to City property			
B. Emergency Response	\$77.00/hr.			
13 Vehicle Release	\$175.00	SLAC 6.6.100	\$ 200.00	Based on comparison, range \$175 to \$285
14 Vehicle Repossession	\$15.00			
15 Vehicle Verification:				
-- At City Hall	\$13.00			
-- At Home or Business	\$25.00			
16 False Alarm Response:		SLMC 4-6-400		
A. Third response within 90 days	\$75.00			
B. Fourth and subsequent responses	\$175.00			
(1) As part of the application process, applicants must undergo a psychological evaluation at a cost of \$150, which shall be borne by the applicant.				
(2) As part of the application process, applicants must submit proof of a current drug test showing negative results and two identical and current passport size color photographs.				
(3) As part of the Police Department's inspection of taxi cabs, verification of the City Council approved (5/2/11) flag drop rate of \$3.00, \$2.60 mileage rate and \$26.00 wait fee/hour will be conducted to ensure compliance with SLMC 6-6-400, effective June 1, 2011.				

SAN LEANDRO ADMINISTRATIVE CODE
TITLE 6, Chapter 4

FINANCE
FISCAL YEAR 2013 PROPOSED FEES

Description		Current Fee	Reference	Proposed Fee	Explanation of Proposed Fee Change for 2012-13
POLICE DEPARTMENT					
17	Photographs:		SLAC 6-4-100		
	A. Color photographs				
	-- 8 x 10	\$5			
	-- 4 x 6	\$4 (per print)			
	B. Black and white photographs				
	-- 8 x 10	\$16.00			
	C. Duplication of CD's & DVD's	\$25.00 per CD or DVD			
18	Parade Permits (Special Events):				
	A. Permit	\$50	SLAC 1.4.100 (a)		
	B. City service support (i.e. personnel assistance, barricade services or special refuse services), excluding City sponsored civic functions.	Direct costs in excess of \$500.00, per event	SLAC 1.4.100 (b)		
19	Carnival Permit	\$100.00	SLAC 6.4.100		
20	Block Party Permit	\$30.00			
21	Background investigation for certification of employee of firearm dealer	\$40.00	SLMC 4.14.420		
22	Vehicle Registration Violation	\$13 - at City Hall			
	Correction Verifications	\$25 - at home or business			
23	Parking Citation Fines:				
	-- CPO Parking Violation	\$65.00	SLMC 3.1.200(h)		
	-- Parking on Street for Repairs	\$50.00	SLMC 6.1.270		
	-- Posted Private Property	\$45.00	SLMC 6.1.400		
	-- Not Curbing Wheels on Hill	\$40.00	SLMC 6.1.425		
	-- Oversize Vehicle (Commercial in Residential)	\$60.00	SLMC 6.1.430(d)		
	-- Off-Street Oversize Vehicle	\$46.00	SLMC 6.1.430(b)		
	-- Non-Motorized Vehicle	\$60.00	SLMC 6.1.430(c)		
	-- Parking Within Designated Stall	\$45.00	SLMC 6.1.435		
	-- No Parking Area	\$45.00	SLMC 6.1.500(a)		
	-- Designated Street or Park by Time or Day	\$45.00	SLMC 6.1.500(b)		
	-- Parking Limitations/Restrictions	\$45.00	SLMC 6.1.500(c)		
	-- Curb Markings/Red-A/Yel-B/Whi-C/Grn-D	\$45.00	SLMC 6.1.505		
	-- Handicapped Stall	\$280.00	SLMC 6.1.505(e)		
	-- Truck-No Parking	\$46.00	SLMC 6.1.600		
	-- Truck-No Parking Truck Route	\$46.00	SLMC 6.1.605		
	-- Truck Parking Prohibited	\$46.00	SLMC 6.1.610		
	-- Truck Over 25 Tons Prohibited	\$46.00	SLMC 6.1.615		
	-- Municipal Parking Lots-Restrictions	\$45.00	SLMC 6.1.800		
	-- Designated Reserved Parking Spaces	\$45.00	SLMC 6.1.805		
	-- Obstructing Enf.-Removing Chalk Marks	\$45.00	SLMC 6.1.810(a)		
	-- Obstructing Enf.-Moving Vehicle to Evade	\$45.00	SLMC 6.1.810(b)		
	-- Parking in Excess of 72 Hours	\$66.00	SLMC 6.1.820		
	-- Passenger Loading Zone	\$36.00	SLMC 6.1.835		
	-- Parking Limitations/Golf Course	\$36.00	SLMC 6.1.850		
	-- Meter Expired	\$31.00	SLMC 6.2.115		
	-- Meter Zone Time Limit	\$36.00	SLMC 6.2.120		
	-- Private Property Storage	\$116.00	SLMC 6.4.400		
	-- Failure to Abate from Private Property	\$116.00	SLMC 6.4.405		
	--Truck Route Violation for parked and moving trucks	\$100.00	SLMC 6.7.210		

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Description		Current Fee	Reference	Proposed Fee	Explanation of Proposed Fee Change for 2012-13
POLICE DEPARTMENT					
23	Parking Citation Fines: (Continued)				
	-- Parking on or blocking a Crosswalk	\$60.00	CVC 22500(b)		
	-- Parking in front of a driveway	\$60.00	CVC 22500(e)		
	-- Parking on a sidewalk	\$60.00	CVC 22500(f)		
	-- Double Parking	\$60.00	CVC 22500(h)		
	-- Parking over 18" from curb	\$60.00	CVC 22502(a)		
	-- Parking within 15 feed of fire hydrant	\$60.00	CVC 22514		
	-- Parking within 7-1/2 feet of railroad track	\$60.00	CVC 22521		
	-- Abandoned vehicle	\$300.00	CVC 22523(a)		
24	Traffic Control:				
	--Driving over or across newly laid pavement, surfacing, painting	\$75.00	SLMC 6.1.240		
	-- Driving over any street barrier, sign, marker for closed street	\$75.00	SLMC 6.1.245		
	-- Unauthorized placement of barrier or sign	\$50.00	SLMC 6.1.255		
	-- Unlawful riding of skateboard, roller-skates, coasters, toy vehicles or similar device on undesignated City Property	\$50.00	SLMC 6.1.265		
	-- Unlawful for operator to drive across property not intended for use as a public right of way as means of effecting shortened route	\$50.00	SLMC 6.1.285		
	-- Refusal or failure to comply with Police Officer/Parking Aide's traffic control instructions	\$100.00	SLMC 6.1.300		
	-- Failure to remove ignition key from unattended vehicle	\$50.00	SLMC 6.1.830		
25	Commercial Enforcement:				
	a. Oversized Vehicle Citation - No Permit	\$100.00	SLMC 5.1.510		
	b. Oversized Vehicle Permit - Annual	\$90.00	SLMC 5.1.200 & 5.1.225		
	c. Oversized Vehicle Permit - Temporary (Single Trip Only)	\$16.00	SLMC 5.1.200 & 5.1.225		
26	Special Event/Oversized Loads requiring Police special services	Direct costs (4)			
27	Municipal Code Violations:		SLMC 1-12-200 (c)		
	a. 1st Violation			\$ 100.00	Fee added to comply with Municipal Code 1-12-200 "Criminal Enforcement of Code Violations"
	b. 2nd Violation			\$ 200.00	Fee added to comply with Municipal Code 1-12-200 "Criminal Enforcement of Code Violations"
	c. 3rd Violation (treated as a misdemeanor)			\$ 1,000.00	Fee added to comply with Municipal Code 1-12-200 "Criminal Enforcement of Code Violations"
28	Peddler/ Solicitor/ Itinerant Merchant		SLMC 4-5-205(f)	\$32.00 - fingerprint & background check, plus \$20.00 - Police Dept. Administrative Fee	Fee added to comply with Municipal Code 4-5-205 "Peddler, Solicitors, and Itinerant Merchants - Application" requirement
POLICE DEPARTMENT - Community Standards Division					
1	Second Inspection/Notice of Violation	\$110.00 plus Direct Costs (4)	SLMC 3.1.100-210		
2	Third Inspection/Notice to Abate or Notice of Pending Citation	\$110.00 plus Direct Costs (4)			
3	Citation or Administrative Hearing	\$325.00 plus Direct Costs (4)			
4	Each Additional Hour	\$50.00/hr. plus Direct Costs (4)			
5	Legal Fees for Administrative Hearings and Judicial Actions	\$110.00/hr. plus Direct Costs (4)			
6	Storage of Illegal signs	\$100 for up to 4 months	SLMC 4.13.110		
(4) Direct Costs: Hourly personnel charge plus a factor of 33% for benefits, 14.8% for indirect overhead charges and 52.2% for staff support charges.					

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Description		Current Fee	Reference	Proposed Fee	Explanation of Proposed Fee Change for 2012-13
PUBLIC WORKS SERVICES DEPARTMENT					
1 Equipment Rental:	Per hour rates, excluding driver, for external billing purposes only.				
Aerial Lift - Large	\$61.50			\$ 63.00	Rental rates are based on the current replacement value of equipment
Aerial Lift - Small (formerly "bucket truck")	\$33.50			\$ 35.00	If there are multiple pieces of equipment of a specific type in the
Asphalt Grinder	\$54.00			\$ 55.00	fleet than the rental rate is based on the average current replacement
Backhoe	\$35.50			\$ 36.00	value of that type of equipment.
Cargo Body	\$21.50				
CCTV Truck	\$97.25			\$ 99.00	The rental rate is based on a \$10 fee per \$20,000 valuation of equipment
Chipper, Brush	\$12.50				Example: The Average replacement value of a sedan is \$20,000. Therefore the rental rate for a sedan is \$10.00.
Compressor, Air	\$9.00				
Crane Truck	\$70.00			\$ 75.00	
Dump Truck/Diesel, 5/8 yd.	\$38.50			\$ 41.00	
Dump Truck, 2 yd.	\$11.50			\$ 14.00	
Dump Truck, 3 axle	\$59.00			\$ 60.00	
Fork Lift	\$10.50				
Loader	\$48.00			\$ 49.00	
Man Lift	\$28.00			\$ 29.00	
Marker, Traffic Line, Self-Propelled	\$23.50			\$ 24.00	
Patch Truck	\$66.00				
Pickup, ½ ton	\$10.00				
Rodder	\$42.50				
Roller	\$17.25				
Root Pruner	\$16.00				
Sedan	\$10.00				
Sewer Truck	\$115.00				
Spray Emulsion Rig	\$6.00				
Spreader, Asphalt Box	\$25.50				
Street Sweeper	\$83.75			\$ 86.00	
Street Sweeper, light	\$21.50			\$ 22.00	
Striper	\$50.50				
Stump Cutter	\$28.00				
Tractor	\$6.50				
Tractor Loader	\$16.00				
Trash Truck	\$54.50				
Trencher	\$11.50			\$ 12.00	
Utility Van (formerly "paint van")	\$36.50				
Van	\$11.00			\$ 14.00	
Water Tank Truck	\$46.50				
2 Emergency Call-Out:					
A. Administration fee	\$100.00				
B. City Personnel Charges	Direct Costs (1)				
3 Parking Meter Rates:					
A. One/Two Hour Meters					
-- 4 minutes	\$0.05				
-- 8 minutes	\$0.10				
-- 16 minutes	\$0.20				
-- 20 minutes	\$0.25				
B. 24 Minute Meters					
-- 4 minutes	\$0.05				
-- 8 minutes	\$0.10				
-- 20 minutes	\$0.25				
(1) Direct Costs: Hourly personnel charge plus a factor of 33% for benefits, 14.80% for indirect overhead charges and 52.23% for staff support charges.					

Description		Current Fee	Reference	Proposed Fee	Explanation of Proposed Fee Change for 2012-13
PUBLIC WORKS SERVICES DEPARTMENT					
3 Parking Meter Rates: (Continued)					
C. 10 Hour Meters:					
-- 12 minutes		\$0.05			
-- 24 minutes		\$0.10			
-- 1 hour		\$0.25			
4 Grease Disposal and Treatment		\$0.10/gallon			
5 BBQ Rental		\$150.00/day			
6 New Tree Planting		\$100.00			
7 Shopping Cart Fee		\$21.00	SLMC 4.19.125		
MARINA					
8 San Leandro Marina:					
A. Miscellaneous Fees					
--Security Live Aboard Permit		\$150.00 per month		\$157.50 per month	Proposed 5% increased as allowed by the Department of Boating and Waterways Loan Article VI, section 5 (c)
--Towing		\$100.00 per hour – with a ½ hour minimum			
--Pumping		100.00 per hour – with a ½ hour minimum			
--Mooring Line Replacement		\$10.00 per line			
--Lien Charge		\$108.00 per occurrence (maximum permitted by State Law)			
--Lien Processing Charge		\$32 per occurrence			
--Electronic Key Purchase		\$20.00			
--Impound Fee		\$30.00 per day			
B. Berth Rental Rates:		Monthly Rental			Proposed 5% increased as allowed by the Department of Boating and Waterways Loan Article VI, section 5 (c)
-- Open Berths:		\$7.25 per foot		\$7.61 per foot	
24 ft. length		\$174.00 per month		\$182.70 per month	
28 ft. length		\$203.00 per month		\$213.15 per month	
32 ft. length		\$232.00 per month		\$243.60/month	
36 ft. length		\$261.00 per month		\$274.05/month	
40 ft. length		\$290.00 per month		\$304.50/month	
44 ft. length		\$319.00 per month		\$334.95/month	
48 ft. length		\$348.00 per month		\$365.40/month	
60 ft. length		\$435.00 per month		\$456.75/month	
-- Covered Berths:		\$9.43 per foot		\$9.90/foot	
40 ft. length		\$377.20 per month		\$396.06/month	
48 ft. length		\$452.64 per month		\$475.27/month	
60 ft. length		\$565.80 per month		\$594.09/month	
-- Late Fee		10% of monthly rental rate per each month late			
C. Transient Berthing:					
Under 30 ft. – 59 ft. length		\$20.00 per night			
60 ft. length and up		\$40.00 per night			
D. Boat Launch Ramp Fees:					
- Daily		\$10.00			
- Annual		\$100.00			
E. Post Office Box Fee		\$10.00 per box per month			
F. Dry Storage Fee		\$75.00 per space per month			

Description		Current Fee	Reference	Proposed Fee	Explanation of Proposed Fee Change for 2012-13
PUBLIC WORKS SERVICES DEPARTMENT – Environmental Services Division					
1	Hazardous Materials Storage		SLMC 3-3-300		<i>Environmental Services Fees increase by CPI unless otherwise noted</i>
	A. Annual fees for storage of combustible liquids, corrosives, flammable gases, flammable liquids, flammable solids, nonflammable gases, organic peroxides, other regulated materials, oxidizers, poisonous gasses, poisonous materials (1)	Quantity Range 1 \$ 102.00 (2)		... \$105.00	
		Quantity Range 2 \$204.00		... \$209	Ratio from Quantity 1 fee CPI Increase
		Quantity Range 3 \$295.00		... \$302	Ratio from Quantity 1 fee CPI Increase
		Quantity Range 4 \$386.00		... \$395	Ratio from Quantity 1 fee CPI Increase
		Quantity Range 5 \$482.00		... \$494	Ratio from Quantity 1 fee CPI Increase
	B. Annual Fees for Storage of Radioactive Materials (1)	\$142.00		\$ 146.00	CPI
	C. Aboveground Tank Installation Permit (3)				
	- First Tank	\$295.00		\$ 770.00	Regulatory changes increased time required (based on 6 hours x 128.25/hr)
	- Each Additional	\$102.00		\$ 257.00	Regulatory changes increased time required (based on 2 hours x 128.25/hr)
	D. APSA Facility Annual Fee				
	Qualified Facility (Tier I/Tier II)	\$125.00		\$ 128.00	CPI
	Non-Qualified Facility (full SPCC)	\$220.00		\$ 226.00	CPI
2	Accidental Release Program: Review of RMP by:		SLMC 3-3-300		
	City Staff	\$125.00/hr.		\$ 128.00	CPI
	Outside consultant	Direct Costs plus 10%			
	Annual Fee	\$125.00-			
	Program 1			\$ 500.00	} Tiered fee replacing annual fee to recover annualized program costs
	Program 2			\$ 650.00	
	Program 3			\$ 800.00	
3	Underground Hazardous Materials Storage		SLMC 3-3-300		
	A. Annual Operating Permit (4): Each Tank	\$107.00		\$ 110.00	CPI
	B. New Tank Installation (5)				
	- First Tank	\$817.00		\$ 2,309.00	Regulatory changes increased time required (based on 18 hours x 128.25/hr)
	- Each Additional	\$199.00		\$ 257.00	Regulatory changes increased time required (based on 2 hours x 128.25/hr)
	C. Tank Removal, Repair, Alterations (6)				
	- First Tank	\$397.00		\$ 1,283.00	Regulatory changes increased time required (based on 10 hours x 128.25/hr)
	- Each Additional	\$199.00		\$ 205.00	Regulatory changes increased time required (based on 1.6 hours x 128.25/hr)
	D. Minor Repairs and Alterations Hourly Rate	\$125.00		\$ 128.00	CPI
4	Contaminated Site Cleanup Program				
	A. Oversight of Remedial Investigations and Actions				
	- City Staff Hourly Rate	\$125.00/hr.		\$ 128.00	CPI
	Outside Consultant	Direct Costs plus 10%			
	(1) Includes permit processing and two inspections annually (one annual and one re-inspection) for compliance with the Uniform Fire Code, review of the HMBP, and review of all emergency response plans				
	(2) Quantity Range 1 Less than or equal to 500 pounds, 55 gallons, or 2,000 cubic feet at STP.				
	Quantity Range 2 Greater than 500 pounds, 55 gallons, or 2,000 cubic feet at STP, but less than or equal to 5,000 pounds, 550 gallons or 20,000 cubic feet at STP, respectively.				
	Quantity Range 3 Greater than 5,000 pounds, 550 gallons, or 20,000 cubic feet at STP, but less than or equal to 50,000 pounds, 5,500 gallons or 200,000 cubic feet at STP, respectively.				
	Quantity Range 4 Greater than 50,000 pounds, 5,500 gallons, or 200,000 cubic feet at STP, but less than or equal to 500,000 pounds, 55,000 gallons, or 2,000,000 cubic feet at STP, respectively.				
	Quantity Range 5 Greater than 500,000 pounds, 55,000 gallons, or 2,000,000 cubic feet at STP.				
	(3) Includes plan review, field inspections, and permit processing. Time for inspections is two hours for the first tank and one hour each additional tank. Additional inspections will be charged at the current hourly rate.				
	(4) Includes permit processing and two inspections annually (one annual and one re-inspection) for compliance with applicable federal and state underground tank and/or hazardous waste laws and regulations and/or the Uniform Fire Code. Additional inspections will be charged at the current hourly rate.				
	(5) Includes plan review, field inspections, and permit processing. Time for inspections is four hours for the first tank and two hours each additional tank. Additional inspections time will be charged at the current hourly rate.				
	(6) Includes plan review, field inspections, and permit processing. Time for inspections is four hours for the first tank and two hours each additional tank. Additional inspections time will be charged at the current hourly rate.				

Description		Current Fee	Reference	Proposed Fee	Explanation of Proposed Fee Change for 2012-13
PUBLIC WORKS SERVICES DEPARTMENT – Environmental Services Division					
5	Hazardous Waste On-site Treatment		CA Health & Safety Code; Title 27		
	A. Annual Fees (4)				
	Permit-by-Rule	\$931.00		\$ 955.00	CPI
	Conditional Authorization	\$397.00		\$ 407.00	CPI
	Conditional Exempt	\$108.00		\$ 111.00	CPI
6	Hazardous Waste Generators		CA Health & Safety Code; Title 27		
	A. Annual Fees for Generators of Hazardous Waste (4)	\$142.00 - CESQG (7)		\$146.00...	CPI
		\$284.00 - SQG (7)		\$291.00...	CPI
		\$511.00 - LQG (7)		\$524.00...	CPI
		\$142.00 - UWG (7)		\$146.00...	CPI
		\$71.00 - CESQG 0 (7)		\$73.00...	CPI
7	CAL-EPA CUPA Surcharge Fee	As required by State of California		CA Health & Safety Code; Title 27	
8	Hazardous Materials File Review :		SLAC 6.4.100		
	A. Photocopying	See City-Wide			
	B. Copies of Site Lists	\$11.00/list			
9	Late Payment Charges	.75% of outstanding balance per month for accounts delinquent 30 days or more.	SLAC 6.4.100		
10	Plan Review :		SLMC 3-3-100		
	A. City Staff <i>Hourly Rate</i>	\$125.00/hr.		\$ 128.00	CPI
	B. Outside Contractor	Direct Costs plus + 10%			
11	Wastewater Pretreatment:				
	A. <u>All Users</u>		SLMC 3-15-510		
	Service Charge – Per Connection		SLAC 12.5.110(e)		
	-- Weekly Connection Activity	\$1,460.00 per month		\$1498/month	Ratio tied to monthly base fee
	-- Semi-Monthly Activity	730.00 per month		\$749/month	Ratio tied to monthly base fee
	-- Monthly Activity	365.00 per month		\$374/month	Ratio tied to monthly base fee
	-- Bi-Monthly Activity	183.00 per month		\$187/month	Ratio tied to monthly base fee
	-- Quarterly Activity	122.00 per month		\$125/month	Ratio tied to monthly base fee
	-- Semi-Annual Activity	61.00 per month		\$62/month	Ratio tied to monthly base fee
	-- Annual Activity	30.00 per month		\$31/month	Ratio tied to monthly base fee
	-- Biennial Activity	15.00 per month		\$16/month	Ratio tied to monthly base fee
	B. <u>Service Users</u>				
	Sampling Charge and Routine Analysis – Per Sample				
	-- Composite Samples	\$879.00		\$ 902.00	CPI
	-- Grab Samples	\$347.00		\$ 356.00	CPI
	-- Other Analyses	Cost + 10%			
	Permit Fee (Five Year)	\$1,175.00		\$ 1,245.00	Ratio tied to 3 year permit fee annualized
	(4) Includes permit processing and two inspections annually (one annual and one reinspection) for compliance with applicable federal and state underground tank and/or hazardous waste laws and regulations and/or the Uniform Fire Code. Additional inspections will be charged at the current hourly rate.				
	(7) CESQG – Conditionally Exempt Small Quantity Generator – less than 100 kilograms of hazardous waste per month.				
	SQG – Small Quantity Generator – more than or equal to 100 kilograms but less than 1,000 kilograms of hazardous waste per month.				
	LQG – Large Quantity Generator – more than or equal to 1,000 kilograms of hazardous waste per month				
	UWG – Universal Waste Generator				
	CESQG 0 – Zero waste count due to onsite treatment and/or recycling resulting in off-site shipment not counted as hazardous waste.				

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Description		Current Fee	Reference	Proposed Fee	Explanation of Proposed Fee Change for 2012-13
PUBLIC WORKS SERVICES DEPARTMENT – Environmental Services Division					
11	Wastewater Pretreatment: (Continued)				
	C. Compliance Users:				
	Sampling Charge – Per Sample				
	-- Composite Samples	\$828.00			<i>These fees are not being adjusted by CPI because they are based on a labor cost differential between in-house and contract lab work</i>
	-- Grab Samples	\$330.00			
	Lab Analysis	Cost +10%			
	Permit Fee (Triennial)	\$728.00		\$ 747.00	CPI
	D. Violation Follow-Up:				
	-- Composite Samples	\$1,242.00		\$ 1,274.00	CPI
	-- Grab Samples	\$847.00		\$ 869.00	CPI
	-- Other Analyses	Cost +10%			
	E. Special Discharge Permit (Annual)	\$728.00		\$ 747.00	CPI
12	Miscellaneous Services :				
	A. Site Visits (No Sampling)	\$250.00		\$ 257.00	CPI
	B. City Staff	\$125.00 per hour		\$ 128.00	CPI
	C. Pollution Prevention Permit (8)	\$187.00 per year	SLMC 3-14-520	\$ 192.00	CPI
	D. Food Facility Stormwater Inspection Fee	\$162		\$ 166.00	CPI Minor change to description.
<i>(8) Permit fees may be lowered or waived if applicant files and complied with a Best Management Practices (BMP) Plan.</i>					
PUBLIC WORKS - WASTE WATER DISCHARGE FEES					
1	Monthly User Charges				
					<i>WPCP fees are increased by 3.5% per adopted 5 year rate study unless otherwise noted</i>
	A. For Classification A Users (Residential):				
	· Single-Family Unit	\$28.97 Each		\$29.98 Each	
	· Multiple-Family Unit	\$20.56 Each		\$21.28 Each	
	B. For Classification B Users (Commercial & Institutional):				
	Commercial:				
	Auto Services	\$6.67/100 cubic feet		\$6.90/100 cubic feet	
	Bakery, Wholesale	\$5.49/100 cubic feet		\$5.68/100 cubic feet	
	Laundries	\$3.88/100 cubic feet		\$4.01/100 cubic feet	
	Markets/Foods	\$6.55/100 cubic feet		\$6.78/100 cubic feet	
	Mixed Use	\$5.69/100 cubic feet		\$5.89/100 cubic feet	
	Restaurants	\$6.15/100 cubic feet		\$6.36/100 cubic feet	
	All Other	\$3.19/100 cubic feet		\$3.30/100 cubic feet	
	Institutional:				
	Schools	\$2.62/100 cubic feet		\$2.71/100 cubic feet	
	C. For Classification C Users (Industrial & Other Large Users):				
	Loading Charge – based on the total discharge volumes for the billing period.				
	Connection	\$4.87 each		\$5.04 each	
	Volume	\$2,653.00/million gallons		\$2,746.00/million gallons	
	BOD (Biochemical oxygen demand)	\$355.00/thousand pounds		\$367.00/thousand pounds	
	SS (Suspended solids)	\$591.00/thousand pounds		\$612.00/thousand pounds	
2	Connection Fees				<i>Connection fees increase 3% per capacity charge study</i>
	Dwelling units:				
	· Single-Family Unit	\$3,770.00 each		\$3,890.00 each	
	· Multiple-Family Unit	\$3,150.00 each		\$3,240.00 each	
	Converting an existing apartment building to condominium units	\$160.00 Per Unit		\$165.00/Unit	
	Non-residential users shall be assessed connection fees based on the estimated average day of their peak month discharge according to the unit cost schedule below:				
	Volume	\$17.44/gallons per day		\$17.97/gallons per day	
	BOD (Biochemical oxygen demand)	\$713.36/pounds per day		\$734.76/pounds per day	
	SS (Suspended solids)	\$817.87/pounds per day		\$842.40/pounds per day	
	<i>A connection fee adjustment shall be made at the end of one year of service for all non-residential users to reflect the actual wastewater discharge based on monitored wastewater discharged or metered water usage adjusted for volume not discharged to the sanitary sewer system. If the estimated wastewater discharge is low, an additional connection fee shall be assessed. If the estimated wastewater discharge is high, the City shall issue a refund to the user.</i>				

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Description		Current Fee	Reference	Proposed Fee	Explanation of Proposed Fee Change for 2012-13				
RECREATION AND HUMAN SERVICES DEPARTMENT									
1	Facility/Parks/Fields Rental Fees								
USERS are classified into the following groups for the purpose of determining applicable fees and charges.									
-- Group Eligibility A:		Programs administered by or for the City of San Leandro.							
-- Group Eligibility B:*		San Leandro non-profit organizations with ten or more members of whom at least 50% are San Leandro residents.							
-- Group Eligibility C:*		Non-San Leandro Non-profit organizations which serve San Leandro residents.							
-- Group Eligibility D:		San Leandro resident using the facility for private purposes.							
-- Group Eligibility E:		Non-resident individuals using the facility for private purposes and non-San Leandro non-profit organizations.							
-- Group Eligibility F:		San Leandro businesses with company facility located within San Leandro city limits.							
-- Group Eligibility G:		Non San Leandro businesses and commercial groups.		Non San Leandro businesses, commercial groups and non-profit organizations					
PROPOSED									
*Resident fees charged during peak hours (Fridays after 5 pm, Saturdays, Sundays) and holidays.									
*Resident fees charged for all facility and picnic area use during peak weekend hours (Fridays after 5pm, Saturdays, Sundays) and holidays.									
Rental fees are determined by group eligibility and facility used. Operational costs, liability insurance fees, and security fees may also be applicable. Minimum rental is two hours. Hourly rates are not prorated for parts of an hour.									
Rental fees are determined by group eligibility and facility used. Operational costs, setup & cleanup time, minimum rental hours, liability insurance fees, and security fees may also be applicable. Minimum rental is two hours. Hourly rates are not prorated for parts of an hour.									
A. Facilities									
Marina Community Center:		MARINA COMMUNITY CENTER FEES							
			A	B*	C*	D	E	F	G
Patio Conference Room		Hourly Rental Rate	N/A	\$10	\$10	\$35	\$53	\$53	\$61
Multipurpose Room A, B, C, Presentation Room		Hourly Rental Rate	N/A	\$20	\$20	\$55	\$83	\$83	\$96
Kitchen (flat rate 1/2 day)		Flat Rate 1/2 Day	N/A	\$20	\$20	\$55	\$83	\$83	\$96
Kitchen (Flat Rate full day)		Flat Rate Full-Day Coincides with Durantion of Room Rental	N/A	\$26	\$26	\$80	\$120	\$120	\$140
		PROPOSED	N/A	\$80	\$80				
Titan Auditorium		Hourly Rental Rate	N/A	\$50	\$50	\$150	\$225	\$225	\$263
Senior Community Center:		SENIOR COMMUNITY CENTER FEES							
			A	B*	C*	D	E	F	G
Main Hall		Hourly Rental Rate	N/A	\$50	\$50	\$150	\$225	\$225	\$263
1/2 Main Hall A		Hourly Rental Rate	N/A	\$26	\$26	\$80	\$120	\$120	\$140
1/2 Main Hall A (Not Available on Saturday)		PROPOSED							
1/2 Main Hall B		Hourly Rental Rate	N/A	\$26	\$26	\$80	\$120	\$120	\$140
1/2 Main Hall B (Not Available on Saturday)		PROPOSED							
Kitchen (flat rate) 1/2 Day		Flat Rate 1/2 Day	N/A	\$20	\$20	\$55	\$83	\$83	\$96
Kitchen (flat rate) Full Day		Flat Rate Full-Day Coincides with duration of Room Rental	N/A	\$26	\$26	\$80	\$120	\$120	\$140
		PROPOSED	N/A	\$80	\$80				
Activities Room		Hourly Rental Rate	N/A	\$20	\$20	\$55	\$83	\$83	\$96
Meeting Room C		Hourly Rental Rate	N/A	\$20	\$20	\$55	\$83	\$83	\$96
Meeting Room D		Hourly Rental Rate	N/A	\$20	\$20	\$55	\$83	\$83	\$96
Arts & Crafts Room		Hourly Rental Rate	N/A	\$20	\$20	\$55	\$83	\$83	\$96
Health & Fitness Room		Hourly Rental Rate	N/A	\$26	\$26	\$80	\$120	\$120	\$140
Computer Lab		Hourly Rental Rate	N/A	\$33	\$33	\$100	\$150	\$150	\$175
		HALCYON PARK BUILDING							
Halcyon Park Building		Hourly Rental Rate	N/A	\$20	\$20	\$55	\$83	\$83	\$96
		WASHINGTON MANOR BUILDING							
Washington Manor Park Building		Hourly Rental Rate	N/A	\$20	\$20	\$55	\$83	\$83	\$96

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Description	Current Fee	Reference	Proposed Fee	Explanation of Proposed Fee Change for 2012-13					
RECREATION AND HUMAN SERVICES DEPARTMENT									
A. Facilities (Continued)									
Additional Fees for Facility Rentals:	(Fees are the same for all categories)								
Opening/Closing Fee (when needed)	\$20								
Liability Insurance	Fees determined for each use.								
San Leandro Police Dept. Security	Fee determined by current overtime rates for police personnel.								
Private Vendor Security	Fee determined by current hourly rates, nature of event, and number of participants.								
Dance Floor Fee	\$100								
Meeting Room Damage Deposit	Titan Auditorium \$500; All Other Rooms \$100								
Cancellation Policy for Facilities:									
If cancelled more than 90 days prior to event:	Full refund of deposit and fees.								
If cancelled between 90 days and 30 days prior to event:	Forfeit full damage deposit.								
If cancelled between 30 days and 10 days prior to event:	Forfeit full damage deposit and one half (1/2) of all fees collected.								
If cancelled less than 10 days prior to event:	Forfeit all deposits and fees collected.								
B. Parks		PARK DAY FEE							
		A	B*	C*	D	E	F	G	
Chabot Park	Day Rental Rate	N/A	N/A	N/A	\$155	\$233	\$233	\$271	
Toyon Park	Day Rental Rate	N/A	N/A	N/A	\$125	\$188	\$188	\$219	
Siempre Verde	Day Rental Rate	N/A	N/A	N/A	\$105	\$158	\$158	\$184	
Floresta Playground Picnic Site, Halcyon (front) Halcyon (playground) Floresta Lawn-Picnic Site, and Thrasher Park	Day Rental Rate	N/A	N/A	N/A	\$105	\$158	\$158	\$184	
Floresta Park - Lawn site, Playground Site									
Memorial Park – front site and rear site	Day Rental Rate	N/A	N/A	N/A	\$105	\$158	\$158	\$184	
Memorial Park - front area, rear area									
Bonaire Park:	PROPOSED								
-- Pods 1 & 2, 3 & 4	Day Rental Rate	N/A	N/A	N/A	\$90	\$135	\$135	\$158	
-- 3 Pods	Day Rental Rate	N/A	N/A	N/A	\$125	\$188	\$188	\$219	
4-Pods All Pods	Day Rental Rate	N/A	N/A	N/A	\$125	\$188	\$188	\$219	
-- Area 5	Day Rental Rate PROPOSED	N/A	N/A	N/A	\$55	\$83	\$83	\$96	
Cherry Grove Park:									
-- Areas 1, 4, 12	Day Rental Rate	N/A	N/A	N/A	\$55	\$83	\$83	\$96	
-- Area 2	Day Rental Rate	N/A	N/A	N/A	\$125	\$188	\$188	\$219	
-- Areas 3, 5-11	Day Rental Rate	N/A	N/A	N/A	\$45	\$68	\$68	\$79	
Marina Park:									
-- Seagull Picnic Area	Day Rental Rate	N/A	N/A	N/A	\$200	\$300	\$300	\$350	
	PROPOSED	N/A	N/A	N/A	\$220	\$330	\$330	\$385	
--Mallard Picnic Area	Day Rental Rate	N/A	N/A	N/A	\$125	\$188	\$188	\$219	
--Otter Picnic Area	Day Rental Rate	N/A	N/A	N/A	\$150	\$225	\$225	\$263	
--Heron Picnic Area	Day Rental Rate	N/A	N/A	N/A	\$125	\$188	\$188	\$219	
--Mulford Point - ½ day	Day Rental Rate	N/A	N/A	N/A	\$80	\$120	\$120	\$140	
--Mulford Point – Full day	Day Rental Rate	N/A	N/A	N/A	\$105	\$158	\$158	\$184	
Mulford Point All Areas	PROPOSED	N/A	N/A	N/A	\$155	\$233	\$233	\$271	
Mulford Point Areas 1-4	PROPOSED	N/A	N/A	N/A	\$45	\$68	\$68	\$79	
Areas 1-15, 17 & 18 Areas 1,3 - 18	Day Rental Rate	N/A	N/A	N/A	\$45	\$68	\$68	\$79	
Area 2	PROPOSED	N/A	N/A	N/A	\$55	\$83	\$83	\$96	
Area 16 (Behind Seagull) Behind Seagull	Day Rental Rate	N/A	N/A	N/A	\$85	\$128	\$128	\$149	
--Area 19 (End of Pescadero Pt.)	Day Rental Rate	N/A	N/A	N/A	\$125	\$188	\$188	\$219	
Root Park	Day Rental Rate	N/A	N/A	N/A	\$50	\$75	\$75	\$88	
	PROPOSED	N/A	N/A	N/A	\$55	\$83	\$83	\$96	

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Description		Current Fee	Reference	Proposed Fee	Explanation of Proposed Fee Change for 2012-13					
	Grover Cleveland Park Front & Playground Area	Day Rental Rate		N/A	N/A	N/A	\$50	\$75	\$75	\$88
		PROPOSED		N/A	N/A	N/A	\$45	\$68	\$68	\$79
	Halcyon Park Area 1 - 4	Day Rental Rate		N/A	N/A	N/A	\$50	\$75	\$75	\$88
	Halcyon Park	PROPOSED								
	--Areas 1, 5			N/A	N/A	N/A	\$105	\$158	\$158	\$184
	--Areas 2 - 4			N/A	N/A	N/A	\$55	\$83	\$83	\$96
	Stenzel Park	Day Rental Rate		N/A	N/A	N/A	\$45	\$68	\$68	\$79
	--Area 1	PROPOSED		N/A	N/A	N/A	\$55	\$83	\$83	\$96
	--Areas 2, 3	PROPOSED		N/A	N/A	N/A	\$45	\$68	\$68	\$79
	Washington Manor Park									
	--Area 1	Day Rental Rate		N/A	N/A	N/A	\$150	\$225	\$225	\$263
	--Areas 2, 4, 5	Day Rental Rate		N/A	N/A	N/A	\$55	\$83	\$83	\$96
	Areas 2, 3, 4, 6, 8	PROPOSED		N/A	N/A	N/A	\$55	\$83	\$83	\$96
	--Area 3	Day Rental Rate		N/A	N/A	N/A	\$45	\$68	\$68	\$79
	Areas 5, 7	PROPOSED		N/A	N/A	N/A	\$45	\$68	\$68	\$79
	--Area 6	Day Rental Rate		N/A	N/A	N/A	\$105	\$158	\$158	\$184
	--Area 7			N/A	N/A	N/A	\$55	\$83	\$83	\$96
	Area 9	PROPOSED		N/A	N/A	N/A	\$105	\$158	\$158	\$184
	Thrasher Park	PROPOSED		N/A	N/A	N/A	\$105	\$158	\$158	\$184
	Additional Fees for Parks:									
	Park Special Event Fee (Groups 350+)	\$250								
	Vehicle Access Fee for Permitted Parks Only: Allows permitted vehicles to load and unload within the park	\$30								
*Resident fees charged for facility use (Halcyon, Marina Community Center & Washington Manor Park Building) during peak weekend hours. Fridays after 5pm, Saturdays and Sundays. No Charge on weekdays.										
Δ Resident fees charged for all picnic area use during peak weekend and holiday hours (Saturdays, Sundays and all holidays). No charge on weekdays.										
*Resident fees charged for all facility and picnic area use during peak weekend hours (Fridays after 5pm, Saturdays, Sundays) and holidays										

SAN LEANDRO ADMINISTRATIVE CODE
TITLE 6, Chapter 4

FINANCE
FISCAL YEAR 2013 PROPOSED FEES

§ 6.4.100: FEES. The following fees have been established by the City Council pursuant to various provisions of the San Leandro Municipal Code (SLMC), San Leandro Administrative Code (SLAC) or the general laws of the State of California.

Description	Current Fee	Reference	Proposed Fee	Explanation of Proposed Fee Change for 2012-13					
RECREATION AND HUMAN SERVICES DEPARTMENT									
C. Pools									
All Facility Buy-Outs , must provide own pool insurance or purchase through Gales Creek (inquire when reserving pool)									
			SAN LEANDRO BOYS & GIRLS CLUB POOL						
San Leandro Boys & Girls Club and Farrelly Pool Buy Outs:			A	B	C	D	E	F	G
1 to 75 Participants	90 Minute Rate		N/A	\$90	\$90	\$90	\$135	\$135	\$158
76 to 99 Participants	90 Minute Rate		N/A	\$140	\$140	\$140	\$210	\$210	\$245
More than 100 Participants	90 Minute Rate		N/A	\$180	\$180	\$180	\$270	\$270	\$315
			FARRELLY POOL						
Farrelly - additional per person entrance fee required			A	B	C	D	E	F	G
Group Area 1-55 participants (during Rec-Swim) (additional per person fee required)	90 Minute Rate		N/A	\$55	\$55	\$55	\$83	\$83	\$96
Covered Area (during Rec-Swim) (additional per person fee required)	90 Minute Rate		N/A	\$30	\$30	\$30	\$45	\$45	\$53
Kitchen	90 Minute Rate		N/A	\$10	\$10	\$10	\$15	\$15	\$18
Buy-out (More than 100 Participants)	90 Minute Rate		N/A	\$180	\$180	\$180	\$270	\$270	\$315
			SAN LEANDRO FAMILY AQUATICS CENTER						
San Leandro Family Aquatic Center:			A	B	C	D	E	F	G
Activity Room: No Pool Usage & Non-Rec Swim Hours; Maximum capacity: 40 Seated and 70 Standing	60 Minute Rate		N/A	\$76	\$76	\$76	\$114	\$114	\$133
Party Package: Space for 90 minutes and the per person rate; Maximum capacity: 40 people per area									
--Activity Room (additional per person entrance fee required)	90 Minute Rate		N/A	\$114	\$114	\$114	\$171	\$171	\$200
--Areas A, B and C (additional per person entrance fee required)	90 Minute Rate		N/A	\$90	\$90	\$90	\$135	\$135	\$158
Facility Buy Outs (Whole Facility for 3 hours):									
Facility Buy Outs (Whole Facility for 2 hours):									
--Facility Buy Out (1-150)	3 Hour Rate		N/A	\$960	\$960	\$960	\$1,440	\$1,440	\$1,680
	2 HOUR RATE	PROPOSED	N/A	\$640	\$640	\$640	\$960	\$960	\$1,120
--Facility Buy Out (151-300)	3 Hour Rate		N/A	\$1,180	\$1,180	\$1,180	\$1,770	\$1,770	\$2,065
	2 HOUR RATE	PROPOSED	N/A	\$960	\$960	\$960	\$1,440	\$1,440	\$1,680
Facility Buy Outs Additional Hours (per hour):									
--Facility Buy Out (1-150)	Additional Hours - 60 Minute Rate		N/A	\$320	\$320	\$320	\$480	\$480	\$560
--Facility Buy Out (151-300)	Additional Hours - 60 Minute Rate		N/A	\$394	\$394	\$394	\$591	\$591	\$690
D. Field / Facility Rentals									
A field or facility may be rented by groups or individuals for the exclusive use upon payment of a specified service fee. Groups wishing to use field facilities for tournaments, leagues or more than two (2) practices or games must have insurance. Arrangements must be made when reserving the facility. Participants must comply with any and all regulations as established by the City of San Leandro. Field fees are for each 1-1/2 hour use period.									
Damage Deposit:									
Bonaire Park, Halcyon Park, McCartney Park, Pacific #1 & #2, Stenzel #1- 4, Washington Manor Middle School Soccer & Softball Field, Thrasher Park Field, Muir Soccer Field, Washington Manor Park #1 & #2	\$250.00 per season								
San Leandro Ball Park	\$400.00 per season								
Field Rental:			FIELD RENTAL						
Category B User Groups/Organizations			A	B	C	D	E	F	G
SL Youth non-profit organizations (Field Only)	90 Minute Rate		N/A	\$5	N/A	N/A	N/A	N/A	N/A
--Add bases (additional to field rental fee)	90 Minute Rate		N/A	\$5	N/A	N/A	N/A	N/A	N/A
--Add lights (additional to field rental fee)	90 Minute Rate		N/A	\$5	N/A	N/A	N/A	N/A	N/A
San Leandro Ball Park - (games only, no practice)									
Field rental and bases	90 Minute Rate		N/A	\$5	N/A	N/A	N/A	N/A	N/A
--Add lights/score booth (additional to field rental fee)	90 Minute Rate		N/A	\$10	N/A	N/A	N/A	N/A	N/A
--Kitchen Fee (additional to field rental fee)			N/A	\$5	N/A	N/A	N/A	N/A	N/A

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Description	Current Fee	Reference	Proposed Fee	Explanation of Proposed Fee Change for 2012-13					
RECREATION AND HUMAN SERVICES DEPARTMENT									
D. Field / Facility Rentals (continued)			FIELD RENTAL (continued)						
Category B-G User Groups/Organizations			A	B	C	D	E	F	G
Field Rental	90 Minute Rate		N/A	\$20	\$20	\$20	\$30	\$30	\$35
--Add bases (additional to field rental fee)	90 Minute Rate		N/A	\$20	\$20	\$20	\$30	\$30	\$35
--Add lights (additional to field rental fee)	90 Minute Rate			\$20	\$20	\$20	\$30	\$30	\$35
--Add field preparation with bases (additional to field rental fee)	90 Minute Rate		N/A	\$50	\$50	\$50	\$75	\$75	\$88
--Add field preparation, with bases and lights (additional to field rental fee)	90 Minute Rate		N/A	\$59	\$59	\$59	\$89	\$89	\$103
San Leandro Ball Park - (games only, no practice)									
--Field rental, field preparation, and bases	90 Minute Rate		N/A	\$80	\$80	\$80	\$120	\$120	\$140
--Add lights/score booth (additional to rental, prep and bases)	90 Minute Rate		N/A	\$10	\$10	\$10	\$15	\$15	\$18
--Kitchen Fee (additional to field rental, prep and bases)	90 Minute Rate		N/A	\$5	\$5	\$5	\$8	\$8	\$9
Tournament Fees:			TOURNAMENT FEES						
			A	B	C	D	E	F	G
Youth Rate	Per Day Per Field *		N/A	\$150	\$150	\$150	\$225	\$225	\$263
Adult Rate: Pacific, Thrasher, and San Leandro Ball Park	Per Day Per Field *		N/A	\$325	\$325	\$325	\$488	\$488	\$569
(Additional Fee: Current hourly staff cost if required for tournament)									
Soccer Fees:									
Muir Soccer Field (games only), Washington Manor Middle School Soccer Field, McCartney Field, Bonaire Field, Halcyon Field, Stenzel Field, Washington Manor Park, Pacific Recreation Complex Fields									
• All fields are available for youth play.			SOCCER FEES						
• Adult Groups/Leagues may only play at Muir Soccer Field (games only) and Pacific Recreation Complex Fields.			A	B	C	D	E	F	G
Groups/Leagues serving San Leandro Youth	90 Minute Rate		N/A	\$5	NA	NA	NA	NA	NA
Youth Groups/Leagues Field Only	90 Minute Rate		N/A	\$5	\$5	\$5	\$8	\$8	\$9
--Add lights (additional to field rental)	90 Minute Rate		N/A	\$10	\$10	\$10	\$15	\$15	\$18
Adult Groups/Leagues Field Only	90 Minute Rate		N/A	\$50	\$50	\$50	\$75	\$75	\$88
--Add lights (additional to field rental)	90 Minute Rate		N/A	\$10	\$10	\$10	\$15	\$15	\$18
Youth Tournament (per day)	Per Day		N/A	\$150	\$150	\$150	\$225	\$225	\$263
Adult Tournament (per day)	Per Day		N/A	\$325	\$325	\$325	\$488	\$488	\$569
(Additional Fee: Current hourly staff cost if required for tournament)									
E. Tennis Courts									
A field or facility may be rented by groups or individuals for the exclusive use upon payment of a specified service fee. Groups wishing to use field facilities for tournaments, leagues or more than two (2) practices or games must have insurance. Arrangements must be made when reserving the facility. Participants must comply with any and all regulations as established by the City of San Leandro.									
Individual and League Play	\$8.00 per hour per court								
Tournament Play	\$8.00 per hour per court								
FOR ALL OTHER RECREATION FEES AND PROGRAMS, SEE THE CURRENT RECREATION PROGRAM GUIDE.									