

**AMENDMENT NO. 3 TO NON-PROFESSIONAL SERVICES AGREEMENT BETWEEN
THE CITY OF SAN LEANDRO AND
FLAGSHIP FACILITY SERVICES, INC.
FOR
CITYWIDE JANITORIAL SERVICES**

This **Amendment No. 3** ("Amendment") is made by and between the City of San Leandro ("City") and Flagship Facility Services, Inc. ("Contractor") (together sometimes referred to as the "Parties") as of July 1, 2021, and amends that certain Non-Professional Services Agreement ("Agreement") dated November 6, 2017, between the Parties

WHEREAS, City and Contractor have executed the Agreement, pursuant to which Contractor has provided certain services to City with regard to janitorial services; and

WHEREAS, the Parties desire to amend the Agreement extend the term for the 2021-2022 fiscal year and increase the annual service contract price by 1.84%.

NOW THEREFORE, for good and valuable consideration, the sufficiency of which is hereby acknowledged, the Parties hereby agree to amend the Agreement as follows:

1. Section 1.1 of the Agreement entitled "Term of Services" is hereby amended to extend the term from July 1, 2021 to June 30, 2022; and

2. Section 2 of the Agreement entitled "Compensation" is hereby amended to pay Contractor a sum not to exceed \$64,418.22 per month for a total of \$773,018.64 plus an amount not to exceed \$23,223.57 for additional unscheduled services for fiscal year 2021-2022; and

3. Exhibit A of the Agreement entitled "Scope of Services" is hereby amended to include the following services:

- Refill stand-alone hand sanitizer dispensers at entrances to facility locations
- Empty compost bins in kitchen facilities at Boys & Girls Club and South Offices; and

4. Exhibit B of the Agreement entitled "Compensation Schedule & Reimbursable Expenses" is hereby amended as attached; and

5. All other terms shall remain in full force and effect.

This Amendment may be executed in multiple counterparts, each of which shall be an original and all of which together shall constitute one agreement.

SIGNATURES ON FOLLOWING PAGE

Amendment No. 3 to
Non-Professional Services Agreement between City of San Leandro and
Flagship Facility Services, Inc. for Citywide Janitorial Service.

July 1, 2021

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The Parties have executed this Amendment as of the date first written above. The persons whose signatures appear below certify that they are authorized to sign on behalf of the respective Party.

CITY OF SAN LEANDRO

FLAGSHIP FACILITY SERVICES, INC

DocuSigned by:
Fran Robustelli
DS
0063C023AF624E3...
Frances Robustelli, City Manager

DocuSigned by:
[Signature]
806BEEBAE31A48C...
Jose Figueroa, Vice President

Attest:

DocuSigned by:
Leticia I. Miguel
575DDE0EDA5642B...
Leticia I. Miguel, City Clerk



SEAL

Budget Approved:

Approved as to Fiscal Authority:

DocuSigned by:
(Susan) Hsieh
838644D8F66F48C...
Susan Hsieh, Finance Director

687-18-001-5350
Account Number

Approved as to Form:

DocuSigned by:
Richard Pio Roda
7B44538F6D6F470...
Richard D. Pio Roda, City Attorney

DocuSigned by:
Debbie Pollart
79AB70F60F03400...
Debbie Pollart, Public Works Director

**Flagship for City San Leandro
July 2021 through June 2022**

	LOCATION	July 2020 - June 2021 Per Month	July 2020 - June 2021 Yearly (Per Month x 12)
A	City Hall	\$ 7,679.10	\$ 92,149.21
B	Public Safety Building	\$ 2,200.06	\$ 26,400.77
C	South Offices/Theater	\$ 2,000.00	\$ 24,000.00
D	Main Library	\$ 8,806.43	\$ 105,677.19
E	Public Works Service Center	\$ 2,369.80	\$ 28,437.64
F	Marina Community Center	\$ 2,306.15	\$ 27,673.83
G	Washington Manor Rec. Center	\$ 693.98	\$ 8,327.79
H	Halcyon Park Rec. Center	\$ 693.98	\$ 8,327.79
I	Mulford Marina Branch Library	\$ 491.55	\$ 5,898.56
J	Manor Branch Library	\$ 2,025.07	\$ 24,300.87
K	South Branch Library	\$ 497.57	\$ 5,970.79
L	History Museum	\$ 691.59	\$ 8,299.14
O	Boys & Girls Club	\$ 1,600.00	\$ 19,200.00
P	Water Pollution Control Plant + New WPCP Bldg	\$ 3,442.59	\$ 41,311.10
Q	Marina Office & Restrooms	\$ 3,300.52	\$ 39,606.22
R	Senior Community Center	\$ 3,893.99	\$ 46,727.86
S	Parking Garage Elevator Cleaning	\$ 495.09	\$ 5,941.07
T	Commercial Kitchen Cleaning	\$ 1,932.51	\$ 23,190.14
U	Food Composting	\$ 1,410.51	\$ 16,926.14
V	Chair Cleaning	\$ 1,348.32	\$ 16,179.79
W	San Leandro Family Aquatic Center	\$ 3,132.93	\$ 37,595.13
X	Farrelly Pool	\$ 1,500.00	\$ 18,000.00
Total		\$ 52,511.75	\$ 630,141.04
E Jail/City Hall/S. Offices Day Porter (8 hours 5days wk and 4hrs Sat/Su) per month pricing listed here week	Day Porter (8 hours 5days wk and 4hrs Sat/Su) - per month pricing listed here	\$5,776.99	\$ 69,323.85

Services Total	\$	58,288.74	\$	699,464.89
Consumables + Tax	\$	5,170.13	\$	62,041.57
Service Contract Total	\$	63,458.87	\$	761,506.46

Additional Services:

B Spray buff terrazzo and marble floors	City Hall and Main Library - change from weekly to monthly, we will do with our site Lead	\$ -	\$ -
C Wax and buff vinyl tile floors	public works, police service bldg, marina, water polution, cp2, rec bldg, family aquatic, boys& girls, craft room at sr center, city hall, dance floor at Marina Cmty Cntr, Main Library including dance floor - change to 2x per year (then Strip below 1x per year so 3 services per year)	\$ 3,442.98	\$ 10,328.94
D Dusting of library collections	2x per year	\$ 472.02	\$ 944.04
J Stripping and Refinishing VCT and Linoleum Floors	Strip and refinish VCT floors in all Bldgs 1x per year	\$ 5,775.32	\$ 5,775.32
K Interior and Exterior Window Washing	Manor Branch Library 4x per year	\$ 555.32	\$ 2,221.28
Annual Alternates Total			\$ 19,269.58

Combined Budget Proposed above	July 2020 - June 2021	\$ 780,776.04
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July 2021 - June 2022 Per Month	July 2020 - June 2021 Yearly (Per Month x 12)
\$ 7,820.40	\$ 93,844.76
\$ 2,240.55	\$ 26,886.55
\$ 3,412.91	\$ 40,954.92
\$ 8,968.47	\$ 107,621.65
\$ 2,413.41	\$ 28,960.89
\$ 2,348.59	\$ 28,183.03
\$ 706.75	\$ 8,481.02
\$ 706.75	\$ 8,481.02
\$ 500.59	\$ 6,007.09
\$ 2,062.33	\$ 24,748.00
\$ 506.72	\$ 6,080.66
\$ 704.32	\$ 8,451.84
\$ 3,412.91	\$ 40,954.92
\$ 3,505.94	\$ 42,071.22
\$ 3,361.25	\$ 40,334.98
\$ 3,965.64	\$ 47,587.65
\$ 504.20	\$ 6,050.39
\$ 1,968.07	\$ 23,616.84
\$ 1,436.46	\$ 17,237.58
\$ 1,373.12	\$ 16,477.49
\$ 1,063.52	\$ 12,762.29
\$ 381.90	\$ 4,582.80
\$ 53,364.80	\$ 640,377.61
\$ 5,883.28	\$ 70,599.41

\$	59,248.08	\$	710,977.02
\$	5,170.13	\$	62,041.57
\$	\$64,418.22	\$	773,018.64

\$ -	\$ -
\$ 3,506.33	\$ 10,518.99
\$ 480.71	\$ 961.41
\$ 5,881.59	\$ 9,481.01
\$ 565.54	\$ 2,262.15
	\$ 23,223.57

July 2021 - June 2022	\$ 796,242.21
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