

IN THE CITY COUNCIL OF THE CITY OF SAN LEANDRO

RESOLUTION NO. 2024-021

**RESOLUTION TO APPROVE THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
AMENDED CITIZEN PARTICIPATION PLAN AND ADOPT THE COMMUNITY DEVELOPMENT
BLOCK GRANT CONTINGENCY PLAN**

WHEREAS, the Housing and Community Development Act of 1974 provides that funds be made available for the Community Development Block Grant (CDBG) Program; and

WHEREAS, the City of San Leandro (City) wishes to apply for funds as an Entitlement Jurisdiction under said Act; and

WHEREAS, the City is required to submit a Five-Year Consolidated Plan, an Annual Action Plan each fiscal year (FY), and a Citizen Participation Plan (CPP) to the U.S. Department of Housing and Urban Development (HUD) for review and approval prior to expending CDBG funds; and

WHEREAS, the Five-Year Consolidated Plan and the Annual Action Plan may be amended, and the substantial amendments to the Plans are subject to the citizen participation process in accordance with the City's CPP; and

WHEREAS, the City Council approved the CPP on July 6, 2004 and an Amended CPP on June 15, 2020; and

WHEREAS, the Amended CPP (Exhibit A1) optimizes efficient and flexible outreach processes and was made available for community review from March 4-18, 2024; and

WHEREAS, the City put into place a CDBG Contingency Plan (Exhibit A2) because of the uncertainty in the federal budget and the short timeline provided by HUD to submit the Action Plan; and

WHEREAS, the City Manager recommends approving the Amended CPP and adopting the CDBG Contingency Plan, as described in the staff report associated to and made a part of this Resolution.

NOW, THEREFORE, the City of San Leandro City Council does **RESOLVE** as follows:

1. That the HUD Amended Citizen Participation Plan and the CDBG Contingency Plan, as described in the staff report associated to and made a part of this Resolution, are hereby approved; and
2. That the City Manager is authorized to submit and execute all documents related to the submission of the Amended Citizen Participation Plan and the CDBG Contingency Plan to HUD and take all actions necessary to carry out the purpose and intent of this Resolution.

Introduced by Councilmember Aguilar and passed and adopted this 18th day of March 2024 by the following vote:

AYES: Councilmembers Aguilar, Azevedo, Ballew, Bowen, Simon, Viveros-Walton, and Mayor González (7)

NOES: None (0)

ABSENT: None (0)

ATTEST: Kelly B. Clancy
Kelly B. Clancy, CMC
City Clerk

City of San Leandro
Community Development Block Grant (CDBG)
Contingency Plan

In the case of funding **increase**, the following plan is recommended:

- Public Services: Distribute the additional available amount in the public services cap until an applicant is fully funded. If an applicant reaches the funding amount requested, any remaining funds will be distributed to other applicants who have not yet reached the maximum funding amount.
- Administration: Funds are to be allocated to the City of San Leandro for CDBG administration. Allocations from any local sources will be reduced accordingly.
- Capital and Housing Projects: Distribute the additional available amount in the capital/housing projects cap until an applicant is fully funded. If an applicant reaches the funding amount requested, any remaining funds will be distributed to other applicants who have not yet reached the maximum funding amount.

In the case of a funding **decrease**, the following plan is recommended:

- Public Services: Distribute any funding decrease proportionately among the remaining public service applicants, maintaining a minimum funding allocation of \$15,000 per fiscal year for any applicant to the extent feasible.
- Administration and Planning: Distribute any funding decrease proportionately among administration and planning projects.
- Capital and Housing Projects: Maintain the full funding allocations for any Section 108 loan repayments and distribute any funding decrease proportionately among the remaining capital and housing project applications.