



# City of San Leandro

City Hall  
835 East 14th Street  
San Leandro, California

## Draft Minutes

### Human Services Commission

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Wednesday, September 25, 2024

7:00 PM

City Hall, Sister Cities Gallery

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#### 1. ROLL CALL

The meeting was called to order at 7:06pm  
Present 5: Borja, Bailey, Ouborg, Picado, Reed  
Absent 3: Fry (excused), Lum (excused), O'Brien (excused)

#### 2. APPROVAL OF AGENDA OF September 25, 2024

Motion to approve agenda  
Approved - MSC (Picado, Ouborg)  
Ayes: 5  
Nays: 0  
Abstentions: 0

#### 3. APPROVAL OF MINUTES OF July 25, 2024

Motion to approve minutes:  
Approved - MSC (Ouborg, Bailey )  
Ayes: 5  
Nays: 0  
Abstentions: 0

#### 3.A.

#### 4. PUBLIC COMMENTS

None.

#### 5. GUEST PRESENTATIONS

#### 5.A. Age Friendly Initiative update by the Senior Commission

Update of the Age-Friendly Action Plan by Pedro Naranjo, Human Services Manager with Senior commissioners Marci Dillon and Debra L. Lopez. P. Naranjo shared that the City Council approved the five year action plan.

#### 6. ORAL REPORT OF SECRETARY

#### 6.A. CAP Update

E.Castillo shared updates on CAP funding process: expected timeline for the

commission, larger window of time to review proposals, priorities updated to support additional funding.

6.B. Update of Warming Shelter Requests for Information (RFI)

E.Castillo updated the commission that not much interest was submitted by providers to host or operate the seasonal warming shelter for the un-housed but the department would keep doing outreach.

**7. UNFINISHED BUSINESS**

None

**8. NEW BUSINESS**

8.A. Cancellations: November and December Commission Meetings

Motion to cancel regular November and December commission meetings:  
MSC: (Ouborg /Bailey)  
Ayes: 5  
Nays: 0  
Abstention: 0

**9. REPORT OF CHAIR**

No actions taken.

**10. COMMISSION COMMENTS**

No actions taken.

**11. ADJOURNMENT**

Motion to adjourn meeting;  
Approved- MSC (Bailey, Reed)  
Ayes: 5  
Nays:0  
Abstentions: 0  
Adjournment: 8:24PM