



City of San Leandro

City Hall
835 East 14th Street
San Leandro, California

Draft Minutes

Senior Commission

Thursday, November 21, 2024

10:00 AM

Senior Community Center 13909 E. 14th St.

1. ROLL CALL

The meeting was called to order at 10:00 a.m.

Present 7: Comelo, Aparicio, Dillon, Lopez Nacario, McHenry, McMichael-Cady, and Peña

Excused Absence: Chair Woycheshin

Also present was Senior Commission Secretary Pedro Naranjo

2. APPROVAL OF AGENDA OF NOVEMBER 21, 2024

Approved-MS (Dillon, Lopez Nacario) (7 Ayes, 0 Nays, 0 Abstentions)

3. APPROVAL OF MINUTES OF OCTOBER 17, 2024

Approved-MS (McHenry, Lopez Nacario) (7 Ayes, 0 Nays, 0 Abstentions)

[24-532](#)

Draft Minutes of the Senior Commission Meeting of October 17, 2024

Attachments: [2024.10.17 DRAFT Senior Commission Minutes](#)

4. APPROVAL OF MINUTES OF NOVEMBER 7, 2024 SPECIAL MEETING

Approved-MS (Peña, Aparicio) (7 Ayes, 0 Nays, 0 Abstentions)

[24-534](#)

Draft Minutes of the Special Senior Commission Meeting of November 7, 2024

Attachments: [2024.11.7 DRAFT Special Senior Commission Minutes](#)

5. PUBLIC COMMENTS

One member of the public was present and introduced themselves.

Naranjo reported that no public comment was received via eComment; the Commission was informed by email on Wednesday, November 20, 2024.

6. CORRESPONDENCE

None

7. PRESENTATIONS

None

8. ORAL REPORT OF SECRETARY

8.A. Senior services and operations update

In support of outreach and promotion efforts, presentations were provided to Leadership San Leandro on November 15th and to the James Madison Elementary Schools parent group on November 22nd.

The Senior Services Expo is scheduled for December 4th. The objective is to promote the existing senior services available at the Senior and Marina Community Centers.

An informational senior services presentation in Cantonese was held on Wednesday, November 20th at the Marina Community Center in collaboration with the Vietnamese American Community Center of the East Bay (VACCEB).

8.B. Board and Commission Handbook update

The handbook was recently revised. Naranjo will email everyone a copy for review. Also, the changes to the City meetings agenda structure previously discussed will likely be reflected in the January Senior Commission agenda.

8.C. Update regarding District 4 Senior Commission vacancy

On October 22nd Commissioner Miller resigned from her position. The City Clerk has been notified and is now working with Vice Mayor Simon to fill the vacancy.

This concludes the staff report.

9. UNFINISHED BUSINESS

9.A. Age-Friendly Action Plan implementation

Naranjo reported that the City is now actively involved in the Alameda County Age-Friendly Council that is comprised of various Alameda County cities and agencies involved in Age-Friendly efforts. Commissioner McMichael-Cady participated in the November meeting and with Naranjo provided an update.

Naranjo and Elizabeth Bessman, who serves as the City's Emergency Services Specialist, recently joined the Alameda County Access and Functional Needs (ALCO AFN) Advisory Committee, which is a County-wide committee that looks deeper into the needs of people with disabilities, older adults, children, people with limited English proficiency, transportation disadvantaged, and others disproportionately impacted by disasters. The objective is to understand the needs of these populations and incorporate resources and practices that

support these groups during an emergency. Participation will help incorporate older adult needs and resources into the City's Emergency Preparedness Plan. Similarly, the collaboration with Elizabeth will help incorporate an emergency preparedness component to the Age-Friendly Implementation Plan to support the Plan's Personal Protection priority.

Naranjo provided general updates regarding meetings held with City and community organizations since the last Senior Commission meeting. Mike King and Naranjo met with the following groups:

- 1) City of San Leandro's Recreation and Parks Department
- 2) San Leandro Police Department
- 3) Greater Niles Village
- 4) Tech Exchange
- 5) Alameda County Food Bank

Commissioners shared questions and ideas pertaining to the updates provided.

9.B. Commission priorities

Naranjo provided an update regarding the action item from the previous meeting, which was to inquire with other City Commissions regarding their level of interaction with the City Council. Naranjo reported that most commissions don't have formal structures to interact with the City Council. Although, there are less formal opportunities for commissioners to interact with the City Council and/or with individual City Council members.

[24-463](#)

Senior Commission Description of Board and Duties

Attachments: [Senior Commission Description of Board and Duties](#)

9.C. Discussion regarding crime

Commissioner Lopez Nacario participated in the recent Police Review Board meeting. She also shared information regarding a guide to help seniors with fraud. Naranjo will email a copy to the commissioners.

Commissioner Dillon recommended that there be a process for recording graffiti with racial epithets. Naranjo agreed to contact the City's Recreation and Parks Department to learn more about their policy and practice in this area.

Vice Chair Comelo asked if there is a report regarding crimes against seniors and asked Commissioner Lopez if she can inquire if there are any related statistics. Commissioner Lopez Nacario agreed to inquire and provide an update at a future Senior Commission meeting.

Other commissioners shared questions and ideas pertaining to the updates shared. One member of the public provided comment regarding this topic.

10. NEW BUSINESS

10.A. Thanksgiving Luncheon donation

A motion was made for the Senior Commission to donate a gift card to raffle during the upcoming Senior Thanksgiving Luncheon.

Approved-MS (McHenry, McMichael-Cady) (7 Ayes, 0 Nays, 0 Abstentions)

10.B. December 2024 Senior Commission meeting

A motion was made to cancel the December 2024 Senior Commission meeting.

Approved-MS (McHenry, McMichael-Cady) (7 Ayes, 0 Nays, 0 Abstentions)

11. ORAL REPORT OF CHAIR

Vice Chair Comelo wished everyone happy holidays. She also shared other topics of interest. No actions taken.

12. COMMISSION COMMENTS

Commissioner Aparicio shared that he plans to resign from the Senior Commission and extended gratitude for the opportunity to serve and for everyone's support.

All other Commissioners extended gratitude to Commissioner Aparicio and shared other topics of interest. No actions taken.

13. ADJOURNMENT

Approved-MS (Lopez Nacario, Aparicio) (7 Ayes, 0 Nays, 0 Abstentions)

Adjournment: 11:24 p.m.