



City of San Leandro

Civic Center
835 East 14th Street
San Leandro, California

Draft Minutes

Planning Commission and Board of Zoning Adjustments

Chair Litha Zuber, District 1
Vice Chair Anthony Tejada, District 4
Dylan Boldt, District 6
Luis Mendoza, District 2
Robert Rich, District 5
Rick Solis, District 3
Vamsi Tabjulu, At Large

Thursday, May 4, 2023

7:00 PM

City Council Chambers

1. ROLL CALL

5 members present: Commissioners Mendoza, Rich, Solis, Tejada and Zuber.
2 members absent: Chair Boldt and Commissioner Tabjulu

Due to an absence of Chair Boldt and no acting Vice Chair, Secretary Schultz opened the meeting and requested to move item 7. Miscellaneous - Election of the Chair and Vice Chair to the top of the agenda.

7. MISCELLANEOUS

Item 7. was moved to be heard before Item 2. Public Comments

Election of Chair and Vice Chair

Commissioner Rich nominated Commissioner Zuber for the position of Chair.
Commissioner Solis second the nomination.

The motion carried by the following vote:

Ayes: 4 – Commissioner Rich, Tejada, Solis and Mendoza

Nays: 0

Abstain: 1 – Commissioner Zuber

Absent: 2 – Chair Boldt and Commissioner Tabjulu

The newly selected Chair Zuber assumed her position as the Chair for the remainder of the meeting.

Chair Zuber requested nominations for Vice Chair.

Commissioner Solis nominated Commissioner Tejada for Vice Chair.
Commissioner Mendoza second the nomination.

The motion carried by the following vote:

Ayes: 4 – Chair Zuber, Commissioner Rich, Solis and Mendoza

Nays: 0

Abstain: 1 – Commissioner Tejada

Absent: 2 - Chair Boldt and Commissioner Tabjulu

Chair Zuber announced a 5-minute break.

2. PUBLIC COMMENTS

None

3. MINUTES

3.A. [23-214](#) Draft Minutes of the Meeting of April 6, 2023

Attachments: [4-06-2023 PC-BZA Minutes draft](#)

A motion was made by Commissioner Solis, seconded by Commissioner Tejada, that the April 6, 2023 Minutes be Received and Filed.

The motion carried by the following vote:

Ayes: 5 – Chair Zuber; Commissioner Rich, Solis, Mendoza and Tejada

Nays: 0

Abstain: 0

Absent: 2 – Commissioner Boldt and Commissioner Tabjulu

4. CORRESPONDENCE

None

5. ORAL COMMUNICATIONS

None

6. PUBLIC HEARINGS

6.A. [23-211](#) PLN22-0030; Consideration of Administrative Site Plan Review, Conditional Use Permit, and Administrative Exception (Height) to allow the construction and operation of a new 48-foot-tall warehouse/distribution facility on a 3.4-acre lot located at 1700 Doolittle Drive. Zoning District: IG, Industrial General; Alameda County Assessor's Parcel Number 079A-0385-002-06; W.P. Carey Inc. (applicant); Build (CA) QRS 12-24 Inc. (property owner)

Secretary Schultz announced that the applicant has requested an additional continuation of this item to a date uncertain.

Public Comment by Weng Tam from the Carpenters Local Union 713.

A motion was made by Commissioner Rich and seconded by Commissioner Solis to approve the continuation of this item to a date uncertain.

The motion carried by the following vote:

Ayes: 5 – Chair Zuber; Commissioner Rich, Solis, Mendoza and Tejada
Nays: 0
Absent: 2 – Commissioner Boldt and Tabjulu

8. MEMBERS' COMMENTS

Commissioner Rich thanked Chair Zuber and Vice Chair Tejada for accepting their new roles.

9. STAFF UPDATES/PROJECT STATUS REPORT

Secretary Schultz mentioned that the City Council heard the Planning Commission's recommendation to amend the Bay Fair TOD Zoning requirements and unanimously upheld the Commission's recommendation. The second reading of the ordinance is scheduled for the May 15th City Council Agenda. Staff will also look for additional training opportunities for the Commission.

10. ADJOURN

The meeting was adjourned at 7:32pm.