



# Proposed Budget Task Force Work Plan & Appointment of Membership

---

CITY COUNCIL PRESENTATION

SEPTEMBER 28, 2020

# Presentation Overview

---

- Task Force Structure
- Mission
- Tentative Meeting Schedule
- Program Overview
- Review by Finance Committee
- Summary of Council-recommended appointees
- Next Steps

# Task Force Structure

---

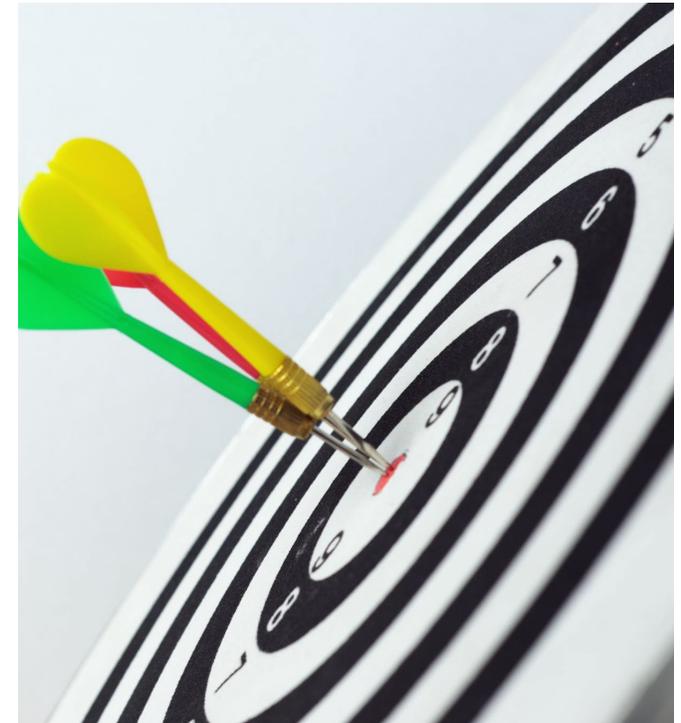
- 28 members
- All meetings subject to Brown Act
- Members are required to fill out the FPPC Statement of Economic Interest (Form 700)
- No fixed duration, but the goal is to provide input for the 2021-23 biennial budget



# Mission

---

- Develop an understanding of the City's budget and fiscal issues
- Provide input on community priorities and develop recommendations on fiscal and program strategies
- Make recommendations to enhance public understanding of the City budget and provide input into the budget development process
- Make recommendations to re-allocate the funding deducted from the Police budget
- Make recommendations to help achieve a long-term, sustainable budget through expenditure and revenue measures



# Tentative Meeting Schedule

---

- Meet twice each month from October 2020 to March 2021 except November and December
  - Meet on the second and fourth Wednesday of the month\*
  - A total of 10 meetings
- Proposed meeting time: 5:30pm to 7:30pm\*\*
- First meeting: October 14<sup>th</sup>
- Conclude by March/April 2021

*\* Subject to change during the holidays*

*\*\* Some meetings may last longer*

# Program Overview

---

Orientation and Organization



Review of City Budget



Re-Allocation of \$1.7M Police Budget

Input on Community Priorities and Fiscal and Program Strategies



Development of Budget Balancing Strategies



Recommendations for Budget Process and City Council



# Part 1: Orientation and Organization

---

- Welcome and self-introductions
- Review mission statement and work plan
- Review Brown Act
- Select Chair and Vice Chair



## Part 2: Review of City Budget

---

- Review City budget
- Analyze approved revenues and expenditures for 2020-21
- Receive budget presentations from Departments
- Consider City fiscal issues (pension, 2020 ballot measure, street maintenance, CIP, etc.)



## Part 3: Re-Allocation of \$1.7M Police Budget

---

- Review City Council discussion and concepts
- Review Police operating budget
- Compare Police budget with neighboring cities
- Consider focused policing issues
  - CATT, Homeless Compact and SRO
- Develop re-allocation recommendations



## Part 4: Input on Community Priorities and Fiscal and Program Strategies

---

- Review General Fund 5 year budget
- Analyze City budget deficit and long-term forecast
- Review budget balancing measures implemented over last 10 years
- Identify community program/service priorities
- Develop strategies to ensure balanced budget



## Part 5: Development of Budget Balancing Strategies

---

- Consider cost reduction strategies
- Consider revenue increase alternatives
- Review best-practices
- Develop long-term, sustainable strategies for expenditures/revenues



## Part 6: Recommendations for Budget Process and City Council

---

- Study budget development process and best practices
- Develop strategies for public understanding and community engagement
- Finalize recommendations for Police budget re-allocation, budget balancing strategies, and budget development process

# Reviewed by Finance Committee

---



**1**

Proposed Work Plan  
review on  
September 9, 2020



**2**

Implement an  
organized and  
comprehensive  
program



**3**

Ensure successful  
meetings and a  
positive experience  
for members

# City Council Recommended Appointments (by District)

## CM Cox (District 1)

Moira Fry (D1 resident)  
Angela Brown (D1 resident)  
Kaanon MacFarlane (D1 resident)  
Gary Offenberg (D1 resident)

## CM Hernandez (District 2)

Surlene Grant (D2 resident)  
Leo Sheridan (D2 resident)  
Joe Camarillo (D2 resident & city employee)  
Tony Smith (business representative from  
Madison Marquette, located in D2)

## CM Aguilar (District 3)

Michael Kim-Eubanks (D3 resident)  
Susan Erb (D3 resident)  
Mike Katz-Lacabe (at-large D1 appointee)  
Jeromey Shafer (small business owner from D5)

## CM Lee (District 4)

Melissa Wong (D4 resident)  
Carol Cole (D4 resident)  
Celina Reynes (at-large D1 appointee)  
Arlene Lum (D4 resident & Chair of San Leandro  
Asian Business Council)

## CM Lopez (District 5)

Rebecca Day Rodriguez (D5 resident)  
Leslie Robinson (D5 resident)  
Cynthia Chandler (D5 resident)  
Patrick Grajeda (D1 resident & City employee)

## VM Ballew (District 6)

Jim Prola (D6 resident)  
Ray Davis (D6 resident)  
Donna Chamberlain (at-large D5 appointee)  
Melissa Graham (City employee)

## Mayor

Juan Gonzalez (at-large D1 appointee)  
Maria Magallon (at-large D4 appointee)  
Keith Harper (at-large D6 appointee)  
Susan Miranda  
(owner of Bay Fab Metals, Inc., located in D6)

# Next Steps

---



**October 2020 to March 2021**  
Budget Task Force Meetings

**March/April 2021**  
Budget Task Force  
Report/Presentation to City Council



# Feedback and Questions?

---