

**CITY OF SAN LEANDRO
LIBRARY-HISTORICAL COMMISSION
TUESDAY, MAY 18, 2021 – 7:00 P.M.
REGULAR MEETING**

PRESENT: Commissioners X. Bowen, J. Chang, J. Heystek, A. Lum, I. Polvorosa, D. Prola (7:55), Acting Library Director B. Sherwood and Recorder Y. Carrasco

ABSENT: S. Viveros-Walton

CHAIR PRO TEM: It was MSC (Heystek/Bowen) to select A. Lum as Chair Pro Tem for the May 18, 2021 Library Historical Commission Meeting.

GUESTS: Assistant City Manager Liz Warmerdam, Senior Librarian Kelly Keefer, Erin Ouborg

APPROVAL OF AGENDA: It was MSC (Heystek/Bowen) to approve the May 18, 2021 agenda.

APPROVAL OF MINUTES. It was MSC (Bowen/Heystek) to approve the minutes of the March 16, 2021.

PUBLIC COMMENTS: None

CORRESPONDENCE: None

UNFINISHED BUSINESS:

Mr. Sherwood provided a status update on the Youth Representative Commissioner. A total of 6 applications were received, with 2 applicants not meeting the residency requirement. Jessica Carney, who has been actively involved with the Teen Advisory Group, will be the recommendation to the Council at a future City Council meeting.

NEW BUSINESS:

A. Naming facility for Robert J.P. Maginnis

Assistant City Manager (ACM) Liz Warmerdam provided overview of the process and requirements of renaming of facilities as outlined in the City of San Leandro's Administrative Code. ACM Warmerdam provided background information on the history of naming structures/facilities after notable citizens in San Leandro. ACM Warmerdam provided bio on Robert J.P. Maginnis and his accomplishments/contributions to the City of San Leandro. The location of the building being considered for naming after former Police Chief Robert Maginnis is the Police Administration Building.

Commissioner Polvorosa asked the reason for the individual for whom the facility is to be named must be deceased 180-day requirement. ACM Warmerdam provided the reason the for the requirement.

Mr. Sherwood reported he received an email from Commissioner Prola that she is in favor of the proposed recommendation.

Commissioner Heystek asked who made the recommendation and if this was done at this time because the building is under construction. ACM Warmerdam clarified the facility being recommended is an existing building and the building under renovation is the facility that will be

named the Surlene Grant Community Room. Councilmember Ballew made the recommendation/proposal to the City Council

Commissioner Chang asked for clarification of what building is being named. ACM Warmerdam clarified the building is an existing building that has never been named.

It was MSC (Polvorosa/Chang) to approve the proposal to name the existing Police Administration Building, The Robert J.P. Maginnis Administrative Building.

B. Selection of Chair/Vice Chair Nominating Committee

Commissioners Heystek and Polvorosa volunteered to be the nominating committee and will bring back their recommendation at the next meeting.

C. Summer Reading Program Presentation

Senior Librarian K. Keefer provided an overview of the 2021 Summer Reading Activities and Program. The 2021 theme is “Reading Colors Your World” and is designed to be fun, flexible, and inclusive of San Leandro’s diverse community, languages and learning styles.

REPORT OF THE SECRETARY:

Mr. Sherwood shared the Main Library will be opening on May 19 at 10:00 AM, The reopening will be limited with select services. Capacity will be limited to 25% which will be 125 and the hours will be Tuesdays, 12:00 – 8:00 PM, Wednesday, Thursday, and Saturday, from 10:00 AM to 5:00 PM. The next phase of expanding services based on the Governor’s goal to reopen on June 15 is still being reviewed.

Chair Pro-Tem Lum asked when meeting rooms would be reopening. Mr. Sherwood reported the reopening of meeting rooms would be in coordination with other City departments and depend on staffing availability and what services to expand next. City and Library staff and still reviewing.

Commissioner Chang asked when the reopening of the Casa Peralta or San Leandro Museum was going to happen. Mr. Sherwood reported expanding services and library facilities is still being reviewed. The plan of reopening branches, meeting rooms and other facilities will be done in phases but there is no set timeline.

Commissioner Polvorosa asked when the bookstore would reopen. Mr. Sherwood reported the consideration of reopening the bookstore and café would be after all staff are on site.

Commissioner Heystek reported she is unable to find the San Leandro Library App and asked if it had been removed. Mr. Sherwood advised the app has not been removed and he will follow up and thanked Commissioner Heystek for reporting.

Mr. Sherwood provided a follow up on the request to add the discussion item requesting to add a Commissioner to the Library-Historical Commission with a focus on historic preservation to the May Library Historical Commission agenda. The item was not added for 2 reasons. The Chair and Vice-Chair were unable to attend the meeting and because Councilmember Cox made a request to the Council, at the May 3rd Council meeting, to add 2 seats to the Library Historical Commission with a focus on historic preservation. The City Attorney’s Office will outline the process and provide a staff report for the City Council Rules and Communications Committee that will include any changes that need to be made to the City of San Leandro Municipal and Administrative Code.

Chair Pro-Tem asked for a timeline of how long the process will take. Mr. Sherwood advised the request was to come back to Council in 6 months.

Mr. Sherwood provided a status of Marina/Mulford branch library. The estimated cost of the building a new library is 6.3 million dollars. The City of San Leandro has appropriated 2.95 million for the project through the Capital Improvement Program. The City's plan to make up for the 3.35 shortfall is through the sale of property connected to the Shoreline Development. The hope is to finalize the sale by December 2022.

REPORT OF CHAIR: None

COMMITTEE REPORTS: None

COMMISSIONER COMMENTS:

Commissioner Bowen commended and thanked Mr. Sherwood and library staff for the AAPI event on May 16.

Commissioner Prola apologized for being late.

Commissioner Chang also enjoyed the AAIP event.

Commissioner Polvorosa thanked ACM Warmerdam for her presentation on Bob Maginnis.

Commissioner Heystek thanked Chair Pro-tem Lum for stepping in to lead the meeting. Commissioner Heystek shared a book she received from a former Commissioner and she hopes to pass along to Chair Viveros-Walton. Commissioner Heystek thanked library staff for all the work being done and is looking forward to the library re-opening and her family plans to participate in the Summer Reading Program.

ADJOURNMENT:

It was MSC (Heystek/Prola) to adjourn the meeting at 8:05 p.m.

Respectfully submitted,

Bill Sherwood
Acting Library Director

Yolanda Carrasco
Recorder