



**Official Use Only:**

Documents Verified

Approved:  Denied:

Approved by: \_\_\_\_\_

Initials

Date: \_\_\_\_\_

## 2015 Hardship Assistance Application

Organization Name: \_\_\_\_\_ Non-Profit Id # \_\_\_\_\_

Organization Contact: \_\_\_\_\_ ( ) \_\_\_\_\_

First

Last

Email

Phone Number

Address: \_\_\_\_\_

Street Address

City

State

Zip Code

The purpose of the Hardship Assistance Program (HAP) is to provide reduced field fees to non-profit organizations serving San Leandro youth. To obtain a one-time adjustment towards field rental fees the organization must claim a financial hardship for the 2014-15 fiscal year. To determine your eligibility you are required to submit the completed HAP application and provide any additional information required to: Lydia Rodriguez, Recreation Supervisor

If your application is approved by the San Leandro Recreation and Human Services Department your organization will be eligible to receive a **50% reduction** in the 2015 field season up to a maximum of \$3,000.00 per organization per fiscal year.

**Application Deadline: March 2, 2015.**

Organization Notification of Approval: April 1, 2015

**PLEASE CHECK THE THE FOLLOWING:**

**Yes**

**No**

Are you a San Leandro Youth Non-Profit Organization?

Can you provide a valid 501(c)3?

Are you able to provide player rosters to the City of San Leandro if requested?

Does your organization serve 50% or more San Leandro youth residents?

**The information I have provided in this application is true and correct to the best of my knowledge. I am aware that this information may be verified by the Federal Government.**

**Please Note: If all information is not provided, your application may be denied. *In the event that the City of San Leandro Recreation and Human Services Department requests additional information or verification, I agree to provide such information as required.***

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

**Official Use Only:**

Determining Official:

Date:



## **HARDSHIP APPLICATION PROGRAM**

The purpose of the Hardship Application Program (HAP) is to provide reduced field rental fees to San Leandro youth non-profit organizations. Funds are limited, and subject to availability each fiscal year.

### **HOW TO APPLY**

The main contact must review and complete all information before signing. Complete the HAP Application form on the reverse side. **Submit the HAP Application, roster with 50% or youth participants, and a current 501(c)3.**

### **VERIFICATION**

A league roster that includes 50% or more San Leandro youth residents to verify your non-profit address must be submitted along with a current 501C3 acceptance letter. **NOTE:** Organizations in the unincorporated area of San Leandro do not pay taxes to the City of San Leandro, therefore they are considered Non-Residents. The information you provide may be checked at any time during the fiscal year.

***In the event that the City of San Leandro Recreation & Human Services Department requests additional information or verification, I agree to provide such information as required.***