



City of San Leandro

Civic Center
835 East 14th Street
San Leandro, California

Minutes

Community Advisory Budget Task Force

District 1

Angela Brown, Moira Fry, Kaanon MacFarlane, Gary Offenber

District 2

Robert Bailey, Joe Camarillo, Surlene Grant, Leo Sheridan

District 3

*Susan Erb, Mike Katz-Lacabe, Michael Kim-Eubanks,
Jeromey Shafer*

District 4

Carol Cole, Arlene Lum, Celina Reynes, Melissa Wong

District 5

*Cynthia Chandler, Rebecca Day-Rodriguez, Patrick Grajeda,
Leslie Robertson*

District 6

Donna Chamberlin, Ray Davis, Melissa Graham, Jim Prola

Mayor

Juan Gonzalez, Keith Harper, Maria Magallon, Susan Miranda

Wednesday, February 24, 2021

5:30 PM

Access the meeting remotely by using this URL
<https://us02web.zoom.us/j/88303014459>

San Leandro Community Advisory Budget Task Force conducted this meeting in accordance with the State Emergency Services Act, the Governor's Emergency Declaration related to COVID-19, and the Governor's Executive Order N-29-20 issued on March 17, 2020.

1. CALL TO ORDER

The meeting was called to order at 5:31p.m.

1.A. Attendance

TASK FORCE MEMBERS PRESENT:

28 - Bailey, Brown, Camarillo, Chamberlin, Chandler, Cole, Davis, Day-Rodriguez, Erb, Fry, Gonzalez, Graham, Grajeda, Grant, Harper, Katz-Lacabe, Kim-Eubanks, Lum, MacFarlane, Magallon, Miranda, Offenber, Prola, Reynes, Robertson, Shafer, Sheridan, Wong

STAFF MEMBERS PRESENT:

*Fran Robustelli, Interim City Manager
Liz Warmerdam, Assistant City Manager
Richard Pio Roda, City Attorney
Kris Kokotaylo, Assistant City Attorney
Tom Liao, Community Development Director
Susan Hsieh, Finance Director
Keith Cooke, Director of Engineering & Transportation
Bill Sherwood, Library Manager
Paul Sanftner, Community Relations & Communications Manager
Sheila Marquises, Principal Engineer
Leticia I. Miguel, City Clerk
Tim McVicker, Information Technology Technician
Sally Perez, Purchasing Technician, Finance
Jim O'Leary, Consulting Staff*

1.B. Announcements

1. Update from Community Engagement Ad Hoc Committee

Member Chandler provided the group with an update as follows:

- Ad hoc committee has met twice thus far, and has a third meeting planned for Saturday, 2/27.*
- Established a goal to develop strategies to increase dialogue & inclusion with effective & informed participation by the public in budget decision-making*
- Developed a continuum describing different modes of community engagement along a spectrum, which includes: outreach, consultation, involvement, collaboration, and shared decision-making.*
- Received insight on a participatory budget process from meeting with Norman Yee, former San Francisco Supervisor of District 7, who led the adoption of a participatory budget process in his district.*
- Exploring other models of community engagement and City's capacity to include a participatory process for its budget*
- Assistant City Warmerdam requested information from the ad hoc committee regarding the City of Vallejo's process and timeline that includes public participation.*

2. Update from Revenue Enhancement Ad Hoc Committee

Vice Chair Gonzalez provided the group with an update as follows:

- Mentioned that the group met with Community Development staff to get an understanding of City's economic development efforts*
- Mentioned primary areas of economic growth potential in business and housing that will be further explored at the ad hoc committee's next meeting*
- Business - Development of downtown & Bay Fair areas; attracting "next gen" manufacturing/industrial/tech businesses; economic aptitude for commercial property*

sale or redevelopment with joint funding; making San Leandro a place that employees find "interesting" (i.e., restaurants, parks, quality of life); ease of operations; need for "aggressive" pursuit of businesses?

-- Housing - Home buyer/down payment assistance programs?

3. Update from Public Workshop Ad Hoc Committee

Member Grant shared the draft detailed schedule, outline, and scenario for the March 6 Town Hall meeting.

- Goal for the process to be interactive and to listen to the public

- Objectives: (1) To provide opportunity for public to review Task Force proposals with the public, and (2) To provide opportunity to hear from the public and receive information

- Five break-out rooms with approximately five Task Force members assigned to each room as note-takers and facilitators. Task Force members with facilitation skills (interest or needing practice) were asked to volunteer.

- Several questions were prepared for each topic/breakout room for discussion.

- "World Cafe" model application

2. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

3. CONSENT CALENDAR

3.A. [21-114](#) Minutes of the Community Advisory Budget Task Force Meeting of January 27, 2021

Motion to approve the consent calendar item was made.

The motion was seconded.

There being no further comments, by consensus, the Task Force approved the consent calendar item.

4. ACTION ITEMS

4.A. Creation of an Ad Hoc Committee to Summarize Budget Task Recommendations

1. Public Comments

There was approximately one (1) public speakers that provided public comment.

Comments were made by the following individuals:

Douglas Spalding

2. Discussion on Creation of the Ad Hoc Committee to Summarize Budget Task Force Recommendations

Motion to approve creation of an ad hoc committee to summarize approved Budget Task Force recommendations

The motion was seconded.

There being no further comments, by consensus, the Task Force approved the item.

Ad Hoc Committee members are as follows:

7 - Chandler, Day-Rodriguez, Gonzalez, Katz-Lacabe, Robertson, Shafer, Wong

4.B. [21-113](#) Development of Recommendations (120 minutes)

1. Public Comments

There was approximately one (1) public speaker that provided public comment.

Comments were made by the following individual:

Douglas Spalding

2. Discussion of Proposed Recommendations

Members further discussed the list of ideas (draft recommendations). Several items were added to the list.

4.C. Finalize Ranking Recommendations

The ad hoc committee will take the lead on synthesizing and condensing the list of recommendations.

5. TASK FORCE MEMBER COMMENTS

Members discussed how to best present or share the list of ideas/recommendations with the public at the March 6 Town Hall (Special Meeting).

The entire list will be included in the agenda packet for the Town Hall (Special Meeting) scheduled for Saturday, March 6, 2021.

6. ADJOURN

The meeting was adjourned at 8:42p.m.