

IN THE CITY COUNCIL OF THE CITY OF SAN LEANDRO

**RESOLUTION NO. 2022-**

**RESOLUTION OF THE CITY OF SAN LEANDRO CITY COUNCIL TO APPROVE AND AUTHORIZE THE CITY MANAGER TO EXECUTE A NON-PROFESSIONAL SERVICES AGREEMENT WITH WEST COAST ARBORISTS, INC. FOR CITYWIDE TREE PRUNING, STUMP REMOVAL, AND ARBORIST SERVICES FOR A NOT-TO-EXCEED OF \$354,000; AND TO APPROPRIATE \$354,000 FROM THE GENERAL FUND UNDESIGNATED FUND BALANCE TO ACCOUNT 010-33-001-5340**

**WHEREAS**, the City of Burlingame released a Request for Proposals (RFP) regarding tree pruning, stump removal and arborist services on May 13, 2021, and on May 20, 2021, the following companies attended a pre-proposal meeting: West Coast Arborists, Inc., Davey Tree, Bay Area Tree Specialists, and Professional Tree Care; and

**WHEREAS**, on June 3, 2021, proposals were received, evaluated, and ranked based on the selection criteria listed in the RFP; and

**WHEREAS**, West Coast Arborists, Inc. submitted the most qualified proposal; and

**WHEREAS**, West Coast Arborists, Inc. has agreed to honor the pricing terms of the City of Burlingame's 2021 contract pending San Leandro City Council approval; and

**WHEREAS** the City Council is familiar with the contents of the agreement; and

**WHEREAS**, the City Manager recommends approval of said agreement.

**NOW, THEREFORE**, the City of San Leandro City Council hereby **RESOLVES** as follows:

That the City of Burlingame utilized the informal bidding process pursuant to the California Uniform Public Construction Cost Accounting Act. This consisted of a formal bidding process including, but not limited to, notice inviting bids, minimum bid package contents including statement of qualification and description of resources and services, sealed bids, evidence of insurance and award to the lowest bidder; and

That the City of Burlingame ultimately selected the vendor based on its compliance with the RFP, including the proposal content, knowledge, sustainability, years in business, number of certified arborists and tree workers, available equipment, and proposal cost; and

That the City Council finds that the City of Burlingame's process is similar enough to the City's formal bidding process criteria to justify exempting the proposed contract from the City's otherwise applicable competitive bidding requirements.

That the City Manager is authorized to execute an agreement with West Coast Arborists, Inc. for the performance of the work, in the form attached; and

That the Finance Director is authorized to amend the current Fiscal Year 2022-2023 Budget by an additional \$354,000 in Account 010-33-001-5340 to provide the funding for this contract.

Introduced by \_\_\_\_\_ and passed and adopted this 6th day of September 2022, by the following vote:

Members of the Council:

AYES:

NOES:

ABSENT:

ATTEST: \_\_\_\_\_

Kelly B. Clancy, Acting City Clerk

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