

IN THE CITY COUNCIL OF THE CITY OF SAN LEANDRO

RESOLUTION NO. 2025-XXX

RESOLUTION TO DESIGNATE SIGNERS ON CITY CHECKS AND PERSONS AUTHORIZED TO MAKE FUND TRANSFERS (UPDATES NAMES OF CITY OFFICIALS AUTHORIZED TO DEPOSIT, WITHDRAW, AND TRANSFER FUNDS FOR THE CITY TREASURY)

WHEREAS, §550 of the San Leandro City Charter provides that City checks shall bear the facsimile signatures of the City Manager and the Finance Director, or their respective assistants; and

WHEREAS, to comply with the City Charter, from time-to-time Staff recommends the City Council identify and approve by resolution the individuals as signatories for City checks.

NOW, THEREFORE, the City Council of the City of San Leandro does **RESOLVE** as follows:

Effective March 17th, 2025, all monies belonging to the City of San Leandro and deposited in any bank, except petty cash funds, as provided for by §550 of the City of San Leandro Charter, shall be withdrawn by checks authenticated by the signatures of Janelle T. Cameron and T. Michael Yuen in the City Manager's Office, and Nicole Gonzales and Felicia Silva in the Finance Department. The authorization for these designated persons shall also include the capacity to make fund transfers by telephone or wire instruction.

BE IT FURTHER RESOLVED that Resolution No. 2024-135 is hereby rescinded.

Introduced by Councilmember _____ and passed and adopted this 17th day of March 2025 by the following vote:

AYES: _____ ()

NOES: _____ ()

ABSENT: _____ ()

ATTEST: _____
Kelly B. Clancy, CMC
City Clerk