



# City of San Leandro

Civic Center  
835 East 14th Street  
San Leandro, California

## Minutes

### Finance Committee

*Mayor Pauline Russo Cutter*  
*Councilmember Pete Ballew*  
*Councilmember Corina N. Lopez*

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Tuesday, November 1, 2022

4:00 PM

Surlene Grant Community Room

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#### 1. CALL TO ORDER

*Meeting called to order at 4:06 PM*

##### 1.A. Attendance

###### *COMMITTEE MEMBERS PRESENT:*

*Mayor Pauline Cutter*  
*Vice Mayor Pete Ballew*  
*Councilmember Corina Lopez (arrived at 4:25 PM)*

###### *STAFF MEMBERS PRESENT:*

*Fran Robustelli, City Manager*  
*Janelle Cameron, Assistant City Manager*  
*Richard Pio Roda, City Attorney*  
*Eric Engelbart, Deputy City Manager*  
*T. Michael Yuen, Finance Director*  
*Mayette Bailey, Finance Services Manager*  
*Thomas Liao, Community Development Director*  
*Sheila Marquises, Engineering and Transportation Director*  
*Elisa Ma, Administrative Assistant III*

##### 1.B. Announcements

*Finance Director Yuen introduced Mayette Bailey, new Finance Services Manager.*

*Due to longer meeting, Committee was notified that dinner would be served.*

#### 2. DISCUSSION ITEMS

##### 2.A. [22-636](#)

Presentation on CalPERS 2021 Actuarial Results

**Attachments:** [CalPERS 2021 Actuarial Results](#)

*No action items*

##### 2.B. [22-513](#)

Staff Report for Discussion on Section 115 OPEB (Other Post-Employment Benefits) Trust and Pension Trust Investment Report

for the Quarter Ended September 30, 2022

**Attachments:**     [Attachment A: OPEB Trust and Pension Trust Investment Report for 2022 Q3](#)  
                                 [Attachment B: Investment Report for the Quarter Ended September 30, 2022](#)

*No action items*

**2.C.    [22-540](#)**

Staff Report for Discussion on OPEB and Pension Funding Policy

**Attachments:**     [OPEB and Pension Funding Policy Presentation](#)  
                                 [Proposed City OPEB and Pension Funding Policy](#)

*Action item: All Committee members concur to move the funding*

**2.D.    [22-640](#)**

Staff report for City Council Finance Committee Discussion on Ordinance Amending Title 1, Chapters 1-5 and 1-6 of the San Leandro Municipal Code Relating to Contracts for Public Works Projects and Contracts for Purchases.

**Attachments:**     [Attachment A: Enhancing the City's Ability to Handle Routing Purchasing and Public Works Projects](#)  
                                 [Attachment B: Ordinance - Amend Ch. 1-5 and 1-6 \(2022\)](#)

*Action Item:*

*All Committee members agree to the changes regarding the City Manager's purchasing thresholds and authority with a caveat regarding sole source justification pertaining to contracts and work to be done within the City.*

**2.E.    [22-635](#)**

Discussion Regarding Biennial Budget Calendar for 2023-24 and 2024-25

**Attachments:**     [2024 & 2025 Budget Calendar - Finance Committee](#)

*Action items:*

*Council Member Lopez suggested to have the community town hall meetings at different locations, times and districts to get more engagement from the community, and to rename the town hall meetings to be "road shows" so it's not so formal. Another suggestion is to also include some educational information so the Public gets informed on the process and all the factors that is involved in the budget.*

*Council Member Lopez also suggested regular updates from the department heads to present to the Council to keep them informed and to have the sessions maybe recorded and posted on the website for transparency for the Public.*

**2.F.    [22-638](#)**

Presentation Regarding Budget Engagement and Outreach Plan

**Attachments:**     [Presentation Slides Budget Development and Engagement and Outreach Plan](#)

*Action Items:*

*Mayor Cutter suggested bringing back the "Budget and Briefs" pamphlets and results from the surveys to be presented and given to the Public.*

*Council Member Lopez suggested bringing back the San Leandro TV broadcasting and to offer the recordings on the City's website.*

*Council Member Lopez requested that all items presented to the Public to be in multilingual languages.*

### **3. FUTURE AGENDA ITEMS**

#### **3.A. [22-639](#) Finance Future Agenda Items**

**Attachments:** [Future Agenda Items - Finance](#)

*Action Items: Move December Finance Committee Meeting to another date.*

### **4. PUBLIC COMMENTS**

*No Public Comments*

### **5. COMMITTEE MEMBER COMMENTS**

*No Committee Member Comments*

### **6. ADJOURN**

*Meeting Adjourned at 6:22 PM*