

## Summary of Technical Specifications and Scope of Work

City Facility Landscaping; Median Landscaping

RFP # 60668

<u>100</u>	General
101	Laws to be observed
101.1	Compliance with Laws
101.2	Work Schedule
101.3	Record Keeping
101.4	Wages
101.5	Payment
101.6	Communication

Performance Standards

101.7	Contract Start Up
101.8	Communication of Performance Issues
101.9	Communication with City
102	Contract Compliance and Payment for Services
102.1	Payment deductions for Contractor Non-Compliance
102.2	Invoicing
102.3	Authority of Director, or designee

Personnel Standards

102.4	Staff Assignments
102.5	Staffing and Supervision
102.6	Uniforms
102.7	Conduct of Contractor
102.8	Labor

Control of the Work and Materials

103	Work Site/Materials Inspection
103.1	Subcontracting
103.2	Project Supervisor Qualifications
103.3	Defective and Unauthorized Work
103.4	City Furnished Materials
103.5	Storage of Materials, Equipment and Supplies
103.6	Damage Responsibility
103.7	Protection of Vegetation and Property
103.8	Safety
104	Emergencies
105	Sound Control
106	Access and Public Safety

107	Temporary Storage of Material and Equipment
108	Change Orders
109	Extra Work
<u>200</u>	<u>Turf Maintenance</u>
201	Mowing
202	Edging
203	Aeration [Extra Work]
204	Weed Control and Abatement
205	Trash Removal
206	Clippings
207	Leaf Removal
208	Fertilization [Extra Work]
209	DeThatching [Extra Work]
210	Edging/Clearing Sprinkler heads for coverage
211	Maintain tree wells in turf areas
212	Overseeding and Top Dressing. [Extra Work]
213	Irrigation System - See Section 600
<u>300</u>	<u>Shrubs and shrub beds; ground cover plantings</u>
301	Pruning - Thinning, shaping, removing dead material
302	Deadhead flowers
303	Clearance pruning for visibility; overgrowth
304	Plant Removal
305	Fertilization [Extra Work]
306	Plant Replacement [Extra Work]
307	Mulching – Adding [Extra Work]
308	Irrigation System - See Section 500
309	Weed Control and Abatement
310	Trash Removal
<u>400</u>	<u>Tree Maintenance</u>
401	Tree Staking - replacing, adding, maintaining
402	Prune - ground level with hand prune or pole
403	Replacement [Extra Work]
404	Site Clearance – Traffic areas
405	Tree wells
406	Fertilization [Extra Work]
<u>500</u>	<u>Irrigation systems and Water management</u>
501	System Checks – Annual and Routine

502	Drought Conditions and Restrictions
503	Timing of Repairs and Adjustments
504	Head adjustments for adequate coverage
505	Clock adjustments - seasonally; water budgets; health of plants
506	Other Repairs and Replacements – After the Lateral Tee [Extra work]
<u>600</u>	<u>Weed control and Abatement</u>
601	Definitions and Inclusions
602	Weed Abatement/Spraying
603	Mowing Weed Areas – Non Irrigated Areas
604	Herbicide Application – Turf Maintenance
605	V Ditches
<u>700</u>	<u>General Cleanup</u>
701	Trash, Litter, Leaves and Other Debris
<u>800</u>	<u>Proposal Requirements and Award of Contract</u>
801	Proposers Qualifications and Experience
802	Cost Proposal – See RFP
803	Examination of Specifications, Sites and Contract Requirements
804	Technical Proposals
804(a)	Transition Plan
804(b)	Proposed Methodology
804(c)	Quality Control Measures
804(d)	Experience/Education of Key Management
804(e)	Experience of Staff
805	Addenda
806	Proposal Withdrawal
807	Relief of Proposer
808	Rejection of Proposals
809	Reference Checks and Proposal Review
810	Evaluation of Proposals, Qualifications and Deeming Contractors as Qualified
811	Award of Contract
812	Future Changes to Scope of Work
	812(a) Changes initiated by the City
	812(b) Changes requested by the Contractor
813	Notice to Proceed
814	Extra Work
<u>900</u>	<u>Miscellaneous</u>

- 901 Public Safety
- 902 Traffic Control
- 903 Fuel Conservation and Low Emission Equipment
- 904 Use Local Products and Supplies
- 905 Equipment Refueling and Repair
- 906 Lost and Found
- 907 Location Maps Provided by City