

EXHIBIT B

Scope of Services & Compensation Schedule for Amendment #2

1. Exhibit A of the original Consulting Services Agreement between the City of San Leandro and HF&H Consultants, LLC for Recycling Program Support Services, dated September 5, 2023, entitled "Scope of Services & Compensation Schedule" is hereby amended to read:

Task	Description	Total Hours	Proposed Cost
1	Regulatory Compliance		
1.A	SB 1383 Environmentally Preferable Purchasing Policy (EPPP) Planning and Development <ul style="list-style-type: none">Review changes to the EPPP proposed by Public Works staff and identify compliance gaps or other challenges to implementation and propose strategies for resolutionTrain new Public Works staff on SB 1383 requirements and EPPP reporting processes and best practices. HF&H will offer up to two one-hour training sessions outside of the on-call assistance described in Task 5 below.Develop reporting guidelines and procedures for City staff use	55	\$14,180
1.B	SB 1383-Related Ordinance Review and Updates <ul style="list-style-type: none">Meet with relevant City staff to discuss proposed ordinance changesPrepare a final draft of updated SB 1383-related ordinancesDevelop talking points for City Councilmembers and senior Staff	23	\$5,825
2	Recyclist Support		
	No additional scope or budget is proposed under this task.	N/A	N/A
3	Staff Operations		
3.A	SB 1383 Franchise Agreement Contract Profile and Summary	37	\$8,375

	<ul style="list-style-type: none"> • Develop a Request for Information (RFI) for the City to provide information • Develop a SB 1383 Tracking File • Meet with City staff to review the Tracking File and collect feedback • Update and finalize the Tracking File for handover to City staff for implementation 		
3.B	<p>C&D Enforcement Protocols and Practices</p> <ul style="list-style-type: none"> • Hold up to three meetings with the building department or other key stakeholders to discuss current policies and practices, compliance gaps, potential changes, and any anticipated challenges • Develop summary recommendations for enforcement protocols and practices • Develop up to four collateral materials such as educational notices, Notices of Violation, and informational flyers to align with the recommended protocols and practices 	60	\$14,870
3.C	<p>Education and Outreach</p> <ul style="list-style-type: none"> • Kick off with an engagement initiation meeting with City staff to understand needs and set goal • Develop an RFI to review required information • Analyze data and media received through the RFI • Conduct a Design Intake meeting with City staff • Refine the Design Intake for service providers • Develop an Education and Outreach Action Plan that addresses gaps and specific needs of multi-family properties • Conduct one Action Plan review with City staff • Conduct one Action Plan review with service provider • Finalize the Action Plan and timeline 	183	\$45,350
3.D	<p>Neutrality Fee Analysis</p> <ul style="list-style-type: none"> • Meet with City staff one time to review recommendations • Meet with service provider to review changes 	20	\$5,480

	<ul style="list-style-type: none"> Provide documentation of recommended changes to fee structure 		
4	StopWaste Partnerships		
	No additional scope or budget is proposed under this task.	N/A	N/A
5	Project Management and Transitional Support		
5.A	On-Call Advisory Support	130	\$36,100
	TOTAL	478	\$121,980