



# City of San Leandro

City Hall  
835 East 14th Street  
San Leandro, California

## Minutes

### Human Services Commission

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Wednesday, March 26, 2025

7:00 PM

City Hall, Sister Cities Gallery

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#### 1 ROLL CALL

The meeting was called to order at 7:00pm  
Present 7: Fry, Bailey, Lum, O'Brien, Ouborg, Picado, Roby  
Absent: 0  
Excused: Reed

#### 2. ANNOUNCEMENTS

#### 3. CONSENT CALENDAR

Motion to approve minutes from March 27, 2025 meeting:  
Approved - MSC (Bailey, Ouborg)  
Ayes: 7  
Nays: 0

##### 3.A.

Attachments: [1.Min](#)

#### 4. CITY STAFF REPORTS AND ANNOUNCEMENTS

##### 4.A. Lewelling Interim Housing and Drop-In Center Open House

E. Castillo invited the commission to attend the open house to tour the property and ask programmatic questions.

##### 4.B. Reminder: Updated Community Assistance Program (CAP) Evaluation Timeline

E. Castillo reminded the commission of the updated timeline and that April 1, 2025 was the final date to submit completed evaluation rubrics.

Updated CAP evaluation timeline

Attachments: [Originally Scheduled Date](#)

#### 5. PUBLIC COMMENTS

None.

**6. PRESENTATIONS****6.A. Community Food Services (CFS) Funding Update**

E. Castillo presented an update on the agencies that received funding, program details and funding sizes awarded.

CFS Presentation

Attachments: [CFS Update SD](#)

**7. ACTION ITEMS****7.A. Commission Election: Chair**

**Motion to approve Moira Fry as Chair of the Commission:**

**Approved - MSC (Picado, Roby)**

**Ayes: 7**

**Nays: 0**

**7.B. Commission Election: Vice Chair**

**Motion to approve Erin Ouborg as Vice Chair of the Commission:**

**Approved - MSC (Bailey, Lum)**

**Ayes: 7**

**Nays: 0**

**8. COMMISSION REPORTS AND ANNOUNCEMENTS****9. ADJOURN**

**Motion to adjourn meeting: Approved**

**MSC (Ouborg/Lum)**

**Ayes: 7**

**Nays: 0**

**Adjournment: 7:35pm**

RESPECTFULLY SUBMITTED:

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Elsa Castillo, Secretary

**MEETING ACCESSIBILITY**

In compliance with the Americans with Disabilities Act, a person requiring an accommodation, auxiliary aid, or service to participate in this meeting should contact the City Clerk 's Office at 510-577-3368 [kclancy@sanleandro.org](mailto:kclancy@sanleandro.org), as far in advance as possible, but no later than 72 hours prior to the meeting.

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Hay traductores e intérpretes de lenguaje de señas disponibles si se solicitan antes de la reunión. Para solicitar un traductor, intérprete o cualquier adaptación razonable que pueda ser necesaria para participar en la reunión, por favor, contacte a la Secretaría Municipal al 510-577-3368 o [kclancy@sanleandro.org](mailto:kclancy@sanleandro.org) al menos 48 horas antes de la reunión.