

IN THE CITY COUNCIL OF THE CITY OF SAN LEANDRO

RESOLUTION NO. 2024-

RESOLUTION TO APPROVE TWO CONSULTING SERVICES AGREEMENTS FOR THIRD PARTY PLAN CHECK SERVICES: ONE AGREEMENT WITH CSG CONSULTANTS, INC. IN AN AMOUNT NOT TO EXCEED \$250,000 IN FY 2024-2025; AND ONE AGREEMENT WITH TRB+ASSOCIATES IN AN AMOUNT NOT TO EXCEED \$500,000 IN FY2024-2025 (FOR A COMBINED AMOUNT NOT TO EXCEED \$750,000)

WHEREAS, agreements between the City of San Leandro and CSG Consultants, Inc. and between the City of San Leandro and TRB+Associates, copies of which are attached and incorporated herein, are presented to this City Council; and

WHEREAS, in order to expedite the third-party plan check projects on schedule and on budget, avoid as much as possible costly delay claims, and ensure that the City completes projects according to the City's highest standards, the City Council finds that providing authorization to the City Manager or her designee to negotiate amendments to consulting services agreement is in the best interest of public health, safety and welfare; and

WHEREAS, the California Health and Safety Code requires the City to use third party plan checkers upon the request of an applicant if the City is unable to review a completed plan application within the period of time specified by State law; and

WHEREAS, the City Council also desires continued plan check services with CSG Consultants and TRB + Associates; and

WHEREAS, a corresponding appropriation for this proposed agreement is already incorporated into the proposed Fiscal Year 2024-2025 budget; and

WHEREAS, CSG Consultants and TRB + Associates have agreed to the terms of the contracts pending Council approval; and

WHEREAS the City Council is familiar with the contents of the agreements; and

WHEREAS, the City Manager recommends approval of said agreements.

NOW, THEREFORE, the City of San Leandro City Council does **RESOLVE** as follows:

That said agreements expiring June 30, 2025 are hereby approved and execution thereof by the City Manager is hereby authorized for third party plan check services provided by the two (2) qualified firms as provided in the associated staff report; and

That the City Manager or her designee is hereby authorized to negotiate and approve cumulative amendments to the agreements up to a maximum of 25% of the original contract amount:

- 1. CSG Consultants, Inc. for an amount not-to-exceed \$250,000 (with amendments for up to a not-to-exceed amount of an additional \$62,500) in FY2024-2025; and
- 2. TRB+Associates for an amount not-to-exceed \$500,000 (with amendments for up to a not-to-exceed amount of an additional \$125,000) in FY2024-2025.

• CSG (010-42-002-5120):	\$250,000
• <u>TRB (010-42-002-5120):</u>	<u>\$500,000</u>
Total	\$750,000

Introduced by Councilmember _____ and passed and adopted this 17th day of June 2024, by the following vote:

AYES:	()
NOES:	()
ABSENT:	()

ATTEST: _____
Kelly B. Clancy, CMC
City Clerk

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