



City of San Leandro

Civic Center
835 East 14th Street
San Leandro, California

Meeting Agenda

City Council

Monday, May 20, 2024

7:00 PM

City Council Chambers

Access the meeting remotely by using this URL

<https://zoom.us/j/506831637>

JOINT MEETING OF THE CITY COUNCIL AND THE SAN LEANDRO PARKING AUTHORITY

PUBLIC MEETING GUIDELINES

San Leandro City Council meetings are conducted in person at the City Hall Council Chambers. Members of the public may attend City Council meetings in person. As a courtesy, and technology permitting, members of the public may continue to participate virtually by Zoom. However, the City does not guarantee that the public's access to teleconferencing or videoconferencing technology will be uninterrupted, and technical difficulties may occur from time to time. Should Zoom not be available, or become non-functioning, or should the City Council otherwise encounter technical difficulties that make Zoom unavailable, the City Council will proceed with business in person unless otherwise prohibited by law.

1. **CALL TO ORDER**
PLEDGE OF ALLEGIANCE
ROLL CALL

2. **ANNOUNCEMENTS**

3. **RECOGNITIONS**

4. **AMENDMENT OF CONSENT CALENDAR**

City Councilmembers or staff have an opportunity at this time to request that an item be removed from the Consent Calendar for the presentation of a staff report or other special consideration. Members of the public may request the opportunity to address the City Council regarding items remaining on the Consent Calendar. Items remaining on the Consent Calendar will be considered for approval under one motion.

5. **CONSENT CALENDAR**

5.a. [24-196](#) Motion to Nominate Young So to the Arts, Culture, and Library Commission

- 5.b. [24-010](#) Motion to Approve the 2023 Housing Element Annual Progress Report (APR)
Attachments: [A - 2023 Housing Element Annual Progress Report](#)
- 5.c. [24-147](#) Adopt a Resolution to 1) Amend the City of San Leandro's Permanent Local Housing Allocation (PLHA) Five-Year Plan (2019-2023) and 2) Authorize Submittal of the Amended PLHA Plan and Amended Plan Application to the California Department of Housing and Community Development
Attachments: [A - Resolution to Amend the City's PLHA Five-Year Plan \(2019-2023\)](#)
[Ex A1 - Amended PLHA Plan \(2020-2023\)](#)
[B - PLHA Five-Year Plan \(2019-2023\)](#)
- 5.d. [24-187](#) Adopt a Resolution to Amend the San Leandro City Employees' Association (SLCEA) Salary Schedule
Attachments: [A - Reso SLCEA Salary Schedule 2024](#)
[B - SLCEA SS](#)
- 5.e. [24-184](#) Adopt a Resolution to Accept the Audited Financial Statements for the City of San Leandro for the Fiscal Year Ending June 30, 2023
Attachments: [A - Resolution Accepting Audited Financial Statements 2022-23](#)
[B - Annual Comprehensive Financial Report](#)
[C - Single Audit Report](#)
[D - Measure B Program Financial Statements](#)
[E - Measure BB Program Financial Statements](#)
[F - Measure F Program Financial Statements](#)
[G - Memorandum on Internal Control](#)
[H - City of San Leandro Required Communications](#)
- 5.f. [24-182](#) Adopt a Resolution to Approve the City's Gann Appropriation Limit for 2024-2025
Attachments: [A - Reso Approving FY 24-25 Appropriation Limit](#)
[B - 2024-25 Gann Limit Calculation](#)
- 5.g. [24-166](#) Adopt a Resolution to Authorize the City Manager to Submit a Request to the Metropolitan Transportation Commission (MTC) for the Allocation of Fiscal Year 2024-2025 Transportation Development Act (TDA) Article 3 Pedestrian/Bicycle Project Funding To Install Pedestrian Improvements
Attachments: [A - Resolution Metropolitan Transportation Commission \(MTC\) for the Allocation](#)
[Ex A - Findings](#)
[Ex B - Application Forms](#)

- 5.h. [24-124](#) Adopt a Resolution to Approve and Authorize the City Manager to Award a Construction Contract to DeSilva Gates Construction LLC in the amount of \$5,883,883 for the Annual Street Overlay and Rehabilitation 2019-2021, Phase 2, Project No. 2020.0050; to Authorize the City Manager to Negotiate and Approve Individual Change Orders up to 5% (or \$294,194) of the Original Contract Amount; and to Authorize the City Manager to Negotiate and Approve Change Orders up to a Cumulative Value of 25% (or \$1,470,970) of the Original Contract Amount
- Attachments:** [A - Resolution DeSilva Gates Construction LLC Phase 2, Project No. 2020.0050](#)
[B - Bid Summary](#)
[C - Street List](#)
- 5.i. [24-191](#) Minutes for the April 24, 2024 Finance Committee
- Attachments:** [Draft Minutes of April 24 2024 Finance Committee](#)
- 5.j. [24-192](#) Minutes for the April 24, 2024 Rules Committee
- Attachments:** [04242024 Rules Minutes Draft](#)
- 5.k. [24-207](#) Minutes for the April 15, 2024 City Council Meeting
- Attachments:** [DRAFT 04152024 Minutes](#)
- 5.l. [24-208](#) Minutes for the May 6, 2024 City Council Meeting
- Attachments:** [DRAFT 05062024 Minutes](#)

6. ITEMS REMOVED FROM CONSENT CALENDAR

Public Comments are limited to 2 minutes per speaker, subject to adjustment and management of comments by the Mayor.

7. REPORT ON CLOSED SESSION ACTIONS TAKEN

8. CITY MANAGER AND CITY ATTORNEY REPORTS AND COMMENTS

9. PUBLIC COMMENTS

This is the time when any person may address the Council on matters not listed on this agenda, but which are within the subject matter jurisdiction of the Council. Public Comments are limited to 2 minutes per speaker, subject to adjustment by the Mayor. The Mayor, as the Chair of the meeting charged with its orderly administration and, together in partnership with the other City Council members, the timely completion of the meeting agenda, manages Public Comments. This includes but is not limited to moving immediately to the next speaker after a speaker has completed their comments within the allotted time, prohibiting speakers from yielding or granting their time to another person who is later in the queue to speak or who has already spoken, prohibiting speakers who have already spoken from speaking again regardless of whether it is during the public comment period or on an individual agenda item, and setting when and where in the agenda public comments shall be heard. Public Comments on matters not listed on this agenda will pause after 30 minutes and the remaining speakers will be heard after Item 15 (City Council Reports).

10. PUBLIC HEARINGS

Public Hearing Comments are limited to 2 minutes per speaker, subject to adjustment and management of comments by the Mayor.

10.a. [24-195](#)

Adopt Two Resolutions 1) Finding that a Majority Protest Does Not Exist, Directing a Property Owner Ballot Proceeding for the City's Stormwater Fee Amendment and Directing the City Manager to Vote "Yes" for City of San Leandro Owned Parcels and 2) Directing the City Manager to Vote "Yes" for San Leandro Parking Authority Owned Parcels

Attachments: [A - Reso Directing Prop 218 Balloting Proceedings](#)

[B - Reso Parking Authority Voting](#)

[C - City Owned Properties](#)

[D - Parking Authority Owned Parcel](#)

[E - Protests Received \(Redacted\)](#)

[F - Invalid Protest \(EBMUD\) \(Redacted\)](#)

[G - Presentation Prop 218 Public Hearing](#)

10.b. [24-185](#)

Adopt Amendments to Three Ordinances 1) Amend Various San Leandro Municipal Code Sections Providing for Annual Rate Adjustments for 2024-2025 of Business License Fees; 2) Emergency Medical Services Tax; and 3) Emergency Communications System Access Tax

Attachments: [A - 2024 Proposed Ordinance Business License Fees](#)

[B - Proposed 2024 Ordinance EMS Tax](#)

[C - Proposed 2024 Ordinance 911 Tax](#)

[D - Presentation: Business License Fees, EMS Tax, and Emergency Communic](#)

- 10.c. [24-194](#) Adopt a Resolution to Approve an Amendment to City Master Fee Schedule Related to Waste Water Discharge Fees for Fiscal Year 2024-2025
- Attachments:** [A - Resolution Amending Master Fee Schedule 2024-25](#)
[B - San Leandro 2024-25 Proposed Master Fee Schedule -Abbreviated](#)
[C - Presentation - FY 2024-25 Master Fee Schedule Update for Waste Water Di](#)

11. CITY COUNCIL CALENDAR AND ANNOUNCEMENTS

City Councilmembers announce calendar of upcoming events and coordinate attendance; report on local events attended since the last meeting; and make brief comments on issues of concern.

12. PRESENTATIONS

Public Comments are limited to 2 minutes per speaker, subject to adjustment and management of comments by the Mayor.

13. ACTION ITEMS

Public Comments are limited to 2 minutes per speaker per item, subject to adjustment and management of comments by the Mayor.

- 13.a. [24-176](#) Motion to Appoint Tiare Pena to the Human Services Commission
- 13.b. [24-193](#) Adopt a Resolution to Approve Amendments to the 2023-2024 and 2024-2025 General Fund, Special Revenue Funds, Enterprise Funds, and Internal Service Funds Budget
- Attachments:** [A - Resolution Approving 2023-24 and 2024-25 Budget Amendment](#)
[B - Proposed Budget Adjustments](#)
[C - General Fund Revenue Appropriation Adjustments](#)
[D - General Fund Expenditure Appropriation Adjustments](#)
[E - Other Funds Revenue & Expenditure Appropriation Adjustments](#)
[F- Summary of Staffing Changes](#)
[G - Presentation - FYs 2023-24 and 2024-25 Mid-Cycle Budget Adjustment](#)
- 13.c. [24-209](#) Adopt a Resolution to Approve Reimbursement a City Council Member to Attend Strategic Organizational Training
- Attachments:** [A - Resolution Council travel](#)
- 13.d. [24-179](#) Adopt a Resolution to Approve the 2024 Council Handbook
- Attachments:** [A - Reso 2024 Council Member Handbook Updates](#)
[B - Draft Council Member Handbook 2024 May 20 Council Presentation 520 Council Hanndbook](#)

14. COUNCIL REQUESTS TO SCHEDULE AGENDA ITEMS

This section is to be used to propose items for consideration for future scheduling, and not for substantive discussion.

15. CITY COUNCIL REPORTS

City Councilmembers report on attendance at intergovernmental agency meetings, conferences, and seminars since the last meeting.

16. ADJOURN**MEETING ACCESSIBILITY**

Members of the public may attend the meeting in-person in the Council Chambers at San Leandro City Hall (835 E. 14th Street), or by visiting <https://zoom.us/j/506831637> online, or by phone 1-888-788-0099 Enter Webinar ID: 506 831 637

Public Comment may be made live during the meeting in-person, via zoom or through the eComment feature at <https://sanleandro.legistar.com>. Please note that the eComment period will close at 11:59 pm the Sunday before the scheduled council meeting and be distributed to City Councilmembers prior to the start of the City Council meeting. Written public comment will not be read out loud at the City Council meeting.

In compliance with the Americans with Disabilities Act, a person requiring an accommodation, auxiliary aid, or service to participate in this meeting should contact the City Clerk 's Office at 510-577-3368 kclancy@sanleandro.org, as far in advance as possible, but no later than 72 hours prior to the meeting. Best efforts to fulfill the request will be made. Assistive listening devices are available from the City Clerk prior to the meeting for anyone with hearing difficulties; all devices must be returned to the City Clerk at the end of the meeting.

Translators and sign language interpreters are available if requested prior to the meeting. To request a translator, interpreter or any reasonable accommodation that may be necessary to participate in the meeting, please contact the City Clerk at 510-577-3368 or kclancy@sanleandro.org at least 72 hours prior to the meeting.

RESPECTFULLY SUBMITTED:

Kelly B. Clancy, CMC
City Clerk for the City of San Leandro