

**AMENDMENT NO. 3 TO NON-PROFESSIONAL SERVICES AGREEMENT BETWEEN  
THE CITY OF SAN LEANDRO AND  
FLAGSHIP FACILITY SERVICES, INC.  
FOR  
CITYWIDE JANITORIAL SERVICES**

This **Amendment No. 3** (“Amendment”) is made by and between the City of San Leandro (“City”) and Flagship Facility Services, Inc. (“Contractor”) (together sometimes referred to as the “Parties”) as of July 1, 2021, and amends that certain Non-Professional Services Agreement (“Agreement”) dated November 6, 2017, between the Parties

**WHEREAS**, City and Contractor have executed the Agreement, pursuant to which Contractor has provided certain services to City with regard to janitorial services; and

**WHEREAS**, the Parties desire to amend the Agreement extend the term for the 2021-2022 fiscal year and increase the annual service contract price by 1.84%.

**NOW THEREFORE**, for good and valuable consideration, the sufficiency of which is hereby acknowledged, the Parties hereby agree to amend the Agreement as follows:

1. Section 1.1 of the Agreement entitled “Term of Services” is hereby amended to extend the term from July 1, 2021 to June 30, 2022; and

2. Section 2 of the Agreement entitled “Compensation” is hereby amended to pay Contractor a sum not to exceed \$64,418.22 per month for a total of \$773,018.64 plus an amount not to exceed \$23,223.57 for additional unscheduled services for fiscal year 2021-2022; and

3. Exhibit A of the Agreement entitled “Scope of Services” is hereby amended to include the following services:

- Refill stand-alone hand sanitizer dispensers at entrances to facility locations
- Empty compost bins in kitchen facilities at Boys & Girls Club and South Offices; and

4. Exhibit B of the Agreement entitled “Compensation Schedule & Reimbursable Expenses” is hereby amended as attached; and

5. All other terms shall remain in full force and effect.

This Amendment may be executed in multiple counterparts, each of which shall be an original and all of which together shall constitute one agreement.

**SIGNATURES ON FOLLOWING PAGE**

The Parties have executed this Amendment as of the date first written above. The persons whose signatures appear below certify that they are authorized to sign on behalf of the respective Party.

CITY OF SAN LEANDRO

FLAGSHIP FACILITY SERVICES, INC

\_\_\_\_\_  
Frances Robustelli, Interim City Manager

\_\_\_\_\_  
Dan Lent, Vice President of Operations

Attest:

\_\_\_\_\_  
Leticia I. Miguel, City Clerk

Budget Approved:

Approved as to Fiscal Authority:

\_\_\_\_\_  
Susan Hsieh, Finance Director

\_\_\_\_\_  
687-18-001-5350  
Account Number

Approved as to Form:

\_\_\_\_\_  
Richard D. Pio Roda, City Attorney

\_\_\_\_\_  
Debbie Pollart, Public Works Director  
Department Head's Signature

EXHIBIT B - COMPENSATION

Flagship for City San Leandro  
July 2021 through June 2022

	LOCATION	July 2020 - June 2021 Per Month	July 2020 - June 2021 Yearly (Per Month x 12)
A	City Hall	\$ 7,679.10	\$ 92,149.21
B	Public Safety Building	\$ 2,200.06	\$ 26,400.77
C	South Offices/Theater	\$ 2,000.00	\$ 24,000.00
D	Main Library	\$ 8,806.43	\$ 105,677.19
E	Public Works Service Center	\$ 2,369.80	\$ 28,437.64
F	Marina Community Center	\$ 2,306.15	\$ 27,673.83
G	Washington Manor Rec. Center	\$ 693.98	\$ 8,327.79
H	Halcyon Park Rec. Center	\$ 693.98	\$ 8,327.79
I	Mulford Marina Branch Library	\$ 491.55	\$ 5,898.56
J	Manor Branch Library	\$ 2,025.07	\$ 24,300.87
K	South Branch Library	\$ 497.57	\$ 5,970.79
L	History Museum	\$ 691.59	\$ 8,299.14
O	Boys & Girls Club	\$ 1,600.00	\$ 19,200.00
P	Water Pollution Control Plant + New WPCP Bldg	\$ 3,442.59	\$ 41,311.10
Q	Marina Office & Restrooms	\$ 3,300.52	\$ 39,606.22
R	Senior Community Center	\$ 3,893.99	\$ 46,727.86
S	Parking Garage Elevator Cleaning	\$ 495.09	\$ 5,941.07
T	Commercial Kitchen Cleaning	\$ 1,932.51	\$ 23,190.14
U	Food Composting	\$ 1,410.51	\$ 16,926.14
V	Chair Cleaning	\$ 1,348.32	\$ 16,179.79
W	San Leandro Family Aquatic Center	\$ 3,132.93	\$ 37,595.13
X	Farrelly Pool	\$ 1,500.00	\$ 18,000.00
	<b>Total</b>	<b>\$ 52,511.75</b>	<b>\$ 630,141.04</b>
E Jail/City Hall/S. Offices Day Porter (8 hours 5days wk and 4hrs Sat/Su) per month pricing listed here week	Day Porter (8 hours 5days wk and 4hrs Sat/Su) - per month pricing listed here	\$5,776.99	\$ 69,323.85

<b>Services Total</b>	<b>\$ 58,288.74</b>	<b>\$ 699,464.89</b>
<b>Consumables + Tax</b>	<b>\$ 5,170.13</b>	<b>\$ 62,041.57</b>
<b>Service Contract Total</b>	<b>\$ 63,458.87</b>	<b>\$ 761,506.46</b>

**Additional Services:**

B Spray buff terrazzo and marble floors	City Hall and Main Library - change from weekly to monthly, we will do with our site Lead	\$ -	\$ -
C Wax and buff vinyl tile floors	public works, police service bldg, marina, water polution, cp2, rec bldg, family aquatic, boys& girls, craft room at sr center, city hall, dance floor at Marina Cmty Cntr, Main Library including dance floor - change to 2x per year (then Strip below 1x per year so 3 services per year)	\$ 3,442.98	\$ 10,328.94
D Dusting of library collections	2x per year	\$ 472.02	\$ 944.04
J Stripping and Refinishing VCT and Linoleum Floors	Strip and refinish VCT floors in all Bldgs 1x per year	\$ 5,775.32	\$ 5,775.32
K Interior and Exterior Window Washing	Manor Branch Library 4x per year	\$ 555.32	\$ 2,221.28
<b>Annual Alternates Total</b>			<b>\$ 19,269.58</b>

<b>Combined Budget Proposed above</b>	<b>July 2020 - June 2021</b>	<b>\$ 780,776.04</b>
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July 2021 - June 2022 Per Month	July 2020 - June 2021 Yearly (Per Month x 12)
\$ 7,820.40	\$ 93,844.76
\$ 2,240.55	\$ 26,886.55
\$ 3,412.91	\$ 40,954.92
\$ 8,968.47	\$ 107,621.65
\$ 2,413.41	\$ 28,960.89
\$ 2,348.59	\$ 28,183.03
\$ 706.75	\$ 8,481.02
\$ 706.75	\$ 8,481.02
\$ 500.59	\$ 6,007.09
\$ 2,062.33	\$ 24,748.00
\$ 506.72	\$ 6,080.66
\$ 704.32	\$ 8,451.84
\$ 3,412.91	\$ 40,954.92
\$ 3,505.94	\$ 42,071.22
\$ 3,361.25	\$ 40,334.98
\$ 3,965.64	\$ 47,587.65
\$ 504.20	\$ 6,050.39
\$ 1,968.07	\$ 23,616.84
\$ 1,436.46	\$ 17,237.58
\$ 1,373.12	\$ 16,477.49
\$ 1,063.52	\$ 12,762.29
\$ 381.90	\$ 4,582.80
<b>\$ 53,364.80</b>	<b>\$ 640,377.61</b>
<b>\$ 5,883.28</b>	<b>\$ 70,599.41</b>

<b>\$ 59,248.08</b>	<b>\$ 710,977.02</b>
<b>\$ 5,170.13</b>	<b>\$ 62,041.57</b>
<b>\$ 64,418.22</b>	<b>\$ 773,018.64</b>

\$ -	\$ -
\$ 3,506.33	\$ 10,518.99
\$ 480.71	\$ 961.41
\$ 5,881.59	\$ 9,481.01
\$ 565.54	\$ 2,262.15
	<b>\$ 23,223.57</b>

<b>July 2021 - June 2022</b>	<b>\$ 796,242.21</b>
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