

Council Handbook Update June 2024



Direction from Council

- *Use of Vice Mayor Title*

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Presented To:
City Council

City of
San Leandro

* SELECTION AND ROLE OF THE VICE MAYOR

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At its first regular meeting in January of each year, the Council must designate one of its members as Vice Mayor to serve for one year and until a successor is elected and qualified. In the absence of the Mayor, the Vice Mayor shall possess and perform the powers and duties of the Mayor. (Sec. 310, City Charter)

During an election year an incumbent running for San Leandro City Council office shall not be appointed Vice Mayor. If a Councilmember is running for re-election while serving as Vice Mayor, they are subject to automatic immediate resignation from the position. No Councilmember may announce they are running or pull nomination papers while they serve as Vice Mayor.

If a Council Member is running for San Leandro City Council office, the ballot designation shall not include the words Vice Mayor.





Councilmember Comments and Recommendations

- Vice-Mayor Rotation based on seniority
 - Seniority is defined as the date sworn into office
 - If two Councilmembers have equal seniority, option to defer nomination. If more than one member remains, random name draw to establish seniority that year.
- VM title only used while conducting official business
- Shall not be used use on ballot or election materials
- Should this policy be violated then council shall consider removal of the vice mayor
- Council to discuss what happens when the rule is violated

Staff Recommendation Council to Decide

1. How Vice Mayor is selected
2. How Vice Mayor title may be used
3. What happens if the rule is violated





Thank You

