



CITY OF SAN LEANDRO
2013-14 Proposed Fee Schedule

Table of Contents

City Wide Fees	2
City Clerk Fees	2
City Manager's Office	2
Community Development:	
Business Development	3
Building Regulations	3
Planning	11
Engineering & Transportation	13
Finance	15
Fire	16
Library	17
Police	19
Public Works:	
Rental Equipment	22
Marina	23
Environmental Services	24
Waste Water	26
Recreation & Human Services	27

SAN LEANDRO ADMINISTRATIVE CODE
TITLE 6, Chapter 4

FINANCE
FISCAL YEAR 2014 Proposed FEES

§ 6.4.100: FEES. The following fees have been established by the City Council pursuant to various provisions of the San Leandro Municipal Code (SLMC), San Leandro Administrative Code (SLAC) or the general laws of the State of California.

Description	Current Fee	Reference	Proposed Fees	Explanation of FY 2013-14 Proposed Fees
CITY WIDE				
1 Reproduction Work				
A. Public Records, General	No charge for 9 or fewer pages \$.10 per page for 10 or more pages	SLAC 6.4.100		
B. Audio Tapes.				Audio Recordings
-- City Council Meetings	\$2.00 per meeting			
C. San Leandro Municipal Code Book	\$125.00			
D. San Leandro Municipal Code supplement service	\$20.00/year			
2 Filming Project Fees:		SLAC 32.1.100		
A. Application Fee	\$150.00			
B. Daily Filming Fee	\$50.00			
C. Encroachment Fee	\$65.00			
D. Personnel Fee:				
-- Police	Current hourly overtime rate with minimum of 4 hours per officer.			
-- Other City staff:	Direct Costs (1) for services within normal working hours. Overtime rate charged for services provided outside of normal operational hours.			
3 Subpoena Fees		CA Gov't Code		
A. Records	\$15.00			
B Personal appearance of City employees	\$150.00			
C. Personal appearance of police officers	\$275.00			
4 Residential Parking Permit Program				
Note: Fees are Annual and are to be charged on a calendar year basis and shall not be pro rated.				
A. Regular Permits	\$20 for first permit			
1. Additional Permits (each)	\$40/each for additional permits			
B. Visitor Permits	\$15(good for 14-days)			
5 Legal Services Cost Recovery Fee	Community Development Department applications and other Cost Recovery eligible legal services performed by the City Attorney's Office will be charged the following rates:			
	\$250.00-\$350.00/hr. – Attorney time			
	\$125.00/hr. – Paralegal time			
(1) Direct Costs: Hourly personnel charge plus a factor of 33% for benefits, 14.80% for indirect overhead charges and 52.23% for staff support charges.				
CITY CLERK				
1 Private Subscriptions - for mailing and handling of Council Book	\$240.00/per year (prorated quarterly)	SLAC 6.4.100		
2 Fire and Closing Out Sales Application Fees	\$60.00 filing fee for 60 days	SLMC 4-8-220		
3 Appeals Fee		SLAC 6.4.100		
A. Non-refundable appeal processing fee for administrative decisions	\$75.00			
B. Non-refundable appeal processing fee for Board of Zoning Adjustments, Planning Commission or Site Development Sub commission decisions (see also: Community Development Department)	\$500.00 Cost Recovery See Community Development Department	SLAC 6.4.00		\$534.00 to conform with corresponding fee in Community Development Section (Item 5.B.)
C. Library Historical Commission	\$287.00 Cost Recovery			
D. Rent Review Board	No Charge			
4 Fee for the processing of an initiative petition for any municipal measure.	\$200.00	CA Elections Code §9202(b)		
	Refundable if, within one year of the date of filing the Notice of Intent, the Clerk certifies the sufficiency of the petition.			
CITY MANAGER'S OFFICE – Information Services Division				
1 Existing and Custom-designed GIS Data & Map Fees				
A. Labor	Direct Costs (1)			
B. Media: Bond or Vellum Paper	\$ 0.25 per sq. ft.			
Semi-Gloss or Mylar Paper	\$ 0.75 per sq. ft.			
8-1/2 x 11 Paper	\$.10/per page for 10 or more pages			
CD Rom	\$ 5.00 each			
(1) Direct Costs: Hourly personnel charge plus a factor of 33% for benefits, 14.80% for indirect overhead charges and 52.23% for staff support charges.				

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Description	Current Fee	Reference	Proposed	Explanation of FY 2013-14
COMMUNITY DEVELOPMENT DEPARTMENT – Business Development				
1 Owner Participation Agreements for Redevelopment Areas	Direct Costs (1)			
2 Development Agreements and Leases for City/Agency Owned Property	Direct Costs (1)			
3 Conditional Use (Redevelopment Agency)	Direct Costs (1)			
4 Appeals				
A. Occupancy Approval	Direct Costs (1)			
B. Conditional use	Direct Costs (1)			
C. Signs	Direct Costs (1)			
D. Other	Direct Costs (1)			
5 Marina Leases				
A. Extensions	Direct Costs (2) plus the value of the extension. (3)			
B. Assignments	Direct Costs (2) plus the value of the assignment (3)			
C. New Leases	Direct Costs (2)			
(1) Direct Costs: Hourly personnel charge plus a factor of 33% for benefits, 14.80% for indirect overhead charges and 52.23% for staff support charges.				
(2) Direct Costs/Planning: Hourly personnel charge plus a factor of 33% for benefits, 83% for indirect overhead charges and 89% for staff support charges.				
(3) Based on case-by-case financial analysis and appraisals of subject facilities/improvements.				
COMMUNITY DEVELOPMENT DEPARTMENT - Building Regulations Division				
1 Plans and Specifications	See Engineering & Transportation Department Item 7, Public Work Projects			
2 Building Permit				
NOTE: FEES FOR BUILDING PERMITS AND TERMITE REPAIR WORK DO NOT INCLUDE THE STRONG MOTION (EARTHQUAKE) INSTRUMENTATION PROGRAM (S.M.I.P.) FEE MANDATED BY THE STATE OF CALIFORNIA AND COLLECTED BY THE CITY FOR THE STATE. THIS FEE MUST BE ADDED TO THE PERMIT FEES.				
A. Filing and Issuance Fee	\$90 plus valuation fees and/or other building fees		\$92.00 plus valuation fees and/or other building fees as listed below	
Re-filing Fee for each resubmittal, deferred submittal, and/or revision after the 1st resubmittal, or upon the 2nd resubmittal for plan check on the same project	50% of Filing and Issuance Fee per occurrence			
Minimum fee for one inspection	Included in the Issue and Filing Fee			
Building Permits requiring more than one inspection, other than for those requiring return inspections for corrections from a previous inspection, have a minimum fee of:	\$137.00		\$ 140.00	
All-Inclusive Permit: Work involving a combination of building and/or mechanical, electrical and plumbing, with a value of less than \$3,000:	One filing and issuance fee plus Items from respective fee tables			
Residential Seismic Retrofit projects using "Plan set A" (for one and two family residences)	\$77.00 plus Filing and Issuance Fee and other miscellaneous fees		\$ 75.00	Increased in error last year. Reverted back to original fee.
Permits involving plan check, inspections, and verification per OSHPD3 requirements.	125% of normal Building Permit Fee. Plan check fee shall be calculated based on this increased fee.			
New Commercial/Industrial Buildings 10,000 sq. ft. or more (additional time for plan review, inspections, and verification of code requirements)	125% of standard Building Permit Fee			
Tier 1 Certification (additional time for plan review, inspections, and verification of code requirements)	130% of standard Building Permit Fee			
Tier 2 Certification (additional time for plan review, inspections, and verification of code requirements)	135% of standard Building Permit Fee			
(Note: The Building Official may adjust the plan checking/permit fee for an individual project when costs to the City are not congruent with this fee schedule.)				
Total Valuation: (Based on total value of all construction work, as determined by the Building Official, including all finish work, roofing, electrical, plumbing, heating, air conditioning, elevators, fire-extinguishing systems and any other permanent equipment.)				
From - To and Including				
\$1.00 - \$4,000	\$137.00		\$ 140.00	
\$4,001.00-\$50,000.00	\$137.00 for the first \$4,000.00 plus \$13.54 for each additional \$1,000 or fraction thereof, to and including \$50,000		\$140.00 for the first \$4,000.00 plus \$13.90 for each additional \$1,000 or fraction thereof, to and including \$50,000	
\$50,001.00-\$100,000.00	\$759.00 for the first \$50,000 plus \$9.49 for each additional \$1,000 or fraction thereof, to and including \$100,000.00		\$779.00 for the first \$50,000 plus \$9.75 for each additional \$1,000 or fraction thereof, to and including \$100,000.00	
\$100,001.00-\$500,000.00	\$1,233.00 for the first \$100,000 plus \$5.40 for each additional \$1,000 or fraction thereof, to and including \$500,000.00		\$1266.00 for the first \$100,000 plus \$5.55 for each additional \$1,000 or fraction thereof, to and including \$500,000.00	
\$500,001.00-\$1,000,000.00	\$3,397.00 for the first \$500,000 plus \$5.10 for each additional \$1,000 or fraction thereof, to and including \$1,000,000.00		\$3,486.00 for the first \$500,000 plus \$5.25 for each additional \$1,000 or fraction thereof, to and including \$1,000,000.00	
\$1,000,001.00 and up	\$5,946.00 for the first \$1,000,000 plus \$4.26 for each additional \$1,000 or fraction thereof, to and including \$1,000,000.00		\$6,106.00 for the first \$1,000,000 plus \$4.40 for each additional \$1,000 or fraction thereof.	
B. Termite Repair Work	\$90.00 plus total valuation as listed above			
\$0.00 - \$3,000	\$137.00		\$ 140.00	
Over \$3,000	Same as for other building permits, minimum of \$137.00		Same as for other building permits, minimum of \$140.00	

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COMMUNITY DEVELOPMENT DEPARTMENT - Building Regulations Division (continued)				
2 Building Permit (Continued)				
C. Satellite Dish Antenna	\$137.00			
D. Minor Kitchen Remodel Permit:	a. Single kitchen or bath remodel (permit to include electrical, plumbing, mechanical ventilation and appliances) \$345.00		a. Single kitchen or bath remodel (permit to include electrical, plumbing, mechanical ventilation and appliances) \$355.00	
(Limited to work without framing changes.)	b. Additional bath remodel when concurrent with kitchen or bath remodel within the same structure and at same time \$143.00		b. Additional bath remodel when concurrent with kitchen or bath remodel within the same structure and at same time \$147.00	
E. Plan Checking				
Plan checking fee shall be paid at the time of application for a building permit. The plan checking fee is in addition to the building permit fee and shall be as follows:				
(1) Residential Fire Sprinklers for 1 & 2 Family Dwelling New Construction Effective January 1, 2011, fire sprinkler systems became mandatory in 1 and 2 family dwellings. The Division of Building and Safety will be reviewing and inspecting the installation of these systems.	\$468.00 flat fee to include plan review and inspection of residential fire sprinkler systems when installed in conjunction with new 1 & 2 family dwelling construction.		\$480.00 flat fee to include plan review and inspection of residential fire sprinkler systems when installed in conjunction with new 1 & 2 family dwelling construction.	
(2) In-house- During Regular Working Hours	80% of the building permit fee			
For Master Plans (i.e. identical buildings built by the same builder on the same lot or in the same tract and for which building permits are issues at the same time):	A full plan checking fee shall be paid for each Master Plan when more than one building will be built and one half (50%) of the full plan checking fee shall be paid for each building at time of application.			
Changes, revisions, or additions to plans previously checked.	Direct Cost(1) - 1 hour minimum charge			
Outside plan checking services as utilized at discretion of Building	Same as for In-house- During Regular Working Hours			
Additional Plan Review after the first recheck	Direct Cost (1) - 1 hour minimum per occurrence			
(3) In-house - Outside of Normal Business Hours When Requested by Applicant	Same as for In-house- During Regular Working Hours PLUS overtime and overhead charges			
(4) By Outside Consultant, When Requested by Applicant	Equal to In-house - During Regular Working Hours PLUS Consultant's fee as established by Agreement (contract) between City and Consultant			
(5) Over the Counter for Small Changes, Revisions or Additions, when requested by applicant	Direct Cost (1) , with minimum of one-half hour			
(6) Expedited Plan Check when requested by applicant & when plan reviewer is available	Full plan check fee plus one and one-half times Direct Cost(1)			
(7) Phased Plan check- when the foundation or another part of the building needs approval and permit issuance prior to the whole building	One and One-half (1-1/2) times the full plan check fee for the entire building			
(8) Alternate Methods and Materials	Direct cost (1) 1 hour minimum charge			
(9) Energy Conservation: for all buildings subject to the California Energy Commission's conservation regulations	20% of Building Permits			
(10) California Health & Safety Code, section 18949.29 fee applied to all projects requiring a "Building Permit".	5% of Building Permit Fee - For training and continuing education required by the California Health and Safety Code, section 18949.			
3 Electrical Permit				
A. Filing and Issuance	\$90 plus the amount shown below for each electrical item		\$92.00 plus the amount shown below for each electrical item	
B. Plan-Check, when applicable	Direct Cost (1)			
For new Residential Construction and additions with valuations over \$100,000 included all circuits, service and sub panels.	13% of building permit fees			
Circuits: Installation, replacement or alteration of each electrical circuit (includes related outlets, switches, receptacle and lighting fixtures):				
15 to 20 ampere circuit	\$9.80		\$ 10.05	
21 to 30 ampere circuit	\$10.62		\$ 10.90	
31 to 40 ampere circuit	\$10.93		\$ 11.20	
41 to 50 ampere circuit	\$11.70		\$ 12.00	
51 to 70 ampere circuit	\$12.62		\$ 12.95	
71 to 100 ampere circuit	\$15.90		\$ 16.30	
101 to 200 ampere circuit	\$23.03		\$ 23.65	
Over 200 ampere capacity	\$23.29 PLUS \$6.98 for each additional 100 ampere capacity or fraction thereof		\$23.90 PLUS \$7.15 for each additional 100 ampere capacity or fraction thereof	
Trolley and plug-in type bus-ways, per linear foot	\$0.58		\$ 0.60	
Lighting fixtures, brackets, pendants, cord drops, outlets, receptacles, switches and other lamp holding devices, each on existing circuits	\$1.20		\$ 1.25	
Multi-outlet assemblies, light tracts, per linear foot	\$0.88		\$ 0.90	
Temporary power service pole or pedestal, each	\$28.42		\$ 29.20	
Temporary distribution system (for construction sites, Xmas tree lots, etc.), each	\$28.42		\$ 29.20	
Service or Service Change:				
Services over 600 volts:				
Up to 200 amp, each	\$100.39		\$ 103.00	
Over 200 amp, each	\$100.39		\$ 103.00	
Services 600 volts or less, each				
Up to 200 amp capacity	\$34.52		\$ 35.50	
Over 200 amp capacity	\$69.26		\$ 71.00	
Service disconnecting means for additional meter	\$5.30 up to a maximum of \$80.44 each		\$5.45 up to a maximum of \$82.60each	
(1) Direct Cost = hourly personnel charge plus a factor of 100% for fringe benefits, overhead and indirect costs				

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Description	Current Fee	Reference	Proposed	Explanation of FY 2013-14
COMMUNITY DEVELOPMENT DEPARTMENT - Building Regulations Division (continued)				
3 Electrical Permit (Continued)				
Fixed Residential Appliances (connection on new or existing circuits):				
Electric range, dryer, combination washer and dryer, furnace, water heater, etc.,	\$10.41		\$ 10.60	
Heaters (air, water and other kinds), furnaces and welding machines: For each DW or kVA and fraction of either.	Up to and including 20kW or kVA \$21.85		Up to and including 20kW or kVA \$22.40	
	Over 20kW or kVA to and including 50kW or kVA \$53.71		Over 20kW or kVA to and including 50kW or kVA \$55.15	
	Over 50kW or kVA to and including 80 kW or kVA \$86.03		Over 50kW or kVA to and including 80 kW or kVA \$88.35	
	Over 80kW or kVA \$106.14		Over 80kW or kVA \$109.00	
Fixed commercial appliances (connection on new or existing circuits) not exceeding 1HP, kW or kVA:				
Medical/dental equipment, food cabinets, show cases, laundry machines, motion picture machines, specialty lighting, etc.)	\$10.41		\$ 10.70	
Fire protection systems, other than smoke detectors	\$15.03		\$ 15.45	
Smoke detectors	\$4.46		\$ 4.60	
Motors, including starting and controlling apparatus therefore and wiring between same and motor:				
Up to and including 1 h.p.	\$4.36		\$ 4.50	
1.1 h.p. to 10 h.p.	\$10.41		\$ 10.70	
10.1 h.p. to 13 h.p.	\$32.83		\$ 33.70	
13.1 h.p. to 16 h.p.	\$40.07		\$ 41.15	
16.1 h.p. to 19 h.p.	\$48.22		\$ 49.50	
19.1 h.p. to 22 h.p.	\$55.40		\$ 56.90	
22.1 h.p. to 25 h.p.	\$62.84		\$ 64.55	
25.1 h.p. to 28 h.p.	\$70.43		\$ 72.30	
28.1 h.p. to 31 h.p.	\$77.92		\$ 80.00	
31.1 h.p. to 34 h.p.	\$85.82		\$ 88.10	
Above 34 h.p.	\$86.29		\$ 88.60	
For changes, renewals or replacement of said apparatus, where no changes in wiring are necessary	One-half (1/2) of the amount set forth above			
For motor generator sets, balancer sets, dynamotors and converters, including control apparatus	150% of fees set forth above, with a maximum for one such machine of \$84.15			
Generators, including switchboard and controlling apparatus therefore and wiring between	same and generator for each rated maximum of kW or kVA, and fraction thereof:			
1 to 20	\$21.49		\$ 22.10	
21 to 50	\$55.61		\$ 57.10	
51 and above	\$86.29		\$ 87.00	
Transformers and balance coils, when not embodied in or included with apparatus for which fee is herein specifically prescribed rated for each rated kVA and fraction thereof:				
1 to 20	\$21.49		\$ 22.10	
21 to 50	\$53.45		\$ 57.10	
51 to 80	\$85.82		\$ 87.00	
81 and above	\$100.39		\$ 100.00	
Rectifiers (mercury arc, vibrating and electrolytic) for each kW or kVA and fraction thereof:				
1 to 20	\$21.49		\$ 22.10	
21 to 50	\$53.40		\$ 57.10	
51 to 80	\$81.77		\$ 87.00	
81 and above	\$95.73		\$ 100.00	
For inspection of alterations and changes in existing wiring, each inspection visit	\$27.86		\$ 30.00	
Photovoltaic Fees do not include Issuing and Filing Fees, Automation fees, and other mandated fees				
Photovoltaic - Residential	\$30.00 (includes over-the-counter plan check)		\$60.00 (includes over-the-counter plan check, 1 inverter, 1 disconnect, and circuit connection to main panel)	
Photovoltaic - Commercial/Industrial 0 to 8kw	\$236.00 (includes 1hr. structural plan check, 1 hr. electrical plan check, and 1 inverter)		\$250.00 (includes 1hr. structural plan check, 1 hr. electrical plan check, and 1 inverter)	
Photovoltaic - Commercial/Industrial >8 to 48kw	\$328.00 (includes 1-1/2hr. structural plan check, 1 hr. electrical plan check, and 1 inverter)		\$350.00 (includes 1-1/2hr. structural plan check, 1 hr. electrical plan check, and 1 inverter)	
Photovoltaic - Commercial/Industrial >48kw	\$667.00 (includes 4 hrs. structural plan check, 1 hr. electrical plan check, and 1 inverter)		\$700.00 (includes 4 hrs. structural plan check, 1 hr. electrical plan check, and 1 inverter)	
Each 0 - 8kw P.V. Inverter over 1	\$21.00		\$ 22.00	
Each >8 - 48kw P.V. Inverter over 1	\$51.00		\$ 52.00	
Each >48kw P.V. Inverter over 1	\$82.00		\$ 84.00	
Energy Conservation: review of plans and/or energy forms for all buildings subject to the California Energy Commission's conservation regulations (when not covered by building permit)	Direct Cost (1) with a minimum charge of \$60.33		Direct Cost (1) with a minimum charge of \$62.00	
(1) Direct Cost = hourly personnel charge plus a factor of 100% for fringe benefits, overhead and indirect costs				

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COMMUNITY DEVELOPMENT DEPARTMENT - Building Regulations Division (continued)				
4 Plumbing Permit				
A. Filing and Issuance Fee	\$90.49 plus the amount shown below for each plumbing item		\$92.00 plus the amount shown below for each plumbing item	
B. Plan Check, when applicable	Direct Cost (1)			
Exemption: Inspection of the installation of an earthquake gas shutoff valve	\$29.14 With No Filing & Issuance Fee		\$30.00 With No Filing & Issuance Fee	
For new Residential Construction and additions with valuations over \$100,000 including all water piping, gas piping, water heating and plumbing fixtures	16% of building permit fee			
Plumbing fixture or waste discharge, each	\$11.18		\$ 11.50	
Plumbing fixture removed and opening sealed, each	\$6.41		\$ 6.60	
Plumbing fixture reset or set after the completion of the structure to an outlet roughed in prior thereto, each	\$8.36		\$ 8.60	
Repair or alteration of drainage or vent piping, each	\$12.88		\$ 13.20	
Inside rain leader, each	\$8.36		\$ 8.60	
Dishwasher – residential, each	\$8.36		\$ 8.60	
Dishwasher – commercial, each	\$12.36		\$ 12.70	
Garbage disposal – residential, each	\$8.36		\$ 8.60	
Garbage disposal – commercial, each	\$11.95		\$ 12.25	
Grease interceptor, each, up to 150 gal.	\$8.36		\$ 8.60	
Grease interceptor, each, over 150 gal.	\$20.08		\$ 20.60	
Industrial waste interceptor (sand, grease, oil/water separator, neutralizer and clarifier) installation or removal, each	\$26.42		\$ 27.10	
Sewage ejector pump – residential, each	\$17.85		\$ 18.30	
Sewage ejector pump – commercial, each	\$28.37		\$ 29.10	
Water Piping:				
Water line and first 10 openings (including water using equipment connected)	\$12.88		\$ 13.20	
Each additional opening	\$1.74		\$ 1.80	
Installation, replacement or abandonment of water service, each	\$12.88		\$ 13.20	
Irrigation sprinkler system and first 20 heads	\$26.42		\$ 27.10	
Each additional head	\$0.58		\$ 0.60	
Inspection of Irrigation Controllers installed in sprinkler systems	\$5.23		\$ 5.35	
Installation, alteration or repair of water piping and/or water treating or using equipment, each	\$12.88		\$ 13.20	
Submeters Inspection	\$10.41		\$ 10.70	
Water Heaters (gas or electric):				
Under 90 gallons, each	\$37.81		\$ 38.80	
Over 90 gallons, each	\$75.41		\$ 77.45	
T & P valve, each	N/C			
Flues:				
Minimum (one or two flues)	\$10.41		\$ 10.70	
Each flue over two (each)	\$6.41		\$ 6.60	
Vacuum Breakers or Back-flow Devices:				
Four or less	\$10.41		\$ 10.70	
Each additional	\$2.87		\$ 2.95	
Swimming Pools:				
Private, each	\$78.44		\$ 80.55	
Public, each	\$130.46		\$ 134.00	
In-ground spas, hot tubs and portable hot tubs	\$78.44		\$ 80.55	
Sewers and Storm Drains:				
Storm drain or building sewer per 100 feet or fraction thereof	\$20.11		\$ 20.65	
Building court connection to main sewer lateral, each	\$29.50		\$ 30.30	
Building rainwater drain systems, complete, each	\$37.81		\$ 38.80	
Septic tank outfit complete (installation or removal/abandonment), each	\$59.25		\$ 60.85	
Sewer extension, each	\$20.11		\$ 20.65	
Site sewer lateral between building and street main, new or repairs or	\$37.81		\$ 38.80	
Temporary privy or vault (chemical toilet), each	\$17.24		\$ 17.70	
Gray Water Systems (fee to cover review of plans and inspection of the installed system)	\$137.33		\$ 141.00	
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COMMUNITY DEVELOPMENT DEPARTMENT - Building Regulations Division (continued)				
4 Plumbing Permit (Continued)				
Gas Piping and Oil Piping:				
Minimum Fee (one or two outlets)	\$6.98		\$ 7.15	
Exemption: Inspection of the installation of an earthquake gas shutoff valve	No minimum gas piping and oil piping fee			
Each gas outlet over two	\$3.90		\$ 4.00	
Each gas meter over one (same time and place)	\$5.03		\$ 5.15	
Gas line test, each test	\$13.95		\$ 14.30	
Fuel oil or liquefied petroleum gas storage tanks, demolition of new tanks and piping to building, each	\$7.54		\$ 7.75	
Clothes dryer – residential, each	\$8.87		\$ 9.10	
Clothes dryer – commercial, each	\$10.88		\$ 11.15	
Hot Water systems, piping and equipment:				
For steam or hot water heating piping and radiators, convectors, hot water panels, steam or hot water unit heaters, clothes pressing machines of any type, and all connection to industrial and processing equipment:				
Minimum fee (first device)	\$8.87		\$ 9.10	
Each additional device	\$11.34		\$ 11.65	
Boilers:				
To 3 h.p., each	\$15.54		\$ 15.95	
Over 3 to 15 h.p., each	\$26.32		\$ 27.00	
Over 15 to 30 h.p., each	\$29.50		\$ 30.30	
Over 30 to 50 h.p., each	\$44.78		\$ 46.00	
Over 50 h.p., each	\$74.54		\$ 76.55	
Solar system, including collectors, piping, tanks and exchanger, each system	\$46.22		\$ 47.45	
Energy Conservation: review of plans and/or energy forms for all buildings subject to the California Energy Commission's conservation regulations (when not covered by building permit)	Direct Cost (1) with a minimum charge of \$60.33		Direct Cost (1) with a minimum charge of \$62.00	
5 Heating, Ventilating and Air Condition or General Mechanical				
Filing and Issuance Fee	\$90.49 plus the amount shown for each heating, ventilating, and air conditioning item of work and each general mechanical item of work		\$92.00 plus the amount shown for each heating, ventilating, and air conditioning item of work and each general mechanical item of work	
For the roughing in of sheet metal or approved circulating air pipe in connection with any heating or cooling system, including air inlet or outlet connections, registers and				
Plan Check, when applicable	Direct Cost (1)			
For new Residential Construction and additions with valuations over \$100,000 including all HVAC, registers, ducts, gas line and vents.	10% of Building Permit Fee			
Each register over two	\$2.87		\$ 2.95	
Heating, cooling and ventilating appliances:				
Gravity or forced air furnace, each (including gas fireplace inserts)	\$14.77		\$ 15.15	
Residential air conditioning system	\$12.26		\$ 12.60	
Unit heater, each	\$12.26		\$ 12.60	
Recessed wall heater, each	\$12.26		\$ 12.60	
Suspended space heater, each	\$12.26		\$ 12.60	
Gas range – domestic, each	\$8.87		\$ 9.10	
Gas range – commercial, each	\$10.88		\$ 11.20	
Gas clothes dryer, domestic, each	\$8.87		\$ 9.10	
Gas clothes dryer, commercial, each	\$10.88		\$ 11.20	
Gas domestic refrigerator, each	\$8.87		\$ 9.10	
Conversion burner, each	\$10.88		\$ 11.20	
Circulating type room heater, each	\$10.88		\$ 11.20	
Industrial and commercial heating equipment, each	\$15.18		\$ 15.60	
Alterations or changes of any control system or ventilating system from original	\$12.26		\$ 12.60	
Small burner of not over 15,000 BTU per hour, steam table sterilizers, laboratory burners, coffee urn burners, gas plates and similar devices, each	\$8.87		\$ 9.10	
Fans or blowers connected to any heating system which are not part of the furnace, each	\$8.87		\$ 9.10	
Commercial range hoods, including vent, each	\$33.29		\$ 34.20	
Flues:				
Minimum (one or two flues)	\$10.36		\$ 10.65	
Each flue over two (each)	\$6.41		\$ 6.60	
(1) Direct Cost = hourly personnel charge plus a factor of 100% for fringe benefits, overhead and indirect costs				

§ 6.4.100: FEES. The following fees have been established by the City Council pursuant to various provisions of the San Leandro Municipal Code (SLMC), San Leandro Administrative Code (SLAC) or the general laws of the State of California.

Description	Current Fee	Reference	Proposed	Explanation of FY 2013-14
COMMUNITY DEVELOPMENT DEPARTMENT - Building Regulations Division (continued)				
5 Heating, Ventilating and Air Condition or General Mechanical (Continued)				
Ventilating System for Kitchen, Bath, etc.:				
Minimum (one or two systems)	\$10.36		\$ 10.65	
Each system over two	\$8.87		\$ 9.10	
General Mechanical:				
Incinerators – domestic, each	\$15.03		\$ 15.45	
Incinerators – commercial/industrial, each	\$59.00		\$ 60.60	
Garbage chutes, each			\$ 19.90	
Fire dampers, each	\$8.87		\$ 9.10	
Smog control after burners, commercial/industrial, each system	\$40.12		\$ 41.20	
Refrigeration system – commercial/industrial, each system	\$51.25		\$ 52.65	
Condensate drain system, each inlet	\$3.90		\$ 4.00	
Boilers:				
To 3 h.p. each	\$15.54		\$ 15.95	
Over 3 to 15 h.p. each	\$23.03		\$ 23.65	
Over 15 to 30 h.p., each	\$29.50		\$ 30.30	
Over 30 to 50 h.p., each	\$44.78		\$ 46.00	
Over 50 h.p., each	\$75.41		\$ 77.45	
Heat pumps, each	\$23.03		\$ 23.65	
Cooling Systems:				
To 100,000 BTU each	\$20.31		\$ 20.85	
Over 100,000 to 500,000 BTU, each	\$32.01		\$ 32.90	
Over 500,000 to 1,000,000 BTU, each	\$42.32		\$ 43.45	
Over 1,000,000 BTU, each	\$52.53		\$ 53.95	
Evaporative Cooler, each	\$21.14		\$ 21.70	
Industrial Processing Equipment:				
Ovens, dryers, cookers, fryers, kettles, etc. each	\$33.35		\$ 34.25	
Industrial processing exhaust systems, each system	\$33.35		\$ 34.25	
Manufactured spray booths, each	\$33.35		\$ 34.25	
Energy Conservation: review of plans and/or energy forms for all buildings subject to the California Energy Commission's conservation regulations (when not covered by building permit)	Direct Cost (1) with a minimum charge of \$60.33		Direct Cost (1) with a minimum charge of \$62.00.	
6 Signs				
Filing and Issuance Fee	\$90.49 plus fees shown below. Fees for sign permits are in addition to any required electrical permit fees		\$92.00 plus fees shown below. Fees for sign permits are in addition to any required electrical permit fees	
Valuation of Sign: (The valuation for permit fee purposes shall be the total cost or contract price of the sign. In the event such a cost or price is not available or does not, in the opinion of the Building Official, fairly represent the true value of the sign, the valuation shall be based on a reasonable cost estimate established by the Building Official.)				
\$100 or less	No Additional Charge			
More than \$100 through \$1,000	\$46.84		\$ 48.10	
More than \$1,000 through \$5,000	\$46.84 for the first \$1,000 plus \$10.41 for each additional \$1,000 or fraction thereof		\$48.00 for the first \$1,000 plus \$10.70 for each additional \$1,000 or fraction thereof	
More than \$5,000 through \$20,000	\$88.44 for the first \$5,000 plus \$11.44 for each additional \$1,000 or fraction thereof		\$90.00 for the first \$5,000 plus \$11.75 for each additional \$1,000 or fraction thereof	
More than \$20,000	\$260 for the first \$20,000 plus \$10.41 for each additional \$1,000 or fraction thereof		\$266.00 for the first \$20,000 plus \$10.70 for each additional \$1,000 or fraction thereof	
Plan Check, when applicable	80% of Sign Permit Fee			
Electric self-contained signs, initially installed bearing Underwriters' label of approval, each	\$27.00		\$ 28.00	
Relocation or alteration of any sign electronically or mechanically, but not including replacement of tubing, transformers and such parts subject to failure; or shop inspection by the local inspection department in lieu of a UL label (a local electrical inspection department label of approval shall be required), each	\$27.00		\$ 28.00	
Tube lighting for illumination, display or outline	\$13.13 per sign plus \$2.57 for each receptacle		\$13.50 per sign plus 2.65 for each tube or LED string receptacle	
Incandescent lamps for illumination, display or outline lighting having sign receptacles mounted within a sheet metal raceway approved for the purpose.	\$13.13 per sign plus \$0.58 for each receptacle		\$13.50 per sign plus \$0.60 for each receptacle	
Transformers, each	\$17.29		\$ 17.75	
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Description	Current Fee	Reference	Proposed	Explanation of FY 2013-14
COMMUNITY DEVELOPMENT DEPARTMENT - Building Regulations Division (continued)				
7 Excavation and Grading				
Minimum Fee	\$67.10 PLUS the fees shown in the fee schedule as adopted by the City Council except that wherever an hourly rate is shown, the rate shall be equal to the Direct Cost (1) or whichever is greater.		\$69.00 PLUS the fees shown in the fee schedule as adopted by the City Council except that wherever an hourly rate is shown, the rate shall be equal to the Direct Cost (1) or whichever is greater.	
Plan Checking	\$67.10 PLUS the fees shown in the fee schedule as adopted by the City Council except that wherever an hourly rate is shown, the rate shall be equal to the Direct Cost (1) or whichever is greater.		\$69.00 PLUS the fees shown in the fee schedule as adopted by the City Council except that wherever an hourly rate is shown, the rate shall be equal to the Direct Cost (1) or whichever is greater.	
8 Miscellaneous				
A. Inspection Fees				
Fees for inspection not otherwise set forth herein	Direct Cost (1)			
Courtesy Inspection for projects that are awaiting permit issuance pending completion of plan review	Two times Direct Cost (1) with a minimum of one-hour		\$250 for inspections during normal business hours and \$375 for inspections outside normal business hours	Increase fee to help deter deferred submittals and to help achieve cost recovery for these type of inspections
Fees for inspection conducted outside of normal business hours	Rate equal to 1.5 times the Direct Cost (1) with a minimum fee of two (2) hours			
B. Extra Inspection Fees				
(1) Deficient or defective work, or otherwise through fault or error on the part of the holder of permit or his/her employees	One inspection made under the regular fees as provided herein			
Each and every further extra inspection visit	Direct Cost (1) with a minimum of one hour			
(2) Incorrect Address or location of work	Direct Cost (1) with a minimum of one-half hour			
(3) Amending application to increase the number of devices authorized for installation or repair after permit has been issued and before any inspection of	Fees as stated herein for additional installations			
(4) Investigation fee for work commenced without first obtaining permits as required by the San Leandro Municipal Code, whether or not a permit is	Fee equal to three (3) times the minimum fees PLUS any required permit fee			
(5) Code Compliance Inspections at the request of the property owner.	Direct Cost (1) with a minimum of one hour			
(6) Investigation Fee for conditions that are not in compliance with the San Leandro Zoning and/or Municipal Codes	Direct Cost(1)			
Note: Payment of any investigation fees does not exempt any person from compliance with all other provisions of applicable codes in the execution of the work nor from any other penalties prescribed by law.				
C. Other Fees and Charges				
Automation Update Fee	6% of Permit Fee, Minimum \$6.00 per permit type			
Strong Motion Impact Fee: State mandated tax for the Seismic Safety Commission for seismic monitoring. Collected for the State by the City.	Residential: .0010 per \$10.00 Valuation or fraction thereof with a \$0.50 min. Commercial/Industrial: .0021 per \$10.00 Valuation or fraction thereof with a \$.50 min.			
Building Standards Commission (SB1473) Fee: State Mandated tax for Green Building Standards collected for the State by the City.	All Residential, Commercial, and Industrial permits that use Valuation to determine permit fees: \$1.00 per \$25,000 valuation or fraction thereof with a \$1.00 minimum.			
Certificate of Occupancy	Direct Costs (1) , with minimum of \$134.00		Direct Costs (1) , with minimum of \$140.00	These fees missed being increased last year. The proposed fee reflects missed last year's increase plus this year's CPI increase.
Temporary Certificate of Occupancy per 30 days	Direct Costs (1) , with minimum of \$134.00		Direct Costs (1) , with	
Certificate of Compliance:	Direct Costs (1) , with minimum of \$134.00		Direct Costs (1) , with	
Single-family dwelling	Direct Costs (1) , with minimum of \$134.00		Direct Costs (1) , with	
Two-family dwelling	Direct Costs (1) , with minimum of \$134.00		Direct Costs (1) , with	
All others	Direct Costs (1) , with minimum of \$134.00		Direct Costs (1) , with	
House Moving Permit	Direct Costs (1) plus mileage, with minimum of \$137.00		Direct Costs (1) plus mileage, with minimum of \$140.00	
File retrieval and refiling (no staff assistance)	\$6.77		\$ 7.00	
Microfilm Copies	\$1.08		\$ 1.10	
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Description	Current Fee	Reference	Proposed	Explanation of FY 2013-14
COMMUNITY DEVELOPMENT DEPARTMENT - Building Regulations Division (continued)				
8 Miscellaneous (Continued)				
Photocopies	\$0.10 per page			
Staff assistance with file contents	Direct Costs (1)			
Microfilming of Permit and Plans includes imaging fee for fire permits: (For purposes of fee charges, each permit is considered a drawing)				
8-1/2 x 11 or 11 x 14 drawings including fire permits	\$ 1.75 per sheet			
All other size drawings	\$ 2.00 per sheet			
Appeals	Direct Cost (1)			
D. Fire Permit Filing and Issuance Fee	\$90.49 plus a fee based on total valuation of work as shown below		\$92.00 plus applicable fees from the Fire Dept. fee section	
E. Fire Permit Re-inspection Processing Fee	50 percent of fire permit filing and issuance fee			
Plan Storage:				
New single-family and two-family residential building	\$19.75		\$ 20.50	
All other new buildings	\$25.60		\$ 26.30	
Additions, alterations, or repairs	\$25.60		\$ 26.30	
Class C Roofs:				
From - , To and Including				
\$1.00 - \$500.00	\$137.33		\$ 140.00	
\$501.00 - \$2,000.00	\$137.33 for the first \$500 plus \$7.80 for each additional \$100 or fraction thereof, to and including \$2,000.00		\$140.00 for the first \$500 plus 8.00 for each additional \$100 or fraction thereof, to and including \$2,000.00	
\$2,001.00 - \$25,000.00	\$254.91 for the first \$2,000.00 plus \$25.75 for each additional \$1,000.00 or fraction thereof, to and including \$25,000.00		\$260.00 for the first \$2,000.00 plus \$26.45 for each additional \$1,000.00 or fraction thereof, to and including \$25,000.00	
\$25,001.00 - \$50,000.00	\$847.89 for the first \$25,000 plus \$23.19 for each additional \$1,000.00 or fraction thereof, to and including \$50,000		\$868.00 for the first \$25,000 plus \$24.00 for each additional \$1,000.00 or fraction thereof, to and including \$50,000	
\$50,000.00+	\$1,428.40 for the first \$50,000 plus \$17.70 each additional \$1,000.00 or fraction thereof		\$1468.00 for the first \$50,000 plus 18.20 each additional \$1,000.00 or fraction thereof	
<i>(1) Direct Cost = hourly personnel charge plus a factor of 100% for fringe benefits, overhead and indirect costs</i>				

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Description	Current Fee	Reference	Proposed	Explanation of FY 2013-14
COMMUNITY DEVELOPMENT DEPARTMENT – Planning Division				
1 Zoning		SLAC 5.1.100	CPI =	2.70%
A. Home Occupation				
-- Application	\$72.00		\$74.00	CPI
B. Fence Modification				
-- 1 & 2 Family	\$366.00		\$376.00	CPI
-- Multi-family and Non-residential	\$655.00		\$673.00	CPI
C. Variance and Conditional Use				
-- Existing 1 & 2 Family Residential	Direct Costs (2)		same	
-- Change of use/existing structure	Direct Costs (2)		same	
-- Other	Direct Costs (2)		same	
D. Site Plan Review				
--- Sign Only	\$200.00		\$205.00	CPI
--- Site Plan Review new non-residential	Direct Costs (2)		same	
--- Minor Residential	\$1,093.00		\$1,123.00	CPI
--- Major Residential	\$1,571.00		\$1,613.00	CPI
--- Major View Preservation	\$1,831.00		\$1,880.00	CPI
--- Major View Preservation w/Exception	Direct Costs (2)		same	
--- Water Efficient Landscape Review	Direct Costs (2)	SLZC 4.1914-16	same	
E. Parking Exceptions:				
-- Residential	Direct Costs (2)		same	
-- Other	Direct Costs (2)		same	
F. Planned Unit Development	Direct Costs (2)		same	
G. Zoning Amendment	Direct Costs (2)		same	
H. Zoning Compliance Review Fee	\$104.00		\$107.00	CPI
I. Administrative Review and Administrative Variance/Exemption:				
-Non-Residential Administrative Review				
a. Telecommunications/Small Collection Recycling	\$1,571.00		\$1,613.00	CPI
b. Other	\$432.00		\$444.00	CPI
c. Temporary Use	\$432.00		\$444.00	CPI
-Residential Administrative Review	\$432.00		\$444.00	CPI
-Outdoor Facilities Permits	\$432.00		\$444.00	CPI
-Non-Residential Temporary Uses - Administration Review	\$426.00		\$438.00	CPI
J. Zoning Approval/Permit:				
-Zoning Permits/New Business License's Zoning Approval	\$104.00		\$107.00	CPI
-Zoning Approval Change of Ownership	\$31.00		\$32.00	CPI
K. Temporary Sign Permit	\$56.00		\$58.00	CPI
-Temporary Use Permit	\$432.00		\$444.00	CPI
-Temporary Use Permit (Seasonal, Holiday, and/or Recurring)	\$205.00		\$211.00	CPI
L. Mills Act - Planning Processing	Direct Costs (2)			
M. Public Convenience or Necessity Determination	\$500.00		\$514.00	CPI
2 Subdivision		SLAC 5.1.100		
A. Tentative/Final Map	Direct Costs (2)		same	
B. Parcel Map	Direct Costs (2)		same	
3 Environmental Review		SLAC 5.1.100		
A. Environmental Documents & Studies	Direct Costs (2)		same	
4 Pre-application Assistance		SLAC 5.1.100		
A. First interdepartmental coordination Meeting	No charge			
B. Secondary or any subsequent interdepartmental coordination meeting	\$364.00		\$374.00	CPI
C. No charge for meeting with staff. If Planning Commission or Board of Zoning Adjustments work session is requested, a \$500 fee would apply. One-half of this fee would be credited to applicant if application filed within 6 months of work session			same	

(2) Direct Costs/Planning: Hourly personnel charge plus a factor of 33% for benefits, 83% for indirect overhead charges and 89% for staff support charges.

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Description	Current Fee	Reference	Proposed	Explanation of FY 2013-14
COMMUNITY DEVELOPMENT DEPARTMENT – Planning Division (continued)				
5 Appeal Fees – Zoning Applications (Non-Refundable)		SLAC 5.1.100		
A. Administrative Approvals, Zoning Enforcement Official Actions and Interpretations	\$520.00		\$534.00	
B. Board of Zoning Adjustments, Planning Commission, Site Development Sub commission (see also City Clerk)	\$520.00 plus Direct Costs (2) if appellant is applicant.		\$534.00 plus Direct Costs (2) if appellant is	
	\$520.00 if appellant is not applicant.		\$534.00 if appellant is not	<i>CPI</i>
C. Notice of Violation appeal fee	\$500.00 plus Direct Costs (2) if appellant is applicant.	SLMC 1.12	\$514.00 plus Direct Costs (2) if appellant is applicant.	<i>CPI</i>
	\$520.00 if appellant is not applicant.		\$534.00 if appellant is not	<i>CPI</i>
6 Conversion Fees:				
A. Residential apartment buildings to condominiums	\$4,629.00		\$4,754.00	<i>CPI</i>
B. Non-Residential complexes to individual unit or condominium ownership	Direct Costs (2)		same	
7 A. Plan Check for Building	\$62.00		\$64.00	<i>CPI</i>
B. Plan Check for Building - Additional	Direct Costs (2)		same	
8 Legal Recovery Fee	Community Development Department applications and other Cost Recovery eligible legal services performed by the City Attorney's Office will be charged the following rates:			
	\$250.00-\$400.00/hr. – Attorney time		same	
	\$125.00/hr. – Paralegal time		same	
9 Blueprint Fees (see also Engineering & Transportation Dept.)	\$10.00 for first sheet and \$2.00 for each sheet thereafter plus Direct Costs (2)		same	
10 Long Range Planning Fees				
A. Single Family Units	\$127.00		\$130.00	<i>CPI</i>
B. Multi-Family Units	\$64.00		\$66.00	<i>CPI</i>
C. Commercial & Industrial Units	\$0.12/sq. ft.		same	
11 Planning Commission & Board of Zoning Adjustments: Subscriptions				
A. Agenda	\$ 20.00 per year		same	
B. Minutes	\$ 76.00 per year		\$ 78.00 per year	<i>CPI</i>
12 Exception to Noise Ordinance	\$405.00		\$416.00	<i>CPI</i>
13 General Plan Amendment	Direct Costs (2)		same	
14 Development Agreements	Direct Costs (2)		same	
(2) Direct Costs/Planning: Hourly personnel charge plus a factor of 33% for benefits, 83% for indirect overhead charges and 89% for staff support charges.				

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Description	Current Fee	Reference	Proposed	Explanation of FY 2013-14
ENGINEERING AND TRANSPORTATION DEPARTMENT				
1 General Encroachment		SLMC 5-1-225		
A. Permit	\$65.00			
B.1 Inspection/Plan Review/Permit Issuance	Direct Costs (1)			
B.2 Permit + Inspection Fee	\$215 = \$65 (Permit) + \$150 (Inspection) (For estimated Inspection Requirements = 1 1/2 Hours as determined by City Engineer)			
C. Trench Damage/Penalty Fee	\$1.50/square ft. of trench for streets under 2 yrs. old \$1.25/square ft. of trench for streets over 2 yrs. old			
D. Inspection/Security/Plan Review Deposit	As determined by City Engineer to insure prompt, high quality repairs and to cover estimated inspection costs and plan review cost.			
E. No Permit Penalty Fee	Double Inspection Fee and Permit Fee			
F. Sidewalk Inspection:				
-- 100% Property Owner Work	Cost of Work + 15% of Cost of Work performed by City Contractor			
-- Neighborhood Improvement Program	15% of costs of work performed by City Contractor			
-- Annual Sidewalk Repair Program	No Cost			
G. Agreement	Direct Costs (1)			
H. Overhead Banner Installation and Removal	\$150.00			
I. News rack Permit	\$55.00 + \$5.50 per news rack			
Maintenance Deposit	\$100.00 + \$5.00 per news rack			
2 Subdivision:				
A. Parcel Map Waiver/Lot Line Adjustment/ or Certificate of Compliance	Direct Costs (1): \$1,600 initial deposit			
B. Parcel Map	Direct Costs (1): \$4,000 plus \$100 per lot initial deposit			
C. Tentative/Final Map	Direct Costs (1)			
D. Subdivision Improvement Plan Review	Direct Costs (1)			
3 Building Permits:				
A. Plan Review	Direct Costs (1): \$55.00 minimum			
B. Agreement Preparation	Direct Costs (1)			
4 Large Format Copies (see also Community Development Dept.)	\$10.00 for first sheet and \$2.00 for each sheet thereafter plus Direct Costs (1)			
5 Park Facilities Development Impact Fees (2)		SLMC 7.13.100		
Park Land Acquisition Fee:				
Single Family	\$12,487.35		\$ 12,849.48	Used shelter component of
Multi-Family	\$10,914.55		\$ 11,231.07	CPI for SF Bay Area for land
Special Unit	\$5,457.83		\$ 5,616.11	fees
Park Improvement Fee:				
Single Family	\$2,262.34		\$ 2,327.95	Used Engineering News Record
Multi-Family	\$1,977.71		\$ 2,035.06	Construction Cost Indices
Special Unit	\$988.87		\$ 1,017.55	to determine fees
Total Acquisition and Improvement Fee:				
Single Family	\$14,749.69		\$ 15,177.43	
Multi-Family	\$12,892.26		\$ 13,266.14	
Special Unit	\$6,446.70		\$ 6,633.65	
6 Grading Permits:				
A. Permit	\$55.00			
B. Inspection	Direct Costs (1)			
C. Inspection Deposit	As determined by City Engineer			
D. Plan Review	Direct Costs (1)			
7 Public Works Projects:				
A. City Standard Plans (Printed or CD)	\$10.00			
B. Bidder: City Projects Plans & Specification Documents-purchased at City Hall	Direct Costs (rounded to nearest \$5) or a minimum of \$25.00			
C. Bidder: City Project Plans & Specification Documents purchased via mail	Direct Costs (rounded to nearest \$5) or a minimum of \$25.00 + mailing costs			
8 Overhead Utility Conversion				
A. Residential Development	Lesser of:	Underground Utility District Master Plan		
	i) Actual/estimated costs, or			Used ENR Construction Cost
	ii) \$1296.00 per dwelling unit		\$1333.46 per dwelling unit	Index to determine fees
B. Non-Residential Development	Actual/estimated cost; approximately \$324/LF		\$333.67/LF	
9 City Property Use Application Fee	Direct Costs (1)			
<i>(1) Direct Costs: Hourly personnel charge plus a factor of 33% for benefits, 54% for indirect overhead charges and 87% for staff support charges.</i>				
<i>(2) Effective 8/5/05 the Park Development Fees will be amended in accordance with Resolution 2005-069</i>				

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Description	Current Fee	Reference	Proposed	Explanation of FY 2013-14					
ENGINEERING AND TRANSPORTATION DEPARTMENT - Traffic Division									
1 Development Fees for Street Improvements (DFSI) (2)		SLMC 7-11-120							
A. Residential:									
-- General residential	\$1,221.67		\$ 1,240.00	Used ENR DFSI factor of 1.0150					
-- Senior housing	\$609.61		\$ 618.75	for all of these fees					
B. Commercial:									
-- General Office	\$3.39/gross bldg. sq. ft.		\$ 3.44						
-- Medical Office	\$4.75/gross bldg. sq. ft.		\$ 4.82						
C. Retail:									
-- General Retail	\$3.79/gross bldg. sq. ft.		\$ 3.85						
-- Personal Services	\$2.03/gross bldg. sq. ft.		\$ 2.06						
D. Restaurants									
Quality Restaurants	\$2.72/gross bldg. sq. ft.		\$ 2.76						
All Other Restaurants	\$10.99/gross bldg. sq. ft.		\$ 11.15						
E. Financial Services	\$10.17 /gross bldg. sq. ft.		\$ 10.32						
F. Hotel/Motel	\$827.50 /room		\$ 839.91						
G. Industrial:									
-- General	\$1.09 /gross bldg. sq. ft.		\$ 1.11						
-- Mini-warehouse	\$0.34 /gross bldg. sq. ft.		\$ 0.35						
-- Service Station	\$8,682.66 /station		\$ 8,812.90						
2 Oversized vehicles, objects, buildings:									
A. Red-tipping Driveway	\$55.00		\$55.00 plus \$5.50/ft for additional red-tipping > 10'						
B. Public Service Directional Sign	\$55.00								
C. Other Services	Direct Costs (1)								
3 Davis-Doolittle Traffic Impact Fee			TRAFFIC IMPACT FEE SCHEDULE						
TAZ (rates are per sq. ft.)			1	2	3	4	5	6	8
General Industrial	See Fee Schedule		\$ 0.05	\$ 2.56	\$ 0.12	\$ 0.09	\$ 0.03	\$ 0.03	\$ 0.33
		Proposed	\$ 0.05	\$ 2.60	\$ 0.12	\$ 0.09	\$ 0.03	\$ 0.03	\$ 0.33
General Residential	See Fee Schedule		\$ 0.10	\$ 4.65	\$ 0.23	\$ 0.17	\$ 0.05	\$ 0.06	\$ 0.62
		Proposed	\$ 0.10	\$ 4.72	\$ 0.23	\$ 0.17	\$ 0.05	\$ 0.06	\$ 0.63
Senior Housing	See Fee Schedule		\$ 0.05	\$ 2.64	\$ 0.12	\$ 0.09	\$ 0.03	\$ 0.03	\$ 0.34
		Proposed	\$ 0.05	\$ 2.68	\$ 0.12	\$ 0.09	\$ 0.03	\$ 0.03	\$ 0.35
General Office	See Fee Schedule		\$ 0.18	\$ 8.02	\$ 0.40	\$ 0.28	\$ 0.08	\$ 0.11	\$ 1.07
		Proposed	\$ 0.18	\$ 8.14	\$ 0.41	\$ 0.28	\$ 0.08	\$ 0.11	\$ 1.09
Medical Office	See Fee Schedule		\$ 0.24	\$ 11.23	\$ 0.55	\$ 0.40	\$ 0.12	\$ 0.16	\$ 1.49
		Proposed	\$ 0.24	\$ 11.40	\$ 0.56	\$ 0.41	\$ 0.12	\$ 0.16	\$ 1.51
General Retail	See Fee Schedule		\$ 0.20	\$ 8.99	\$ 0.44	\$ 0.31	\$ 0.09	\$ 0.12	\$ 1.20
		Proposed	\$ 0.20	\$ 9.12	\$ 0.45	\$ 0.31	\$ 0.09	\$ 0.12	\$ 1.22
Personal Services	See Fee Schedule		\$ 0.10	\$ 4.81	\$ 0.24	\$ 0.17	\$ 0.05	\$ 0.06	\$ 0.64
		Proposed	\$ 0.10	\$ 4.88	\$ 0.24	\$ 0.17	\$ 0.05	\$ 0.06	\$ 0.65
Financial Services	See Fee Schedule		\$ 0.52	\$ 24.07	\$ 1.19	\$ 0.85	\$ 0.26	\$ 0.33	\$ 3.20
		Proposed	\$ 0.53	\$ 24.43	\$ 1.21	\$ 0.86	\$ 0.26	\$ 0.33	\$ 3.25
Hotel/Motel	See Fee Schedule		\$ 0.08	\$ 3.85	\$ 0.19	\$ 0.14	\$ 0.04	\$ 0.05	\$ 0.51
		Proposed	\$ 0.08	\$ 3.91	\$ 0.19	\$ 0.14	\$ 0.04	\$ 0.05	\$ 0.52
Mini-Warehouse	See Fee Schedule		\$ 0.02	\$ 0.80	\$ 0.04	\$ 0.03	\$ 0.01	\$ 0.01	\$ 0.10
		Proposed	\$ 0.02	\$ 0.81	\$ 0.04	\$ 0.03	\$ 0.01	\$ 0.01	\$ 0.10
Service Station	See Fee Schedule		\$ 0.70	\$ 32.08	\$ 1.57	\$ 1.13	\$ 0.35	\$ 0.44	\$ 4.27
		Proposed	\$ 0.71	\$ 32.56	\$ 1.59	\$ 1.15	\$ 0.36	\$ 0.45	\$ 4.33
4 Marina / Interstate 880 Traffic Impact Fee (3)									
A. Residential:									
-- General residential	614.48/unit		623.69/unit						
-- Senior housing	207.65/unit		210.76/unit						
B. Commercial:									
-- General Office	\$1.29/gross bldg. sq. ft.		\$1.31/gross bldg. sq. ft.						
-- Medical Office	\$2.43/gross bldg. sq. ft.		\$2.47/gross bldg. sq. ft.						
C. Retail:									
-- General Retail	\$1.50/gross bldg. sq. ft.		\$1.52/gross bldg. sq. ft.						
-- Personal Services	\$2.08/gross bldg. sq. ft.		\$2.11/gross bldg. sq. ft.						
D. Restaurants									
--Quality Restaurants	\$2.82/gross bldg. sq. ft.		\$2.86/gross bldg. sq. ft.						
--All Other Restaurants	\$4.80/gross bldg. sq. ft.		\$4.87/gross bldg. sq. ft.						
E. Financial Services	\$10.69 /gross bldg. sq. ft.		\$10.85 /gross bldg. sq. ft.						
F. Hotel/Motel	\$550.92 /room		\$559.18/room						
G. Industrial:									
-- General	\$0.80 /gross bldg. sq. ft.		\$0.81 /gross bldg. sq. ft.						
-- Mini-warehouse	\$0.18 /gross bldg. sq. ft.								
-- Service Station	\$2,206.22 /station		\$2,239.30/station						

(1) Direct Costs: Hourly personnel charge plus a factor of 33% for benefits, 54% for indirect overhead charges and 87% for staff support charges.

(2) This fee is reviewed in February of each year to determine if adjustment is required.

(3) This fee is based on the City Engineer's determination of the impact zone in the City Engineer's contact Engineering & Transportation Department for a complete map.

§ 6.4.100: FEES. The following fees have been established by the City Council pursuant to various provisions of the San Leandro Municipal Code (SLMC), San Leandro Administrative Code (SLAC) or the general laws of the State of California.

Description	Current Fee	Reference	Proposed	Explanation of FY 2013-14
FINANCE DEPARTMENT				
1 Business License Related Fees:		SLMC 2-2-525		
A. Duplicate License	No charge			
B. Business License Listing	\$1.00/page (min. \$5.00; max. \$50.00)			
C. Business License Verification	\$5.00 written response (businesses only)			
D. Administrative Fee for Business License Changes	\$50	SLMC 2-2-520		
2 Permits:		SLMC 4-5-210		
A. Marina Shoreline Peddlers (Ice Cream Vendors Only)				
-- New and Renewal	\$100.00/annual			
B. Peddler/Solicitor:				
-- New	\$25.00			
-- Renewal	\$25.00			
C. Itinerant Merchant				
-- New	\$25.00			
-- Renewal	\$25.00			
D. Used Vehicle Dealers	\$50.00	SLMC 4-7-210		
E. Amusement Device Machines	\$50.00/machine	SLMC 4-3-305		
F. Bingo Not-for-Profit:		SLMC 4-25-225		
-- New	Business License Base Fee			
-- Renewal	Business License Base Fee			
3 Parking Space Rental		SLAC 6-4-100		
A. Estudillo Garage				
-- Reserved Parking	\$70.00/month			
-- Unrestricted Parking	\$45.00/month			
-- Daily Parking	\$2.50 per day			
-- Replacement Parking Tags	\$25.00 each			
B. Plaza Lot	\$55.00 per month			
C. Callan Ave. Lot	\$55.00 per month			
D. Hyde Street Lot	\$55.00 per month			
E. Temporary Parking:				
--Reserved	\$50.00 per month			
--Non-reserved	\$30.00 per month			
Replacement Parking Permit – all areas	\$25.00 each			
4 Dog License		SLMC 4-11-200		
A. Unspayed/unneutered, 1 yr.	\$20.00			
B. Unspayed/unneutered, 3 yr. (1)	\$40.00			
C. Spayed/neutered, 1 yr. (2)	\$10.00			
D. Spayed/neutered, 3 yr. (1) (2)	\$20.00			
E. Penalty:		SLMC 4-11-510		
-- Unspayed/unneutered	\$10.00			
-- Spayed/neutered	\$10.00			
F. City/County within California: Seeing-eye dog or certified hearing dog for physically handicapped	No Fee			
G. Duplicate tag	\$3.00	SLMC 4-11-525		
(1) 3 year pet licenses are purchased by pet owners at a reduced fee and, therefore, are not refundable in whole or in part nor will credit be allowed toward licenses for other owned pets.				
(2) Pet owners presenting a receipt from a Veterinarian Clinic or Pet Hospital for prepayment of a spayed or neutered operation for their pet will be allowed to license their pet at the spay/neuter rate.				
5 Pot-Bellied Pig License				
A. Spayed/neutered, 1 yr.	\$20.00	SLMC 4-11-705		
6 Taxicab		SLMC 6-6-210		
A. Application				
-- Taxicab Business Permit Application	\$100.00 - Initial			
	\$ 50.00 - Annual Renewal			
B. Additional Vehicles - Permit Amendment	\$50 per amendment			
7 Payroll Related Fees		SLAC 6.4.100		
A. Garnishment implementation fee	\$1.00 per check			
B. Duplicate W-2's	\$5.00			
8 Late Payment Charges	0.75% of outstanding balance per month for accounts delinquent 30 days or more	SLAC 6.1.105		
9 Purchase of Paid or Cancelled Bonds	\$5.00	SLAC 6.4.100		
10 Bond Issue	To be determined by City Council to recover administrative and related costs.			
11 Trailer Park Camp	\$1.00 per camp site	SLMC 3-10-235		
12 Returned Check Service Charge	\$25.00	SLAC 6.4.100		
13 Copy of Adopted/Adopted Budget	\$25.00			
14 Copy of Comprehensive Annual Financial Report (CAFR)	\$10.00			
15 Administrative Fee to Place Delinquent Accounts on Tax Bills	\$20.00	SLMC 2-9-100		

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Description	Current Fee	Reference	Proposed	Explanation of FY 2013-14
FINANCE DEPARTMENT (continued)				
16 Fee for Insufficient Information (DE6)	\$20.00			
17 Stop Payment Service Charge	\$20.00			
18 Wire Transfer Service Charge	\$25.00			
FIRE SERVICE RELATED – GENERAL				
1 Permits		SLMC 3-3-112		
A. Fire Code Permit Fees	\$223.00			
2 Sprinkler Fees:		SLMC 3-3-260		
A. Underground/Private Service Fire Main (includes plan review, hydrostatic test, flush, & inspections <2	\$605.00 total \$590 plus \$15/hydrant or connection fee			
B. Sprinkler System (system = 1 riser) (includes plan review, weld, hydrostatic test & inspections <2	\$605.00 plus \$0.50 per head			
C. Any extraordinary situations charged at	\$111.00/hr.			
D. Automatic Sprinkler Tenant Improvements:				
-- Less than 20 heads	\$223.00			
-- Greater than or equal to 20 heads	\$333.00 plus \$.50 per head			
3 Fixed Fire Protection System		SLMC 3-3-250		
A. Plan check, inspection and test	\$223.00			
B. Electronics activation (clean agent, pre action, etc.)	\$333.00 plus \$5 per device			
C. Any retest or re-inspection (1)	\$111.00/hr.			
4 Fire Alarms		SLMC 3-3-250		
A. Property protection, plan check and test	\$223.00 plus \$5 per device			
B. Life Safety Systems	\$111.00 plus \$3/initiating and/or indicting device			
C. Automatic Closing Fire Assembly				
D. Any retest or re-inspection (1)	\$111.00/hr.			
5 Hazardous Materials Response and Other Incident Fees		SLMC 3-3-300		
A. Engine or Truck Company	\$269.00/hr.			
B. Deputy or Battalion Chief	\$100.00/hr.			
6 Inspection of Multiple Family Dwellings (3 or more units)		CA Health & Safety Code		
A. Annual	Annual \$111.00/hr (1)			
7 Miscellaneous				
A. All other plan reviews (includes review and ordinary inspections associated with project)	\$223.00 plus 65% of bldg permit fee(2)			
B. Other Fire Prevention Services (includes any miscellaneous fire protection related activities not otherwise categorized in this fee schedule)	Direct Cost (2) (3)			
C. Fire Investigation Fee	\$556.00			
D-Planning Review Fee (Site plans & CUP)	\$223.00		delete since not used	
<i>(1) 1 hour minimum</i>				
<i>(2) The City Manager and/or Fire Chief may adjust the plan checking/permit fee for an individual project when costs to the City are not congruent with this fee schedule.</i>				
<i>(3) Direct Cost = hourly personnel charge plus a factor of 100% for fringe benefits, overhead and indirect costs.</i>				
HUMAN RESOURCES DEPARTMENT				
No fees are charged by this department.				

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Description	Current Fee	Reference	Proposed	Explanation of FY 2013-14
LIBRARY SERVICES DEPARTMENT				
1 Library Cards		SLMC 1-3-805		
A. Non-resident San Leandro Workers	\$30.00/year			
B. Non-resident Family	\$60.00/year			
C. Replacement Card	\$3.00/adult; \$3.00/minor			
2 Fines and Penalties		SLMC 1-3-805		
A. Overdue Book Fines	\$.40/day; - adult: \$.25/day - minor Max. Fine: \$10.00/catalogued item; \$6.00/uncatalogued item			
B. Lost Books	List price plus processing charge of: \$10.00 if catalogued; \$6.00 if uncatalogued			
C. Overdue Video Cassette/DVD/CD	\$1.00/day up to \$15.00/max.			
D. Lost Video Cassette/DVD/CD	Replacement costs plus \$10.00 replacement charge			
E. Damaged Video Cassette/DVD/CD	Charge to be assessed by staff			
F. Damaged Plastic Case for Video, DVD or CD	\$5.00			
G. Replace Mylar Book Cover	\$5.00			
3 Special Services		SLMC 1-3-805		
A. Inter-Library Loan	\$5.00/request plus postage cost or charges by lending library.			
B. Rental Books	\$.50/day (\$1.00 min.)			
C. Video and DVD Rental	\$3.00/3 days + \$1.00 per day for additional days			
D. FAX Service				
-- In State	\$2.00/page			
-- Out of State	\$3.00/first page; \$2.00 each additional page			
-- International	\$7.00/first page; \$2.00 each additional page			
E. Proctor Exam Fee	\$50.00			
4 Meeting Facility Fees				
USERS are classified into the following groups for the purpose of determining applicable fees and charges.				
-- Group Eligibility A:	Programs administered by or for the City of San Leandro			
-- Group Eligibility B:	San Leandro non-profit organizations with ten or more members of whom at least 50% are San Leandro residents. (Non-profit fundraising events will be charged for actual operating costs, including staffing, utilities and security).			
-- Group Eligibility C:	Non-San Leandro Non-profit organizations which serve San Leandro residents. (Use of high-demand facilities limited to twice per year. Fundraising events will be charged for actual operating costs, including staffing, utilities, and security.)			
-- Group Eligibility D:	San Leandro resident individuals or groups using the facility for private purpose.			
-- Group Eligibility E:	Non-resident individuals using the facility for private purposes.			
-- Group Eligibility F:	San Leandro businesses with company facility located within San Leandro city limits.			
-- Group Eligibility G:	Non-San Leandro businesses, commercial groups, non-profit organizations, and all other non-resident groups.			
RENTAL FEES are determined by group eligibility and facility used. Operations costs, liability insurance fees, and security fees may also be applicable. Minimum rental is two hours. Hourly rates are not prorated for parts of an hour.				
Facility:			Hourly Rental Rates for Group Eligibility	
A. Community Library Center:			A	B*
-- Trustees Room, Mary Brown Room; Conference B or Conference C	See Hourly Rental Rate Schedule		N/A	N/A
-- Lecture Hall, Estudillo Room, Karp, or Senior Facility	See Hourly Rental Rate Schedule		N/A	N/A
-- Kitchen (flat rate)	See Hourly Rental Rate Schedule		N/A	N/A
-- Karp/Estudillo combination	See Hourly Rental Rate Schedule		N/A	N/A
B. Casa Peralta Grounds:	See Hourly Rental Rate Schedule		N/A	N/A
-- Kitchen (flat rate)	See Hourly Rental Rate Schedule		N/A	N/A
			C*	D
			E	F
			G	
			\$ 50	\$ 75
			\$ 100	\$ 120
			\$ 75	\$ 85
			\$ 150	\$ 200
			\$ 150	\$ 200
			\$ 80	\$ 100
			\$ 75	\$ 95
			\$ 200	\$ 250
			\$ 200	\$ 250
			\$ 110	\$ 120

*Resident Rates will be charged during peak weekend hours

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Description	Current Fee	Reference	Proposed	Explanation of FY 2013-14
LIBRARY SERVICES DEPARTMENT (continued)				
4 Meeting Facility Fees (Continued)				
OTHER FEES:	(Fees are the same for all categories)			
-- Attendant on Duty	\$25/hr			
-- Opening/Closing Fee (when needed)	\$25/hr			
-- Liability Insurance	Fees determined for each use.			
-- San Leandro Police Dept. Security	Fee determined by current overtime rates for police personnel.			
-- Private Vendor Security	Fee determined by current hourly rates, nature of event, and number of participants.			
-- Utilities	Fee determined by average current hourly costs.			
-- Portable Dance Rental	\$100			
-- Meeting Room Damage Deposit	\$50 - \$250, depending upon room size			
Equipment Rental	Fees based on current replacement costs.			
CANCELLATION PENALTY:	(Rooms)			
If cancelled more than 90 days prior to event:	Full refund of deposit and fees.			
If cancelled between 90 days and 30 days prior to event:	Forfeit full damage deposit.			
If cancelled between 30 days and 10 days prior to event:	Forfeit full damage deposit and one half (1/2) of all fees collected.			
If cancelled less than 10 days prior to event:	Forfeit all deposits and fees collected.			

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Description	Current Fee	Reference	Proposed	Explanation of FY 2013-14
POLICE DEPARTMENT				
1 Fingerprint (Livescan) Fee	\$25 for residents \$50.00 for non-resident	SLAC 6.4.100		
2 Concealed Weapon Permit		SLAC 6.4.100		
A. Background Investigation Fee:				
Upon application for license	\$150			
Upon issuance of license	\$90.00 plus State Fee (1)			
B. Renewal Fee	\$50			
3 Gun Dealer's Permit:		SLAC 6.4.100		
A. New	\$150 Plus State Fee (1)			
B. Renewal	\$100			
4 Firearms Storage Fee	\$40 per firearm	SLAC 6.4.100		
5 Massage/Acupuncture Permits:		SLAC 6.4.100		
A. New Establishment	\$100.00 plus State fee (1)			
B. Renewal Establishment	\$50.00			
C. Masseur/Masseuse/Acupuncturist Permit	\$25.00 – Permit Fee, plus \$32.00 – Fingerprint (Livescan) & Background Check, plus \$20.00 – Police Dept. Administrative Fee	SLMC 4-23-400		
6 Secondhand Dealers/Junk Dealers/Pawnbrokers:		SLMC 4.9.230		
A. New	\$100.00 plus State fee (1)			
B. Renewal	\$60.00			
7 Fortunetelling:		SLMC 4.15.210		
A. New	\$25.00 plus State fee			
B. Renewal	\$25.00 plus State fee			
8 Taxicab:				
A. Owner Fingerprint & Background Check	\$175.00 plus \$20.00 Police Dept. Admin Fee	SLMC 6-6-215		
B. Driver Permit Application, Annual	\$50.00 Permit Fee, plus (2) and (3) \$32.00 – Fingerprint & Background Check, plus \$20.00 – Police Dept. Administrative Fee	SLMC 6-6-310		
C. Driver Permit Re-issuance (within 6 mos.)	\$20.00	SLMC 6-6-340		
9 Police Reports:		SLAC 11.2.110		
A. Letter of clearance, verification, lost property, etc.	\$25.00			
B. Crime Analysis	\$50.00			
C. Accident Reports	\$10.00 (1-10 page report); \$.10 per additional page			
D. Police Reports/Arrest Reports	\$2.00 (1-10 page report); \$.10 per additional page			
10 Animal Service Fees:		SLAC 6.4.100		
A. Animal pickup	\$50.00/pickup			
B. Veterinarian pickup:				
-- For 1 – 10	\$125.00			
-- Over 10	\$12.50 ea. to max. of \$300.00			
C. Animal Redemption	\$40.00			
11 Tape recordings of telephone and/or radio communications -- incident related records for public release	\$50.00	SLAC 6.4.100		
12 Intoxicated Driver:		SLAC 6.4.100		
A. Property Damage	Actual cost of damage to City property			
B. Emergency Response	\$77.00/hr.			
13 Vehicle Release	\$200.00	SLAC 6.6.100		
14 Vehicle Repossession	\$15.00			
15 Vehicle Verification:				
-- At City Hall	\$13.00			
-- At Home or Business	\$25.00			
16 False Alarm Response:		SLMC 4-6-400		
A. Third response within 90 days	\$75.00			
B. Fourth and subsequent responses	\$175.00			

(1) As part of the application process, applicants must undergo a psychological evaluation at a cost of \$150, which shall be borne by the applicant.

(2) As part of the application process, applicants must submit proof of a current drug test showing negative results and two identical and current passport size color photographs.

(3) As part of the Police Department's inspection of taxi cabs, verification of the City Council approved (5/2/11) flag drop rate of \$3.00, \$2.60 mileage rate and \$26.00 wait fee/hour will be conducted to ensure compliance with SLMC 6-6-400, effective June 1, 2011.

SAN LEANDRO ADMINISTRATIVE CODE
TITLE 6, Chapter 4

FINANCE
FISCAL YEAR 2014 Proposed FEES

§ 6.4.100: FEES. The following fees have been established by the City Council pursuant to various provisions of the San Leandro Municipal Code (SLMC), San Leandro Administrative Code (SLAC) or the general laws of the State of California.

Description	Current Fee	Reference	Proposed	Explanation of FY 2013-14
POLICE DEPARTMENT (continued)				
17 Photographs:		SLAC 6-4-100		
A. Color photographs				
-- 8 x 10	\$5			
-- 4 x 6	\$4 (per print)			
B. Black and white photographs				
-- 8 x 10	\$16.00			
C. Duplication of CD's & DVD's	\$25.00 per CD or DVD			
18 Parade Permits (Special Events):				
A. Permit	\$50	SLAC 1.4.100 (a)		
B. City service support (i.e. personnel assistance, barricade services or special refuse services), excluding City sponsored civic functions.	Direct costs in excess of \$500.00, per event	SLAC 1.4.100 (b)		
19 Carnival Permit	\$100.00	SLAC 6.4.100		
20 Block Party Permit	\$30.00			
21 Background investigation for certification of employee of firearm dealer	\$40.00	SLMC 4.14.420		
22 Vehicle Registration Violation	\$13 - at City Hall			
Correction Verifications	\$25 - at home or business			
23 Parking Citation Fines:				
-- CPO Parking Violation	\$65.00	SLMC 3.1.200(h)		
-- Parking on Street for Repairs	\$50.00	SLMC 6.1.270		
-- Posted Private Property	\$45.00	SLMC 6.1.400		
-- Not Curbing Wheels on Hill	\$40.00	SLMC 6.1.425		
-- Oversize Vehicle (Commercial in Residential)	\$60.00	SLMC 6.1.430(d)		
-- Off-Street Oversize Vehicle	\$46.00	SLMC 6.1.430(b)		
-- Non-Motorized Vehicle	\$60.00	SLMC 6.1.430(c)		
-- Parking Within Designated Stall	\$45.00	SLMC 6.1.435		
-- No Parking Area	\$45.00	SLMC 6.1.500(a)		
-- Designated Street or Park by Time or Day	\$45.00	SLMC 6.1.500(b)		
-- Parking Limitations/Restrictions	\$45.00	SLMC 6.1.500(c)		
-- Curb Markings/Red-A/Yel-B/Whi-C/Grn-D	\$45.00	SLMC 6.1.505		
-- Handicapped Stall	\$280.00	SLMC 6.1.505(e)		
-- Truck-No Parking	\$46.00	SLMC 6.1.600		
-- Truck-No Parking Truck Route	\$46.00	SLMC 6.1.605		
-- Truck Parking Prohibited	\$46.00	SLMC 6.1.610		
-- Truck Over 25 Tons Prohibited	\$46.00	SLMC 6.1.615		
-- Municipal Parking Lots-Restrictions	\$45.00	SLMC 6.1.800		
-- Designated Reserved Parking Spaces	\$45.00	SLMC 6.1.805		
-- Obstructing Enf.-Removing Chalk Marks	\$45.00	SLMC 6.1.810(a)		
-- Obstructing Enf.-Moving Vehicle to Evade	\$45.00	SLMC 6.1.810(b)		
-- Parking in Excess of 72 Hours	\$66.00	SLMC 6.1.820		
-- Passenger Loading Zone	\$36.00	SLMC 6.1.835		
-- Parking Limitations/Golf Course	\$36.00	SLMC 6.1.850		
-- Meter Expired	\$31.00	SLMC 6.2.115		
-- Meter Zone Time Limit	\$36.00	SLMC 6.2.120		
-- Private Property Storage	\$116.00	SLMC 6.4.400		
-- Failure to Abate from Private Property	\$116.00	SLMC 6.4.405		
--Truck Route Violation for parked and moving trucks	\$100.00	SLMC 6.7.210		

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Description	Current Fee	Reference	Proposed	Explanation of FY 2013-14
POLICE DEPARTMENT (continued)				
23 Parking Citation Fines: (Continued)				
-- Parking on or blocking a Crosswalk	\$60.00	CVC 22500(b)		
-- Parking in front of a driveway	\$60.00	CVC 22500(e)		
-- Parking on a sidewalk	\$60.00	CVC 22500(f)		
-- Double Parking	\$60.00	CVC 22500(h)		
-- Parking over 18" from curb	\$60.00	CVC 22502(a)		
-- Parking within 15 feet of fire hydrant	\$60.00	CVC 22514		
-- Parking within 7-1/2 feet of railroad track	\$60.00	CVC 22521		
-- Abandoned vehicle	\$300.00	CVC 22523(a)		
24 Traffic Control:				
-- Driving over or across newly laid pavement, surfacing, painting	\$75.00	SLMC 6.1.240		
-- Driving over any street barrier, sign, marker for closed street	\$75.00	SLMC 6.1.245		
-- Unauthorized placement of barrier or sign	\$50.00	SLMC 6.1.255		
-- Unlawful riding of skateboard, roller-skates, coasters, toy vehicles or similar device on undesignated City Property	\$50.00	SLMC 6.1.265		
-- Unlawful for operator to drive across property not intended for use as a public right of way as means of effecting shortened route	\$50.00	SLMC 6.1.285		
-- Refusal or failure to comply with Police Officer/Parking Aide's traffic control instructions	\$100.00	SLMC 6.1.300		
-- Failure to remove ignition key from unattended vehicle	\$50.00	SLMC 6.1.830		
25 Commercial Enforcement:				
a. Oversized Vehicle Citation - No Permit	\$100.00	SLMC 5.1.510		
b. Oversized Vehicle Permit - Annual	\$90.00	SLMC 5.1.200 & 5.1.225		
c. Oversized Vehicle Permit - Temporary (Single Trip Only)	\$16.00	SLMC 5.1.200 & 5.1.225		
26 Special Event/Oversized Loads requiring Police special services	Direct costs (4)			
27 Municipal Code Violations:		SLMC 1-12-200 (c)		
a. 1st Violation	\$100.00			
b. 2nd Violation	\$200.00			
c. 3rd Violation (treated as a misdemeanor)	\$1,000.00			
28 Peddler/ Solicitor/ Itinerant Merchant	\$32.00 - fingerprint & background check	SLAC 6-4-100		
	\$20.00 - Police Dept. Administrative Fee			
POLICE DEPARTMENT - Community Standards Division				
1 Second Inspection/Notice of Violation	\$110.00 plus Direct Costs (4)	SLMC 3.1.100-210		
2 Third Inspection/Notice to Abate or Notice of Pending Citation	\$110.00 plus Direct Costs (4)			
3 Citation or Administrative Hearing	\$325.00 plus Direct Costs (4)			
4 Each Additional Hour	\$50.00/hr. plus Direct Costs (4)			
5 Legal Fees for Administrative Hearings and Judicial Actions	\$110.00/hr. plus Direct Costs (4)			
6 Storage of Illegal signs	\$100 for up to 4 months	SLMC 4.13.110		
(4) Direct Costs: Hourly personnel charge plus a factor of 33% for benefits, 14.8% for indirect overhead charges and 52.2% for staff support charges.				

SAN LEANDRO ADMINISTRATIVE CODE
TITLE 6, Chapter 4

FINANCE
FISCAL YEAR 2014 Proposed FEES

§ 6.4.100: FEES. The following fees have been established by the City Council pursuant to various provisions of the San Leandro Municipal Code (SLMC), San Leandro Administrative Code (SLAC) or the general laws of the State of California.

Description	Current Fee	Reference	Proposed	Explanation of FY 2013-14
PUBLIC WORKS SERVICES DEPARTMENT				
1 Equipment Rental:	Per hour rates, excluding driver, for external billing purposes only.			
Aerial Lift - Large	\$63.00		\$ 65.00	Cost based on current replacement value \$10 for every \$20,000 vehicle value
Aerial Lift - Small (formerly "bucket truck")	\$35.00		\$ 36.00	Cost based on current replacement value \$10 for every \$20,000 vehicle value
Asphalt Grinder	\$55.00			
Backhoe	\$36.00			
Cargo Body	\$21.50			
CCTV Truck	\$99.00			
Chipper, Brush	\$12.50			
Compressor, Air	\$9.00			
Crane Truck	\$75.00		\$ 83.00	Cost based on current replacement value \$10 for every \$20,000 vehicle value
Dump Truck/Diesel, 5/8 yd.	\$41.00		\$ 47.00	Cost based on current replacement value \$10 for every \$20,000 vehicle value
Dump Truck, 2 yd.	\$14.00			
Dump Truck, 3 axle	\$60.00			
Fork Lift	\$10.50			
Loader	\$49.00		\$ 55.00	Cost based on current replacement value \$10 for every \$20,000 vehicle value
Man Lift	\$29.00			
Marker, Traffic Line, Self-Propelled	\$24.00			
Patch Truck	\$66.00			
Pickup, ½ ton	\$10.00		\$ 11.00	Cost based on current replacement value \$10 for every \$20,000 vehicle value
Rodder	\$42.50			
Roller	\$17.25		\$ 19.00	Cost based on current replacement value \$10 for every \$20,000 vehicle value
Root Pruner	\$16.00			
Sedan	\$10.00			
Sewer Truck	\$115.00			
Spray Emulsion Rig	\$6.00			
Spreader, Asphalt Box	\$25.50			
Street Sweeper	\$86.00			
Street Sweeper, light	\$22.00		\$ 22.75	Cost based on current replacement value \$10 for every \$20,000 vehicle value
Striper	\$60.50		\$ -	vehicle retired
Stump Cutter	\$28.00			
Tractor	\$6.50		\$ 7.50	Cost based on current replacement value \$10 for every \$20,000 vehicle value
Tractor Loader	\$16.00		\$ 16.25	Cost based on current replacement value \$10 for every \$20,000 vehicle value
Trash Truck	\$54.50			
Trencher	\$12.00			
Utility Van (formerly "paint van")	\$36.50			
Van	\$14.00		\$ 14.50	Cost based on current replacement value \$10 for every \$20,000 vehicle value
Water Tank Truck	\$46.50			
2 Emergency Call-Out:				
A. Administration fee	\$100.00			
B. City Personnel Charges	Direct Costs (1)			
3 Parking Meter Rates:				
A. One/Two Hour Meters				
-- 4 minutes	\$0.05			
-- 8 minutes	\$0.10			
-- 16 minutes	\$0.20			
-- 20 minutes	\$0.25			
B. 24 Minute Meters				

(1) Direct Costs: Hourly personnel charge plus a factor of 33% for benefits, 14.80% for indirect overhead charges and 52.23% for staff support charges.

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PUBLIC WORKS SERVICES DEPARTMENT (continued)				
3 Parking Meter Rates: (Continued)				
C.4 minutes	\$0.05			
-- 8 minutes	\$0.10			
-- 20 minutes	\$0.25			
--10 Hour Meters:				<i>Description change Only</i>
-- 12 minutes	\$0.05			10 minutes
-- 24 minutes	\$0.10			20 minutes
-- 1 hour	\$0.25			50 minutes
4 Grease Disposal and Treatment	\$0.10/gallon			20% increase
5 BBQ Rental	\$150.00/day			would like fees to exceed the cost to park in the downtown garage which is currently \$2.50 for 9 hours. At the proposed rate, it will cost meter users \$2.70 for 9 hours.
6 New Tree Planting	\$100.00			
7 Shopping Cart Fee	\$21.00	SLMC 4.19.125		
MARINA				
8 San Leandro Marina:				
A. Miscellaneous Fees-Rates				<i>Marina berth rates increased by CPI 2.7%</i>
--Security Live Aboard Permit	\$167.50 per month		\$ 161.75	
--Towing	\$100.00 per hour – with a ½ hour minimum			
--Pumping	100.00 per hour – with a ½ hour minimum			
--Mooring Line Replacement	\$10.00 per line			
--Lien Charge	\$108.00 per occurrence (maximum permitted by State Law)			
--Lien Processing Charge	\$32 per occurrence			
--Electronic Key Purchase	\$20.00			
--Impound Fee Rates	\$30.00 per day			
B. Berth Rental Rates:	<u>Monthly Rental</u>			
-- Open Berths:	\$7.61 per foot		\$ 7.82/foot	
24 ft. length	\$182.70 per month		\$ 187.68	
28 ft. length	\$213.15 per month		\$ 218.96	
32 ft. length	\$243.60 per month		\$ 250.24	
36 ft. length	\$274.05 per month		\$ 281.52	
40 ft. length	\$304.50 per month		\$ 312.80	
44 ft. length	\$334.95 per month		\$ 344.08	
48 ft. length	\$365.40 per month		\$ 375.36	
60 ft. length	\$456.75 per month		\$ 469.20	
-- Covered Berths:	\$9.90 per foot		\$ 10.17/foot	
40 ft. length	\$396.06 per month		\$ 406.80	
48 ft. length	\$475.27 per month		\$ 488.16	
60 ft. length	\$594.09 per month		\$ 610.20	
-- Late Fee Rate	10% of monthly rental rate per each month late			
C. Transient Berthing:				
-- Under 30 ft. – 59 ft. length	\$20.00 per night			
-- 60 ft. length and up	\$40.00 per night			
D. Boat Launch Ramp Fees: Rates				
- Daily	\$10.00			
- Annual	\$100.00			
E. Post Office Box Fee Rate	\$10.00 per box per month			
F. Dry Storage-Fee Rate	\$75.00 per space per month			

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PUBLIC WORKS SERVICES DEPARTMENT – Environmental Services Division				
1 Hazardous Materials Storage		SLMC 3-3-300		
A. Annual fees for storage of combustible liquids, corrosives, flammable gases, flammable liquids, flammable solids, nonflammable gases, organic peroxides, other regulated materials, oxidizers, poisonous gasses, poisonous materials (1)	Quantity Range 1 \$ 105.00 (2)		\$ 107.00	ES fees increased by 2.7% CPI
	Quantity Range 2 \$209.00		\$ 215.00	
	Quantity Range 3 \$302.00		\$ 310.00	
	Quantity Range 4 \$395.00		\$ 406.00	
	Quantity Range 5 \$494.00		\$ 508.00	
B. Annual Fees for Storage of Radioactive Materials (1)	\$146.00		\$ 150.00	
C. Aboveground Tank Installation Permit (3)				
First Tank	\$770.00		\$ 790.00	
Each Additional	\$257.00		\$ 263.00	
D. APSA Facility Annual Fee				
Qualified Facility (Tier I/Tier II)	\$128.00		\$ 132.00	
Non-Qualified Facility (full SPCC)	\$226.00		\$ 232.00	
2 Accidental Release Program: Review of RMP by:		SLMC 3-3-300		
City Staff	\$128.00/hour		\$ 132.00	
Outside consultant	Direct Costs plus 10%			
Annual Fee				
Program 1	\$500.00		\$ 514.00	
Program 2	\$650.00		\$ 668.00	
Program 3	\$800.00		\$ 822.00	
3 Underground Hazardous Materials Storage		SLMC 3-3-300		
A. Annual Operating Permit (4): Each Tank	\$110.00		\$ 113.00	
B. New Tank Installation (5)				
First Tank	\$2,309.00		\$ 2,371.00	
Each Additional	\$257.00		\$ 263.00	
C. Tank Removal, Repair, Alterations (6)				
First Tank	\$1,283.00		\$ 1,317.00	
Each Additional	\$205.00		\$ 211.00	
D. Minor Repairs and Alterations Hourly Rate	\$128.00/hour		\$ 132.00	
4 Contaminated Site Cleanup Program				
A. Oversight of Remedial Investigations and Actions				
City Staff Hourly Rate	\$128.00/hour		\$ 132.00	
Outside Consultant	Direct Costs plus 10%			
(1) Includes permit processing and two inspections annually (one annual and one re-inspection) for compliance with the Uniform Fire Code, review of the HMBP, and review of all emergency response plans				
(2) Quantity Range 1 Less than or equal to 500 pounds, 55 gallons, or 2,000 cubic feet at STP.				
Quantity Range 2 Greater than 500 pounds, 55 gallons, or 2,000 cubic feet at STP, but less than or equal to 5,000 pounds, 550 gallons or 20,000 cubic feet at STP, respectively.				
Quantity Range 3 Greater than 5,000 pounds, 550 gallons, or 20,000 cubic feet at STP, but less than or equal to 50,000 pounds, 5,500 gallons or 200,000 cubic feet at STP, respectively.				
Quantity Range 4 Greater than 50,000 pounds, 5,500 gallons, or 200,000 cubic feet at STP, but less than or equal to 500,000 pounds, 55,000 gallons, or 2,000,000 cubic feet at STP, respectively.				
Quantity Range 5 Greater than 500,000 pounds, 55,000 gallons, or 2,000,000 cubic feet at STP.				
(3) Includes plan review, field inspections, and permit processing. Time for inspections is two hours for the first tank and one hour each additional tank. Additional inspections will be charged at the current hourly rate.				
(4) Includes permit processing and two inspections annually (one annual and one re-inspection) for compliance with applicable federal and state underground tank and/or hazardous waste laws and regulations and/or the Uniform Fire Code. Additional inspections will be charged at the current hourly rate.				
(5) Includes plan review, field inspections, and permit processing. Additional time will be charged at the current hourly rate.				
(6) Includes plan review, field inspections, and permit processing. Additional time will be charged at the current hourly rate.				

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Description	Current Fee	Reference	Proposed	Explanation of FY 2013-14
PUBLIC WORKS SERVICES DEPARTMENT – Environmental Services Division (continued)				
5 Hazardous Waste On-site Treatment		CA Health & Safety Code; Title 27		
A. Annual Fees (4)				
Permit-by-Rule	\$955.00		\$ 981.00	
Conditional Authorization	\$407.00		\$ 418.00	
Conditional Exempt	\$111.00		\$ 114.00	
6 Hazardous Waste Generators		CA Health & Safety Code; Title 27		
A. Annual Fees for Generators of Hazardous Waste (4)				
	\$146.00 - CESQG (7)		\$ 150.00	
	\$291.00 - SQG (7)		\$ 299.00	
	\$524.00 - LQG (7)		\$ 538.00	
	\$146.00 - UWG (7)		\$ 150.00	
	\$73.00 - CESQG 0 (7)		\$ 75.00	
7 CAL-EPA CUPA Surcharge Fee	As required by State of California	CA Health & Safety Code; Title 27		
8 Hazardous Materials File Review :		SLAC 6.4.100		
A. Photocopying	See City-Wide			
B. Copies of Site Lists	\$11.00/list		\$ 12.00	
9 Late Payment Charges	.75% of outstanding balance per month for accounts delinquent 30 days or more.	SLAC 6.4.100		
10 Plan Review :		SLMC 3-3-100		
A. City Staff Hourly Rate	\$128.00/hr.		\$ 132.00	
B. Outside Contractor	Direct Costs plus + 10%			
C. Recycling Program	New Fee		\$65/hr	Fee based on highest cost (fully loaded) for staff to conduct plan review to nearest \$
11 Wastewater Pretreatment:				
A. All Users		SLMC 3-15-510		
Service Charge – Per Connection		SLAC 12.5.110(e)		
-- Weekly Connection Activity	\$1,498.00 per month		\$ 1,538.00	Monthly fee is basis for Service Charge - per connection
-- Semi-Monthly Activity	749.00 per month		\$ 769.00	Monthly fee was increased by 2.7% CPI all other fees
-- Monthly Activity	374.00 per month		\$ 385.00	are calculated proportionally based on the monthly fee
-- Bi-Monthly Activity	187.00 per month		\$ 192.00	
-- Quarterly Activity	125.00 per month		\$ 128.00	
-- Semi-Annual Activity	62.00 per month		\$ 64.00	
-- Annual Activity	31.00 per month		\$ 32.00	
-- Biennial Activity	16.00 per month		\$ 16.00	
B. Service Users				
Sampling Charge and Routine Analysis – Per Sample				
-- Composite Samples	\$902.00		\$ 926.00	
-- Grab Samples	\$356.00		\$ 366.00	
-- Other Analyses	Cost + 10%			
Permit Fee (Five Year)	\$1,245.00		\$ 1,278.00	
(4) Includes permit processing and two inspections annually (one annual and one reinspection) for compliance with applicable federal and state underground tank and/or hazardous waste laws and regulations and/or the Uniform Fire Code. Additional inspections will be charged at the current hourly rate.				
(7) CESQG – Conditionally Exempt Small Quantity Generator – less than 100 kilograms of hazardous waste per month.				
SQG – Small Quantity Generator – more than or equal to 100 kilograms but less than 1,000 kilograms of hazardous waste per month.				
LQG – Large Quantity Generator – more than or equal to 1,000 kilograms of hazardous waste per month				
UWG – Universal Waste Generator				
CESQG 0 – Zero waste count due to onsite treatment and/or recycling resulting in off-site shipment not counted as hazardous waste.				

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Description	Current Fee	Reference	Proposed	Explanation of FY 2013-14
PUBLIC WORKS SERVICES DEPARTMENT – Environmental Services Division (continued)				
11 Wastewater Pretreatment: (Continued)				
C. Compliance Users:				
Sampling Charge – Per Sample				
-- Composite Samples	\$828.00		\$ 848.00	Fee tied to Service User composite sample
-- Grab Samples	\$330.00		\$ 330.00	Fee frozen to set correct ration with Service User grab Sample
Lab Analysis	Cost +10%			
Permit Fee (Triennial)	\$747.00		\$ 767.00	
D. Violation Follow-Up:				
-- Composite Samples	\$1,274.00		\$ 1,309.00	
-- Grab Samples	\$869.00		\$ 892.00	
-- Other Analyses	Cost +10%			
E. Special Discharge Permit (Annual)	\$747.00		\$ 767.00	
12 Miscellaneous Services :				
A. Site Visits (No Sampling)	\$257.00		\$ 263.00	
B. City Staff	\$128.00 per hour		\$ 132.00	
C. Pollution Prevention Permit (β)	\$192.00 per year	SLMC 3-14-520	\$ 197.00	
D. Facility Stormwater Inspection Fee	\$166.00		\$ 171.00	
(β) Permit fees may be lowered or waived if applicant files and complied with a Best Management Practices (BMP) Plan.				
PUBLIC WORKS - WASTE WATER DISCHARGE FEES				
1 Monthly User Charges			Wastewater Discharge fees based on 2010 Rate Study	
A. For Classification A Users (Residential):				
- Single-Family Unit	\$29.98 Each		\$31.18 Each	4.0% increase per 5 year rates approved by Council
- Multiple-Family Unit	\$21.28 Each		\$22.13 Each	4.0% increase per 5 year rates approved by Council
B. For Classification B Users (Commercial & Institutional):				
Commercial:				
Auto Services	\$6.90/100 cubic feet		7.20/100 cubic feet	4.0% increase per 5 year rates approved by Council
Bakery, Wholesale	\$5.68/100 cubic feet		5.92/100 cubic feet	4.0% increase per 5 year rates approved by Council
Laundries	\$4.01/100 cubic feet		4.19/100 cubic feet	4.0% increase per 5 year rates approved by Council
Markets/Foods	\$6.78/100 cubic feet		7.06/100 cubic feet	4.0% increase per 5 year rates approved by Council
Mixed Use	\$5.89/100 cubic feet		6.13/100 cubic feet	4.0% increase per 5 year rates approved by Council
Restaurants	\$6.36/100 cubic feet		6.63/100 cubic feet	4.0% increase per 5 year rates approved by Council
All Other	\$3.30/100 cubic feet		3.43/100 cubic feet	4.0% increase per 5 year rates approved by Council
Institutional:				
Schools	\$2.71/100 cubic feet		2.82/100 cubic feet	4.0% increase per 5 year rates approved
C. For Classification C Users (Industrial & Other Large Users):				
Loading Charge – based on the total discharge volumes for the billing period.				
Connection	\$5.04 each		\$5.24 Each	4.0% increase per 5 year rates approved by Council
Volume	\$2,746.00/million gallons		\$2852.80/million gallons	4.0% increase per 5 year rates approved by Council
BOD (Biochemical oxygen demand)	\$367.00/thousand pounds		\$382.73/thousand pounds	4.0% increase per 5 year rates approved by Council
SS (Suspended solids)	\$612.00/thousand pounds		\$638.55/thousand pounds	4.0% increase per 5 year rates approved by Council
2 Connection Fees				
Dwelling units:				
- Single-Family Unit	\$3,890.00 each		\$4,000 Each	3.0% increase per adopted 5 year rate study
- Multiple-Family Unit	\$3,240.00 each		\$3,340 Each	3.0% increase per adopted 5 year rate study
Converting an existing apartment building to condominium units	\$165.00/Unit		\$170/Unit	3.0% increase per adopted 5 year rate study
Non-residential users shall be assessed connection fees based on the estimated average day of their peak month discharge according to the unit cost schedule below:				
Volume	\$17.97/gallons per day		\$18.51/gallons per day	3.0% increase per adopted 5 year rate study
BOD (Biochemical oxygen demand)	\$734.76/pounds per day		\$756.80/pounds per day	3.0% increase per adopted 5 year rate study
SS (Suspended solids)	\$842.40/pounds per day		\$867.40/pounds per day	3.0% increase per adopted 5 year rate study
A connection fee adjustment shall be made at the end of one year of service for all non-residential users to reflect the actual wastewater discharge based on monitored wastewater discharged or metered water usage adjusted for volume not discharged to the sanitary sewer system. If the estimated wastewater discharge is low, an additional connection fee shall be assessed. If the estimated wastewater discharge is high, the City shall issue a refund to the user.				

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RECREATION AND HUMAN SERVICES DEPARTMENT									
1 Facility/Parks/Fields Rental Fees									
USERS are classified into the following groups for the purpose of determining applicable fees and charges.									
-- Group Eligibility A:	Programs administered by or for the City of San Leandro.								
-- Group Eligibility B:*	San Leandro non-profit organizations with ten or more members of whom at least 50% are San Leandro residents.								
-- Group Eligibility C:*	Non-San Leandro Non-profit organizations which serve San Leandro residents.								
-- Group Eligibility D:	San Leandro resident using the facility for private purposes.								
-- Group Eligibility E:	Non-resident individuals using the facility for private purposes.								
-- Group Eligibility F:	San Leandro businesses with company facility located within San Leandro city limits.								
-- Group Eligibility G:	Non San Leandro businesses, commercial groups and non-profit organizations.								
* Resident fees charged for all facility and picnic area use during peak weekend hours (Fridays after 5pm, Saturdays, Sundays) and holidays.									
Rental fees are determined by group eligibility and facility used. Operational costs, setup & cleanup time, minimum rental hours, liability insurance fees, and security fees may also be applicable. Minimum rental is two hours. Hourly rates are not prorated for parts of an hour.									
A. Facilities									
Marina Community Center:									
MARINA COMMUNITY CENTER FEES									
			A	B*	C*	D	E	F	G
Patio Conference Room	Hourly Rental Rate		N/A	\$10	\$10	\$35	\$53	\$53	\$61
Multipurpose Room A, B, C, Presentation Room	Hourly Rental Rate		N/A	\$20	\$20	\$55	\$83	\$83	\$96
Kitchen (Flat Rate)	Flat Rate Coincides with Duration of Room Rental		N/A	\$80	\$80	\$80	\$120	\$120	\$140
Kitchen (Hourly Rate)	Hourly Rental Rate - for hours used in addition to the flat rate		N/A	\$20	\$20	\$55	\$83	\$83	\$96
Titan Auditorium	Hourly Rental Rate		N/A	\$50	\$50	\$150	\$225	\$225	\$263
Senior Community Center:									
SENIOR COMMUNITY CENTER FEES									
			A	B*	C*	D	E	F	G
Main Hall	Hourly Rental Rate		N/A	\$50	\$50	\$150	\$225	\$225	\$263
1/2 Main Hall A (Not Available on Saturday)	Hourly Rental Rate		N/A	\$26	\$26	\$80	\$120	\$120	\$140
1/2 Main Hall B (Not Available on Saturday)	Hourly Rental Rate		N/A	\$26	\$26	\$80	\$120	\$120	\$140
Kitchen (flat rate)	Flat Rate Coincides with duration of Room Rental		N/A	\$80	\$80	\$80	\$120	\$120	\$140
Kitchen (Hourly Rate)	Hourly Rental Rate - for hours used in addition to the flat rate		N/A	\$20	\$20	\$55	\$83	\$83	\$96
Activities Room	Hourly Rental Rate		N/A	\$20	\$20	\$55	\$83	\$83	\$96
Meeting Room C	Hourly Rental Rate		N/A	\$20	\$20	\$55	\$83	\$83	\$96
Meeting Room D	Hourly Rental Rate		N/A	\$20	\$20	\$55	\$83	\$83	\$96
Arts & Crafts Room	Hourly Rental Rate		N/A	\$20	\$20	\$55	\$83	\$83	\$96
Health & Fitness Room	Hourly Rental Rate		N/A	\$26	\$26	\$80	\$120	\$120	\$140
Computer Lab	Hourly Rental Rate		N/A	\$33	\$33	\$100	\$150	\$150	\$175
Halcyon Park Building									
HALCYON PARK BUILDING									
			N/A	\$20	\$20	\$55	\$83	\$83	\$96
Washington Manor Park Building									
WASHINGTON MANOR BUILDING									
			N/A	\$20	\$20	\$55	\$83	\$83	\$96
Additional Fees for Facility Rentals:	(Fees are the same for all categories)								
Opening/Closing Fee (when needed)	\$20								
Liability Insurance	Fees determined for each use.								
San Leandro Police Dept. Security	Fee determined by current overtime rates for police personnel.								
Private Vendor Security	Fee determined by current hourly rates, nature of event, and number of participants.								
Dance Floor Fee	\$100								
Meeting Room Damage Deposit	Titan Auditorium \$500; All Other Rooms \$100								
Cancellation Policy for Facilities:									
If cancelled more than 90 days prior to event:	Full refund of deposit and fees.								
If cancelled between 90 days and 30 days prior to event:	Forfeit full damage deposit.								
If cancelled between 30 days and 10 days prior to event:	Forfeit full damage deposit and one half (1/2) of all fees collected.								
If cancelled less than 10 days prior to event:	Forfeit all deposits and fees collected.								

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RECREATION AND HUMAN SERVICES DEPARTMENT									
B. Parks									
				PARK DAY FEE					
			A	B*	C*	D	E	F	G
Capacity - Under 40									
Bonair Park - Area 5			N/A	N/A	N/A	\$55	\$83	\$83	\$96
Cherry Grove Park - Areas 1, 3, 4, 5, 6, 7, 8, 9, 10, 11, and 12			N/A	N/A	N/A	\$55	\$83	\$83	\$96
Grover Cleveland Park - Front Area, Playground Area			N/A	N/A	N/A	\$55	\$83	\$83	\$96
Halcyon Park - Areas 2, 3, and 4			N/A	N/A	N/A	\$55	\$83	\$83	\$96
Marina Park - Areas 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, and 18			N/A	N/A	N/A	\$55	\$83	\$83	\$96
Mulford Point Areas 1, 2, 3, and 4			N/A	N/A	N/A	\$55	\$83	\$83	\$96
Memorial Park - Rear Area*			N/A	N/A	N/A	\$55	\$83	\$83	\$96
Root Park			N/A	N/A	N/A	\$55	\$83	\$83	\$96
Stenzel Park - Areas 1, 2, and 3			N/A	N/A	N/A	\$55	\$83	\$83	\$96
Washington Manor Park - Areas 2, 3, 4, 5, 6*, 7, and 8*			N/A	N/A	N/A	\$55	\$83	\$83	\$96
Capacity 40-75									
Bonair Park - Pods 1 & 2* and Pods 3 & 4*			N/A	N/A	N/A	\$125	\$188	\$188	\$219
Cherry Grove Park - Area 2			N/A	N/A	N/A	\$125	\$188	\$188	\$219
Floresta Park - Lawn Area*, Playground Area*			N/A	N/A	N/A	\$125	\$188	\$188	\$219
Halcyon Park - Areas 1* and 5*			N/A	N/A	N/A	\$125	\$188	\$188	\$219
Marina Park - Heron Area, Mallard Area*, Behind Seagull Area, and Area 19 (Pescadero Point)			N/A	N/A	N/A	\$125	\$188	\$188	\$219
Memorial Park - Front Area*			N/A	N/A	N/A	\$125	\$188	\$188	\$219
Siempre Verde Park*			N/A	N/A	N/A	\$125	\$188	\$188	\$219
Thrasher Park*			N/A	N/A	N/A	\$125	\$188	\$188	\$219
Toyon Park*			N/A	N/A	N/A	\$125	\$188	\$188	\$219
Capacity 75-150									
Bonaire Park - All Pods*			N/A	N/A	N/A	\$175	\$263	\$263	\$307
Chabot Park*			N/A	N/A	N/A	\$175	\$263	\$263	\$307
Marina Park - Otter Area*, All Mulford Point Area			N/A	N/A	N/A	\$175	\$263	\$263	\$307
Washington Manor Park - Area 1*			N/A	N/A	N/A	\$175	\$263	\$263	\$307
Capacity 150+									
Marina Park - Seagull Area*			N/A	N/A	N/A	\$225	\$338	\$338	\$394
Additional Fees for Parks:									
Park Special Event Fee (Groups 350+)	\$250								
Vehicle Access Fee for Permitted Parks Only: Allows permitted vehicles to load and unload within the park	\$30								
* Resident fees charged for all facility and picnic area use during peak weekend hours (Fridays after 5pm, Saturdays, Sundays) and holidays									

§ 6.4.100: FEES. The following fees have been established by the City Council pursuant to various provisions of the San Leandro Municipal Code (SLMC), San Leandro Administrative Code (SLAC) or the general laws of the State of California.

Description	Current Fee	Reference	Proposed	Explanation of FY 2013-14					
RECREATION AND HUMAN SERVICES DEPARTMENT									
C. Pools									
All Facility Buy-Outs, must provide own pool insurance or purchase through Gales Creek (inquire when reserving pool)									
SAN LEANDRO BOYS & GIRLS CLUB POOL									
San Leandro Boys & Girls Club Pool Buy Outs:			A	B	C	D	E	F	G
-- 1 to 75 Participants	90 Minute Rate		N/A	\$90	\$90	\$90	\$135	\$135	\$158
-- 76 to 99 Participants	90 Minute Rate		N/A	\$140	\$140	\$140	\$210	\$210	\$245
-- More than 100 Participants	90 Minute Rate		N/A	\$180	\$180	\$180	\$270	\$270	\$315
FARRELLY POOL									
Farrelly Pool Buy Outs:			A	B	C	D	E	F	G
-- Group Area 1-55 participants (additional per person fee required)	90 Minute Rate		N/A	\$55	\$55	\$55	\$83	\$83	\$96
-- Covered Area (additional per person fee required)	90 Minute Rate		N/A	\$30	\$30	\$30	\$45	\$45	\$53
-- Kitchen	90 Minute Rate		N/A	\$10	\$10	\$10	\$15	\$15	\$18
-- Buy-out (More than 100 Participants)	90 Minute Rate		N/A	\$180	\$180	\$180	\$270	\$270	\$315
SAN LEANDRO FAMILY AQUATICS CENTER									
San Leandro Family Aquatic Center Buy Outs:			A	B	C	D	E	F	G
-- Activity Room-No Pool Usage & Non-Rec Swim hours; Max. capacity=40 seated,70 standing	60 Minute Rate		N/A	\$76	\$76	\$76	\$114	\$114	\$133
-- Party Package-Space for 90 minutes and the per person rate; Maximum capacity 40 people per area:									
---- Activity Room (additional per person entrance fee required)	90 Minute Rate		N/A	\$114	\$114	\$114	\$171	\$171	\$200
---- Areas A, B and C (additional per person entrance fee required)	90 Minute Rate		N/A	\$90	\$90	\$90	\$135	\$135	\$158
-- Whole Facility Buy Out (1-150)	2 HOUR RATE		N/A	\$640	\$640	\$640	\$960	\$960	\$1,120
-- Whole Facility Buy Out (151-300)	2 HOUR RATE		N/A	\$960	\$960	\$960	\$1,440	\$1,440	\$1,680
-- Whole Facility Buy Out (1-150) ADDITIONAL HOURS	Additional Hours - 60 Minute Rate		N/A	\$320	\$320	\$320	\$480	\$480	\$560
-- Whole Facility Buy Out (151-300) ADDITIONAL HOURS	Additional Hours - 60 Minute Rate		N/A	\$394	\$394	\$394	\$591	\$591	\$690
D. Field / Facility Rentals									
A field or facility may be rented by groups or individuals for the exclusive use upon payment of a specified service fee. Groups wishing to use field facilities for tournaments, leagues or more than two (2) practices or games must have insurance. Arrangements must be made when reserving the facility. Participants must comply with any and all regulations as established by the City of San Leandro. Field fees are for each 1-1/2 hour use period.									
Damage Deposit:									
Bonaire Park, Halcyon Park, McCartney Park, Pacific #1 & #2, Stenzel #1- 4, Washington Manor Middle School Soccer & Softball Field, Thrasher Park Field, Muir Soccer Field, Washington Manor Park #1 & #2	\$250.00 per season								
San Leandro Ball Park	\$400.00 per season								
Field Rental:									
FIELD RENTAL									
Category B User Groups/Organizations:			A	B	C	D	E	F	G
SL Youth non-profit organizations (Field Only)	90 Minute Rate		N/A	\$5	N/A	N/A	N/A	N/A	N/A
SL Youth Organizations (Field Only)	90 Minute Rate	Proposed	N/A	\$7.50	N/A	N/A	N/A	N/A	N/A
-- Add bases (additional to field rental fee)	90 Minute Rate		N/A	\$5	N/A	N/A	N/A	N/A	N/A
--Add lights (additional to field rental fee)	90 Minute Rate		N/A	\$5	N/A	N/A	N/A	N/A	N/A
-- Add lights (additional to field rental fee)	90 Minute Rate	Proposed	N/A	\$6.25	N/A	N/A	N/A	N/A	N/A
--Add field preparation, with bases (additional to field rental fee)**	90 Minute Rate	Proposed	N/A	\$13.75					
--Add field preparation, with bases, and lights (additional to field rental)	90 Minute Rate	Proposed	N/A	\$20.00					
San Leandro Ball Park - (games only, no practice):									
--Field rental and bases-	90 Minute Rate		N/A	\$5	N/A	N/A	N/A	N/A	N/A
--Field Rental	90 Minute Rate	Proposed	N/A	\$7.50					
--Add bases (additional to field rental fee)	90 Minute Rate	Proposed	N/A	\$5.00					
--Add lights (additional to field rental fee)	90 Minute Rate	Proposed	N/A	\$6.25					
--Add field preparation with bases (additional to field rental fee)	90 Minute Rate	Proposed	N/A	\$13.75					
--Add field preparation, with bases and lights (additional to field rental)	90 Minute Rate	Proposed	N/A	\$20.00					
--Add lights/score booth (additional to field rental fee)	90 Minute Rate		N/A	\$10	N/A	N/A	N/A	N/A	N/A
--Add score booth	90 Minute Rate	Proposed	N/A	\$5					
-- Kitchen Fee (additional to field rental fee)			N/A	\$5	N/A	N/A	N/A	N/A	N/A
**Only charged after both a verbal and written warning have been issued, and compliance with requirements is still not being met									
Category B thru G User Groups/Organizations:									
--Field Rental	90 Minute Rate		N/A	\$20	\$20	\$20	\$30	\$30	\$36
-- Field Rental	90 Minute Rate		N/A	\$30	\$30	\$30	\$45	\$45	\$52
-- Add bases (additional to field rental fee)	90 Minute Rate		N/A	\$20	\$20	\$20	\$30	\$30	\$35
--Add lights (additional to field rental fee)	90 Minute Rate		N/A	\$20	\$20	\$20	\$30	\$30	\$36
-- Add lights (additional to field rental fee)	90 Minute Rate		N/A	\$25	\$25	\$25	\$38	\$38	\$44
--Add field preparation with bases (additional to field rental fee)	90 Minute Rate		N/A	\$50	\$50	\$50	\$75	\$75	\$88
-- Add field preparation with bases (additional to field rental fee)	90 Minute Rate		N/A	\$55	\$55	\$55	\$83	\$83	\$96
--Add field preparation, with bases and lights (additional to field rental fee)	90 Minute Rate		N/A	\$59	\$59	\$59	\$89	\$89	\$103
-- Add field preparation, with bases and lights (additional to field rental fee)	90 Minute Rate		N/A	\$80	\$80	\$80	\$120	\$120	\$140
San Leandro Ball Park - (games only, no practice):									
--Field rental, field preparation, and bases-	90 Minute Rate		N/A	\$80	\$80	\$80	\$120	\$120	\$140
-- Field rental (with prep and bases)	90 Minute Rate		N/A	\$80	\$80	\$80	\$120	\$120	\$140
--Add lights/score booth (additional to rental, prep and bases)	90 Minute Rate		N/A	\$10	\$10	\$10	\$15	\$15	\$18
-- Add lights (additional to field rental fee)	90 Minute Rate		N/A	\$25	\$25	\$25	\$38	\$38	\$44
--Add score booth (additional to field rental fee)	90 Minute Rate		N/A	\$5	\$5	\$5	\$8	\$8	\$9
-- Kitchen Fee (additional to field rental, prep and bases)	90 Minute Rate		N/A	\$5	\$5	\$5	\$8	\$8	\$9
Tournament Fees:									
TOURNAMENT FEES									
Youth Rate	Per Day Per Field *		A	B	C	D	E	F	G
Adult Rate:	Per Day Per Field *		N/A	\$150	\$150	\$150	\$225	\$225	\$263
			N/A	\$325	\$325	\$325	\$488	\$488	\$569

* Additional Fee: Current hourly staff cost if required for tournament

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Description	Current Fee	Reference	Proposed	Explanation of FY 2013-14						
RECREATION AND HUMAN SERVICES DEPARTMENT (continued)										
D. Field / Facility Rentals (continued)										
Soccer Fees:										
Muir Soccer Field (games only), Washington Manor Middle School Soccer Field, McCartney Field, Bonaire Field, Halcyon Field, Stenzel Field, Washington Manor Park, Pacific Recreation Complex Fields										
• All fields are available for youth play.										
• Adult Groups/Leagues may only play at Muir Soccer Field (games only) and Pacific Recreation Complex Fields.										
SOCCER FEES										
Groups/Leagues serving San Leandro Youth	90 Minute Rate	-	A N/A	B \$5	C NA	D NA	E NA	F NA	G NA	
SL Youth Organizations										
Youth Groups/Leagues Field Only	90 Minute Rate		N/A	\$5	\$5	\$5	\$8	\$8	\$9	
--Field Rental	90 Minute Rate	<i>new</i>	N/A	\$13.75	NA	NA	NA	NA	NA	
--Add lights (additional to field rental)	90 Minute Rate		N/A	\$40	\$40	\$40	\$45	\$45	\$48	
-- Add lights (additional to field rental)	90 Minute Rate									
Adult Groups/Leagues Field Only	90 Minute Rate		N/A	\$50	\$50	\$50	\$75	\$75	\$88	
Category B thru G User Groups/Organizations										
--Field Rental	90 Minute Rate		N/A	\$55	\$55	\$55	\$83	\$83	\$96	
--Add lights (additional to field rental)	90 Minute Rate		N/A	\$40	\$40	\$40	\$45	\$45	\$48	
--Add Lights (Additional to field rental)	90 Minute Rate		N/A	\$25	\$25	\$25	\$38	\$38	\$44	
Youth Tournament (per day)	Per Day		N/A	\$160	\$160	\$160	\$226	\$226	\$263	
Youth Tournament (per day)	Per Day		N/A	\$225	\$225	\$225	\$338	\$338	\$394	
Adult Tournament (per day)	Per Day		N/A	\$325	\$325	\$325	\$488	\$488	\$569	
Adult Tournament (per day)	Per Day		N/A	\$489	\$489	\$489	\$734	\$734	\$856	
(Additional Fee: Current hourly staff cost if required for tournament)										
E. Tennis Courts										
A field or facility may be rented by groups or individuals for the exclusive use upon payment of a specified service fee. Groups wishing to use field facilities for tournaments, leagues or more than two (2) practices or games must have insurance. Arrangements must be made when reserving the facility. Participants must comply with any and all regulations as established by the City of San Leandro.										
-- Individual and League Play	\$8.00 per hour per court									
-- Tournament Play	\$8.00 per hour per court									
FOR ALL OTHER RECREATION FEES AND PROGRAMS, SEE THE CURRENT RECREATION PROGRAM GUIDE.										