



City of San Leandro

Civic Center
835 East 14th Street
San Leandro, California

Minutes

Human Services Commission

Chair Zachary James Borja, District 6

Vice Chair Moira Fry, At Large (1)

Jessi A. Bailey, District 5

Beatrice C. Cardenas-Duncan, At Large (5)

Arlene T. Lum, District 4

Erin Ouborg, District 1

James M. Reed, At Large (4)

Vacancy, District 2

Vacancy, District 3

Wednesday, March 27, 2024

7:00 PM

City Hall, Sister Cities Gallery

1. ROLL CALL

The meeting was called to order at 7:01pm

Present 6: Borja, Cardenas-Duncan, Fry, Lum, Ouborg, Reed

Absent 1: Bailey (excused)

2. APPROVAL OF AGENDA OF March 27, 2024

Motion to approve agenda:

Approved - MSC (Lum, Cardenas-Duncan)

Ayes: 6

Nays: 0

Abstentions: 0

3. APPROVAL OF MINUTES OF February 28, 2024

Motion to approve minutes:

Approved - MSC (Lum, Cardenas-Duncan)

Ayes: 5

Nays: 0

Abstentions: 1

3.A. HSC Feb Draft Minutes

Attachments: [HSC FEB Draft Minutes](#)

4. PUBLIC COMMENTS

none.

5. CORRESPONDENCE

5.A. Cherry Festival Parade Participation

The commission intends to participate in the cherry festival and Chair Borja will be submitting an application.

6. ORAL REPORT OF SECRETARY

6.A. Reminder: Complete Age Friendly Initiative Survey

E. Castillo reminded commissioners to complete the Age Friendly Survey by April 12th.

6.B. Open House and Earth Day Festival

E. Castillo informed the commission that the City would be hosting an Open House and Earth Day Festival on April 13th at the San Leandro Main Library and the Human Services Department would be tabling at the event.

6.C. Downtown San Leandro Farmers' Market Opening

E. Castillo informed the commission that the downtown farmers market would be reopening for the season on Wednesday April 3rd at the San Leandro Main Library.

7. UNFINISHED BUSINESS

8. NEW BUSINESS

8.A. Recommendation to Council: create City wide nonprofit database

This item was tabled.

8.B. Recommendation to Council: conduct new Human Services Gap Analysis

The commission recommends a new gap analysis be conducted and budgeted for in FY26

Motion to approve recommendation:

Approved - MSC (Lum, Cardenas-Duncan)

Ayes: 6

Nays: 0

Abstentions: 0

8.C. Recommendation to Council: hire volunteer coordinator

This item was tabled.

9. REPORT OF CHAIR

No actions taken.

10. COMMISSION COMMENTS

No actions taken.

11. ADJOURNMENT

Motion to adjourn meeting:

Approved - MSC (Reed, Ouborg)

Ayes: 6

Nays: 0

Abstentions: 0

Adjournment: 7:55pm