

IN THE CITY COUNCIL OF THE CITY OF SAN LEANDRO

**RESOLUTION NO. 2022-**

**RESOLUTION OF THE CITY OF SAN LEANDRO CITY COUNCIL AMENDING  
TITLE 4 OF THE ADMINISTRATIVE CODE TO ADD SECTION 4.4 - ELECTRONIC  
FILING OF CAMPAIGN DISCLOSURE DOCUMENTS**

**WHEREAS**, public access to campaign disclosures and statements of economic interest information is an integral component of a fully informed electorate, and transparency is critical in order to maintain public trust and support of the political process; and

**WHEREAS**, California Government Code §84615 provides that a legislative body of a local government agency may adopt an ordinance that requires an elected officer, candidate, committee, or other person required to file statements, reports or other documents required by Chapter 4 of the Political Reform Act, except those whose contributions and expenditure each total less than one thousand dollars (\$1,000) in a calendar year, to file such statements, reports, or other documents online or electronically with the City Clerk; and

**WHEREAS**, the software used by the City Clerk's electronic filing system, SouthTech Systems, Inc. (Granicus) has been certified by the Secretary of State and meets the requirements set by Government Code Section 84615; and

**WHEREAS**, the City Clerk will operate the electronic filing system in compliance with the requirements of California Government Code Section 84615 and any other applicable laws; and

**WHEREAS**, the City Council expressly finds and determines that the system will operate securely and effectively and will not unduly burden filers. Specifically: (1) the system will ensure the integrity of the data and includes safeguards against efforts to tamper with, manipulate, alter, or subvert the data; (2) the system will only accept a filing in the standardized record format developed by the Secretary of State and compatible with the Secretary of State's system for receiving an online or electronic filing; and (3) the system will be available free of charge to filers and to the public for viewing filings.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SAN LEANDRO  
DOES RESOLVE AS FOLLOWS:**

Title 4 is amended to add Chapter 4 Sections 4.4.100 through 4.4.300 to read as follows:

**§4.4.100 – ELECTRONIC FILING OF CAMPAIGN DISCLOSURE  
DOCUMENTS**

Any elected officer, candidate, committee, or other person required to file specified statements, reports, or other documents with the City Clerk as required by Chapter 4 of the Political Reform Act (California Government Code §84100 et seq.) and that has received

contributions or made expenditures of \$1,000 or more, may electronically file such statements using the City Clerk's online system according to procedures established by the City Clerk. These procedures shall ensure that the online system complies with the requirements set forth in §84615 of the Government Code. Elected officers, candidates, and committees required to file statements may file such statements using the City Clerk's online system, unless exempt from the requirement to file pursuant to Government Code §84615 because the elected officer, candidate, or committee received contributions totaling less than \$1,000 and makes expenditures totaling less than \$1,000 in a calendar year.

**§4.4.200 EXEMPTION FROM FILING PAPER COPY**

A candidate or Committee that has filed an electronic statement or report is not required to file a paper copy.

**§4.4.300 OPTION TO FILE ELECTRONICALLY**

Any Candidate or Committee not required to file an electronic statement or report under §4.4.100 may voluntarily opt to file an electronic statement or report by submitting written notice to the City Clerk. A Candidate or Committee that opts to file an electronic statement or report is not required to file a paper copy.

This Resolution shall go into effect immediately upon adoption.

Introduced by Councilmember \_\_\_\_\_ and passed and adopted this 6<sup>th</sup> day of September 2022, by the following vote:

Members of the Council:

AYES:	0
NOES:	0
ABSENT:	0

ATTEST: \_\_\_\_\_  
Kelly B. Clancy, Acting City Clerk