

**AMENDMENT NO. 1 TO CONSULTING SERVICES AGREEMENT BETWEEN
THE CITY OF SAN LEANDRO AND
SIMPSON INVESTIGATIVE SERVICES GROUP
FOR
POLICE DEPARTMENT PRE-EMPLOYMENT BACKGROUND INVESTIGATIONS**

This **Amendment No. 1** ("Amendment") is made by and between the City of San Leandro ("City") and Simpson Investigative Services Group ("Consultant") (together sometimes referred to as the "Parties") as of December 12, 2015, and amends that certain Consulting Services Agreement ("Agreement") dated July 1, 2015, between the Parties.

WHEREAS, City and Consultant have executed the Agreement, pursuant to which Consultant has provided certain consulting services to City with regard to required pre-employment background investigations, and

NOW THEREFORE, for good and valuable consideration, the sufficiency of which is hereby acknowledged, the Parties hereby agree to amend the Agreement as follows:

1. Section 1.1 of the Agreement entitled "Term of Services" is hereby amended to extend the term from June 30, 2016, to June 30, 2017; and
2. Section 2 of the Agreement entitled "Compensation" is hereby amended to pay Consultant a sum not to exceed \$49,000; and
3. All other terms shall remain in full force and effect.

This Amendment may be executed in multiple counterparts, each of which shall be an original and all of which together shall constitute one agreement.

SIGNATURES ON FOLLOWING PAGE

T. Simpson 12-15-15

The Parties have executed this Amendment as of the date first written above. The persons whose signatures appear below certify that they are authorized to sign on behalf of the respective Party.

CITY OF SAN LEANDRO

[NAME OF CONSULTANT]


Chris Zapata, City Manager

 12-15-15
Terry Simpson

Attest:


Tamika Greenwood, City Clerk

Approved as to Fiscal Authority:


David Baum, Finance Director

010-21-002-5120
Account Number

Approved as to Form:


Richard D. Pio Roda, City Attorney

(2015)



REQUEST FOR: _____

DELIVER CHECK TO: _____

CHECK

P.O.

CHANGE ORDER

**CITY OF SAN LEANDRO
REQUISITION**

RETURN TO DEPT.

MAIL TO VENDOR

DATE OF REQ. 10-Mar-16	DEPARTMENT Police Department	DATE OF DELIVERY NEEDED 09-Apr-16	DEPARTMENTAL REQUISITION NUMBER
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DELIVER GOODS TO:

- CITY HALL 835 E. 14TH STREET
- PUBLIC WORKS SERVICE CENTER,
- WATER POLLUTION CONTROL PLANT, 3000 DAVIS STREET
- COMMUNITY LIBRARY CENTER, 300 ESTUDILLO AVENUE
- MARINA OFFICE
- MARINA COMMUNITY CENTER
- OTHER Police Department

- WILL PICK UP
- HAVE PICKED UP
- GOODS ALREADY DELIVERED
- CONFIRMS PHONE REQUEST

P.O. NUMBER _____

QTY/UNIT	DESCRIPTION OF SERVICES OR ITEMS	CHARGE TO ACCOUNT CODE		
		ACTIVITY FUND	UNIT PRICE	EXTENSION
1	Vendor: Simpson Investigative Services existing PO updated per approved contract amendment for a sum total not to exceed \$49,000 original contract: \$30k + amendment \$19k = \$49k existing PO #55053			

TOTAL \$ -

An approved budget item.

Not an approved item, appropriation transfer within budget.

Not an approved item, requires additional appropriation.

City Manager Approval

City Manager Approval

Accounting Approval

ATTACH QUOTES TO REQUISITION

F.O.B.

APPROVAL

VENDOR Simpson Investigative Services
NO. 1
QUOTED PRICE \$ 0.00

VENDOR _____
NO. 2
QUOTED PRICE \$ _____

VENDOR _____
NO. 3
QUOTED PRICE \$ _____

DESTINATION

FACTORY

SAME, FRT ALL'D

OTHER

I hereby certify that the items requested are necessary for the operation of this department.

S. Kall

AUTHORIZED SIGNATURE

10-Mar-16

DATE

DELIVERY



CITY OF SAN LEANDRO AGREEMENT ROUTING FORM

Summary of Contract Terms: To be completed by Originating Department			
Date	12/22/15	No. Originals	1
Dept./Contact	PD/ Scott Koll	Extension	x3293
Contractor/Vendor	Simpson Investigative Services		
Service/Project	PD background investigations		
Funding Accounts	010-21-002-5120	Amount	Increased to \$49,000
Agreement Type	Amendment to Consulting Services Agreement	Term	FY15/16-FY16/17

REVIEW/SIGNATURE ROUTING

All agreements must be signed by the City Manager or his designee in order to bind the City as per SLMC §1-6-100

Originator: Include original agreements and required insurance documentation (determined by Risk Manager Mary Ann Perini at x3324 during agreement development) with this form. Indicate required reviewers by checking the Send column and fill in applicable information.

Reviewer: Initial after your review/signature, then route to next person.

Last Signer or Admin: Return/distribute the fully executed agreements to the required recipients listed below:

Send	Initial	Task: Review and Signature
<input checked="" type="checkbox"/>		Department Head make sure vendor has signed <u>1</u> originals for routing, <u>2 Copies</u>
<input checked="" type="checkbox"/>	<u>SK</u> <u>JF</u>	City Attorney check appropriate "700" box on signature page
<input checked="" type="checkbox"/>	<u>MAP</u>	Finance Review (All insurance documentation must be submitted and accepted prior to Finance Director signing)
		<input checked="" type="checkbox"/> Risk Manager insurance review
		<input checked="" type="checkbox"/> Budget Manager funding confirmed
<input checked="" type="checkbox"/>		Finance Director signature — <u>David, budget and insurance approved, ok to sign</u>
<input type="checkbox"/>		City Manager signature
<input type="checkbox"/>		City Clerk signature, if City Council is required

MAP
3/4/16

DISTRIBUTION AND PROCESSING

Originator: Indicate the required recipients of original agreements by checking the Send column and fill in applicable information.

Send	No.	Required Recipient
<input type="checkbox"/>		Finance
		<input type="checkbox"/> Purchase Requisition (required an original contract)
		<input type="checkbox"/> W-9 <input type="checkbox"/> Business License <input type="checkbox"/> Sole Source Justification
<input type="checkbox"/>		Originating Department
<input type="checkbox"/>		City Clerk, if approved by City Council; if not, then Finance get second original

*Originating department is responsible for scanning and entering all agreements into the Agreement Database
Scott, the 1 original must accompany the P.O. Thank you, Mary Ann