



City of San Leandro

Civic Center
835 East 14th Street
San Leandro, California

Draft Minutes

Human Services Commission

Chair Zachary James Borja, District 6
Vice Chair Moira Fry, At Large (1)
Jessi A. Bailey, District 5
Beatrice C. Cardenas-Duncan, At Large (5)
Arlene T. Lum, District 4
Erin Ouborg, District 1
James M. Reed, At Large (4)
Vacancy, District 2
Vacancy, District 3

Wednesday, December 13, 2023

7:00 PM

City Hall, Sister Cities Gallery

1. ROLL CALL

The meeting was called to order at 7:01pm
Present 6: Borja, Fry, Bailey, Lum, Ouborg, Reed
Absent 1: Cardenas-Duncan (excused)

2. APPROVAL OF AGENDA OF December 13, 2023

Motion to approve agenda:
Approved - MSC (Lum, Ouborg)
Ayes: 6
Nays: 0
Abstentions: 0

3. APPROVAL OF MINUTES OF October 25, 2023

Motion to approve minutes:
Approved - MSC (Ouborg, Bailey)
Ayes: 6
Nays: 0
Abstentions: 0

3.A. Oct HSC Min

4. PUBLIC COMMENTS

none.

5. CORRESPONDENCE

none.

6. ORAL REPORT OF SECRETARY

6.A. Winter Shelter Update

E. Castillo updated the commission that the parameters to open the Winter Warming Shelter had been expanded and now a weather forecast of either 42 degrees or below and/or a 48 percent chance of rain or more would trigger the shelter to open. Vice Chair Fry also shared that the turnout at the shelter has been relatively low compared to prior years. She also stated that there are still some open slots for cooks for anyone who may be interested.

6.B. Age Friendly Action Assessment Update

The City of San Leandro continues its efforts to embrace the future by becoming an Age-Friendly City. The City has recently taken important steps in this direction by bringing onboard a qualified age-friendly assessment and action plan consultant. Pear Street Consulting was selected via a competitive bid process. As some of you may recall, Chair Borja participated in the application and interview process, along with a Senior Commissioner and Human Services Department staff. Since coming on board on November 1st, the consultant has kicked off the planning process by meeting with staff, Senior Commissioners, and other key stakeholders. As part of the community-participatory process, Pear Street will be conducting a series of listening sessions and topic-specific surveys throughout Spring 2024 to gather broad, in-depth community input. The final product is an actionable five-year plan. Staff looks forward to keeping everyone engaged and informed throughout this process. A second important step in this process occurred during the November 20th City Council Meeting when the City Council issued an Age-Friendly Proclamation. A group comprised of people of different ages (with representation from the Senior, Human Services, and Youth Commissions) was present to accept the proclamation.

6.C. Homeless Point-in-Time (PIT) Count Update

E. Castillo updated the commission that the PIT Count was scheduled to happen the following week and that the methodology had been updated this time around. The new methodology changed from an observational count to attempting to conduct a survey with every unsheltered individual encountered. To incentivize participants in answering the survey, the County would be providing gift cards and the City would be supplementing those cards with kits that include beanies, socks, hand warmers, food etc.

7. UNFINISHED BUSINESS

7.A. Continue Discussion of HSC 2024 Plan

Motion to table this conversation until the next meeting:
Approved - MSC (Ouborg, Bailey)
Ayes: 6
Nays: 0
Abstentions:0

8. NEW BUSINESS

9. REPORT OF CHAIR

No actions taken.

10. COMMISSION COMMENTS

No actions taken.

11. ADJOURNMENT

Motion to adjourn meeting:
Approved - MSC (Lum, Bailey)
Ayes: 6
Nays: 0
Abstentions: 0
Adjournment: 7:45pm