

EXHIBIT A (Amendment 2)

Scope of Work:

This contract is for 30% design of the project as described below.

Task 1: Project coordination and management

- Correspond with City as required to clarify work and get direction.
- Deliver direction to and coordinate work of the design team.
- Ensure the estimated cost of the design is within the construction estimate.

Deliverable: Meeting minutes

Schedule: As needed/ongoing

Task 2: Data Collection

- Review existing soils reports, utility information, and topographic surveys.
- Prepare updates to this information as required for the preparation of construction documents. Prepare base sheets or backgrounds showing utility and topo information to be used when preparing construction documents.
- Obtain and review plans for adjacent development when they are available.

~~Task 2.1: Collect topographic data underwater and along jetty slopes of the entire Marina enclosed by the jettys as well as the outside slope of the jettys and extending approximately 30 feet beyond the toe of the jettys.~~

Deliverable: Soils data (PDF); Topo and utility information on base sheets (Autocad compatible files)

Task 3: Update Existing Plans

- Meet with City to review plans created to date and comments received to date.
- Revise / develop plans that address staff input and public comments received in 2017.
- Develop an estimate for the construction cost of the work.
- Review plans with City.

Deliverable: Updated plans (PDF & Autocad files); Engineers cost estimate (Excel); Schedule (Microsoft Project or equivalent file)

Task 4: Public Meetings

- Prepare presentation materials for public meetings.
- Highlight how plans respond to previous public input, include a list of requests that were not incorporated.
- Review materials with City, incorporate comments.
- Attend and provide technical support at two identical public meetings. Meetings may be scheduled on evenings and weekends. Meeting will be facilitated by City. Meetings may be in person or via video conferencing software.
- Compile notes on input received at public meetings.
- Meet with City to discuss input.
- Add list of new public input to presentation material

- Attend and provide technical support at the City's Recreation and Park Commission. Meeting may be in person or via video conferencing software.
- Compile notes on input received at commission meeting.

Deliverable: Presentation (Power Point); Colored site plans, photo simulations, presentation boards, electronic file (if meetings are in person). Revised presentation for Commission (Power Point)

Task 5: Develop 30% Plans, Specifications, and Estimate (PS&E)

- Evaluate protection of the outboard and inboard jetty surfaces independently, propose treatment for inboard surfaces if armor isn't required.
- Evaluate extent and cost of any needed jetty stabilization.
- Develop plans such that they show extent and character of improvements as well as conceptual solutions for unusual conditions or features.
- Include plans showing limits of demolition, pedestrian circulation, lighting layout, Bay Trail sections, programming of the spaces, and elements or structures to create the spaces.
- Include a palette of site materials, wall types, site furniture, furnishings, lighting fixtures, and plants.
- Prepare a list of technical specification sections required to construct the work.
- Prepare an itemized engineers cost estimate.
- Submit check set of PS&E for review.
- Meet with City to review check set.
- Incorporate comments into final set of 30% PS&E.

Task 5.1: Additional cost estimating

Update estimates to split costs between City and Developer responsibilities.

Deliverable: Check set Plans (PDF); Final set plans (PDF and Autocad compatible files); Specifications (PDF); Estimate (Excel compatible files); Schedule (Microsoft Project file)

Task 6: Design Approval and Refinement

- Prepare documents for submittal to BCDC staff and BCDC design review board.
- Submit package to BCDC staff for review in advance of BCDC design review board.
- Meet with BCDC staff to review design and receive comments.
- Prepare presentation materials for presentation to City Council.
- Attend and provide technical support at City Council (work session) meeting. Meeting may be in person or via video conferencing software.
- Compile notes on input received at council meeting.
- Meet with City to discuss input received from BCDC and City Council.
- Refine design as needed to incorporate input.
- Submit package to BCDC staff for second review.
- Submit package and present project to BCDC design review board.
- Compile notes on input received from BCDC design review board.
- Meet with City to review input received.
- Update BCDC plans to address input for final (3rd) submittal.

- Support the City in initiating the Joint Aquatic Resource Permit Application (JARPA) process.

Task 6.1: Review and respond to BCDC requests related to the following:

- Shoreline Engineering
- Environmental and Biological impacts of the project

Deliverable: BCDC packages (PDF); Council work session presentation (Power Point); Plans (PDF and Autocad compatible files); Specifications (PDF), Estimate (Excel compatible files)

Schedule:

Task 7: Building Demolition

Prepare plans and specifications, and obtain permits for Building Demolition as follows:

- Remove 7 gangways, 2 marina restrooms, 2 boat covers (docks to remain), harbor master office and gangway, Spinnaker Yacht Club building, public restroom outside BCDC jurisdiction.
- Incorporate hazardous material abatement specs and sketches provided by City into the bidding documents.
- Obtain permits from BCDC, RWQCB, and ACOE

Deliverable: Check set Plans (PDF); Final set plans (PDF and Autocad compatible files); Specifications (PDF); Permits/Agency approval (PDF)

Exclusions: Permit fees and review fees are excluded from this scope of work. City shall pay the cost of these items.