



BOARD AND COMMISSION

# REPORT OF ATTENDANCE

2023-2024

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## Introduction

The City of San Leandro utilizes volunteer boards and commissions to gather and analyze public input on various subjects and make recommendations to the City Council.

Each board or commission is assigned a staff person who serves as its secretary. Secretaries collect and forward attendance data to the City Clerk's Office. The data is compiled into an annual report for review by the City Council.

If you have questions about this report, please contact the City Clerk's Office at [clerk@sanleandro.org](mailto:clerk@sanleandro.org) or by calling (510) 577-3368.

## About the report

### Attendance policy

The City Council Member Handbook establishes the meeting attendance policy for members of boards and commissions:

- 1. Members of boards or commissions shall be required to attend not less than 75% of all regular meetings held;*
- 2. Failure by a member to attend three consecutive regular meetings of a board or commission will be cause for Council declaring the member's position vacant;*
- 3. Attendance records will be reviewed by the City Council once a year based on the previous 12-month period, except for appointments effective July 1st or thereafter.*<sup>1</sup>

If a member is unable to attend a meeting, the secretary or chairperson must be notified before the meeting.<sup>2</sup>

### Report parameters

This report covers the period of May 2023 to April 2024. Only regular meetings are included.

### Attendance notations

All members who served on a board or commission during the reporting period are listed in the report. Member attendance is notated as follows:

Attendance	Notation
Present	✓
Absent without notice	Absent
Absent but provided notice to the secretary or chairperson in advance	Excused
Not applicable (meeting occurred before/after member's appointment)	Shaded in gray
Attendance has fallen below 75% of regular meetings	Shaded in orange

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<sup>1</sup> City Council Member Handbook; <https://www.sanleandro.org/178/Mayor-City-Council>

<sup>2</sup> San Leandro Administrative Code; <https://ecode360.com/44550339#44550339>

### Percent of meetings attended

The far-right column in a member's attendance report lists the percent of meetings they attended during the reporting period – see Figure 1 below.

Member	District	7/18/23	9/19/23	10/17/23	11/21/23	12/19/23	% Attended
Jane Doe	9			✓	✓	Absent	67%

Figure 1 – Example attendance

In the example shown above, Jane Doe serves on the Senior Commission.

- Five regular meetings were held in the reporting period
- Jane served on the commission for three of the meetings
- Of those three, she was present for two meetings and absent from one

Therefore, Jane's percent of regular meetings attended is 67% (or  $2 \div 3$ ).

Because her attendance has fallen below the required 75%, the % Attendance column is highlighted in orange.

## 2023-2024 Board and Commission Report of Attendance

### Arts, Culture, and Library Commission

9 regular meetings held during the reporting period.

Member	District	7/18/23	9/19/23	10/17/23	11/21/23	12/19/23	1/17/24	2/20/24	3/19/24	4/16/24	% Attended
Alana Miller	2	✓	Excused	✓	✓	✓	✓	✓	✓	✓	89%
Khilynn Folwer	4	✓	✓	✓	✓	Excused	✓	✓	Absent	✓	78%
Natalie Ridsdale	5					✓	✓	✓	✓	✓	100%
Terry Guillory	6	✓	✓	Excused	✓	✓	✓	Excused	Excused	✓	67%
Stephen Cassidy	At large	✓	✓	✓	✓	Excused	Excused	✓	✓	Excused	67%
Brody Scotland	At large	✓	✓	✓	✓	✓	✓	✓	✓	✓	100%
Laura Alvarez	At large	Excused	✓	✓	✓	✓	✓	Excused	✓	✓	78%
Mimi Hiraki	1	✓	Absent	Excused							33%
Kelly Ritter	5	✓									100%

### Community Police Review Board

11 regular meetings held during the reporting period.

Member	District	5/19/23	6/21/23	7/19/23	9/20/23	10/18/23	11/15/23	12/20/23	1/17/24	2/21/24	3/20/24	4/17/24	% Attended
Brian Copeland	1	✓	Excused	✓	✓	✓	✓	✓	✓	✓	Excused	✓	82%
Joseph Trujillo	3	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	100%
Keith Gibbs	4	✓	✓	✓	✓	✓	Excused	✓	✓	✓	✓	✓	91%
Robert Bailey	5	✓	✓	✓	✓	✓	Excused	✓	✓	✓	✓	✓	91%
Timothy Zimmerman	6	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	100%
Jennifer Chang	2										✓	✓	100%
Jennifer Chang	At large	✓	✓	✓	✓	✓	✓	✓	✓	✓			100%
Joycelynn Gage	2	✓	✓	✓	✓	Excused	✓	✓					86%

# Board and Commission Report of Attendance 2023-2024

## Human Services Commission

9 regular meetings held during the reporting period.

Member	District	5/24/23	6/28/23	7/26/23	9/27/23	10/25/23	12/13/23	2/28/24	3/27/24	4/24/24	% Attended
Erin Ouborg	1	✓	Excused	✓	✓	✓	✓	Absent	✓	Absent	67%
Arlene Lum	4		✓	✓	✓	✓	✓	✓	✓	✓	100%
Jessi Bailey	5	✓	✓	✓	✓	Excused	✓	✓	✓	✓	89%
Zachary Borja	6	Excused	✓	✓	✓	✓	✓	✓	✓	Excused	78%
Beatrice Cardenas-Duncan	At large	Excused	✓	✓	✓	✓	Excused	Excused	✓	✓	67%
James Reed	At large	✓	✓	✓	✓	✓	✓	✓	✓	✓	100%
Maira Fry	At large	✓	✓	✓	✓	✓	✓	✓	✓	✓	100%
Tiare Pena	2	✓	✓	Excused	Excused						100%
Susan Snell	3	✓	Excused								50%

## Personnel Relations Board

2 regular meetings held during the reporting period.

Member	District	7/20/23	4/18/24	% Attended
Carolina Altamirano	At large	✓	✓	100%
Dewayne Cornelious	At large	✓	Excused	50%
Silin Huang	At large	✓	✓	100%
Gopal Krishnan	At large	✓	✓	100%
Louis Neira Heystek	At large	✓	✓	100%

# Board and Commission Report of Attendance 2023-2024

## Planning Commission and Board of Zoning Adjustments

9 regular meetings held during the reporting period.

Member	District	5/4/23	6/1/23	8/3/23	9/7/23	10/5/23	11/2/23	1/4/24	2/1/24	3/7/24	% Attended
Litha Zuber	1	✓	✓	✓	✓	Excused	✓	✓	✓	✓	89%
Luis Mendoza	2	✓	✓	Excused	✓	✓	✓	✓	✓	Excused	78%
Rick Solis	3	✓	✓	Excused	✓	✓	Excused	✓	✓	✓	78%
Anthony Tejada	4	✓	✓	✓	✓	✓	✓	✓	✓	✓	100%
Robert Rich	5	✓	✓	✓	✓	✓	✓	Excused	✓	Excused	78%
Dylan Boldt	6	Excused	✓	✓	✓	Excused	✓	✓	✓	✓	78%
Vamsi Tabjulu	At large	Excused	Excused	✓	✓	✓	✓	✓	✓	Excused	67%

## Recreation and Parks Commission

11 meetings held during the reporting period.

Member	District	5/3/23	6/7/23	7/5/23	8/2/23	9/6/23	10/4/23	12/6/23	1/3/24	2/1/24	3/7/24	4/4/24	% Attended
Joseph Mui	1	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	100%
Jasmine Moore	2	✓	✓	✓	Absent	✓	✓	✓	✓	✓	Excused	Absent	73%
Justin Lamb	3	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	100%
Karen Kline	4	✓	✓	✓	✓	✓	Excused	✓	✓	✓	✓	✓	91%
Jessica Bustos	5									✓	✓	✓	100%
Sidney Davis	6									✓	✓	✓	100%
Peter DeQuincy	At large	✓	✓	✓	✓	✓	✓	Excused	Excused	✓	✓	✓	82%
James Maes	SLUSD*							✓	✓	✓	✓	✓	100%
Thomas Wagner	SLzUSD*	✓	✓	✓	Excused	✓	✓	✓	✓	✓	✓		90%
Brian Hill	5	Absent	Absent	Absent	✓	✓	Absent						33%

\*San Leandro Unified School District (SLUSD)  
 \*San Lorenzo Unified School District (SLzUSD)

# Board and Commission Report of Attendance 2023-2024

## Rent Review Board

2 regular meetings held during the reporting period.

Member	District	10/23/23	11/28/23	% Attended
Reina Canale	Homeowner (resident)	✓	✓	100%
Evelyn Olivera	Tenant	✓	✓	100%
Mia Ousley	Landlord	✓	Absent	50%
Tom Silva	Landlord	✓	✓	100%
Linda K Spreer	Tenant	✓	✓	100%

## Senior Commission

10 regular meetings held during the reporting period.

Member	District	5/18/23	6/15/23	7/20/23	9/21/23	10/19/23	11/16/23	1/18/24	2/15/24	3/21/24	4/18/24	% Attended
Debra Lopez	1	✓	✓	Excused	✓	✓	✓	✓	✓	✓	✓	90%
Rosemary Picado	2								Excused	✓	✓	67%
Janice Woycheshin	3	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	100%
Adrienne Miller	4	✓	Excused	Excused	✓	✓	✓	Excused	✓	✓	✓	70%
Claudia McHenry	5	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	100%
Bella Comelo	6	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	100%
Marci Dillon	At large	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	100%
Victor Aparicio	At large	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	100%
Lisa Eversole	2	Excused	Absent	Excused	Absent							0%
Shirley McElroy	At large	✓	✓	Excused	✓	✓	✓					83%



# Board and Commission Report of Attendance 2023-2024

## Youth Advisory Commission

15 regular meetings held during the reporting period.

Member	District	5/2/23	5/16/23	6/6/23	11/7/23	11/21/23	12/5/23	12/19/23	1/2/24	1/16/24	2/6/24	2/20/24	3/5/24	3/19/24	4/2/24	4/16/24	% Attended
Olive Seligman	1				✓	✓	✓	✓	Excused	✓	✓	Excused	✓	✓	✓	✓	83%
Olivia Fernandez	1	Excused	✓	✓	✓	Excused	✓	✓	Excused	✓	✓	✓	Excused	✓	✓	✓	73%
Stephanie Lopez	1	✓	✓	✓	✓	✓	Excused	✓	Excused	✓	✓	Excused	✓	✓	✓	Absent	73%
Jasmine Pham	2				✓	✓	✓	Excused	Excused	✓	✓	Excused	✓	✓	Excused	✓	67%
Juliana Morales	2	✓	✓	✓	✓	Excused	✓	✓	Excused	✓	✓	Excused	✓	✓	Excused	✓	73%
Taino Williams Mesa	2	Excused	Absent	Excused	✓	✓	Absent	✓	Absent	✓	✓	✓	Absent	✓	Absent	✓	53%
Emily Ngo	3	✓	✓	✓	✓	Absent	✓	✓	Excused	✓	✓	✓	✓	✓	Excused	✓	80%
Julia J. Li	3	✓	✓	✓	✓	Excused	✓	Excused	Excused	✓	✓	Excused	✓	✓	Excused	✓	67%
Sam Fitting	3	✓	✓	✓	✓	Excused	Excused	✓	Excused	✓	✓	Excused	✓	Absent	Excused	✓	60%
Cassandra Bammer	4	Excused	✓	✓	✓	✓	✓	✓	✓	✓	✓	Excused	✓	Excused	Excused	Excused	67%
Mohamad Abdellatif	4	✓	Excused	✓	✓	✓	✓	✓	✓	✓	Excused	✓	✓	Excused	✓	✓	80%
Victoria Bammer	4	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	Excused	Excused	87%
Kayla Lam	5	Excused	Excused	✓	✓	Excused	✓	Excused	✓	✓	✓	Excused	Excused	✓	✓	✓	60%
Keyshawn Ward	5	✓	✓	✓	✓	Absent	✓	✓	✓	Excused	✓	✓	✓	Excused	Excused	✓	73%
Ruby Wool-Baum	5	Excused	Excused	✓	✓	✓	✓	✓	Excused	✓	✓	✓	Excused	✓	✓	✓	73%
Jessica Woo	6				✓	Excused	✓	Excused	Excused	✓	✓	Excused	✓	✓	Excused	✓	58%
Robyn Henson	6				✓	Excused	✓	✓	✓	✓	Excused	Absent	Excused	✓	Excused	Absent	50%
Athena Velazquez	At large	✓	✓	✓	✓	✓	✓	Excused	✓	✓	✓	✓	Excused	✓	Excused	✓	80%
Brian Chen	At large				✓	Excused	✓	Excused	Excused	✓	Excused	Excused	Excused	Excused	✓	Excused	33%
Christian Amezcua	At large														Excused	Excused	0%
Dominic Zahradka	At large	Excused	✓	✓	✓	✓	Excused	Excused	Absent	✓	✓	✓	Absent	Excused	Excused	Excused	47%
Korey Dang	At large				✓	Absent	Absent	Excused	Absent	Absent	Absent	Absent	Absent				11%

The Youth Advisory Commission consists of 21 regular voting members. The City Council may appoint additional alternate members who may attend meetings and sit as a member when a regular member is absent. Only regular voting members are listed in this report.