



City of San Leandro

City Hall
835 East 14th Street
San Leandro, California

Minutes

Senior Commission

Thursday, April 17, 2025

10:00 AM

Senior Community Center 13909 E. 14th St.

1. **CALL TO ORDER**
PLEDGE OF ALLEGIANCE
ROLL CALL

The meeting was called to order at 10:00 a.m.

Present 8: Woycheshin, Comelo, McHenry, Dillon, Lopez Nacario, McMichael-Cady, Peña, and Brennan.

Also present were Human Services Director Jessica Lobedan, Human Services Program Assistants Cynthia Lopez and Valerie Nicolas, and Liliana Gray, Human Services Program Coordinator, who served as the Senior Commission secretary for the meeting.

2. **ANNOUNCEMENTS**

Chair Woycheshin shared that Vice Chair Comelo had an announcement. Vice Chair Comelo shared she will be inducted into the Alameda County Women's Hall of Fame and shared that she would like to bring refreshments to the May meeting, and invited commissioners to stay after the meeting for a small celebration.

Chair Woycheshin also shared logistical announcements.

3. **CONSENT CALENDAR**

Approved-MS (Comelo, Peña) (8 Ayes, 0 Nays, 0 Abstentions)

3.A. Approval of Agenda of April 17, 2025

3.B. Approval of Minutes of March 20, 2025

[25-169](#)

Draft Minutes of the Senior Commission Meeting of March 20, 2025

Attachments: [2025.3.20 Draft Senior Commission Minutes](#)

4. **CITY STAFF REPORTS AND ANNOUNCEMENTS**

4.A. City-wide Updates

The final engagement forum for the biennial budget is virtual on April 29th from 1:00-3:00 p.m.

Recreation and Parks Director, Vicente Zuniga, will be at the July Senior Commission for a meet & greet, and to provide an update regarding the Recreation and Parks Master Plan.

4.B. Human Services Department-wide Updates

The Senior Commission was invited to attend the Lewelling Interim Housing and Drop-In Center open house on May 23, 2025.

Human Services Program Assistant, Valerie Nicolas, recently joined the City's Human Services Department. Valerie introduced herself.

4.C Senior Services Updates

The Senior Community Center (SCC) hours will change in the fall 2025. The new hours will be from 8:30 a.m. to 4:30 p.m. There will be an hour gap before the Center opens again at 5:30 for Recreation and Parks Department programming to provide more programming in the evening hours.

A senior celebration event is planned for May 19th through a partnership with local community-based partners. There will be food, music and activities.

A volunteer appreciation event is scheduled for April 21st to recognize the support volunteers give to the SCC.

Staff partnered with a Tech Exchange, a local community-based organization, to provide technology support to older adults. The first cohort completed the class and received a free laptop at the end of the program.

Outreach will be conducted at the following events: Bring Your Daughters and Sons to Work Day, Farmers Market, Vietnamese American Center of the East Bay (VACCEB), and the Annual Senior Resource Fair.

Commissioners shared relevant comments and questions.

This concluded the staff report.

5. PUBLIC COMMENTS

No public comments were made during the meeting. Staff reported that no public comments were received via eComment; the Commission was advised by email on Wednesday, April 16, 2025.

6. PRESENTATIONS

None

7. ACTION ITEMS

7.A. Age-Friendly Implementation Plan Update and Next Steps

Pear Street Consulting will attend the next Senior Commission meeting on May 15, 2025 to present final drafts of the Age-Friendly Communications and Operations Plans. The goal is for the Human Services Department to finalize these guiding documents by June 30, 2025.

Nineteen members joined the Community Pedestrian and Bicycle Safety Training (CPBST) Planning Committee (PC), with fifteen members attending the first meeting on April 3, 2025. The next meeting is on April 30, 2025 at 1:00 pm at the Surlene Grant Community Room at City Hall. That same afternoon, the CPBST team will lead participants through a walking assessment of a downtown area of East 14th Street, and the portion of Washington Avenue between Lewelling Boulevard and Spring Lake Drive.

Regarding Beautify San Leandro, the Recreation and Parks Department has already set their priority projects for the year and the SCC will not be included. However, staff met with the Recreation and Parks staff regarding SCC Landscape needs. The Recreation and Parks Department staff will assess the landscaping needs in the upcoming weeks and months.

Commissioners shared relevant comments and questions.

7.B. Cherry Festival Planning

The commission will participate in this year's parade. Staff shared updates regarding the parade planning and solicited input from the commission regarding the shuttle decorations. Like last year, the Commission agreed to invite the Human Services Commission. Staff also shared updates regarding the resource fair planning and invited commissioners to join the Human Services Department staff to help promote senior services. Staff engaged the Commission in a discussion related to tabling needs and ideas. Sign-up sheets were passed to confirm participation in both the parade and resource fair. Additional details will be shared during the May Senior Commission meeting.

Commissioners shared relevant comments and questions.

7.C. Senior Resource Fair Planning

Staff provided an update regarding this year's Annual Senior Resource Fair scheduled for Tuesday, June 24th from 10:00-1:00 p.m. The Senior Commission will have a table at this event. Staff passed a sign-up sheet with time slots to confirm participation. Additional details will be shared during the May Senior Commission meeting.

Commissioners shared relevant comments and questions. One member of the public shared comments.

8. COMMISSION REPORTS AND ANNOUNCEMENTS

Commissioner Brennan requested that a discussion regarding the special need registry be added to the next Senior Commission meeting agenda. Similarly, Vice Chair Comelo requested that the Volunteers Helping Seniors program be

added to the next meeting agenda. All commissioners shared topics of interest. No actions were taken.

9. ADJOURN

Approved-MSA (Comelo, Lopez Nacario) (8 Ayes, 0 Nays, 0 Abstentions)

Meeting adjourned at 11:02 a.m.

RESPECTFULLY SUBMITTED:

First Last, Secretary

MEETING ACCESSIBILITY

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