

City of San Leandro

Civic Center, 835 E. 14th Street
San Leandro, California 94577
www.sanleandro.org



May 10, 2023

San Leandro Public Library Foundation
300 Estudillo Ave.
San Leandro, CA 94577

Dear San Leandro Public Library Foundation:

This letter of intent serves to recognize and memorialize the City of San Leandro (City) and the San Leandro Public Library Foundation's (Foundation) partnership and efforts to replace the existing Mulford-Marina Branch Library that has reached end of life, with a new, larger branch library facility at the site of the current facility (Project) through a generous and gracious donation from the Foundation to the City of \$800,000.00.

The Foundation, formed in 1992, is a California non-profit corporation exempt from taxation pursuant to Internal Revenue Code section 501(c)(3). The Foundation's stated mission is to raise funds to support the City's libraries and Project Literacy. Consistent with its stated mission, the Foundation provides fundraising and financial support for the benefit of the City's library services. The City and Foundation share the common objectives of developing and maintaining the highest level of library service for all of the City's residents, ensuring an adequate level of funding to maintain equipment and programming at appropriate levels, and making and keeping library facilities safe and secure, in good repair, and fully accessible to all persons.

The combination of state grant funds and of City committed matching funds will cover the basic construction necessities such as the building's foundation, superstructure, roof, plumbing, HVAC, electrical equipment, and utilities. While this will build a sturdy building, gifts from the Foundation like the one proposed will transform the building into a vibrant library by providing for aesthetic improvement finishes, furnishings, fixtures, and equipment that will facilitate community building and lifelong learning. The proposed donation from the Foundation to the City is a critical funding piece that supplements the \$4.95M from the City's Capital Improvement Fund and \$4.079M in California State Library grant funding already committed to this Project.

In furtherance of these purposes, the Foundation proposes to donate to the City \$800,000.00 to be used solely and exclusively towards the Project as follows:

\$600,000.00 designated for construction

Juan González III, Mayor

City Council:

Victor Aguilar, Jr.

Xouhoa Bowen

Bryan Azevedo

Celina Reynes

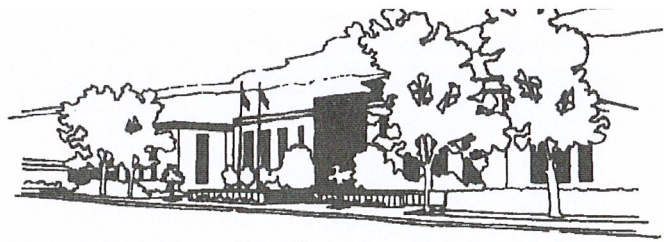
Peter Ballew

Fred Simon



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\$200,000.00 designated for the purchase of furnishings.

The City accepts the proposed gift from the Foundation of \$800,000.00, and agrees to use the proceeds of the gift solely and exclusively as described above.

The Foundation intends to disburse the donation according to the following schedule:

- A. Three Hundred Thousand Dollars (\$300,000) upon City Council acceptance of this letter of intent.
- B. Three Hundred Thousand Dollars (\$300,000) fifteen (15) days prior to the date the San Leandro City Council is scheduled to consider award of a contract to construct the Project; and
- C. Two Hundred Thousand Dollars (\$200,000) fifteen (15) days before the City is scheduled to issue an initial purchase order for furniture, shelving, equipment and/or other interior improvements for the Project.

It would be my honor and privilege to present this letter of intent and a resolution of acceptance to the City Council. I will invite the Foundation's representatives to attend and accept the City Council's and community's gratitude at the City Council meeting where this letter will be formally accepted.

Sincerely,


Frances Robustelli

Juan González III, Mayor

City Council:

Victor Aguilar, Jr.

Xouhoa Bowen

Bryan Azevedo

Celina Reynes

Peter Ballew

Fred Simon

