



# City of San Leandro

Civic Center  
835 East 14th Street  
San Leandro, California

## Minutes

### Community Advisory Budget Task Force

#### *District 1*

*Angela Brown, Moira Fry, Kaanon MacFarlane, Gary Offenberg*

#### *District 2*

*Robert Bailey, Joe Camarillo, Surlene Grant, Leo Sheridan*

#### *District 3*

*Susan Erb, Mike Katz-Lacabe, Michael Kim-Eubanks,  
Jeromey Shafer*

#### *District 4*

*Carol Cole, Arlene Lum, Celina Reynes, Melissa Wong*

#### *District 5*

*Cynthia Chandler, Rebecca Day-Rodriguez, Patrick Grajeda,  
Leslie Robertson*

#### *District 6*

*Donna Chamberlin, Ray Davis, Melissa Graham, Jim Prola*

#### *Mayor*

*Juan Gonzalez, Keith Harper, Maria Magallon, Susan Miranda*

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Thursday, November 12, 2020

5:30 PM

<https://us02web.zoom.us/j/88303014459>

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San Leandro Community Advisory Budget Task Force conducted this meeting in accordance with the State Emergency Services Act, the Governor's Emergency Declaration related to COVID-19, and the Governor's Executive Order N-29-20 issued on March 17, 2020.

#### **1. CALL TO ORDER**

*The meeting was called to order at 5:33 p.m.*

#### **1.A. Attendance**

##### *TASK FORCE MEMBERS PRESENT:*

*26 - Bailey, Brown, Camarillo, Chandler, Cole, Davis, Day-Rodriguez, Erb, Fry, Gonzalez, Graham, Grant, Harper, Katz-Lacabe, Kim-Eubanks, Lum, MacFarlane, Magallon, Miranda, Offenberg, Prola, Reynes, Robertson, Shafer, Sheridan, Wong*

##### *TASK FORCE MEMBERS ABSENT:*

*2 - Chamberlin, Grajeda (excused)*

*STAFF MEMBERS PRESENT:*

*Jeff Kay, City Manager  
Richard Pio Roda, City Attorney  
Liz Warmerdam, Assistant City Manager  
Susan Hsieh, Finance Director  
Jeanette Dong, Recreation & Human Services Director  
Thomas Liao, Community Development Director  
Katie Bowman, Economic Development Manager, Community Development  
Andrew Mogensen, Planning Manager, Community Development  
Ely Hwang, Recreation & Human Services Manager  
Avalon Schultz, Principal Planner, Community Development  
Michael Jeffery, Acting Chief Building Official, Community Development  
Leticia Miguel, City Clerk  
Elsa Castillo, Administrative Specialist II, Recreation & Human Services  
Tim McVicker, Information Technology Technician  
Sally Perez, Purchasing Technician, Finance  
Jim O'Leary, Consulting Staff*

**1.B. Announcements**

*Assistant City Manager Warmerdam acknowledged Veteran's day, and she extended thanks to all Veterans for their service.*

*It was clarified that the best email address for members to reach City staff is:  
[budgettaskforce@sanleandro.org](mailto:budgettaskforce@sanleandro.org)*

*A reminder was made that Form 700 must be submitted by the fast-approaching deadline.*

**2. PUBLIC COMMENTS**

*There were approximately 2 public speakers.*

*Comments were made by the following individuals:*

*Douglas Spalding and Steven Michael Tow*

**3. DISCUSSION ITEMS**

**3.A. [20-528](#) Election of Chair and Vice Chair**

*a. Chair - Roll call votes were taken as follows:*

*Member Day-Rodriguez:  
15 - Bailey, Brown, Chandler, Cole, Day-Rodriguez, Erb, Fry, Katz-Lacabe,  
Kim-Eubanks, Lum, Prola, Reynes, Robertson, Shafer, Wong*

*Member Gonzalez:  
11 - Camarillo, Davis, Gonzalez, Graham, Grant, Harper, MacFarlane, Magallon,  
Miranda, Offenber, Sheridan*

*Absent: 2 - Chamberlin, Grajeda (excused)*

*Abstained: None*

*Member Day-Rodriguez was nominated for Chair.*

*b. Vice Chair - Roll call votes were taken as follows:*

*Member Gonzalez:*

*18 - Bailey, Camarillo, Cole, Davis, Erb, Fry, Gonzalez, Graham, Grant, Harper, Lum, MacFarlane, Magallon, Miranda, Offenberg, Prola, Sheridan, Wong*

*Member Reynes:*

*8 - Brown, Chandler, Day-Rodriguez, Katz-Lacabe, Kim-Eubanks, Reynes, Robertson, Shafer*

*Absent: 2 - Chamberlin, Grajeda (excused)*

*Abstained: None*

*Member Gonzalez was nominated for Vice Chair*

**3.B. [20-529](#)**

**Creation of an Ad Hoc Committee for Task Force Shared Values**

*a. Public comment*

*There was approximately 1 public speaker.*

*Comments were made by Steven Michael Tow.*

*b. Member Reynes made a motion for an ad-hoc committee of five to seven members, for the purpose of establishing a list of decision-making criteria based on shared values.*

*Member Offenberg seconded the motion.*

*Roll call votes were taken as follows:*

*Aye: 26 - Bailey, Brown, Camarillo, Chandler, Cole, Davis, Day-Rodriguez, Erb, Fry, Gonzalez, Graham, Grant, Harper, Katz-Lacabe, Kim-Eubanks, Lum, MacFarlane, Magallon, Miranda, Offenberg, Prola, Reynes, Robertson, Shafer, Sheridan, Wong*

*Nay: None*

*Absent: 2 - Chamberlin, Grajeda (excused)*

*Abstained: None*

*c. The following Members volunteered to be on the ad hoc committee:*

*6 - Bailey, Chandler, Grant, Harper, Offenberg, Reynes*

**3.C. [20-530](#)**

**Review of Department Operating Budgets**

*a. Director Jeanette Dong provided an overview of the Recreation & Human Services*

*(RHS) Department.*

*b. Director Thomas Liao provided an overview of the Community Development Department.*

*c. Public comment:  
There was approximately 1 public speaker.  
Comments were made by Douglas Spalding.*

**3.D. [20-490](#)**

Minutes of the Community Advisory Budget Task Force Meeting of October 14, 2020

*Chair Day-Rodriguez made a motion to approve the minutes.*

*Member Prola seconded the motion.*

*Roll call votes were taken as follows:*

*Aye: 25 - Bailey, Brown, Camarillo, Chandler, Cole, Davis, Day-Rodriguez, Erb, Fry, Gonzalez, Graham, Grant, Harper, Katz-Lacabe, Lum, MacFarlane, Magallon, Miranda, Offenber, Prola, Reynes, Robertson, Shafer, Sheridan, Wong*

*Nay: None*

*Absent: 3 - Chamberlin, Grajeda (excused), Kim-Eubanks*

*Abstained: None*

**4. TASK FORCE MEMBER COMMENTS**

*Several task force members made comments including:*

- 1) Request for meeting minutes to be ready for approval at the following meeting.*
- 2) Suggestion to meet more often, to limit duration of meetings, and to consider scheduling additional meetings*
- 3) Alternative method for "polling" or to legally vote on a motion that may be faster than the roll call vote*
- 4) Propose a motion to create an ad hoc committee at the next meeting to research and identify models for Community Engagement*
- 5) Requests for City staff to be more cognizant of their use of acronyms*

**5. ADJOURN**

*The meeting was adjourned at 9:51 p.m.*