



# City of San Leandro

City Hall  
835 East 14th Street  
San Leandro, California

## Minutes

### Arts, Culture and Library Commission

---

Tuesday, January 21, 2025

6:30 PM Main Library, 300 Estudillo Avenue, Trustees Room

---

**1. CALL TO ORDER  
ROLL CALL**

The meeting was called to order at 6:34 PM.

PRESENT (5): Chair B. Scotland, Vice-Chair A. Miller, Commissioners L. Alvarez, S. Cassidy, N. Ridsdale

ABSENT: T.Guillory, Y. So, R.Velasquez

GUESTS: Stephanie Smith

**2. ANNOUNCEMENTS - NONE**

**3. CONSENT CALENDAR**

**3.A. MINUTES OF THE DECEMBER 17, 2024 MEETING**

A motion was made by Vice-Chair Miller, seconded by Commissioner Ridsdale to approve the December 17, 2024 minutes.

The motion was carried. (5 Ayes, 0 Nays)

**4. LIBRARY SERVICES STAFF REPORTS AND ANNOUNCEMENTS**

Secretary B. Sherwood reported elections for Chair and Vice-Chair B. will be at the March meeting.

B. Sherwood reported a Request for Bid for the producer of the Comedy in the Plaza program will be done this year. The request for bid has been prepared and will be distributed for proposals to be received by the end of February.

No public comments.

Comments were made by Commissioner Cassidy and Chair Scotland.

**5. PUBLIC COMMENTS - NONE**

**6. PRESENTATIONS**

**6.A. QUALITY OF LIFE PRIORITY – LIBRARY DEPARTMENT DELIVERABLES**

Secretary B. Sherwood provided an overview of the City Council Quality of Life Priorities and the list of deliverables that Library staff have developed to carry out the Council's priorities.

No public comments.

Commissioner comments made by Vice-Chair Miller, Commissioner Cassidy and Chair Scotland.

**7. ACTION ITEMS**

**7.A. FY25 BUDGET PLANNING**

B. Sherwood provided an update on the Arts, Culture and Library Commission FY25 budget.

No public comment.

Commissioner comments made by Vice-Chair Miller, Commissioner Cassidy, Commissioner Ridsdale and Commissioner Alvarez.

The motion was made by Commissioner Cassidy, seconded by Commissioner Alvarez to appropriate \$150.00 for the Arts, Culture and Library grants mixer and \$850.00 for promotion of the grants program.

The motion was carried. (5 Ayes, 0 Nays)

**8. COMMISSION REPORTS AND ANNOUNCEMENTS**

**8.A. ARTS ENDOWMENT COMMITTEE**

Vice-Chair Miller reported the committee had nothing to report.

No public comments.

No Commissioner comments.

**8.B. GRANTS COMMITTEE**

B. Sherwood provided an update on the grants program.

Public comments by Stephanie Smith.

Commissioner comments made by Vice-Chair Miller.

**8.C. GRANTS MIXER COMMITTEE**

Commissioner Cassidy reported the committee had nothing to report.

No public comments.

No Commissioner comments.

**Commissioner comments reported on local events attended since the last meeting, made comments on the Commissions request to City Council for additional support of the arts, announced information on a free world wide art game event.**

**9. ADJOURN**

The motion was made by Vice-Chair Miller, seconded by Commissioner Alvarez to adjourn the meeting at 7:44 PM.

The motion was carried. (5 Ayes, 0 Nays)

RESPECTFULLY SUBMITTED:

---

Bill Sherwood, Secretary

## MEETING ACCESSIBILITY

Members of the public may also attend the meeting in-person in the Trustees Room at the San Leandro Main Library (300 Estudillo Avenue). Public Comment may be made live during the meeting in person, or through the eComment feature at <https://sanleandro.legistar.com>. Please note that the eComment period will close at 11:59 pm the Monday before the scheduled commission meeting and distributed to the commission members prior to the start of the Arts, Culture, and Library Commission meeting. Written public comment will not be verbally read out loud.

In compliance with the Americans with Disabilities Act, a person requiring an accommodation, auxiliary aid, or service to participate in this meeting should contact the City Clerk 's Office at 510-577-3368 [kclancy@sanleandro.org](mailto:kclancy@sanleandro.org), as far in advance as possible, but no later than 72 hours prior to the meeting.

Translators and sign language interpreters are available if requested prior to the meeting. To request a translator, interpreter or any reasonable accommodation that may be necessary to participate in the meeting, please contact the City Clerk at 510-577-3368 or [kclancy@sanleandro.org](mailto:kclancy@sanleandro.org) at least 72 hours prior to the meeting.

Hay traductores e intérpretes de lenguaje de señas disponibles si se solicitan antes de la reunión. Para solicitar un traductor, intérprete o cualquier adaptación razonable que pueda ser necesaria para participar en la reunión, por favor, contacte a la Secretaría Municipal al 510-577-3368 o [kclancy@sanleandro.org](mailto:kclancy@sanleandro.org) al menos 48 horas antes de la reunión.