



# City of San Leandro

Civic Center  
835 East 14th Street  
San Leandro, California

## Draft Minutes

### Senior Commission

*Chair Janice Woycheshin, District 3*

*Vice Chair Bella Comelo, District 6*

*Victor Aparicio, At Large (5)*

*Marci Dillon, At Large (1)*

*Debra Lopez-Nacario, District 1*

*Claudia McHenry, District 5*

*Adrienne Miller, District 4*

*Rosemary Picado, District 2*

*Vacancy, At Large*

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Thursday, February 15, 2024

10:00 AM

Senior Community Center 13909 E. 14th St.

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#### 1. ROLL CALL

The meeting was called to order at 10:02 a.m.

Present: Woycheshin, Comelo, Dillon, Lopez Nacario, McHenry, Miller

Excused absence: Picado

Note: Commissioner Aparicio joined the meeting after item #3 of the agenda

Also present were Dr. Mok who serves as the Sustainability Manager with the City of San Leandro, Zac Thompson with AVA Community Energy, Alice Walker with Human Services Department Senior Services, and Senior Commission Secretary Pedro Naranjo.

#### 2. APPROVAL OF AGENDA OF FEBRUARY 15, 2024

Approved-MS (McHenry, Lopez Nacario) (6 Ayes, 0 Nays, 0 Abstentions)

#### 3. APPROVAL OF MINUTES OF JANUARY 18, 2024

Commissioner Dillon requested an edit to item 8G. Commissioner Dillon provided the update, not Commission Miller.

Approved-MS (McHenry, Lopez Nacario) (6 Ayes, 0 Nays, 0 Abstentions)

[24-049](#)

Draft Minutes of the Senior Commission Meeting of January 18, 2024

Attachments: [2024.1.18. DRAFT Senior Commission Minutes](#)

#### 4. PUBLIC COMMENTS

Three members of the public were present and introduced themselves. Naranjo reported that no public comment was received via eComment; the Commission was informed by email on February 14, 2024.

## 5. CORRESPONDENCE

None

## 6. PRESENTATIONS

### 6.A. Electric vehicle charging and parking study

Zac Thompson with AVA Community Energy (formerly East Bay Community Energy) provided an overview of the electric vehicle and parking study. Dr. Mok, Sustainability Manager with the City of San Leandro, was also available to answer questions on behalf of the City. Several commissioners expressed appreciation for the presentation and for the opportunity to ask questions and share their input. They also shared their thoughts and concerns regarding the implications of adding electric charging stations in the parking lot that is adjacent to the Senior Community Center. Concerns were shared regarding the impact on seniors and to people in need of limited handicap parking. The Senior Commission was informed that a final decision has not been made and that their input will be considered along with other factors such as electric vehicle charging being part of the City's Climate Action Plan and Sate goals. In addition, the City has been exploring other potential sites. There was consensus by all parties to have the presenters at a future Senior Commission meeting to provide an update, especially after receiving the Senior Commissions' input.

[24-050](#)

Electric Vehicle Charging Project

**Attachments:**

[Electric Vehicle \(EV\) Charging Design Presentation](#)

[Draft EV Conceptual Design](#)

[Senior Community Center EV Charger Public Survey 2023 Results](#)

## 7. ORAL REPORT OF SECRETARY

Naranjo introduced Alice Walker who plays a key role with the planning and implementation of senior services. Mrs. Walker introduced herself, provided an overview of her role, and shared updates regarding exciting upcoming events/programs. Mrs. Walker shared that she has been with the City since October of 2019. Naranjo shared that Mr. Walker is also supporting logistic needs associated with the Age-Friendly Assessment and Action Plan.

Regarding a request to have the Recreation and Parks Master Plan consultant present to the Senior Commission, Naranjo confirmed that the consultant's time is very limited and is not available to present an update at a Senior Commission meeting at this time. In fact, the consultant has not been able to present to the Recreation and Parks Commission. Naranjo's colleagues with the Recreation and Parks Department will continue to share information about community engagement opportunities, including a possible presentation to the Recreation and Parks Commission that the Senior Commission can attend. Naranjo will share upcoming engagement opportunities with the Senior Commission. Also, Naranjo will inquire if the Recreation and Parks Master Plan presentation to the Recreation and Parks Commission can be available

via zoom given concerns the Senior Commissioners expressed regarding City Commission meetings held at City Hall not being easily assessable and because they are conducted during the evening hours.

## **8. UNFINISHED BUSINESS**

### **8.A. Age-Friendly Assessment and Action Plan - Update on Progress and Next Steps**

Commissioner Comelo reported that the Age-Friendly article to the San Leandro Times that she planned to submit on her own behalf was put on hold to allow the consultant's Age-Friendly article intended to promote the listening sessions be published first. The Commission discussed and agreed to still have Commissioner Comelo submit an article but this time on behalf of the Senior Commission. A motion was made for Commissioner Comelo to write the article on behalf of the Commission and submit it to the San Leandro Times.

Approved-MS (Lopez Nacario, Miller) (7 Ayes, 0 Nays, 0 Abstentions)

Naranjo reported that since Pear Street presented their draft Community Engagement Plan at last month's Senior Commission meeting, the project team has officially launched the Age-Friendly San Leandro public outreach and engagement campaign. A project website went live on January 30th, social media ads were disseminated through the City's various outlets, and an article in the San Leandro Times was printed on February 1st. The project website describes the Age-Friendly Action Plan and planning process/timeline, while also providing community members information regarding various possible options to participate including via listening sessions, through a direct feedback form, and eventually, through a community survey.

In addition to digital marketing, the project team has partnered with fifteen community-serving organizations to set up physical Age-Friendly San Leandro displays across the City. The displays offer residents an in-person opportunity to engage with the initiative. Across all these channels, the project team has received 136 listening session applications as of February 11th. Applications will be accepted through February 16th, and invitations will be sent shortly thereafter. The venues and dates/times have been confirmed for most of the 90-minute listening sessions.

The community survey will be launched during the week of February 19th, utilizing the same digital and in-person outreach channels to encourage as many residents as possible to provide input. The project team will inform the Commission once the survey has launched so commissioners can share it widely with your friends, family, and broader network.

Pear Street will present an update at the next Commission meeting on March 21st. That will be an ideal time to summarize and debrief on the listening sessions to-date and to conduct a preliminary review of the community survey results. The next meeting will also serve as an opportunity to clarify expectations for a first draft of the Age-Friendly Action Plan, which will be presented the following month during the April 18th Senior Commission meeting.

The commissioners were invited to help at one or more of the upcoming listening sessions with a variety of tasks including greeting participants, set up,

note-taking, facilitating, break down, etc. The Commission was also invited to present an update about the Age-Friendly Assessment and Action Plan to other City Commissions via a presentation or through public comment. Naranjo will follow up with information regarding these meetings.

Commissioner Dillon shared updates regarding her participation in the Recreation and Parks Master Plan meetings. She commented that people were very engaged, and that the consultants were very inviting and open to ideas. Commissioner Dillon was able to share information about the Age-Friendly Initiative during these meetings.

#### 8.B. Human Services and Recreation Commissions Update

No updates provided because the audio recordings have not been uploaded to Meeting Central.

#### 8.C. Institute of Aging/Volunteers Assisting Seniors Update and Discussion

Naranjo thanked Commissioner Comelo for the continued connections to organizations associated with the Volunteers Assisting Seniors. City Serve of Tri-City provides a rideshare transportation program designed to meet the needs of seniors who have essential but non-urgent medical appointments and have exhausted all other options to obtain a ride. This program includes door-to-door transportation. Naranjo will contact Diana Houghtaling from City Serve to learn more about their program. Commissioner Comelo also shared that she learned that the program is funded by the Alameda County Transportation Division via a grant. Commissioner Comelo asked if the City still has a grant writer. Naranjo will inquire about the grant writer and will report back to the Commission.

#### 8.D. Volunteer Program Development

This item was tabled.

#### 8.E. Commission Priorities

Chair Woycheshin shared that this was originally supposed to be a discussion about the Senior Commission Description of Board and Duties outlined in the City Council Member Handbook, but she recommended that the Commission focus on the priorities of the Age-Friendly Community Engagement Plan. She requested that each Commissioner come to the March Commission meeting prepared to share their priorities based on those that are outlined on page three of the Community Engagement Plan in the Brief Summary of Discovery Process section.

[24-014](#)

Age-Friendly San Leandro-DRAFT Community Engagement Plan

**Attachments:** [Age-Friendly San Leandro - DRAFT Community Engagement Plan](#)

#### 8.F. Legislative Update

Commissioner Dillon shared an update about the last Alameda County Senior Services Coalition meeting that focused on the Governor's proposed budget for

the upcoming budget session. The Alameda County Senior Services Coalition wants to be more proactive in advocating for senior services. In addition, there was a request to support SB 37, which is called Housing Stability Act. Commissioner Dillon will email the link to the SB 37 letter to Naranjo so he can forward it to the Commission.

8.G. EV charging and parking study

No additional discussion given that the topic was discussed during the presentation under item #6.

8.H. Discussion regarding crime

This item was tabled

**9. NEW BUSINESS**

**10. ORAL REPORT OF CHAIR**

Chair Woycheshin shared topics of interest. She recommended that the Commission consider inviting Interim Police Chief Kevin Hart or the permanent police chief to a future meeting. No action taken.

**11. COMMISSION COMMENTS**

Commissioner Lopez Nacario asked for a future discussion about the FLEX RIDES Program and suggested that the Commission consider riding the shuttle, which will help them promote the program.

**12. ADJOURNMENT**

Approved-MS (McHenry, Lopez Nacario) (6 Ayes, 0 Nays, 0 Abstentions)

Note: Commissioner Comelo left the meeting before adjournment

Adjournment: 12:00 p.m.