



City of San Leandro

Civic Center
835 East 14th Street
San Leandro, California

Meeting Agenda

City Council

Welcome to your City of San Leandro City Council meeting.

Your City Councilmembers are:

Mayor Pauline Russo Cutter

Deborah Cox, District 1

Ed Hernandez, District 2

Victor Aguilar, Jr., District 3

Benny Lee, District 4

Corina N. Lopez, District 5

Pete Ballew, District 6

Monday, July 20, 2020

6:00 PM

Access the meeting remotely by using this URL

<https://zoom.us/j/506831637>

Special Meeting

This meeting is being held in accordance with the State Emergency Services Act, the Governor's Emergency Declaration related to COVID-19, and the Governor's Executive Order N-29-20 issued on March 17, 2020 to allow attendance by members of the City Council by teleconference, videoconference, or both.

Please be advised that pursuant to the Executive Order, and to ensure the health and safety of the public by limiting human contact that could spread the COVID-19 virus, the Council Chambers will not be open for the meeting. Council Members will be participating telephonically and will not be physically present in the Council Chambers.

If you would like to speak on an agenda item, you can access the meeting remotely:
Join from a PC, Mac, iPad, iPhone, or Android device: Please use this URL
<https://zoom.us/j/506831637>

If you do not wish for your name to appear on the screen, then use the drop-down menu and click on "rename" to rename yourself to be anonymous.

Or join by phone:
*67 877- 853-5247 (Toll Free) or 888- 788-0099 (Toll Free)
Enter Meeting ID: 506 831 637

If you want to comment during the public comment portion of the agenda, Press *9 and we will select you from the meeting queue.

NOTE: Your phone number will appear on the screen unless you first dial *67 before dialing the numbers as shown above.

The City wants you to know that you can also submit your comments by email to clerk@sanleandro.org

To give the City Clerk adequate time to print out your comments for consideration at the meeting, please submit your written comments prior to 3:00 p.m.

If you wish to have your comments read to the Council Members during the appropriate Public Comment period, please indicate in the Subject Line " FOR PUBLIC COMMENT" and list the item number you wish to comment on. Comments that you want read to the Council will be subject to the three minute time limitation (approximately 350 words). Written comments that are only to be provided to Council and not read at the meeting will be distributed to the Council prior to the meeting.

1. CALL TO ORDER

1.A. PLEDGE OF ALLEGIANCE TO THE FLAG

1.B. ROLL CALL

Members Aguilar, Ballew, Cox, Hernandez, Lee, Lopez; Mayor Cutter

1.C. ANNOUNCEMENTS

2. RECOGNITIONS

3. PUBLIC COMMENTS

Public Comments are limited to 3 minutes per speaker, subject to adjustment by the Mayor. The public is invited to make comments on items of public interest NOT listed on the Agenda. The Mayor, as the Chair of the meeting charged with its orderly administration and, together in partnership with the other City Council members, the timely completion of the meeting agenda, manages Item 3., Public Comments. This includes but is not limited to moving immediately to the next speaker after a speaker has completed their comments within the allotted time, prohibiting speakers from yielding or granting their time to another person who is later in the queue to speak or who has already spoken, prohibiting speakers who have already spoken from speaking again regardless of whether it is during the public comment period or on an individual agenda item, and setting when and where in the agenda public comments under item 3. shall be heard.

4. PRESENTATIONS

- 4.A. [20-316](#)** Capitol Corridor Joint Powers Authority (CCJPA) presentation on the Capitol Corridor South Bay Connect Project and the Notice of Preparation (NOP)

5. PUBLIC HEARINGS

Public Hearing Comments are limited to 5 minutes per speaker, subject to adjustment and management of comments by the Mayor.

- 5.A.** [20-326](#) Staff Report for Two City of San Leandro City Council Resolutions Approving the Submittal of a Response to the State of California Housing and Community Development Department Permanent Local Housing Allocation Program Notice of Funding Availability (NOFA) including the City of San Leandro Five Year "302(c)(4)" Plan and; an Update of the City's Share of 2016 Alameda County A-1 Housing Bond Funds

[20-327](#) City of San Leandro City Council RESOLUTION Authorizing the City Manager to Apply for, Receive, if Awarded a PLHA grant, and Execute a Standard Agreement with the State of California, Department of Housing and Community Development for funding from the Permanent Local Housing Allocation Program.

[20-328](#) RESOLUTION of the City Council of the City of San Leandro Authorizing and Adopting the 302(c)(4) Plan for the Permanent Local Housing Allocation Program for Funding Allocation Years 2019-2023

- 5.B.** [20-330](#) Staff Report for City of San Leandro City Council Approval of Resolutions Regarding the Matter of Imposing Liens for Non-payment of Delinquent 2020 Business License Tax, Solid Waste Service Charges, Certified Unified Program Agency Fees, Code Compliance Administrative Penalties and Charges.

[20-332](#) RESOLUTION of the City of San Leandro City Council to Impose Liens for Non-Payment of Delinquent 2020 Business License Tax, Solid Waste Service Charges, Certified Unified Program Agency (CUPA) Fees, Code Compliance Administrative Penalties and Charges, and Planning Permit Fees.

[20-350](#) RESOLUTION of the City of San Leandro City Council Overruling Protests to the Imposition of Liens for Delinquent Accounts of Monies Owed to the City of San Leandro (2020 Business License Tax, Solid Waste Service Charges, Certified Unified Program Agency (CUPA) Fees, Code Compliance Administrative Penalties and Charges, and Planning Permits)

6. CITY MANAGER AND CITY ATTORNEY REPORTS AND COMMENTS**7. AMENDMENT OF CONSENT CALENDAR**

City Councilmembers or staff have an opportunity at this time to request that an item be removed from the Consent Calendar for the presentation of a staff report or other special consideration. Members of the public may request the opportunity to address the City Council regarding items remaining on the Consent Calendar. Items remaining on the Consent Calendar will be considered for approval under one motion.

8. CONSENT CALENDAR

Consent Calendar items are considered for approval by the City Council with one single action. As described above in Item 7, Amendment of Consent Calendar, the City Council may remove items from the Consent Calendar for purposes of presentation or discussion. Members of the public who have requested to address the Council regarding items remaining on the Consent Calendar may do so for up to 3 minutes per item with a maximum of 5 minutes for all items, subject to adjustment and management of comments by the Mayor. Items listed on the Consent Calendar are deemed to have been read by title.

- 8.A.** [20-306](#) Minutes of the City Council Meeting of July 06, 2020
- 8.B.** [20-261](#) Staff Report for a City of San Leandro City Council Resolution to Approve Tract Map 8513 for 342 Marina Boulevard, Assessor's Parcel Number 075-0082-010-00; Owner, Subdivider and Applicant: Chee Yan Property, Inc.
- [20-262](#) RESOLUTION of the City of San Leandro City Council to Approve Tract Map 8513 for 342 Marina Boulevard, Assessor's Parcel Number 075-0082-010-00; Owner, Subdivider and Applicant: Chee Yan Property, Inc.
- 8.C.** [20-270](#) Staff Report for a City of San Leandro City Council Resolution to Approve Amendment No. 1 for each of the Existing Consultant Services Agreements with DKS Associates, Fehr & Peers, and W-Trans for On-Call Transportation Engineering Consulting Services in an Amount Not-to-Exceed \$200,000 for Two Years per Agreement, for a Total of \$600,000 for All Three Agreements
- [20-271](#) Resolution of the City of San Leandro City Council to Approve Amendment No. 1 for each of the Existing Consultant Services Agreements with DKS Associates, Fehr & Peers, and W-Trans for On-Call Transportation Engineering Consulting Services (Provides for Amending Three Agreements in an Amount Not-to-Exceed \$200,000 for Two Years per Agreement, for a Total of \$600,000 for All Three Agreements)
- 8.D.** [20-300](#) Staff Report for a City of San Leandro City Council Resolution to Authorize the City Manager to Execute Program Supplement Agreement No. U30 with the State of California to Provide \$72,000 in State Funds and Obligate the City to \$8,000 for Matching Funds for the Development of a Local Road Safety Plan and to Appropriate \$72,000 from Grant Funds and \$8,000 from Development Fees for Street Improvements Fund Balance for the Total Project Budget of \$88,000 in Fiscal Year 2020-21
- [20-301](#) RESOLUTION of the City of San Leandro City Council to Authorize the City Manager to Execute Program Supplement Agreement No. U30 with the State of California to Provide \$72,000 in State Funds and Obligate the City to \$8,000 for Matching Funds for the Development of a Local Road Safety Plan and to Appropriate \$72,000 from Grant Funds and \$16,000 from Development Fees for Street Improvements Fund Balance (provides for the acceptance of a State grant to prepare a Local Road Safety Plan to

improve traffic safety and appropriate project funds for a total project cost of \$88,000 in Fiscal Year 2020-21)

- 8.E.** [20-320](#) Staff Report for a City of San Leandro City Council Resolution to Increase the Contract Change Order Cap Authorization from 13% to 20% (from \$1,321,300 to \$2,032,769; an Increase of \$711,469) for the Original Construction Contract Amount of \$10,163,845 with DeSilva Gates Construction, LP.; and to Appropriate \$364,960 from the Measure B Fund Balance for the Annual Overlay/Rehabilitation 2017-2018, Project No. 2018.0050

[20-321](#) Resolution of the City of San Leandro City Council to Increase the Contract Change Order Cap Authorization from 13% to 20% (from \$1,321,300 to \$2,032,769; an Increase of \$711,469) for the Original Construction Contract Amount of \$10,163,845 with DeSilva Gates Construction, L.P.; and to Appropriate \$364,960 from the Measure B Fund Balance for the Annual Overlay/Rehabilitation 2017-2018, Project No. 2018.0050 (provides for increasing the change order cap and appropriating funds from the Measure B Local Streets and Roads funds balance for the increased scope of work)

- 8.F.** [20-277](#) Staff Report for a City of San Leandro City Council Resolution Authorizing the City Manager to Enter into a Two-Year Non-Professional Services Agreement with the Option for Three One-Year Extensions Between the City of San Leandro and David Sams for Management of the City's Contract with American Golf Corporation for an Annual Amount of \$48,000 and to Appropriate \$24,000 from the Shoreline/Golf Undesignated Fund Balance to Account 597-56-001

[20-278](#) RESOLUTION of the City of San Leandro City Council Authorizing the City Manager to Enter into a Two-Year Non-Professional Services Agreement with the Option for Three One-Year Extensions Between the City of San Leandro and David Sams for Management of the City's Contract with American Golf Corporation for an Annual Amount of \$48,000 and to Appropriate \$24,000 from the Shoreline/Golf Undesignated Fund Balance to Account 597-56-001

- 8.G.** [20-329](#) Staff Report for a City of San Leandro City Council Resolution to Approve and Authorize the City Manager to Execute Amendment No. 2 to the Non-Professional Services Agreement with Flagship Facility Services, Inc. for Citywide Janitorial Services for \$753,888.60 Plus an Amount Not to Exceed \$19,269.60 for Additional Unscheduled Services for Fiscal Year 2020-2021 and to Approve an Appropriation of \$95,612.20 from the Building Maintenance Fund Unrestricted Fund Balance

[20-333](#) RESOLUTION of the City of San Leandro City Council to Authorize the City Manager to Execute Amendment No. 2 to the Non-Professional Services Agreement with Flagship Facility Services, Inc. for Citywide Janitorial Services for an Amount Not to Exceed \$753,888.60 Plus \$19,269.60 for

Additional Unscheduled Services for Fiscal Year 2020-2021 and Approve an Appropriation of \$95,612.20 from the Building Maintenance Fund Unrestricted Fund Balance

- 8.H.** [20-272](#) Staff Report for a City of San Leandro City Council Resolution to Authorize the City Manager to Execute a Consulting Services Agreement for \$358,491.04 with Invengo Technology Corp for a Radio Frequency Identification (RFID) System to Manage the Circulation of Library Materials
- [20-276](#) RESOLUTION of the City of San Leandro City Council to Authorize the City Manager to Execute a 5 Year Consulting Services Agreement with Invengo Technology Corp to Install and Configure a New Radio Frequency Identification System for Inventory Control and Security of the Library's Collection for a Not to Exceed Amount of \$358,491.04 in Fiscal Year 2020-21 and then \$26,234 Annually Through Fiscal Year 2024-25.
- 8.I.** [20-225](#) Staff Report for a City of San Leandro City Council Resolution Approving the City of San Leandro's Investment Policy Statement for 2020-2021
- [20-226](#) RESOLUTION of the City of San Leandro City Council Approving the City of San Leandro's Investment Policy Statement for Fiscal Year 2020-2021 (provides for annual review and approval of the City's Investment Policy Statement as required by California Government Code Section 53600 et seq., and Section VIII of the San Leandro Investment Policy)
- 8.J.** [20-309](#) Staff Report for the City of San Leandro City Council Resolution Approval of the Annual Renewals for Fiscal Years 2020-21, 2021-22, and 2022-23 with Granicus for Software and Support of the Legistar System, Website, and More for the Combined Amount of \$165,172.31 (Approves One Annual Renewal of \$61,717.65 in Fiscal Year 2020-21; One Annual Renewal of \$49,978.10 in Fiscal Year 2021-22; and One Annual Renewal of \$53,476.56 in Fiscal Year 2022-23)
- [20-310](#) RESOLUTION of the City of San Leandro City Council to Approve Annual Renewals for Fiscal Years 2020-21, 2021-22, and 2022-23 with Granicus for Software and Support of the Legistar System, Website, and More for the Combined Amount of \$165,172.31 (Approves One Annual Renewal of \$61,717.65 in Fiscal Year 2020-21; One Annual Renewal of \$49,978.10 in Fiscal Year 2021-22; and One Annual Renewal of \$53,476.56 in Fiscal Year 2022-23)
- 8.K.** [20-331](#) RESOLUTION of the City of San Leandro City Council Extending the Ratification of a Proclamation of Local Emergency and State of Emergency by the City's Director of Emergency Services Pursuant to California Government Code Section 8630 and Public Contract Code Section 22050(c) because of the COVID-19 Pandemic
- 8.L.** [20-335](#) Staff Report for a City of San Leandro City Council Resolution Approving and Authorizing the Continued Participation of the City of San Leandro in the Alameda County HOME Consortium for HOME Funds and Authorizing

the City Manager to Execute the Necessary Documents to Maintain the Eligibility of the Consortium for HOME Program Funds in Accordance with the National Affordable Housing Act of 1990 (for the Federal Fiscal Years 2021-2023)

[20-336](#) RESOLUTION of the City of San Leandro City Council Authorizing the Continued Participation of the City of San Leandro in the Alameda County HOME Consortium for HOME Funds and Authorizing Execution of the Necessary Documents to Maintain the Eligibility of the Consortium for HOME Program Funds in Accordance with the National Affordable Housing Act of 1990 (for Federal Fiscal Years 2021-2023)

8.M. [20-337](#) Staff Report for a City of San Leandro City Council Resolution Confirming the Declaration of the Director of Emergency Services of the City of San Leandro Establishing a Temporary Limit of 15% on Fees Charged by Third Party Food Delivery Companies to Support Restaurants in San Leandro During the COVID-19 Pandemic

[20-341](#) RESOLUTION of the City of San Leandro City Council Confirming the Declaration of the Director of Emergency Services of the City of San Leandro Establishing a Temporary Limit of 15% on Fees Charged by Third Party Food Delivery Companies to Support Restaurants in San Leandro During the COVID-19 Pandemic

8.N. [20-340](#) City of San Leandro City Council RESOLUTION Authorizing Community Members to Paint "Black Lives Matter" Along a Portion of the Parrott Street Public Right-of-Way in Downtown San Leandro and Directing City Staff to Assist the Community in Completing Said Work in Compliance with Relevant Safety Standards

8.O. [20-342](#) MOTION Confirming the City Council recess during the month of August due to lack of quorum for regular City Council meetings on August 3 and 17.

9. ITEMS REMOVED FROM CONSENT CALENDAR

Public Comments are limited to 3 minutes per speaker per item, subject to adjustment and management of comments by the Mayor

10. ACTION ITEMS

Public Comments are limited to 3 minutes per speaker per item, subject to adjustment and management of comments by the Mayor.

10.A. [20-334](#) Staff Report for City Council Consideration and Possible Action to Place a Measure on the November 2020 Ballot Requesting Voter Authorization to Increase the Real Property Transfer Tax by \$5 per \$1,000 in valuation

[20-339](#) ORDINANCE of the City of San Leandro Amending Section 2-3-105 of the San Leandro Municipal Code Relating to the Real Property Transfer Tax.

[20-338](#) RESOLUTION of the San Leandro City Council Calling a Municipal

Election in the City of San Leandro for the Purpose of Submitting to the Voters a Measure Relating to an Increase in the Existing Real Property Transfer Tax; Setting Forth the Statement of the Measure to be Voted Upon; Fixing the Date and Manner of Holding the Election; and Requesting the Board of Supervisors of Alameda County to Provide for the Consolidation of the Municipal Election with the General Election to be Held on November 3, 2020, and to Provide Election Services.

- 10.B. [20-344](#) Staff Report for the Creation of a Community Advisory Task Force Related to the City Budget

[20-345](#) RESOLUTION of the City of San Leandro City Council to Form a Community Advisory Task Force Related to the City Budget

11. REPORT ON CLOSED SESSION ACTIONS TAKEN

12. CITY COUNCIL REPORTS

City Councilmembers report on attendance at intergovernmental agency meetings, conferences, and seminars since the last meeting.

13. CITY COUNCIL CALENDAR AND ANNOUNCEMENTS

City Councilmembers announce calendar of upcoming events and coordinate attendance; report on local events attended since the last meeting; and make brief comments on issues of concern.

14. COUNCIL REQUESTS TO SCHEDULE AGENDA ITEMS

This section is to be used to propose items for consideration for future scheduling, and not for substantive discussion.

15. ADJOURN

MEETING ACCESSIBILITY

The meeting is shown live on the City of San Leandro's website at <https://sanleandro.legistar.com/> and on cable (Comcast Channel 15 or AT&T U-Verse Channel 99). The video recording of the meeting will remain accessible to the public on the City of San Leandro's website. The recording is also replayed on cable throughout the week according to the schedule shown at <http://www.sanleandro.org/depts/council/>.

If special accommodations are required for the disabled, please call the City Clerk's Office at (510) 577-3366 or TDD at (510) 577-3343.